

[1-26-24 Council Agenda.pdf](#)

[dec 19 2023 council minutes for approval.pdf](#)

[attatchments for dec council minutes.pdf](#)

[ordinance no 1281.pdf](#)

[dec 2023 financial statements.pdf](#)

[Land Conservancy 2023 Year End Report.pdf](#)

[Police Department January report.pdf](#)

[Service Department January report.pdf](#)

[Fire Department January report.pdf](#)

[resolution 2023-54.pdf](#)

[resolution 2024-1.pdf](#)

**VILLAGE OF GATES MILLS  
COUNCIL AGENDA  
JANUARY 16, 2024  
5:30 p.m.**

**COMMUNITY HOUSE, 1460 CHAGRIN RIVER ROAD  
(Livestream available on YouTube – click on the link on  
[www.gatesmillsvillage.com](http://www.gatesmillsvillage.com) to watch)**

1. Oath of Office to Mayor Siemborski. Hunt.
2. Oath of Office to Clerk DeCapite. Mayor.
3. Oath of Office to Councilmembers Broome, Turner and Welsh. Mayor.
4. Roll Call.
5. Minutes of Council meeting of December 19, 2023. Clerk.
6. Pay Ordinance #1281 \$728,887.37 Clerk.
7. Financial Statement/Treasurer's Report. Mayor
8. Mayoral appointments to Administrative Offices: Mayor.  
Robert S. Reitman, Income Tax Administrator  
R. Todd Hunt of Roetzel & Andress, Law Director  
Michael Cicero, Prosecutor  
David Biggert, Service Director, Building Official & Building Inspector  
Trevor Murfello, Service Manager  
Janet Mulh, Finance Administrator and Assistant Tax Administrator  
D. Gregg Minichello, Chief of Police  
Thomas Majeski, Fire Chief
9. Mayoral Appointments to Boards, Commissions and Committees. Mayor.  
**Planning & Zoning Commission for Term Ending 12/31/2024** (Council Rep One-Year Term):  
*Craig Steinbrink (Chair) and Scott Broome. Elector (Four-Year Term) Term Ending 12/31/27:*  
*Emily Hamilton and Jeannine Voinovich.*  
**Architectural Board of Review for Term Ending 12/31/2026:** *Janet AuWerter. Architects:*  
*William Childs, and Richard Kawalek*  
**Historical Review Committee for Term Ending 12/31/2024:** *Sara Welsh (Chair), Laurie*  
*Deacon, Jane Lindmark, Greg Nosan, Chuck Spear, and architects David Ellison, Joseph Giglio*  
*and William Childs (alternate).*
10. Mayor's Report. Mayor.
11. Clerk's Report. Clerk.
12. Committee Reports.
13. Police Department Report. Minichello.
14. Service Department Report. Biggert.
15. Fire Department Report. Robinson.

**16. Gates Mills Land Conservancy – Report provided.**

**Turner.**

**17. Resolution No. 2023-54 (Second Reading)**

**Deacon.**

A Resolution Authorizing the Mayor to Enter into a Professional Services Agreement with Reid Consulting Group for Procurement of an Internet Service Provider for Village-Wide Broadband Service.

**18. Resolution No. 2024-1**

**Mayor.**

A Resolution Authorizing and Directing the Transfer of Certain Sums from the General Fund to the Mayor's Fund, Wastewater Fund and Police Pension Fund.

19. Council Matters.

Discussion regarding Comprehensive Plan and next steps.

Discussion of the position of Council President Pro Tem.

20. Business from the Audience.

21. Adjourn.

Proposed Ordinances and Resolutions on the Agenda may be obtained by calling Village Hall, 440-423-4405.

**Village of Gates Mills**  
**MINUTES OF A REGULAR MEETING OF COUNCIL**  
**December 19, 2023**

A regular meeting of the Council of the Village of Gates Mills, Ohio was held at the Community House on Tuesday, December 19, 2023, at 5:30 p.m. with Mayor Schneider presiding. The meeting was livestreamed to the internet.

1. Roll Call starts at 3:00

Councilmembers present: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Other Village officials present were Treasurer Siemborski, Clerk DeCapite, Service Director Biggert, Police Chief Minichello, Fire Chief Majeski, Finance Administrator Mulh, Village Engineer Courtney, and Law Director Hunt.

Councilmember Turner advised of the unexpected passing of Gates Mills postal clerk Paula Nock and then introduced Mayfield Village Mayor Brenda Bodnar. Mayor Bodnar thanked Mayor Schneider for her leadership, partnership, and friendship and presented Mayor Schneider with Keys to Mayfield Village.

