

**VILLAGE OF GATES MILLS  
COUNCIL AGENDA  
APRIL 11, 2023  
5:30 p.m.**

**VILLAGE HALL COUNCIL CHAMBERS 1470 CHAGRIN RIVER ROAD**

**(Livestream available on YouTube – click the link on**

**[www.gatesmillsvillage.com](http://www.gatesmillsvillage.com) to watch)**

1. Roll call.
2. Minutes of Special Council meeting of March 14, 2023. Clerk.
3. Pay Ordinance # 1272 \$434,311.33 Clerk.
4. Financial Statement/Treasurer's Report. Treasurer.
5. Mayor's Report. Mayor.  
Appointment of Christine Riley to Planning & Zoning Commission – term ending 12/31/26.  
Committee to review historic preservation of homes – Celeste McClung (Co-Chair), Jared Hyams (Co-Chair), David Ellison, Laurie Deacon and Sara Welsh.
6. Clerk's Report. Clerk.
7. Committee Reports.
8. Police Department Report. Minichello.
9. Service Department Report. Biggert.
10. Fire Department Report. Robinson.
11. **Ordinance No. 2023-12** First Reading AuWerter.  
An Ordinance to Approve Current Replacement Pages to the Gates Mills Codified Ordinances.
12. **Resolution No. 2023-13** First Reading AuWerter.  
A Resolution Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2023.
13. **Resolution No. 2023-14** First Reading Deacon.  
A Resolution Authorizing the Mayor to Enter into a Professional Services Agreement with Reid Consulting Group for a Village-Wide Broadband Service Analysis.
14. **Resolution No. 2023-15** First Reading Steinbrink.  
A Resolution Approving the Action of the Planning & Zoning Commission to Approve the Grant of a Permit to Gilmour Academy to Construct a Cellular Tower at 34599 Cedar Road.
15. **Ordinance No. 2023-16** First Reading AuWerter.  
An Ordinance to Amend the Annual Appropriation Ordinance No. 2022-42 to Increase Certain Appropriations and Other Expenditures of the Village of Gates Mills, Ohio for the Fiscal Year Ending December 31, 2023.
16. Council Matters.
17. Business from the Audience.
18. Adjourn.

Proposed Ordinances and Resolutions on the Agenda may be obtained by calling Village Hall, 440-423-4405.

**Village of Gates Mills  
MINUTES OF A REGULAR MEETING OF COUNCIL  
March 14, 2023**

A regular meeting of the Council of the Village of Gates Mills, Ohio was held at the Community House on Tuesday, March 14, 2023, at 5:30 p.m. with Mayor Schneider presiding. The meeting was livestreamed to the internet.

**1. Roll Call**

Councilmembers present: Atton, Deacon, Press, Steinbrink, Turner, Welsh.

Other Village officials present were Clerk DeCapite, Service Director Biggert, Police Chief Minichello, Fire Chief Robinson, Finance Administrator Mulh, Village Engineer Courtney, and Law Director Hunt.

Councilmember Steinbrink moved to excuse Councilmember AuWerter and Councilmember Press seconded the motion.

Ayes: Atton, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None.

Motion carried.

**2. Minutes of Special Council meeting of February 14, 2023**

Councilmember Welsh moved to approve the February 14, 2023 minutes with Councilmember Steinbrink seconding the motion.

Ayes: Atton, Deacon, Press, Turner, Welsh.

Abstain: Steinbrink

Nays: None

Motion carried.

**3. Minutes of Regular Council meeting of February 14, 2023**

Councilmember Welsh moved to approve the February 14, 2023 minutes with Councilmember Deacon seconding the motion.

Ayes: Atton, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None

Motion carried.

**4. Minutes of Special Council meeting of February 17, 2023**

Councilmember Welsh moved to approve the February 17, 2023 minutes with Councilmember Press seconding the motion.

Ayes: Atton, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None.

Motion carried.

5. Pay Ordinance # 1271 \$730,710.90

Councilmember Welsh moved to approve Pay Ordinance #1271.  
Councilmember Steinbrink seconded the motion.

Ayes: Atton, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None

Motion carried.

6. Financial Statement/Treasurer's Report attached and starts at 4:22

As Treasurer Siemborski was not present, Councilmember Press stated a presentation of the new five year financial projection recently posted to the village website would be appropriate at the April Council meeting and Councilmember Atton asked that the old projection be removed from the website.

7. Mayor's Report starts at 5:26

- Read a thank you letter from John Schwartz commending Patrolmen Hooker and Cole for their response to an accident in his home
- Proposed moving Council meetings to the third Tuesday of each month to allow more time for preparation of the agenda and to ensure our Law Director attends the full meeting. Council will vote on in April.

8. Clerk's Report starts at 10:03

- Once a Council meeting video is on YouTube, also available is a transcript of the meeting to the left (correction: right) of the screen.

9. Committee Reports

Broadband Committee Report (Councilmember Deacon) attached and starts at 11:01

- The Committee recommends engaging the Broadband consultant Reid Consulting Group. Their proposal covers Phase 1 Baseline Analysis estimated to cost \$15,000. and, if approved by Council, Phase 2 RFP/contract negotiations with a provider. Both phases combined would not exceed \$40,000. A Resolution to engage Reid at the April Council meeting is the goal, and any questions would be appreciated in the next couple weeks.
- Councilmember Press asked if the consultant engaged by Hunting Valley had been considered. Yes. Can Reid project manage if the village owns and operates some of the infrastructure? Yes, Reid can evaluate and execute the implementation of that scenario. Oversight post implementation is a different question and not covered in the scope looked at.
- Councilmember Steinbrink suggested some of the mapping of households and fiber miles proposed in Phase 1 already exists within our road program analysis and might help reduce the overall cost and time.
- Councilmember Atton thinks the principal should be the negotiator and the consultant should help the negotiator. Councilmember Deacon stated we are not delegating the negotiation to the consultant.

Mayfield Schools “Focus Forward Mayfield” Initiative Update  
(Councilmember Turner) starts at 18:46

- Two steering committee meetings and two town hall meetings have occurred. Councilmember Turner is impressed with the process and collaboration between members of the steering committee who are fine tuning a previous plan to enhance a continuous improvement process. Final steering committee meeting is April 3 followed by recommendations that they hope to implement at the start of the new school year.

School Liaison Committee (Councilmember Atton) starts at 20:22

- Committee covers every Mayfield City School Board meeting-last was February 15th and next is March 22.
- Since the last Council meeting, the Committee has visited the Middle School, High School, and the Innovation Center. Will visit Environmental Center April 3.

Comprehensive Plan (Councilmember Turner) starts at 21:10

- The Advisory Committee (17 of 25 members) met last week at Gates Mills Elementary School to discuss the last two topics on which members wanted more information or discuss further housing and development. The categories were divided into outside the Village center and within the Village center. Members broke into two groups. Notes were taken by each group and per the normal process will be incorporated into the draft plan by the consultant and be available on the website before the April 18 Town Hall meeting at Gates Mills Elementary School from 6:00-8:00 p.m. Residents can comment on the draft and suggest priorities at the Town Hall meeting. In May the Advisory Committee will make the final review, comment, and set priorities. The final document should be presented to the full Council in June.
- The last invoice received from CT Consultants covered services through June 2022. Councilmembers Turner and AuWerter and the consultant have scheduled a phone call tomorrow to receive and review the expenses from June 2022 to present and to anticipate the total cost at the end of the project.
- Councilmember Press asked if Alternative Dwelling Units, a new concept present in the latest draft, was still on the table after last weeks Advisory Committee meeting. Councilmember Turner answered the consultant will make some changes throughout the whole document based on everything that was discussed and agreed upon at last weeks meeting. The revised document will be available in advance of the Town Hall meeting so residents can ask questions from an informed position.
- Councilmember Atton asked if the elementary school has video capability and Councilmember Turner said she would be contacting them to find out. Councilmember Atton asked in what format the Town Hall meeting will be-conversation with questions and answers, or small groups. Councilmember Turner said that has not yet been decided. Councilmember Atton stated the presentation of the final Comprehensive Plan is a special event and should be made at a special Council meeting in June rather than the regular June meeting.

- Councilmember Deacon suggested taking questions in advance and answering some of them in the opening talk at the meeting. Questions can be submitted to the website email address, in writing, or dropped off at Town Hall.

A question from Councilmember Press to the Architectural Review Board (ARB) about the historic house at 640 Chagrin River Road starts at 32:10

He was approached last week by a group of people who live in the historic district north of Mayfield Rd raising questions about the renovation of the historic house that became a tear down. Could Service Director Biggert walk us through the steps in the permitting process and were they followed for this project?

