

Community House: (440) 423.4633  
Town Hall: (440) 423.4405  
FAX: (440) 423.0620

\*Police \_\_\_\_\_  
Date of Application \_\_\_\_\_

**GATES MILLS COMMUNITY HOUSE  
1460 CHAGRIN RIVER ROAD  
GATES MILLS, OHIO 44040**

**PRIVATE USE APPLICATION**

Applicant \_\_\_\_\_  
(Gates Mills Resident 21-Yrs. or Older)

Phone # \_\_\_\_\_  
Business # \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_  
(Applicant)

**NOTE: COMPLETING THIS APPLICATION DOES NOT GUARANTEE APPROVAL.  
YOU WILL BE INFORMED PROMPTLY IF YOUR APPLICATION HAS BEEN  
APPROVED OR DISAPPROVED.**

Date Desired \_\_\_\_\_ Setup Hours \_\_\_\_\_  
\*Event Hours \_\_\_\_\_

Event / Purpose \_\_\_\_\_

Facilities Desired: \_\_\_\_\_ Upstairs Aud. \_\_\_\_\_ Lower Level \_\_\_\_\_ Parlor  
\_\_\_\_\_ Kitchen \_\_\_\_\_ Entire Building

\_\_\_\_\_ Maximum number of people attending\*. **Maximum 120 sit down – Upper Level.**  
**Maximum 80 sit down - Lower Level.**  
**Maximum 20 people – Parlor.**

\*Police and Parking services are required. Applicant shall be responsible for arranging and paying for such services.

USER AGREES THAT THE VILLAGE OF GATES MILLS SHALL HAVE NO RESPONSIBILITY OR LIABILITY TO USER OR OTHERS RESULTING IN ANY WAY FROM USER'S USE OF THE VILLAGE FACILITIES. USER AGREES TO DEFEND, INDEMNIFY, AND HOLD VILLAGE OF GATES MILLS HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS, SUITS, EXPENSES, CAUSES OF ACTION AND LIABILITY, OF ANY KIND, RESULTING FROM OR ARISING IN ANY WAY FROM USER'S USE OF THE VILLAGE PREMISES, OR ARISING FROM ACTIVITIES CONTEMPLATED UNDER THIS AGREEMENT.

Failure to abide by the rules and regulations of the Community House will result in the loss of deposit and revocation of all further privileges.

**ADMINISTRATION APPROVAL: \_\_\_\_\_ CUSTODIAL APPROVAL: \_\_\_\_\_**

Make **checks\*** payable to: "Village of Gates Mills"

REMIT TO: Village of Gates Mills  
P. O. Box 339  
GM, OH 44040

Deposit \_\_\_\_\_ Date Paid \_\_\_\_\_  
(\*\$100 check & a \$200 check = \$300 DEPOSIT)

Cc: Community House / Custodian Service Director  
Mayor Clerk's Office  
Police Chief

**"NO SMOKING"**