2. Minutes of the Regular Council meeting of November 21, 2023 starts at 7:13

Mayor Schneider made a correction to the Mayor's Report on page 3 regarding the donation made by Dan Kish. He is donating his house and property to the Village, and he is donating the contents of his house to the Gates Mills Historical Society.

Councilmember Deacon addressed the inclusion in the November minutes of an email from Councilmember Atton. Since the email was only mentioned and the content was not discussed at the November Council meeting, Councilmember Deacon moved to amend the November minutes by removing that email. Councilmember Welsh seconded the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner.

Nays: Atton, Press, Welsh.

Motion carried.

Councilmember Turner moved to approve the November 21, 2023 minutes as corrected and amended and Councilmember AuWerter seconded the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None

Motion carried.

3. Pay Ordinance # 1280 \$766,758.50 starts at 10:44

Councilmember Atton asked if BVM Enterprises \$7200 was the consultant we used for the Council workshop on the Comprehensive Plan. Yes.

Councilmember Press moved to approve Pay Ordinance #1280 and Councilmember Steinbrink seconded the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

4. Financial Statement/Treasurer's Report attached and starts at 11:42

At 19:51 Councilmember Press asked if Ancora has altered the investment strategy in any way to take advantage of the view that interest rates have peaked. Treasurer Siemborski replied there is nothing maturing imminently so Ancora is following the same guidance and latitude that they have been following. Ancora understands that we would like them to look at a little longer term. He hopes Council can reach a conclusion in January on whether to appoint two or three members to the Treasury Committee called for in our legislation, use that Committee as our spokesperson with Ancora going forward, and bring the topic to an end.

Regarding an update of our long-term projection numbers, Treasurer Siemborski reported that at the Finance and Budget Committee meeting held yesterday it was decided budgeted 2024 revenues and expenditures will be firmed up in January and that would be the appropriate time to update the long range planning numbers.

5. Mayor's Report starts at 21:57

- Reminder of Improvement Society's Annual Christmas Eve celebration
- At this last official Council meeting as Mayor, thank you to residents and employees for your support during 20 years on Council and eight years as Mayor. Please extend the same support to new Mayor Steve Siemborski.

6. Clerk's Report starts at 24:20

- Mayor Schneider, we will miss you.

7. Committee Reports

Cell Tower Update (Councilmember AuWerter) starts at 24:35

- Gilmour and Verizon finalized the lease document today. Verizon will put their equipment on the tower probably at the end of the first quarter or early second quarter. It is anticipated T-Mobile will be the second carrier on the tower late in the year. Gilmour is still trying to contact AT&T.

2024 Road Program (Councilmember AuWerter) starts at 25:35

- Geauga County has allocated funds to repave their half of County Line Road in 2024. Based on discussion at the Finance and Budget Committee yesterday, Gates Mills will commit to go forward with resurfacing our half of County Line Road because it makes sense to do it all at once. The estimated cost may exceed the 2024 road program budget by about \$40,000. Before County Line Road entered into the equation, the priority of roads to work on in 2024 would have been Andrews Lane - the only remaining road in a failed state according to our master road assessment - followed by the roads deemed

in poor condition. At this point, Hillcreek and Andrews Lanes will be addressed in the 2025 road program. Village Engineer Courtney has committed to come to Council no later than February asking for approval to go out for bid on the 2024 road program. He will specify a range of square yards of pavement to be bid - giving Council a clearer picture of the costs of adding to the 2024 program. A new Council may choose to dip further into our cash balance and be more aggressive on what other roads to do in 2024, especially as the uncertainty of traffic camera and municipal income tax revenue unfolds.

- At the end of 2024 Council will be asked to approve an update of the master road assessment to provide a fresh look for prioritizing future road programs.

Finance and Budget Committee (Treasurer Siemborski) starts at 31:13

- Committee met yesterday to discuss, approve, and recommend the appropriations ordinance before you tonight.

Gates Mills Land Conservancy (Councilmember Turner) starts at 31:42

- 45 were in attendance at the Annual Meeting where the Executive Committee for the Board was selected.
- 144 Members currently.
- Application for renewal of the accreditation from the Land Trust Alliance will be submitted early this year.

Gates Mills Improvement Society (Councilmember Turner) starts at 32:25

- Please attend a Farewell Reception for Mayor Karen Schneider on Friday, January 19th at 5:30 p.m. at the Community House. This celebration will hold some surprises.

At 32:55 Councilmember Atton asked who is the Chairman of GMLC for next year and Councilmember Turner replied Nat Smith. Councilmember Atton thought he was only going to do it for a year - has he decided to extend? Councilmember Turner answered yes - President is Nat Smith, Vice President is Jamie Carracher, Treasurer is Nancy McGuinnis, as an understudy to Cindy Zins, and Diane Kennedy is Secretary.