Service Director Biggert said yes, the procedure was followed. This was a renovation plan with additions, and the central core was to be retained. On Monday February 28th (correction: 27th) the homeowner came to me to discuss what to do about structural issues that were a problem. The next ARB meeting was on Thursday March 2. It is their job to review and approve/disapprove demolition requests and a request was submitted. Sarah Welsh, chairperson of the Historic Review Committee (HRC), was invited to and attended the ARB meeting to lend her comments. Although HRC doesn't want to allow demolition, it is ultimately the job of ARB to make the demolition decision. The demolition request was approved. The front wall and porch will remain. The central core will be rebuilt as it was before. The additions are not changing from what was approved. ARB had hoped for the chimney to remain but it needed to be fixed and collapsed during dismantling. The homeowner is present and has asked to speak.

Homeowner Nick Dicillo speaks at 39:29

It has been and still is our goal to preserve the home. We've got a few hundred thousand dollars in selective demolition. If it was our goal to take the house down there's plenty of ways we could have done it cheaper and simpler.

We approached Dave Biggert in an emergency situation after shoring up the basement and finding what appeared to be a solid foundation was not. There was no footing underneath and rim joists were rotting. We would have to jack up the entire house and replace the entire footing. Based on our architect's independent assessment, it was decided that the entire structure in due time would need to be replaced.

To your question about the timeliness of the demolition request, we had to move quickly to demolish before it became a further liability to our neighbors and community members.

Councilmember Atton's comments on the absence of ARB reports and minutes on the website starts at 47:07

Every committee, particularly the important ones, should report on a monthly basis on the website. Service Director Biggert prefers the personal contact and finds it his job to point people in the right direction for ARB or P&Z matters. Mayor Schneider stated plans and drawings can't be put online.

Councilmember Steinbrink was pleased to hear that the ARB was efficient and moved quickly to address the situation. The perception among villagers seems to be anytime they're in front of P&Z or ARB it's going to take many months to get something done. The bigger issue is our aging housing stock. We don't require random or point of sale inspections and we don't have a history of improvements made. As a

village we need to find the best way to help homeowners who start renovations and find problems hidden in the walls and face tear downs.

Resident Chuck Spear, 629 Chagrin River Rd., stated the DiCillos have poured their heart out into this project, and he is proud of them and proud of the Village for how this has been handled.

10. Police Department Report attached and starts at 55:46

Councilmember Press asked what the baseline traffic count on Old Mill Rd. revealed. We have data from December 2021, data for the seven days February 17th-23rd, and a traffic count is being done right now. The Police Chief shared the data. It is difficult to determine if it's through traffic or not.

Councilmember Atton asked when the cameras were expected to start. Lyndhurst Court has decided to switch vendors and that means the Court will be ready to take us on sooner than anticipated, hopefully around June 1st for the eastbound camera. We've been told the eastbound camera will be working mid-May. The westbound camera is more challenging and more information should be available by the end of the week.

Councilmember Atton suggested getting a baseline traffic count for Mayfield Rd. before we start issuing citations and the Police Chief said we should be able to do that.

11. Service Department Report attached and starts at 1:01:16

Councilmember Atton asked if we are asking for bids in a different form this year than last-not just in terms of the numbers but in terms of the contract structure-so that we're clear about how overruns will be dealt with. Village Engineer Courtney stated additional contingency sections have been added into the contract this year that will provide us the fixed price from the contractor in advance of doing any work, if it becomes necessary. Those numbers will be seen by Council at the time of the contract award with the anticipation of them only being used if and when they are needed. If there comes a point in time where any of that additional money is needed, Council will have seen it in advance and there'll be a notification in place where I will let you know before any of the work is done and Council approval will be required before any of the work is completed. Our road program starts with the worst roads first, so the chances of running into unknown conditions that are going to require an additional spend in order to rebuild the road are much higher on roads that are in far worse condition. As we move forward we work ourselves out of this situation.

Service Director Biggert said since the 2022 road program would appear to be \$250,000 above what we anticipated, we will use one of two approaches with the 2023 road program. Either cut back the 2023 road program by \$250,000 so at the end of the two-year period it follows exactly what we said in our long term road program plan, or spend what was originally planned for 2023.

12. Fire Department Report attached and starts at 1:07:07

13. Ordinance No. 2023-10 First Reading starts at 1:10:05

Ordinance No. 2023-10 “An Ordinance Authorizing the Disposal by Sale of a Front-End Loader Used by the Village Service Department that is Unfit, Obsolete and Unneeded for Village Purposes; and Declaring an Emergency” was read by Mayor Schneider. We have a bid of \$26,500 made by Green Estates Landscape of Cleveland. Councilmember Steinbrink moved that the rules requiring ordinances to be read on three different days be suspended and that Ordinance No. 2023-10 be placed upon its final passage. Councilmember Press seconded the motion to suspend the rules.

Ayes: Atton, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None

Motion carried.

Councilmember Steinbrink moved to approve Ordinance No. 2023-10 with Councilmember Deacon seconding the motion.

Ayes: Atton, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None

Motion carried.

14. Resolution No. 2023-11 First Reading starts at 1:11:17

Resolution No. 2023-11 “A Resolution Authorizing the Mayor to Enter into an Amendment to the Master Services Agreement with Sensys Gatso USA, Inc. for an Automated Photo Traffic Enforcement System” was read by Councilmember Steinbrink. This amendment is necessary for two reasons. First to extend the contract to September 1st or the date the first citation is issued, whichever occurs first, plus five years. Second to change the process of who collects the fines. Due to the Supreme Court ruling, Lyndhurst Court must collect the fines and disperse to the village. Councilmember Steinbrink saw no reason why we need three readings since we already approved the agreement in January 2022. Councilmember Steinbrink moved that the rules requiring ordinances to be read on three different days be suspended and that Resolution No. 2023-11 be placed upon its final passage. Councilmember Deacon seconded the motion to suspend the rules.

Ayes: Atton, Deacon, Press, Steinbrink, Turner.

Nays: Welsh.

Motion carried.

Councilmember Steinbrink moved to approve Resolution No. 2023-11 with Councilmember Turner seconding the motion.

Ayes: Atton, Deacon, Press, Steinbrink, Turner.

Nays: Welsh.

Motion carried.

15. Council Matters starts at 1:14:31

Councilmember Steinbrink mentioned Stroll Magazine carried a good article about our Land Conservancy and an interview with Nat Smith.

Councilmember Press mentioned a February article in the Chagrin Valley Times about Orange Mayor Kathy Mulcahy declaring she will not run again. We have four or five openings coming up this November and Councilmember Press encouraged those not running again to put your hand up sooner than later.

16. Business from the Audience - None

17. Adjourn

There being no further business, it was moved by Councilmember Turner, seconded by Councilmember Press, and unanimously carried, that the council meeting be adjourned.

Respectfully submitted,

Beth DeCapite, Clerk

Approved:

Karen E. Schneider, Mayor



## VILLAGE OF GATES MILLS, CUYAHOGA COUNTY

## Payment Listing

March 2023

4/6/2023 11:14:23 AM

UAN v2023.2

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
34-2023	01/26/2023	01/26/2023	CH	CUYAHOGA COUNTY TREASURER	\$14,139.18 *	C
34-2023	01/26/2023	01/26/2023	NEG ADJ	CUYAHOGA COUNTY TREASURER	-\$3,062.10 *	C
34-2023	01/26/2023	01/26/2023	NEG ADJ	CUYAHOGA COUNTY TREASURER	-\$626.72 *	C
34-2023	02/23/2023	02/23/2023	NEG ADJ	CUYAHOGA COUNTY TREASURER	-\$701.11 *	C
34-2023	03/14/2023	03/14/2023	NEG ADJ	CUYAHOGA COUNTY TREASURER	-\$884.94	C
102-2023	03/01/2023	03/05/2023	CH	CHASE CARD SERVICE	\$7,985.71	C
103-2023	03/01/2023	03/05/2023	CH	DIVISION OF WATER	\$9.20	C
104-2023	03/01/2023	03/05/2023	CH	DIVISION OF WATER	\$9.20	C
105-2023	03/01/2023	03/05/2023	CH	DIVISION OF WATER	\$9.20	C
106-2023	03/01/2023	03/05/2023	CH	DIVISION OF WATER	\$9.20	C
107-2023	03/01/2023	03/05/2023	CH	DIVISION OF WATER	\$9.20	C
108-2023	03/01/2023	03/05/2023	CH	DIVISION OF WATER	\$17.28	C
109-2023	03/01/2023	03/05/2023	CH	DIVISION OF WATER	\$18.05	C
110-2023	03/01/2023	03/05/2023	CH	DIVISION OF WATER	\$58.51	C
111-2023	03/01/2023	03/05/2023	CH	DIVISION OF WATER	\$65.38	C
111-2023	03/09/2023	03/09/2023	NEG ADJ	DIVISION OF WATER	-\$65.38	C
112-2023	03/01/2023	03/05/2023	CH	DIVISION OF WATER	\$239.16	C
113-2023	03/03/2023	03/05/2023	CH	THE HARTFORD	\$194.64	C
114-2023	03/08/2023	03/09/2023	CH	PRIME PAY	\$67,881.69	C
115-2023	03/06/2023	03/09/2023	CH	CLEVELAND ILLUMINATING CO.	\$277.30	C
116-2023	03/06/2023	03/09/2023	CH	CLEVELAND ILLUMINATING CO.	\$396.70	C
117-2023	03/08/2023	03/09/2023	CH	CLEVELAND ILLUMINATING CO.	\$358.75	C
118-2023	03/08/2023	03/09/2023	CH	CLEVELAND ILLUMINATING CO.	\$93.55	C
119-2023	03/08/2023	03/09/2023	CH	CLEVELAND ILLUMINATING CO.	\$262.14	C
119-2023	03/14/2023	03/14/2023	NEG ADJ	CLEVELAND ILLUMINATING CO.	-\$262.14	C
120-2023	03/08/2023	03/09/2023	CH	CLEVELAND ILLUMINATING CO.	\$152.60	C
121-2023	03/08/2023	03/09/2023	CH	CLEVELAND ILLUMINATING CO.	\$85.01	C
122-2023	03/08/2023	03/09/2023	CH	DIVISION OF WATER	\$259.78	C
123-2023	03/08/2023	03/09/2023	CH	DOMINION EAST OHIO	\$179.00	C
124-2023	03/08/2023	03/09/2023	CH	DOMINION EAST OHIO	\$255.00	C
124-2023	03/14/2023	03/14/2023	NEG ADJ	DOMINION EAST OHIO	-\$255.00	C
125-2023	03/09/2023	03/09/2023	CH	EQUIVEST	\$1,653.00	C

**Payment Listing**

March 2023

UAN v2023.2

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
126-2023	03/09/2023	03/09/2023	CH	OHIO DEFERRED COMP	\$6,045.00	C
127-2023	03/10/2023	03/12/2023	CH	PRIME PAY	\$480.68	C
128-2023	03/10/2023	03/12/2023	CH	TIME WARNER CABLE-NORTHEAST	\$62.18	C
129-2023	03/10/2023	03/12/2023	CH	CLEVELAND ILLUMINATING CO.	\$87.51	C
130-2023	03/10/2023	03/12/2023	CH	AETNA HEALTH INC. (OHIO)	\$36,702.78	C
131-2023	03/10/2023	03/12/2023	CH	HOME DEPOT CRC	\$1,287.00	C
132-2023	03/10/2023	03/12/2023	CH	CINTAS CORPORATION #259	\$2,859.18	C
132-2023	03/14/2023	03/14/2023	NEG ADJ	CINTAS CORPORATION #259	-\$349.26	C
133-2023	03/13/2023	03/12/2023	CH	OPERS. PUBLIC EMPLOYEES	\$19,515.78	C
134-2023	03/13/2023	03/12/2023	CH	SELECTIVE INSURANCE - FLOOD	\$8,431.00	C
135-2023	03/13/2023	03/12/2023	CH	VERIZON WIRELESS	\$618.43	C
136-2023	03/13/2023	03/14/2023	CH	CLEVELAND ILLUMINATING CO.	\$434.01	C
137-2023	03/13/2023	03/14/2023	CH	DELTA DENTAL	\$1,716.91	C
138-2023	03/14/2023	03/14/2023	CH	DOMINION EAST OHIO	\$39.79	C
139-2023	03/14/2023	03/14/2023	CH	DOMINION EAST OHIO	\$492.13	C
140-2023	03/17/2023	03/26/2023	CH	CLEVELAND ILLUMINATING CO.	\$85.38	C
141-2023	03/20/2023	03/26/2023	CH	CLEVELAND ILLUMINATING CO.	\$85.06	C
142-2023	03/20/2023	03/26/2023	CH	CLEVELAND ILLUMINATING CO.	\$695.13	C
143-2023	03/21/2023	03/26/2023	CH	PRIME PAY	\$67,967.41	C
144-2023	03/22/2023	03/26/2023	CH	EQUIVEST	\$1,653.00	C
145-2023	03/22/2023	03/26/2023	CH	OHIO DEFERRED COMP	\$6,045.00	C
146-2023	03/22/2023	03/26/2023	CH	DIVISION OF WATER	\$67.20	C
147-2023	03/22/2023	03/26/2023	CH	SAM'S CLUB	\$334.20	C
148-2023	03/23/2023	03/26/2023	CH	CLEVELAND ILLUMINATING CO.	\$639.62	C
149-2023	03/24/2023	03/26/2023	CH	FIRST COMMUNICATIONS, LLC	\$2,734.61	C
150-2023	03/29/2023	03/31/2023	CH	CHASE CARD SERVICE	\$11,760.85	C
151-2023	03/30/2023	03/31/2023	CH	DIVISION OF WATER	\$9.20	C
152-2023	03/30/2023	03/31/2023	CH	DIVISION OF WATER	\$9.20	C
153-2023	03/30/2023	03/31/2023	CH	DIVISION OF WATER	\$9.20	C
154-2023	03/30/2023	03/31/2023	CH	DIVISION OF WATER	\$13.24	C
155-2023	03/30/2023	03/31/2023	CH	DIVISION OF WATER	\$44.77	C
156-2023	03/30/2023	03/31/2023	CH	DIVISION OF WATER	\$177.31	C

## VILLAGE OF GATES MILLS, CUYAHOGA COUNTY

4/6/2023 11:14:23 AM

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UAN v2023.2

March 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
157-2023	03/31/2023	03/31/2023	CH	DIVISION OF WATER	\$9.20	C
158-2023	03/31/2023	03/31/2023	CH	DIVISION OF WATER	\$9.20	C
159-2023	03/31/2023	03/31/2023	CH	DIVISION OF WATER	\$18.05	C
160-2023	03/31/2023	03/31/2023	CH	DIVISION OF WATER	\$65.38	C
161-2023	03/31/2023	04/04/2023	CH	STATE TREASURER OF OHIO	\$1,687.50	C
162-2023	03/31/2023	04/04/2023	CH	REDDS	\$225.00	C
163-2023	03/31/2023	04/04/2023	CH	LYNDHURST MUNI COURT	\$67.50	C
164-2023	03/31/2023	04/04/2023	CH	LYNDHURST MUNI COURT	\$375.00	C
165-2023	03/31/2023	04/04/2023	CH	LYNDHURST MUNI COURT	\$175.00	O
6547	02/03/2023	02/03/2023	AW	CUY. SOIL & WATER CONS. DST.	\$6,000.00	C
6547	03/23/2023	03/26/2023	NEG ADJ	CUY. SOIL & WATER CONS. DST.	-\$6,000.00	C
6609	03/06/2023	03/05/2023	AW	RICHARD KAWALEK ARCHITECT INC	\$100.00	O
6610	03/06/2023	03/05/2023	AW	WILLIAM H. CHILDS, JR	\$100.00	C
6611	03/06/2023	03/05/2023	AW	AKE ENVIRONMENTAL, INC.	\$4,310.00	C
6612	03/06/2023	03/05/2023	AW	CCM RENTAL	\$59.36	C
6613	03/06/2023	03/05/2023	AW	CERNI MOTORS	\$3,933.61	C
6614	03/06/2023	03/05/2023	AW	CHAGRIN RIVER WATERSHED	\$7,895.00	C
6615	03/06/2023	03/05/2023	AW	MICHAEL E. CICERO	\$850.00	C
6616	03/06/2023	03/05/2023	AW	CUYAHOGA CO FIRE CHIEFS ASSOC	\$550.00	O
6617	03/06/2023	03/05/2023	AW	DISTILLATA COMPANY	\$147.10	C
6618	03/06/2023	03/05/2023	AW	DIVISION OF WATER	\$20,494.36	C
6619	03/06/2023	03/05/2023	AW	FIRST CALL	\$83.76	C
6620	03/06/2023	03/05/2023	AW	FIVE STAR FIRE PROTECTION SERV	\$1,134.99	C
6621	03/06/2023	03/05/2023	AW	FP MAILING SOLUTIONS	\$180.00	C
6622	03/06/2023	03/05/2023	AW	GAS DETECTION SYSTEMS, INC.	\$547.50	C
6623	03/06/2023	03/05/2023	AW	HOWELL RESCUE SYSTEMS	\$600.00	C
6624	03/06/2023	03/05/2023	AW	JUDCO, INC	\$2,262.32	C
6625	03/06/2023	03/05/2023	AW	MARSHALL POWER EQUIPMENT	\$78.57	C
6626	03/06/2023	03/05/2023	AW	NICOLA, GUDBRANSON & COOPER	\$1,975.00	C
6627	03/06/2023	03/05/2023	AW	OHIO MUNICIPAL LEAGUE	\$250.00	C
6628	03/06/2023	03/05/2023	AW	BEN PESUIT	\$46.25	C
6629	03/06/2023	03/05/2023	AW	PET WASTE ELIMINATOR	\$96.00	C