Fiber Optic/Broadband Committee (Councilmember Deacon) starts at 33:30

- The Committee received a proposal from Reid Consulting late last week for the additional consulting that we requested in our workshop. The proposal is being put on first reading tonight to allow time for digestion.

Friends of the Library (Councilmember Welsh) starts at 34:07

- Cuyahoga County Public Library System has disallowed the distribution of cookies inside Gates Mills Library, a longstanding tradition of the Friends of the Library. Disappointment was high and it was decided as an alternative, cookies would be packaged, labeled, and distributed outside.

8. Police Department Report attached and starts at 35:00

Councilmember Atton noted that from the beginning of the traffic camera program in the middle of August to the end of October, over 650 average citations per week were issued. In November less than 475 per week were issued. Is that a reflection of holidays, less traffic, or slowing traffic? We need to understand why. Police Chief Minichello replied probably all of those factors. Last week our Gatso account manager reviewed the activity and advised our results are very similar to what he has seen in other communities. Weather, less traffic, and public awareness all have bearing on the results. The account manager advised it is going to take 12-18 months to develop a baseline. Police Chief Minichello again stated the program is performing exactly as we intended - speeds are coming down.

Councilmember Press suggested there is a decay curve. Finding out what a decay curve might look like in other communities would be helpful for budgeting and long-range financial forecasting. Councilmember Welsh asked if there is thought about expanding the program. Not at this time. Treasurer Siemborski agreed good data from Gatso or other communities of our size could be helpful. We want to get the most reasonable number. We are not looking to make the number too optimistic or too pessimistic.

Councilmember AuWerter would like Council to be insistent that the Police Chief reports at every Council meeting the percentage of drivers that are going over 55 mph and going over 60 mph. Councilmember Atton agreed that was a good idea. Police Chief Minichello advised there were 900 citations the first two weeks of December, so 450 average citations per week.

9. Service Department Report attached and starts at 41:04

Mayor Schneider commented on the beautiful Village lights, and Service Director Biggert said he will pass that on to his department as they do appreciate hearing the compliments.

10. Fire Department Report attached and starts at 42:13

- Fire Chief Majeski provided as of today we are at 204 EMS calls.
- Vehicle Extrication Certification Training was completed in November using the Genesis tool purchased early in 2023, new rescue jacks and cribbing.
- The boiler explosion incident in the basement of Gates Mills Elementary School was managed by their maintenance staff. They shut the boiler down immediately, switched over to the standby, and had the other one repaired.

At 45:16 Councilmember AuWerter asked the Fire Chief to explain the response process once an alarm is received - an alarm that may or may not be false.

11. Ordinance No. 2023-38 - Amended (Third Reading) starts at 48:53

Ordinance No. 2023-38 "An Ordinance Amending Section 1377.05 of the Village Building Code to Revise the Property Maintenance Code at 302.4 to Add Maintenance of Trees; and Declaring an Emergency" was read by Councilmember Steinbrink. We adopted the Property Maintenance Code in 2017. Based on feedback from Service Director Biggert, we are looking to add a section for dead, diseased, or dying trees and

limbs that hang over a public right of way or hang on the neighbor's property. The individual whose property the tree is on is responsible for removal and not the service department. Some changes were made in November - the addition of a section regarding the manner of remedial action at the top of page 2 - based on feedback from Councilmembers.

Councilmember Turner asked in the instance of an utility easement on private property, who is responsible for making good on the violation, the property owner or the utility? Law Director Hunt replied it would still be the property owner. Electric utilities have the right to go on the easement area to clear trees, but not the obligation. A dying tree or limb over the top of an electric line is dangerous and should be called into CEI to take care of. CEI has not given us problems with trimming trees.

Councilmember Steinbrink moved to approve Ordinance No. 2023-38 with Councilmember Welsh seconding the motion. Law Director Hunt spoke to adding the word "noxious" before the word "weeds" in line two of 302.4 on page one as requested at the November meeting.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

#### 12. Resolution No. 2023-46 (First Reading) starts at 55:10

Resolution No. 2023-46 "A Resolution Requesting the County Auditor to Advance Taxes from the Proceeds of Tax Levies Pursuant to Ohio Revised Code Section 321.34" was read by Councilmember AuWerter. Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Resolution No. 2023-46 be placed upon its final passage. Councilmember Press seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

Councilmember AuWerter moved to approve Resolution No. 2023-46 with Councilmember Press seconding the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

#### 13. Resolution No. 2023-47 (First Reading) starts at 56:20

Resolution No. 2023-47 "A Resolution Authorizing a Contract with Wichert Insurance Services, Inc. to Furnish and Provide Liability and Property Insurance Coverages for the Village of Gates Mills, its Officials and Employees and Declaring an Emergency" was read by Mayor Schneider. We had two bids. The bid we want to accept is from Selective Insurance, which gives us better coverage at a lower rate and lower deductibles. Councilmember Welsh moved that the rules requiring ordinances to be



read on three different days be suspended and that Resolution No. 2023-47 be placed upon its final passage. Councilmember Steinbrink seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

Councilmember Welsh moved to approve Resolution No. 2023-47 with Councilmember Steinbrink seconding the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

14. Ordinance No. 2023-48 (First Reading) starts at 57:30

Ordinance No. 2023-48 “An Ordinance to Amend the Annual Appropriation Ordinance No. 2022-42 to Increase Certain Appropriations and Other Expenditures of the Village of Gates Mills, Ohio for the Fiscal Year Ending December 31, 2023” was read by Councilmember AuWerter. We changed policy a couple of years ago and started making our annual appropriations exactly what we budgeted for the year. We now need a little bit more than what we budgeted when we went into the year. Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Ordinance No. 2023-48 be placed upon its final passage. Councilmember Deacon seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

Councilmember AuWerter moved to approve Ordinance No. 2023-48 with Councilmember Deacon seconding the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

15. Ordinance No. 2023-49 (First Reading) starts at 59:00

Finance Administrator Mulh advised a typo occurred at the bottom of page 1 - the Transfer to Other Funds amount of \$1,095,500 should be \$1,096,500. The typo does not change the Total General Fund amount.

Ordinance No. 2023-49 “An Ordinance Providing Appropriations for Expenditures for the Village of Gates Mills, Ohio for Fiscal Year Ending December 31, 2024, Repealing Certain Ordinances and Declaring an Emergency” was read by Councilmember AuWerter. This is based on the budget process. The Finance and Budget Committee recommends approval for this level of expenditure. It is necessary so we can start paying bills in 2024. Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Ordinance No.

2023-49 be placed upon its final passage. Councilmember Press seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

Councilmember AuWerter moved to approve Ordinance No. 2023-49. Councilmember Deacon seconded the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

16. Resolution No. 2023-50 (First Reading) starts at 1:01:07

Resolution No. 2023-50 “A Resolution Authorizing the Mayor to Enter into a Contract with Akron Tractor & Equipment, Inc. for the Purchase of a New Tractor with a Boom Mower Attachment and Declaring an Emergency” was read by Councilmember AuWerter. This tractor is in the 2024 budget and replaces a very old piece of equipment (33 years) necessary for our terrain. Akron Tractor indicated that this tractor is about to undergo a substantial price increase in January 2024. If we give them our commitment now, they will honor the 2023 price. We will take delivery in early 2024. Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Resolution No. 2023-50 be placed upon its final passage. Councilmember Deacon seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

Councilmember AuWerter moved to approve Resolution No. 2023-50. Councilmember Welsh seconded the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

Councilmember AuWerter suggested Council seeing a schedule of major assets, age, purchase date and expected life would be helpful to anticipate equipment needs in future years.

17. Resolution No. 2023-51 (First Reading) starts at 1:04:35

Resolution No. 2023-51 “A Resolution Authorizing and Directing the Transfer of Certain Sums from the General Fund to the Capital Improvement Fund” was read by Councilmember AuWerter. Again this is based on the original appropriation and what we now need to finish up the year. Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Resolution No. 2023-51 be placed upon its final passage. Councilmember Steinbrink seconded the motion to suspend.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

Councilmember AuWerter moved to approve Resolution No. 2023-51.  
Councilmember Deacon seconded the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

18. Resolution No. 2023-52 (First Reading) starts at 1:05:43

Resolution No. 2023-52 “A Resolution Authorizing the Mayor to Enter into a Subscription Renewal Agreement with Flock Safety for the Village’s License Plate Reading Equipment for a Term of Sixty (60) Months and Declaring an Emergency” was read by Councilmember Steinbrink. There are five Flock cameras throughout the Village. This is a five-year renewal with no price increase over what we are currently paying. Councilmember Steinbrink moved that the rules requiring ordinances to be read on three different days be suspended and that Resolution No. 2023-52 be placed upon its final passage. Councilmember AuWerter seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

Councilmember Steinbrink moved to approve Resolution No. 2023-52 and  
Councilmember Press seconded the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

19. Resolution No. 2023-53 (First Reading) starts at 1:07:00

Resolution No. 2023-53 “A Resolution Authorizing the Mayor to Enter into a Contract with Fabrizi Trucking and Paving for the Mayfield Road Culvert Replacement” was read by Councilmember AuWerter. In the 1980’s a large diameter drainage pipe under Mayfield Road was repaired by inserting a smaller diameter pipe. It worked fine except during a major storm when we would get flooding. Once ARPA funds were received and it was determined the funds could be used for this purpose, we went out for bids this summer. All the bids came in more than 10% above Village Engineer Courtney’s estimate and under State law could not be rewarded. The Village Engineer suggested we provide some latitude with timing and go out for bid again. Lo and behold we received a bid not at \$500,000, but at \$300,000, by a reputable firm using their winter crew. Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Resolution No. 2023-53 be placed upon its final passage. Councilmember Deacon seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None  
Motion carried.