VILLAGE OF GATES MILLS, CUYAHOGA COUNTY

4/6/2023 11:14:23 AM

**Payment Listing**

March 2023

UAN V2023.2

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
6630	03/06/2023	03/05/2023	AV	QUECH	\$119.90	C
6631	03/06/2023	03/05/2023	AV	RUMPKÉ	\$86.66	C
6631	03/14/2023	03/14/2023	NEG ADJ	RUMPKÉ	-\$86.66	C
6632	03/06/2023	03/05/2023	AV	SHERWIN WILLIAMS	\$175.04	C
6633	03/06/2023	03/05/2023	AV	TECHSPERT DATA SERVICES LLC	\$771.19	C
6634	03/06/2023	03/05/2023	AV	UH EMS INSTITUTE	\$50.00	C
6635	03/06/2023	03/05/2023	AV	WADSWORTH SERVICE	\$748.95	C
6636	03/06/2023	03/05/2023	AV	WICHEERT INSURANCE SERVICES	\$88.00	C
6637	03/06/2023	03/05/2023	AV	ZOOM CAR WASH	\$66.00	C
6638	03/13/2023	03/13/2023	AV	ATWELL'S POLICE & FIRE EQMT	\$75.00	C
6639	03/13/2023	03/13/2023	AV	CHAGRIN VALLEY TIMES	\$11.50	C
6640	03/13/2023	03/13/2023	AV	COMDOC, INC.	\$32.57	C
6641	03/13/2023	03/13/2023	AV	FP MAILING SOLUTIONS	\$197.70	C
6642	03/13/2023	03/13/2023	AV	OHIO POLICE & FIRE PENSION	\$25,439.48	C
6643	03/13/2023	03/13/2023	AV	OHIO TREASURER OF STATE	\$1,770.00	C
6644	03/13/2023	03/13/2023	AV	STAPLES BUSINESS ADVANTAGE	\$173.78	C
6645	03/13/2023	03/13/2023	AV	TREAS. STATE OF OHIO/BBS	\$81.06	O
6646	03/13/2023	03/13/2023	AV	ADVANCED HYDRAULIC SYSTEMS	\$432.00	C
6647	03/13/2023	03/13/2023	AV	CARGILL, INCORPORATED	\$4,526.23	C
6648	03/13/2023	03/13/2023	AV	CHAGRIN VALLEY AUTO PARTS	\$513.07	C
6649	03/13/2023	03/13/2023	AV	CINTAS CORPORATION #259	\$96.12	C
6650	03/13/2023	03/13/2023	AV	DUSTBUSTER	\$510.00	O
6651	03/13/2023	03/13/2023	AV	FIRST CALL	\$248.01	C
6652	03/13/2023	03/13/2023	AV	MENTOR LUMBER	\$118.50	C
6653	03/13/2023	03/13/2023	AV	SPEAR'S	\$44.45	C
6654	03/13/2023	03/13/2023	AV	TRIAD TECHNOLOGIES, LLC	\$53.64	C
6655	03/13/2023	03/13/2023	AV	TURNÉY HOME & AUTO	\$315.89	C
6656	03/13/2023	03/13/2023	AV	UNIQUE PAVING MATERIALS CORP.	\$280.00	C
6657	03/13/2023	03/13/2023	AV	VALLEY FORD TRUCK SALES INC	\$72.43	C
6658	03/14/2023	03/14/2023	AV	ATWELL'S POLICE & FIRE EQMT	\$446.00	C
6659	03/14/2023	03/14/2023	AV	AKE ENVIRONMENTAL, INC.	\$2,407.50	C
6660	03/14/2023	03/14/2023	AV	C.W. COURTNEY COMPANY	\$30,138.89	C

VILLAGE OF GATES MILLS, CUYAHOGA COUNTY

4/6/2023 11:14:23 AM

**Payment Listing**

UAN v2023.2

March 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
6661	03/14/2023	03/14/2023	AV	NEOFCA	\$150.00	O
6662	03/14/2023	03/14/2023	AV	WADSWORTH SERVICE	\$8,000.00	C
6663	03/31/2023	03/31/2023	AV	CT CONSULTANTS	\$23,147.36	O
6664	03/31/2023	03/31/2023	AV	DIVISION OF LIQUOR CONTROL	\$150.00	O
6665	03/31/2023	03/31/2023	AV	JANET M. MULH	\$654.92	O
6666	03/31/2023	03/31/2023	AV	ADVANCED GAS & WELDING SOLUTIO	\$227.73	O
6667	03/31/2023	03/31/2023	AV	AKE ENVIRONMENTAL, INC.	\$1,320.00	O
6668	03/31/2023	03/31/2023	AV	ALLEGION ACCESS TECHNOLOGIES	\$8,745.00	O
6669	03/31/2023	03/31/2023	AV	AMERICAN SECURITY & AV SYSTEMS	\$2,520.00	O
6670	03/31/2023	03/31/2023	AV	ATWELL'S POLICE & FIRE EQMT	\$1,588.18	O
6671	03/31/2023	03/31/2023	AV	CARGILL, INCORPORATED	\$4,157.55	O
6672	03/31/2023	03/31/2023	AV	SCOTT DENAMEN	\$400.00	O
6673	03/31/2023	03/31/2023	AV	DISTILLATA COMPANY	\$87.10	O
6674	03/31/2023	03/31/2023	AV	EVANS PRINTING COMPANY	\$713.50	O
6675	03/31/2023	03/31/2023	AV	FLASH INDUSTRIES CORP.	\$200.00	O
6676	03/31/2023	03/31/2023	AV	FLOCK SAFETY	\$12,500.00	O
6677	03/31/2023	03/31/2023	AV	KIMBALL MIDWEST	\$189.82	O
6678	03/31/2023	03/31/2023	AV	KOLSOM TIRES	\$268.00	O
6679	03/31/2023	03/31/2023	AV	KTS CUSTOM LOGOS	\$33.48	O
6680	03/31/2023	03/31/2023	AV	KUSTOM SIGNALS, INC	\$741.52	O
6681	03/31/2023	03/31/2023	AV	KWIK KLEEN	\$336.00	O
6682	03/31/2023	03/31/2023	AV	MARS ELECTRIC COMPANY	\$291.11	O
6683	03/31/2023	03/31/2023	AV	MARSHALL POWER EQUIPMENT	\$432.17	O
6684	03/31/2023	03/31/2023	AV	MCNEIL & COMPANY	\$615.00	O
6685	03/31/2023	03/31/2023	AV	MICRO CENTER A/R	\$19.99	O
6686	03/31/2023	03/31/2023	AV	PET WASTE ELIMINATOR	\$96.00	O
6687	03/31/2023	03/31/2023	AV	RUMPKE	\$86.66	O
6688	03/31/2023	03/31/2023	AV	SHERWIN WILLIAMS	\$387.71	O
6689	03/31/2023	03/31/2023	AV	SHUTTLEERS UNIFORM INC.	\$248.00	O
6690	03/31/2023	03/31/2023	AV	SITEONE LANDSCAPE SUPPLY	\$239.00	O
6691	03/31/2023	03/31/2023	AV	SNAP-ON	\$116.95	O
6692	03/31/2023	03/31/2023	AV	SOUTHEASTERN EQUIPMENT CO INC	\$332.75	O

Payment Listing

March 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
6693	03/31/2023	03/31/2023	AW	ULLMAN OIL COMPANY	\$3,183.99	O
6694	03/31/2023	03/31/2023	AW	ZOOM CAR WASH	\$138.00	O
Total Payments:					\$434,311.33	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$434,311.33	

Type: AM - Accounting Manual Warrant, AV - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

TOTAL

\$434,311.33

Clerk

Mayor

CLERK'S CERTIFICATE  
I hereby certify that at the time of making the contracts or orders for the expenditures provided for in the foregoing ordinance and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract was in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances.