Treasurer Siemborski expressed concern that the Resolution doesn't refer to funding from ARPA funds, and the use of ARPA funds requires Council approval. Finance Administrator Mulh advised a separate piece of legislation will provide that the project will be paid for with ARPA funds. This Resolution had to be approved first.

Councilmember Steinbrink asked if a ballpark timeline was available. Village Engineer Courtney answered they indicated they would start within 10 days of signing the contract and complete the work in 60 days. This is a 42" diameter steel pipe about 300 feet long that's going to go under Mayfield Road. It will probably take about 30 days to get that pipe, so anticipate a start near the end of January. They will be working from the downstream side (north side) to the upstream side (south side) behind the wastewater treatment plant. They will be boring underneath the road because the culvert is almost 30 feet deep. They'll be digging a hole in the median near the intersection to go down and make sure the pipe is in the right location and put a manhole in. There will be one interior lane closed in each direction while they do that work. The outside lanes will remain in operation at all times during construction.

Councilmember Atton inferred the lowest bid might not do the best job. The range of cost estimates is enormous. Why the difference? The Village Engineer replied we have reached a perfect storm with when we bid this project. We've got a long-time reputable quality contractor that very likely has a crew that they don't want to lay off for the winter and potentially lose to another employer. They have their own equipment in-house. The primary difference in pricing is the line item for boring and installation of the 42-inch pipe at \$720 per foot compared to the other contractors which are almost twice that - almost \$200,000 right there. The Village Engineer has never had a problem with this contractor's performance and they have worked in the Village previously. Councilmember Atton stated another consequence of this low bid is that we won't need conservation levy funds to fund it.

Councilmember AuWerter moved to approve Resolution No. 2023-53 and Councilmember Press seconded the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.  
Nays: None  
Motion carried.

20. Resolution No. 2023-54 (First Reading) starts at 1:15:00

Resolution No. 2023-54 "A Resolution Authorizing the Mayor to Enter into a Professional Services Agreement with Reid Consulting Group for Procurement of an Internet Service Provider for Village-Wide Broadband Service" was read by Councilmember Deacon. Hunting Valley still has not taken any action. They are still negotiating and aren't able to share any details with us yet. We really don't know when that might change. The Broadband project is far-reaching, complex enough, and impactful enough that we should consider very seriously going to RFP.

Councilmember Press thinks we will learn something from Hunting Valley that might alter our approach when they are prepared to talk to us and thinks that will be

within the next 30 days. He thinks it foolhardy to go ahead with Reid Consulting right now when in another 30 days we'll be smarter than we are today. Councilmember Deacon said we still have some time as this is first reading. We are not spending anything at this stage. We are getting the critical path going because all Councilmembers need to look at it and need to ask questions rather than delay and wait for who knows what to happen in Hunting Valley. There is a window to get this done before 2024 closes. We need to keep pressing on and make sure we're prepared to go forward.

Councilmember AuWerter suggested spending a little money to put Reid Consulting and Ohio Gig together is not a bad thing - given Reid Consulting's quandary with understanding how the Hunting Valley/Ohio Gig proposal could make economic sense.

Councilmember Welsh is under the impression that AT&T is in the process of wiring the Village. Councilmember Deacon disagrees and will verify.

Councilmember Turner reminded Council that connectivity/Broadband was high among all the priorities of the Comprehensive Plan, and she sees us struggling with moving forward.

Treasurer Siemborski was impressed by Reid Consulting's presentations and thought both gentlemen were true experts in an area in which we don't have any personal expertise. Recall Gates Mills is not a very attractive location because of the lack of density and we would need to induce players to install this in the Village. We're at a point here with a potentially large expenditure that none of us at this table has the expertise to handle. He would like to have Reid Consulting alongside us whether it be to do the entire RFP or for periodic questions. Resolution No. 2023-54 will be placed on first reading.