(This ordinance is not of "a general or permanent nature" and need not be read three times nor published)

Clerk

VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
MARCH 31, 2023

	2023 BUDGET	Current Month	2023 Year to Date	2022 Year to Date
General Fund (GF) Revenues:				
Taxes:				
Real Estate Taxes	2,436,728	231,877	1,205,877	1,228,727
Municipal Income Taxes	2,600,000	116,663	440,537	819,783
Share of Sales and State Taxes	62,000	4,628	18,217	16,717
Total Tax Revenue	5,098,728	353,169	1,664,632	2,065,227
Other Sources:				
Fines and Costs	300,100	7,315	20,763	19,184
Building/Liquor Permits & Licenses	48,000	10,773	20,850	13,913
Interest Income	150,000	9,879	31,146	30,037
Rental Income	210,200	81,977	117,842	97,453
Mills Building Rental Income	114,031	5,349	44,190	23,730
Ambulance Income	40,000	-	12,145	10,899
SRO Reimbursement	90,858	15,143	22,715	20,000
Misc	100,000	94	11,731	5,191
Total Other Sources Revenue	1,053,189	130,530	281,382	220,407
Assessments:				
School Board/Property Assessment	-	-	-	12,303
Total General Fund Revenues	6,151,917	483,699	1,946,014	2,297,937
Add Year Beginning General Fund Balance		7,839,300	7,811,278	7,366,903
Less Expenses:				
Administration Costs	(see Page 2)	(76,135)	(258,644)	(309,675)
Administration - Transfers		-	(496,500)	(451,000)
Police Department Costs	(see Page 3)	(114,599)	(416,941)	(421,288)
Fire Department Costs	(see Page 3)	(17,364)	(48,797)	(45,772)
Fire Department Ambulance	(see Page 3)	-	(101,445)	(94,795)
Service Department Costs	(see Page 4)	(135,559)	(455,623)	(439,365)
Total General Fund Expenses		(343,657)	(1,777,950)	(1,761,895)
Current General Fund Balance		7,979,342	7,979,342	7,902,945
Plus:				
Other Fund Current Balances		1,859,735	1,859,735	1,465,509
Total Current Balance - All Funds		9,839,078	9,839,078	9,368,454



**VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
MARCH 31, 2023**

	2023 BUDGET	2023 Month Expenses	2023 To Date Expenses	2022 To Date Expenses
<b>ADMINISTRATION:</b>				
Salaries and Wages	159,500	12,095	36,228	32,988
Health Insurance	51,600	4,244	13,091	10,028
Worker's Comp/Medicare	7,800	206	775	700
Employee Retirement (OPERS)	27,000	2,021	5,991	5,375
<b>PERSONNEL COSTS</b>	<b>245,900</b>	<b>18,565</b>	<b>56,086</b>	<b>49,091</b>
Legal - Law Director	45,000	-	10,695	27,325
Legal - Prosecutor	38,000	2,825	6,462	8,650
Legal - Other	500	12	12	11
Engineering	34,900	2,628	7,984	7,598
Other Professional Services	85,500	(2,438)	18,039	26,795
<b>LEGAL AND PROFESSIONAL</b>	<b>203,900</b>	<b>3,026</b>	<b>43,191</b>	<b>70,379</b>
General Insurance	140,000	12,267	103,887	125,292
Income Tax Expense	90,500	3,448	13,110	26,408
County Auditor Expenses	58,500	36,822	36,822	33,921
Office Expenses	9,500	902	2,225	2,377
Miscellaneous Expenses	4,500	1,105	3,322	2,207
<b>OTHER ADMINISTRATIVE COSTS</b>	<b>303,000</b>	<b>54,544</b>	<b>159,367</b>	<b>190,205</b>
<b>ADMINISTRATION OPERATING COSTS</b>	<b>752,800</b>	<b>76,135</b>	<b>258,644</b>	<b>309,675</b>
Transfers to Other Funds	996,500	-	496,500	451,000
<b>TOTAL ADMINISTRATION COSTS</b>	<b>1,749,300</b>	<b>76,135</b>	<b>755,144</b>	<b>760,675</b>

VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
MARCH 31, 2023

	2023 BUDGET	2023 Month Expenses	2023 To Date Expenses	2022 To Date Expenses
<b>POLICE DEPARTMENT:</b>				
Salaries and Wages	1,142,000	84,370	253,100	250,655
Overtime	42,000	1,350	6,170	3,112
Health, OPERS, MEDI, Worker Comp	262,656	19,581	63,646	66,253
PERSONNEL COSTS	1,446,656	105,301	322,916	320,020
Gasoline	28,000	-	5,186	7,434
Repairs and Maintenance	13,000	1,281	2,551	2,783
Uniforms	14,000	2,623	3,865	2,100
Training/Conferences	17,000	1,450	9,990	7,870
Dispatch Operating Fee	162,000	-	26,787	51,266
Alarm System Fee	20,000	-	4,898	6,380
Maintenance Agreements/Radio Expenses	28,000	720	19,758	10,701
Other Expenses	16,000	1,044	3,587	2,734
V.E.G.	10,000	-	10,000	10,000
OTHER POLICE DEPART COSTS	308,000	7,117	86,622	101,268
Vehicle Purchases	62,000	-	-	-
Equipment Purchases	9,500	2,180	7,402	-
CAPITAL EXPENDITURES	71,500	2,180	7,402	-
TOTAL POLICE DEPARTMENT COSTS	1,826,156	114,599	416,941	421,288
*****				
<b>FIRE DEPARTMENT:</b>				
Salaries and Wages	130,000	10,890	37,467	28,774
PERS, MEDI, SOC SEC, Worker Comp	30,000	1,111	4,238	2,438
PERSONNEL COSTS	160,000	12,001	41,705	31,212
Vehicle Maintenance	6,000	-	46	441
Ambulance/EMS <i>see below</i>	382,000	-	101,445	94,795
Training/Conferences	5,500	248	753	773
Contracts & Annual Fees	22,000	3,794	4,928	12,216
Other Expenses	9,500	376	420	1,130
OTHER FIRE DEPARTMENT COSTS	425,000	4,418	107,592	109,355
CAPITAL EXPENDITURES	68,750	945	945	-
TOTAL FIRE DEPARTMENT COSTS	653,750	17,364	150,242	140,567
<i>Ambulance Income on Cover Page</i>	40,000	-	12,145	10,899

VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
MARCH 31, 2023

	2023 BUDGET	2023 Month Expenses	2023 To Date Expenses	2022 To Date Expenses
<b>SERVICE DEPARTMENT:</b>				
Salaries and Wages	722,500	54,794	161,829	154,146
Overtime	30,000	2,542	9,875	20,121
Health, OPERS, MEDI, Worker Comp	298,000	23,649	78,279	71,266
PERSONNEL COSTS	1,050,500	80,985	249,983	245,533
Salt/Aggregate (snow removal)	76,500	8,923	45,942	49,042
Building Inspection	15,000	396	1,046	2,736
Equipment Maintenance	48,000	9,875	23,248	10,037
Gasoline Expense	40,000	3,184	15,192	16,018
Supplies	33,000	4,175	10,723	9,109
OPERATING COSTS	212,500	26,553	96,151	86,942
<b>BUILDING OPERATION &amp; MTC</b>				
Village Hall	140,500	19,261	32,577	27,452
Village Houses	12,600	125	963	86
Community Building	38,700	2,123	4,523	4,790
Post Office	12,000	776	3,329	1,122
OBT Building	2,120	143	500	422
Wash House	3,700	31	44	26
Burton Court	3,150	94	641	705
Mills Building	83,500	36	10,987	10,811
BUILDING OPERATION & MTC	296,270	22,588	53,564	45,414
Street Repair	9,000	280	862	855
Ditch, Drain, Sewers	18,500	-	1,048	3,073
Tree Grinding (Contractors)	16,500	800	800	-
Street Lighting	11,000	674	7,126	2,332
Parks	20,000	402	8,145	2,431
Guardrails, Signs, Bridges	16,600	455	2,058	675
STREETS AND ROADS	91,600	2,610	20,038	9,366
Vehicles	235,000	2,824	35,888	52,000
Other Equipment	17,000	-	-	110
CAPITAL EXPENDITURES	252,000	2,824	35,888	52,110
<b>TOTAL SERVICE DEPARTMENT COSTS</b>	<b>1,902,870</b>	<b>135,559</b>	<b>455,623</b>	<b>439,365</b>

**VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
MARCH 31, 2023**

	Beginning Year Balance	Year-to-date Actual Receipts	Year-to-date Actual Expenses	Unexpended Balance
Street Const Maint Repair	80,941	47,173	8,903	119,211
State Highway	25,654	3,850	15,000	14,503
Bond Retirement (KeyBank Loans)	2,730	-	-	2,730
	<hr/> 109,324	<hr/> 51,023	<hr/> 23,903	<hr/> 136,444
Capital Improvement	339,875	368,532	380,975	327,433
Water	287,998	-	20,494	267,503
Wastewater Plant	14,309	37,703	16,946	35,065
Park Recreation	56,232	5,580	6,740	55,072
Cemetery	47,983	500	1,683	46,800
Mayor's Court-Violations Bureau	1,611	5,997	5,611	1,997
Mayor's Discretionary	334	1,500	150	1,684
Purcell Trust	31,800	-	-	31,800
Land Conservation	110,976	108,997	7,895	212,078
Local Fiscal Recovery Fund (ARPA)	192,312	250,192	23,147	419,356
Building Bond Deposit	103,919	8,578	-	112,497
Underground Storage Tank	11,000			11,000
Safety Fund	56,368	17,585	32,160	41,793
Police Relief & Pension	5,238	192,689	47,380	150,547
Law Enforcement	10	-	-	10
VEST Grant	-			-
OneOhio Fund (Opiod)	569	598		1,166
STATE Grants	7,491	-	-	7,491
TOTAL OTHER FUNDS	<hr/> 1,377,346	<hr/> 1,049,473	<hr/> 567,084	<hr/> 1,859,735
GENERAL FUND	7,811,278	1,946,014	1,777,950	7,979,342
TOTAL ALL FUNDS	<hr/> 9,188,624	<hr/> 2,995,487	<hr/> 2,345,034	<hr/> 9,839,078

STATE OF THE VILLAGE  
MARCH 31, 2023

	2023	2022
Total Current Balance - All Funds	<b>9,839,078</b>	<b>9,368,455</b>
Cash and Investments:	3/31/2023	3/31/2022
Cash:		
ANCORA	8,389,440	7,620,244
CHASE DDA	583,169	301,498
CHASE SAV - LAND CONS	193,100	119,957
CHASE VIOLATIONS BUREAU	26,314	55,738
Star Ohio	713,338	1,318,083
Total Cash	9,905,361	9,415,520
(OUTSTANDING CHECKS)	(66,284)	(47,065)
Total Cash and Investments	<b>9,839,078</b>	<b>9,368,455</b>

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\*\* From Wastewater Fund

GENERAL FUND SUMMARY	BUDGET	MARCH	2023 YEAR TO DATE	2022 YEAR TO DATE
Real Estate Taxes	2,436,728	231,877	1,205,877	1,228,727
Municipal Income Tax	2,600,000	116,663	440,537	819,783
Share of Sales and State Taxes	62,000	4,628	18,217	16,717
Other Sources	1,053,189	130,530	281,382	220,407
Assessments	-	-	-	12,303
<b>TOTAL OPERATING REVENUES</b>	<b>6,151,917</b>	<b>483,699</b>	<b>1,946,014</b>	<b>2,297,937</b>
<b>OPERATING EXPENSES</b>				
Administration Department	752,800	76,135	258,644	309,675
Police Department	1,826,156	114,599	416,941	421,288
Fire Department	653,750	17,364	150,242	140,567
Service Department	1,902,870	135,559	455,623	439,365
Transfers excluding Inheritance Taxes	996,500	-	496,500	451,000
<b>TOTAL OPERATING EXPENSES</b>	<b>6,132,076</b>	<b>343,657</b>	<b>1,777,950</b>	<b>1,761,895</b>
<b>SURPLUS (DEFICIT)</b>	<b>19,841</b>	<b>140,042</b>	<b>168,064</b>	<b>536,042</b>



**VILLAGE OF GATES MILLS**  
**FINANCIAL REPORT FOR THE THREE MONTHS ENDED MARCH 31, 2023 April 7, 2023**

**MARCH RESULTS AND FINANCIAL POSITION**

The financial statements were provided to the Mayor, Clerk and Council prior to the April council meeting.

**GENERAL FUND**

Revenue for the month of March was \$483,000 consisting of \$232,000 of real estate tax revenue, \$116,000 of municipal income tax revenue and \$131,000 of other sources revenue. Tax amounts represent collections by the taxing agencies ( Cuyahoga County and RITA ) that are forwarded to the Village. The Village is dependent on the timing of those agencies' billing and collection activities and on the timing of taxpayer remittances. The amounts received in the first three months of 2023 for real estate taxes are very near prior year's amounts and are back in line with budget. Municipal income tax revenue year-to-date in 2023 is below 2022 amounts by \$379,000. We are conferring with RITA on expectations for 2023 collections to see whether their previous guidance to us, from which we developed the budget, is different. Other source revenue is favorable to the prior year due to higher rental income from the cell tower ( \$72,000 this year, \$62,000 in 2022) and higher Mills Building rental income from a one time tenant payment in January of 2023 that was paid differently for 2022.

Expenditures for the month of March were \$343,000. Our monthly operating costs are normally around \$450,000. Legal and professional fees are down as we have not yet been billed for legal services. Income tax expense is down as a function of lower collections. For the first three months of 2023, expenditures were \$1,778,000 compared to \$1,761,000 in 2022. The 2023 amount includes \$496,000 of transfers from the General Fund to other Funds ( \$451,000 in 2022). Excluding those transfers, cash expenditures were \$540,000 for the month of January, \$398,000 in February and \$344,000 for March. All four departments, were generally on budget. In 2023 we spent greater amounts on service department equipment maintenance.

For the first three months of the year, the Village operated with a General Fund surplus of \$168,000. Recall that the Village financial records are maintained on a cash basis and we are early in the 2023 year.

The General Fund cash balance at March 31, 2023 was \$7,979,000 compared to the beginning of the year balance of \$7,811,000.

The financial statements do not include any costs for the coffee shop space improvements in the Mills Building as we have not been invoiced for that in-process work.

**OTHER FUNDS**

The Village is required to maintain other special purpose funds by statute or contract. Cash in these special purpose funds amounted to \$1,859,000 million at March 31, 2023.

During March, we paid \$23,147 for consulting fees for the Comprehensive Plan using the ARPA funds, consistent with Council's prior appropriation of up to \$72,000 of ARPA funds for these costs. Our cumulative comprehensive plan costs are \$65,521 leaving \$7,479 appropriated but not spent. Invoices were for services through January 31, 2023.



During March we received \$250,000 of ARPA funds that were awarded to Gates Mills from the county for the Mayfield Road culvert replacement and the bathroom renovation. Those funds were deposited into the ARPA fund per instruction and not into the Capital Improvement fund. At this point, we have \$382,000 accumulated in the ARPA Fund for the culvert replacement before using any other fund amounts.

This report will be published to the Village website.

Please direct any questions or comments to [Treasurer@gatesmillsvillage.com](mailto:Treasurer@gatesmillsvillage.com).

Steven L. Siemborski  
Treasurer, Village of Gates Mills  
Chair, Budget and Finance Committee

# Village of Gates Mills

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*Division of Police*  
*1470 Chagrin River Road*  
*Gates Mills, Ohio 44040-9703*  
*Phone: (440) 423-44505 Fax: (440) 423-2002*  
*www.gatesmillsvillage.com*

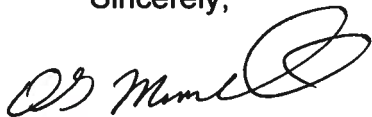
## **April 2023 Council Meeting (March Report)**

- 1) Two residents who had airline miles fraudulently removed from their accounts filed police reports.
- 2) A 62-year-old Mayfield Heights man was arrested for OVI, Hit Skip, and Drug Possession. The man failed to stop after causing an accident in the 500 block of Chagrin River Road, and was later arrested in Mayfield Heights. Blood tests results are pending.
- 3) A vehicle tracking service reported March 30 that a vehicle stolen from Cleveland was mobile and on two of our residential side streets. The vehicle was not located and was last tracked entering Chesterland.

### **Monthly Totals:**

- 75 Traffic Citations.
- 40 Warnings.
- 20 Incident/Accident reports
- 8,498 Patrol Miles.
- 5306 House Checks
- Total Fines \$7315.00

Sincerely,



Gregg Minichello  
Chief of Police  
Gates Mills Police Department  
[gminichello@gatesmillsvillage.com](mailto:gminichello@gatesmillsvillage.com)  
440.423.4405 x 112

**GATES MILLS POLICE DEPARTMENT  
MONTHLY SUMMARY  
MARCH  
2023**

	CURRENT MONTH 2023	YEAR TO DATE 2023	PREVIOUS YEAR TO DATE 2022
ASSURED CLEAR DISTANCE	0	2	3
DRIVERS LICENSE	5	9	6
DRIVING UNDER THE INFLUENCE	1	1	2
PROHIBITED BAC	0	0	1
DRIVING UNDER SUSPENSION	5	7	4
FULL TIME AND ATTENTION	2	5	8
ILLEGAL TURN	1	2	1
LANE USE/WEAVING	1	3	0
LEAVING THE SCENE OF AN MVA	0	0	0
LICENSE PLATE	8	36	18
MISCELLANEOUS	3	5	5
PARKING	0	2	3
REASONABLE CONTROL / FTC	1	3	3
RECKLESS OPERATION	0	0	2
SEAT BELT/CHILD RESTRAINT	0	0	0
SPEED	48	142	126
TRAFFIC CONTROL DEVICES	0	6	5
<b>TOTAL UTT OFFENSES</b>	<b>75</b>	<b>222</b>	<b>187</b>
<b>WARNINGS</b>	<b>40</b>	<b>103</b>	<b>70</b>
TOTAL PRISONERS	0	0	2
PRISONER DAYS	0	0	2
TOTAL FINES	\$7,315.00	\$20,763.00	\$19,184.00
Total Calls For Service	676	1890	1625
Total Non-Billable Calls	257	721	650
Total Billable Calls	419	1169	975

# Gates Mills Service Department

*"Yours in service since 1920"*

TO: Mayor  
and Council Members

FROM: Dave Biggert, Service Director

**RE: SERVICE DEPARTMENT REPORT – MARCH 2023**

1. In March 7 building permits were issued for a total construction value of \$1,142,371. This includes a permit for a new house on Hickory Lane.
2. In March 2022, 11 building permits had been issued for a total construction value of \$1,385,514. This includes a permit for a new house on Mayfield Road, a new house on County Line Road, and a new barn/greenhouse on Deerfield Road
3. The March Planning and Zoning Commission meeting minutes are included for review.

I hope this information is helpful. If you have any questions or need any additional information, please feel free to contact me at (440) 423-4405, X127.

Respectfully Submitted,



David L. Biggert, RBO, RBI, PI, MI, EMT-B  
Service Director/Building Official

PLANNING AND ZONING COMMISSION  
MINUTES OF **TUESDAY, March 07, 2023**

Pursuant to notice duly given, the regular meeting of the Planning and Zoning Commission, also sitting as the Board of Zoning Appeals, was called and held on **Tuesday, March 07, 2023 at 5:00 PM** in the Council Chambers of the Town Hall.

Members present: Craig Steinbrink; Chair, Chip AuWerter, Scott Broome, and Jeannine Voinovich.

Members absent: Jim Deacon and Emily Hamilton.

Also present: Chris Courtney, Village Engineer  
Todd Hunt, Village Law Director.

1. Roll call.
2. The minutes of **Tuesday, February 07, 2023** regular meeting of the Planning and Zoning Commission were submitted for approval.

A motion was made to approve the minutes as *revised*.

Motion by: C. AuWerter                      2<sup>nd</sup>: S. Broome

Roll Call:     Ayes: All.  
                  Nays: None.

**Motion Approved**

3. Motion to adjourn the regular meeting of the Planning and Zoning Commission and convene a meeting of the **Board of Zoning Appeals**.

Motion by: S. Broome                      2<sup>nd</sup>: J. Voinovich

Roll Call:     Ayes: All.  
                  Nays: None.

**Motion Approved**

4. A solar panel variance request for the **KABELITZ** residence at **549 Riverview Road** was heard. Notice has been provided to adjoining property owners.

No representative was present to discuss the request.

A motion was made to continue the variance request to a later meeting. If the applicant does not show, they will need to resubmit the variance request.

Motion by: S. Broome                      2<sup>nd</sup>: C. AuWerter

Roll Call:      Ayes: All.  
                    Nays: None.

**Motion Approved**

There being no further business the meeting was adjourned at **5:20 P.M.**

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Craig Steinbrink, Chair



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David Biggert, Secretary

# Gates Mills Fire Department

## March 2023 Council Report

DATE	NFIRS NUMBER	Address/Location	Description of Incident
3/4/2023	2023-31	1500 Chagrin River Road	Trouble alarm.
3/6/2023	2023-32	1500 Chagrin River Road	Trouble alarm.
3/8/2023	2023-33	35001 Cedar Road	Odor investigation.
3/9/2023	2023-34	35001 Cedar Road	Odor investigation.
3/10/2023	2023-35	7073 Gates Mills Blvd.	Public service/discuss alarm system options.
3/11/2023	2023-36	34001 Cedar Road	Clothes dryer vent fire.
3/18/2023	2023-37	15655 Cothelstone Lane	Provide mutual aid to Chester Twp. FD for a structure fire.
3/24/2023	2023-38	8200 Cedar Road	Provide mutual aid to Chester Twp. FD for a fire alarm.
3/25/2023	2023-39	Daisy's Wood Lane	Transformer smoking and fallen tree.
3/25/2023	2023-40	Old Mill Road	Clear trees and debris from the roadway.
3/25/2023	2023-41	7381 Daisy's Wood Lane	Odor investigation.
3/25/2023	2023-42	413 Timberidge Trail	Wires and tree branches down.
3/25/2023	2023-43	7860 Old Mill Road	Power lines down.
3/25/2023	2023-44	680 County Line Road	Tree and power lines down across the roadway.
3/25/2023	2023-45	471 Chagrin River Road	Wires and tree branches down.
3/25/2023	2023-46	7101 Hillcreek Lane	Tree and power lines down across the roadway.
3/25/2023	2023-47	7321 Daisy's Wood Lane	Tree down across a private driveway.
3/26/2023	2023-48	640 Battles Road	Tree and telephone line down.
3/26/2023	2023-49	7479 Saddleback Lane	Tree and power line down with a small fire in front of the home.
3/28/2023	2023-50	7151 Old Mill Road	Carbon Monoxide alarm.
3/28/2023	2023-51	1225 Hillcreek Lane	Low-hanging wire across the roadway.
3/31/2023	2023-52	1500 Chagrin River Road	Trouble alarm.
3/31/2023	2023-53	1944 Epping Road	Fire alarm due to burnt food.

CURRENT MONTH TOTAL	2023 YEAR TO DATE	2022 YEAR TO DATE
G.M. FIRE 23	53	39
M.V. EMS 17	57	36

The March training topics were:

- March 7, 2023      Vehicle checks on E-1411, E-1412, and C-1472.  
Smart Triage tag system review. Bloodborne pathogens and universal precautions policy.  
EMS equipment review, DRD procedure.
- March 21, 2023      Vehicle checks on E-1411, E-1412, E-1413, C-1471, and C-1472.  
Elevator Rescue training. Walk through and Pre-plan review of Gilmour Lower School.

P. Thomas Robinson

April 5, 2023

ORDINANCE NO. 2023-12

BY COUNCILMEMBER AUWERTER

AN ORDINANCE TO APPROVE CURRENT REPLACEMENT  
PAGES TO THE GATES MILLS CODIFIED ORDINANCES.

WHEREAS, certain provisions within the Codified Ordinances should be amended to conform with current State law as required by the Ohio Constitution; and

WHEREAS, various ordinances of a general and permanent nature have been passed by Council which should be included in the Codified Ordinances; and

WHEREAS, the Village has heretofore entered into a contract with the Walter H. Drane Company to prepare and publish such revision which is before Council;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Gates Mills, State of Ohio:

SECTION 1: That the ordinances of the Village of Gates Mills, Ohio, of a general and permanent nature, as revised, recodified, rearranged and consolidated into component codes, titles, chapters and sections within the 2023 Replacement Pages to the Codified Ordinances are hereby approved and adopted.

SECTION 2: That the following sections and chapters are hereby added, amended or repealed as respectively indicated in order to comply with current State law.

Traffic Code

- 338.10 Lights, Emblems, and Reflectors on Slow-Moving Vehicles, Farm Machinery, Agricultural Tractors, and Animal-Drawn Vehicles. (Amended)
- 338.16 Number of Lights; Limitations on Flashing, Oscillating or Rotating Lights. (Amended)

General Offenses Code

- 512.01 Liquor Control Definitions. (Amended)
- 512.07 Open Container Prohibited. (Amended)
- 524.01 Drug Abuse Control Definitions. (Amended)
- 524.16 Sale of Dextromethorphan. (Added)
- 536.21 Hazing Prohibited. (Added)
- 572.02 Carrying Concealed Weapons. (Amended)
- 572.04 Improperly Handling Firearms in a Motor Vehicle. (Amended)
- 572.13 Possessing Replica Firearm in School. (Amended)
- 572.16 Concealed Handgun Licenses; Possession of Revoked or Suspended License; Additional Restrictions; Posting Signs Prohibiting Possession. (Added)



SECTION 3: That the complete text of the Traffic and General Offenses Code sections listed above are set forth in full in the current replacement pages to the Codified Ordinances which are hereby attached to this ordinance as Exhibit A. The listing above of each new section by reference to its title shall constitute sufficient publication of new matter contained therein.

Passed the                      day of                      .