21. Council Matters - None

22. Business from the Audience - None

At 1:29:26 Treasurer Siemborski set the stage for a discussion to occur at next month's Council meeting - that being competitive bids for resurfacing the tennis courts into 4 pickleball courts as well as possible costs of building four new pickleball courts sometime in 2024 for which a lead donor would identify themselves to start funding with naming rights on the facility. The demand is documented. This announcement is an effort to be a little more open with what's going on behind the scenes as opposed to just hearing things at the coffee shop.

At 1:30:56 Treasurer Siemborski spoke of his desire for the Village and the Gates Mills Land Conservancy to be roughly on the same page in terms of where both bodies are heading with the money that has been given by our taxpayers. He would like there to be a joint plan that would encompass things the Land Conservancy wants to do and things the Village would like to do. Nat Smith is available to attend the January or March Council meeting to present the second half 2023 report.

At 1:32:18 Councilmember Turner acknowledged this to be Councilmember AuWerter's last Council meeting and extended appreciation for all the hard work he

has contributed to the Village. A complete asset to the community, he will be missed and is encouraged to remain engaged in Village matters. With thanks, Councilmember AuWerter took the opportunity to praise an outstanding, dedicated, and responsive staff that is the heart and soul of this Village.

23. Adjourn

There being no further business, it was moved by Councilmember AuWerter, seconded by Councilmember Steinbrink, and unanimously carried, that the council meeting be adjourned.

Respectfully submitted,

Beth DeCapite, Clerk

Approved:

Karen E. Schneider, Mayor

**VILLAGE OF GATES MILLS**  
**FINANCIAL REPORT FOR THE ELEVEN MONTHS ENDED NOVEMBER 30, 2023**  
**December 14, 2023**

**NOVEMBER RESULTS AND FINANCIAL POSITION**

The financial statements were provided to the Mayor, Clerk and Council prior to the December Council meeting.

**GENERAL FUND**

Revenue for the month of November was \$564,000, consisting of \$251,000 of municipal income tax revenue, \$243,000 of traffic camera gross receipts and \$70,000 of other revenue. Tax amounts represent collections by the taxing agencies (Cuyahoga County and RITA) that are forwarded to the Village. The Village is dependent on the timing of those agencies' billing and collection activities and on the timing of taxpayer remittances.

For real estate taxes, receipts are dependent on the seasonal nature of tax due dates, payments by property owners and county remittances to the Village. For the first eleven months of 2023, real estate tax receipts of \$2,488,000 are slightly ahead of the prior year and budget by \$52,000.

Municipal income tax revenue was \$251,000 in November. We have been reporting for several months that tax receipts in 2023 have been less than in 2022. For the eleven months in 2023, income tax revenue of \$2,110,000 is below 2022 amounts by \$950,000. As discussed, we have conferred with RITA several times on expectations for 2023. Their latest projection of \$1,976,000, has been surpassed in November with collections of \$251,000. In the first two weeks of December, we have collected \$185,000 bringing our likely 2023 income to \$2,295,100. Our budget was \$2,600,000, so a shortfall of \$305,000.

In November, the Village received the second collection from the traffic camera enforcement program. Gross collections appear in the revenue category, while expenses to the Lyndhurst Court and to Gatso appear in the Police expenditure categories. In November, the Village received \$243,000 and remitted \$42,000 to Lyndhurst. We are anticipating Gatso sending a partial invoice to the Village for October and November collections, as they are working out reporting issues with the Court's reports.

Other sources of revenue (excluding the traffic camera receipts) is favorable to the prior year by \$140,000 due to higher receipts in most categories. Of note, the village received rental income from the cell tower, Mills Building rentals and interest on investments.

Expenditures for the month of November were \$409,000 for operations. Our monthly operating costs are approximately \$450,000 to \$500,000. For the first eleven months of 2023, expenditures were \$5,893,000 compared to \$5,536,000 in 2022. The 2023 amount includes \$932,000 of transfers from the General Fund to other Funds (\$1,093,000 in 2022). Excluding those transfers, cash expenditures were \$4,961,000 in 2023 and \$4,443,000 in 2022, an increase of \$518,000 (11.6%).

The Police Department is on budget in 2023. In the Fire Department, we spent greater amounts on personnel costs and on ambulance/EMS costs. The additional volume of fire calls requiring our Fire Department personnel has risen 30% this year including a record 42 calls in the month of July. As to EMS, calls are up 20%. EMS costs are \$447,000 in 2023 (compared to \$354,000 in 2022) due to more emergency calls. We are not expecting anymore invoices from Mayfield Village this year, as they invoice

quarterly. In the Service Department, we spent more on upgrades to the Village Hall and Mills Building, fees to evaluate the possible expansion of Burton Court and the new front-end loader purchase.