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk

APPROVED:

\_\_\_\_\_  
Mayor

**RESOLUTION NO. 2023-13**  
**AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2023**  
**BY COUNCILMEMBER AUWERTER**

**WHEREAS**, the Village of Gates Mills (hereinafter referred to as the “Political Subdivision”) hereby submits this written agreement to participate in the Ohio Department of Transportation’s (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT’s signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision’s participation in the road salt contract; and
- d. The Political Subdivision’s electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically **submitted** salt quantities from its awarded salt supplier during the contract’s effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Monday, May 1<sup>st</sup>, **by 5:00 p.m.** The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision’s participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision’s participation agreement and/or a Political Subdivision’s request to rescind its participation agreement.

**NOW, THEREFORE**, be it resolved by the Council of the Village of Gates Mills, State of Ohio, that:

Section 1. The Mayor is hereby authorized to enter into this participation agreement for the ODOT road salt contract and by her signature below, this participation agreement for the ODOT winter road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation in the ODOT salt contract.

Section 2. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare and for the further reason that it is necessary to go into effect immediately in order to meet ODOT’s May 1, 2023 deadline for submission of this Resolution to ODOT; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members elected or appointed to Council, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed the \_\_\_\_ day of \_\_\_\_\_, 2023.

Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
President of Council

Approved: \_\_\_\_\_  
Mayor

RESOLUTION NO.: 2023-14

BY COUNCILMEMBER DEACON

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH REID CONSULTING GROUP FOR A VILLAGE-WIDE BROADBAND SERVICE ANALYSIS.

WHEREAS, the Village of Gates Mills desires to engage Reid Consulting Group to provide a Village-wide broadband service analysis and possible preparation and negotiation of a contract with an internet service provider for Village-wide broadband needs;

WHEREAS, Reid Consulting Group has submitted a proposal to the Village to provide such services for hourly consulting rates, and reimbursement of travel costs for a total amount not to exceed \$40,000 for two phases of the project as follows: (1) the baseline analysis not to exceed \$15,000; and (2) to prepare for and negotiate a contract with an internet service provider but only after the Village Council's decision to proceed beyond the baseline analysis; all as set forth in the Proposal to Gates Mills for Broadband Analysis, dated March 8, 2023, (the "Proposal"), a copy of which is attached hereto as Exhibit A;

WHEREAS, this Council has determined by reviewing all pertinent information that it is necessary and in the best interest of the City to engage Reid Consulting Group to provide consulting services for a Village-wide broadband service analysis as set forth in the Statement of Work contained in the Proposal.

NOW, THEREFORE, Be it Resolved by the Council of the Village of Gates Mills, State of Ohio, that:

Section 1: The Council of the Village of Gates Mills authorizes the Mayor to enter into a professional services agreement with Reid Consulting Group for the proposed Statement of Work at the proposed hourly rates in a total amount not to exceed forty thousand dollars (\$40,000) as set forth in Exhibit A attached hereto, which agreement shall be approved as to form by the Village Law Director.

Section 2: It is found and determined that all formal actions of this Council concerning and related to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and by in full force at the earliest period allowed by law.

Passed the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk

APPROVED:

\_\_\_\_\_  
Mayor

## EXHIBIT A



### Proposal to Gates Mills for Broadband Analysis

## Statement of Work

### Phase 1 – Baseline Analysis:

- **Locations:** Map Gates Mills to determine the total number of households and businesses.
- **Current Speeds:** Analyze the existing broadband services in the community utilizing Ookla® Speedtest Intelligence® for Fixed Networks data.
- **Fiber Scope:** Determine the number of fiber miles required to pass every location.
- **Financials:** Estimate costs and revenues for an ISP to serve Gates Mills with fiber-to-the-premise. This will provide guidance on potential subsidy requirements if needed.
- **Identify ISPs** in the vicinity offering and expanding fiber networks.
- **Present findings and deliver report.**
- **Estimate 30-45 days to complete** from date agreement executed.

### Phase 2 – Contingent on Notice to Proceed:

- **Write RFP and prepare associated GIS shape files** for respondents.
- **Coordinate scoring process.**
- **Negotiate contract with ISP.**
- **Estimate 60-90 days to complete** from date notice to proceed received.

### "Not to Exceed" Contract

Recommend a "not to exceed" contract valued at \$40,000. We will invoice based on actual hours consumed. We project that Phase 1 would not cost \$15,000.

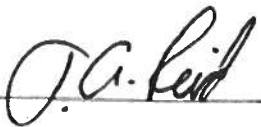
### Hourly Rates

Principal @ \$225 per hour

GIS Specialists/Data Analyst/Project Manager/Software Engineer @ \$175 per hour

Communications Specialist/Field Liaison @ \$155 per hour

Travel costs would be billed based on mileage, airfare and per diem rates for food.

  
\_\_\_\_\_  
Tom Reid  
President  
8 March 2023

\_\_\_\_\_  
Name:  
Title:  
Date

RESOLUTION NO. 2023-15

BY COUNCILMEMBER STEINBRINK

**A RESOLUTION APPROVING THE ACTION OF THE PLANNING & ZONING COMMISSION TO APPROVE THE GRANT OF A PERMIT TO GILMOUR ACADEMY TO CONSTRUCT A CELLULAR TOWER AT 34599 CEDAR ROAD**

WHEREAS, pursuant to Gates Mills Codified Ordinance Chapter 1373, Gilmour Academy applied to the Village Planning & Zoning Commission to construct a new cellular monopole tower on its property near 34599 Cedar Road in the Village (PP# 843-12-004) for the future use by telecommunications carriers (the "Application");

WHEREAS, the Planning & Zoning Commission heard the Application at its public meeting on April 4, 2023, and after hearing and reviewing the evidence presented to it, along with the details of the Application, the Commission approved the Application by a vote of 6 to 0;

WHEREAS, pursuant to Gates Mills Codified Ordinance § 1373.03 (f), the Commission's Secretary filed a Resolution of the Commission's approval of the Application with the Clerk and which has been distributed to this Council;

WHEREAS, after its review of the Application and the Planning & Zoning Commission's Resolution setting forth its grant of a permit to construct the monopole tower, this Council desires to approve the Commission's action.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Gates Mills, State of Ohio, that:

Section 1: This Council approves the Application of Gilmour Academy to construct the subject cellular monopole tower as it was approved by the Village Planning & Zoning Commission, subject to any required approvals by the Village Architectural Board of Review.

Section 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution constituting administrative action by this Council, as opposed to legislative action, shall be in full force and effect immediately upon its adoption by this Council.

Passed the \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President of Council

ATTEST:

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Clerk

APPROVED:

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Mayor

VILLAGE OF GATES MILLS, OHIO  
PLANNING & ZONING COMMISSION

**RESOLUTION**

Pursuant to Gates Mills Codified Ordinance 1373.03 (f), the Planning & Zoning Commission's action by its motion passed by a 6 to 0 vote on April 4, 2023, is memorialized by this Resolution.

That action was the approval of the application before the Commission as follows:

**Applicant/Owner:** Gilmour Academy, 34100 Cedar Road, Gates Mills, Ohio

**Address of Subject Property:** Near 34599 Cedar Road, Gates Mills, Ohio (PP# 843-12-004)

**Subject of Application:** To construct a new monopole cell tower on the Subject Property as set forth on the plans/drawings filed with the Commission for the future use by one or more telecommunications carriers.

**Action Taken by the Commission:** Approval of the Application based on the plans and drawings dated 03/30/2023 with the condition of the Applicant's submittal of the required affidavits and documents set forth in 1373.04(a), (c), (j), (k), and (l) of the Village's Building and Housing Code to the Village Building Official prior to the review by the Village Council of the Commission's approval.

The foregoing is a true and accurate representation of the action by the Planning & Zoning Commission on the subject Application.



David Biggert, Secretary to the Planning & Zoning Commission



**ORDINANCE NO. 2023-16**

**BY COUNCILMEMBER AUWERTER**

**AN ORDINANCE TO AMEND THE ANNUAL APPROPRIATION ORDINANCE  
NO. 2022-42 TO INCREASE CERTAIN APPROPRIATIONS AND  
OTHER EXPENDITURES OF THE VILLAGE OF GATES MILLS, OHIO FOR  
THE FISCAL YEAR ENDING DECEMBER 31, 2023**

SECTION 1. Be it ordained by the Council of the Village of Gates Mills, Ohio that the following amendment be made to the annual Appropriation Ordinance 2022-42 as passed by Council on December 13, 2022.

SECTION 2. That the appropriation for the Local Fiscal Recovery Fund be increased by \$250,000.

SECTION 8. That the appropriation for the Safety Fund be increased by \$19,160.

SECTION 6. This Ordinance is hereby declared to be an emergency ordinance necessary for the immediate preservation of the public health, safety, convenience and welfare for reasons apparent from the contents of said ordinance and therefore this ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed the \_\_\_\_ day of April, 2023.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk

APPROVED:

\_\_\_\_\_  
Mayor