For the first eleven months of the year, the Village operated with a General Fund shortfall of approximately \$172,000 (\$72,000 recorded and \$100,000 possibly owed to Gatso). We had budgeted for a break-even year of \$19,841. Our results are lower than budgeted due to lower income tax receipts, higher Fire and EMS costs due to greater volumes, and start-up costs for the traffic enforcement program. It is possible we could end the year at a shortfall of several hundred thousand dollars rather than break even.

The General Fund cash balance at November 30 was \$7,738,000 compared to the beginning of the year balance of \$7,811,000.

#### OTHER FUNDS

The Village is required to maintain other special purpose funds by statute or contract. Cash in these special purpose funds amounted to \$2,036,000 at November 30. During the month, we distributed \$340,000 from the Capital Improvement Fund for the 2023 Roads Program.

This report will be published on the Village website.

Please direct any questions or comments to [Treasurer@gatesmillsvillage.com](mailto:Treasurer@gatesmillsvillage.com).

Steven L. Siemborski  
Treasurer, Village of Gates Mills  
Chair, Budget and Finance Committee



**VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
NOVEMBER 30, 2023**

|  | 2023<br>BUDGET   | Current<br>Month | 2023<br>Year to Date | 2022<br>Year to Date |
|--|------------------|------------------|----------------------|----------------------|
| <b>General Fund (GF) Revenues:</b>             |                  |                  |                      |                      |
| <b>Taxes:</b>                                  |                  |                  |                      |                      |
| Real Estate Taxes                              | 2,436,728        | -                | 2,488,258            | 2,436,728            |
| Municipal Income Taxes                         | 2,600,000        | 251,090          | 2,110,079            | 3,066,556            |
| Share of Sales and State Taxes                 | 62,000           | 4,762            | 62,316               | 64,337               |
| <b>Total Tax Revenue</b>                       | <b>5,098,728</b> | <b>255,852</b>   | <b>4,660,653</b>     | <b>5,567,621</b>     |
| <b>Other Sources:</b>                          |                  |                  |                      |                      |
| Fines and Costs                                | 100,100          | 6,195            | 74,873               | 88,756               |
| Traffic Camera Gross Receipts                  | 200,000          | 243,220          | 387,185              | -                    |
| Building/Liquor Permits & Licenses             | 48,000           | 8,343            | 87,329               | 43,716               |
| Interest Income                                | 150,000          | 19,577           | 143,913              | 105,816              |
| Rental Income                                  | 210,200          | 20,074           | 215,773              | 195,852              |
| Mills Building Rental Income                   | 114,031          | 10,449           | 113,982              | 71,603               |
| Ambulance Income                               | 40,000           | -                | 35,850               | 39,552               |
| SRO Reimbursement                              | 90,858           | -                | 76,913               | 77,858               |
| Misc   | 100,000          | 738              | 24,581               | 10,132               |
| <b>Total Other Sources Revenue</b>             | <b>1,053,189</b> | <b>308,595</b>   | <b>1,160,399</b>     | <b>633,285</b>       |
| <b>Assessments:</b>                            |                  |                  |                      |                      |
| School Board/Property Assessment               | -                | -                | -                    | 42,129               |
| <b>Total General Fund Revenues</b>             | <b>6,151,917</b> | <b>564,447</b>   | <b>5,821,052</b>     | <b>6,243,035</b>     |
| <b>Add Year Beginning General Fund Balance</b> |                  | <b>7,584,267</b> | <b>7,811,278</b>     | <b>7,366,903</b>     |
| <b>Less Expenses:</b>                          |                  |                  |                      |                      |
| Administration Costs                           | (see Page 2)     | (61,587)         | (728,649)            | (753,936)            |
| Administration - Transfers                     |                  | -                | (932,500)            | (1,093,000)          |
| Police Department Costs                        | (see Page 3)     | (192,145)        | (1,848,102)          | (1,570,642)          |
| Fire Department Costs                          | (see Page 3)     | (18,418)         | (200,178)            | (208,529)            |
| Fire Department Ambulance                      | (see Page 3)     | -                | (447,197)            | (354,439)            |
| Service Department Costs                       | (see Page 4)     | (137,665)        | (1,736,804)          | (1,555,765)          |
| <b>Total General Fund Expenses</b>             |                  | <b>(409,815)</b> | <b>(5,893,431)</b>   | <b>(5,536,311)</b>   |
| <b>Current General Fund Balance</b>            |                  | <b>7,738,899</b> | <b>7,738,899</b>     | <b>8,073,627</b>     |
| <b>Plus:</b>                                   |                  |                  |                      |                      |
| Other Fund Current Balances                    |                  | <b>2,036,662</b> | <b>2,036,662</b>     | <b>2,233,690</b>     |
| <b>Total Current Balance - All Funds</b>       |                  | <b>9,775,561</b> | <b>9,775,561</b>     | <b>10,307,317</b>    |

**VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
NOVEMBER 30, 2023**

|                                       | 2023<br>BUDGET   | 2023<br>Month<br>Expenses | 2023<br>To Date<br>Expenses | 2022<br>To Date<br>Expenses |
|---------------------------------------|------------------|---------------------------|-----------------------------|-----------------------------|
| <b>ADMINISTRATION:</b>                |                  |                           |                             |                             |
| Salaries and Wages                    | 159,500          | 15,436                    | 147,286                     | 139,050                     |
| Health Insurance                      | 51,600           | 6,880                     | 49,433                      | 42,499                      |
| Worker's Comp/Medicare                | 7,800            | 333                       | 2,906                       | 2,881                       |
| Employee Retirement (OPERS)           | 27,000           | 2,021                     | 24,252                      | 22,996                      |
| <b>PERSONNEL COSTS</b>                | <b>245,900</b>   | <b>24,669</b>             | <b>223,878</b>              | <b>207,426</b>              |
| Legal - Law Director                  | 45,000           | 6,164                     | 85,022                      | 77,074                      |
| Legal - Prosecutor                    | 38,000           | 8,300                     | 34,501                      | 37,475                      |
| Legal - Other                         | 500              | -                         | 499                         | 399                         |
| Engineering                           | 34,900           | 2,713                     | 29,918                      | 31,366                      |
| Other Professional Services           | 85,500           | 11,350                    | 120,642                     | 104,679                     |
| <b>LEGAL AND PROFESSIONAL</b>         | <b>203,900</b>   | <b>28,527</b>             | <b>270,581</b>              | <b>250,993</b>              |
| General Insurance                     | 140,000          | -                         | 103,976                     | 138,120                     |
| Income Tax Expense                    | 90,500           | 7,440                     | 61,418                      | 91,223                      |
| County Auditor Expenses               | 58,500           | -                         | 58,289                      | 54,498                      |
| Office Expenses                       | 9,500            | 703                       | 6,025                       | 8,604                       |
| Miscellaneous Expenses                | 4,500            | 248                       | 4,483                       | 3,072                       |
| <b>OTHER ADMINISTRATIVE COSTS</b>     | <b>303,000</b>   | <b>8,391</b>              | <b>234,190</b>              | <b>295,517</b>              |
| <b>ADMINISTRATION OPERATING COSTS</b> | <b>752,800</b>   | <b>61,587</b>             | <b>728,649</b>              | <b>753,936</b>              |
| Transfers to Other Funds              | 996,500          | -                         | 932,500                     | 1,093,000                   |
| <b>TOTAL ADMINISTRATION COSTS</b>     | <b>1,749,300</b> | <b>61,587</b>             | <b>1,661,149</b>            | <b>1,846,936</b>            |

VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
NOVEMBER 30, 2023

|                                       | 2023<br>BUDGET | 2023<br>Month<br>Expenses | 2023<br>To Date<br>Expenses | 2022<br>To Date<br>Expenses |
|---------------------------------------|----------------|---------------------------|-----------------------------|-----------------------------|
| <b>POLICE DEPARTMENT:</b>             |                |                           |                             |                             |
| Salaries and Wages                    | 1,142,000      | 104,389                   | 1,028,525                   | 984,857                     |
| Overtime                              | 42,000         | 7,369                     | 45,121                      | 36,093                      |
| Health, OPERS, MEDI, Worker Comp      | 262,656        | 20,711                    | 225,838                     | 223,884                     |
| PERSONNEL COSTS                       | 1,446,656      | 132,469                   | 1,299,483                   | 1,244,834                   |
| Gasoline                              | 28,000         | -                         | 16,940                      | 24,172                      |
| Repairs and Maintenance               | 13,000         | 1,016                     | 12,825                      | 12,524                      |
| Uniforms                              | 14,000         | 181                       | 8,124                       | 7,510                       |
| Training/Conferences                  | 17,000         | 1,290                     | 13,319                      | 15,588                      |
| Dispatch Operating Fee                | 162,000        | 13,393                    | 160,719                     | 153,798                     |
| Alarm System Fee                      | 20,000         | -                         | 18,567                      | 22,017                      |
| Maintenance Agreements/Radio Expenses | 28,000         | -                         | 25,125                      | 19,414                      |
| Traffic Camera Program LMC            | -              | 42,405                    | 188,160                     | -                           |
| Traffic Camera Program Gatso          | -              | -                         | 26,034                      | -                           |
| Other Expenses                        | 16,000         | 405                       | 11,968                      | 13,815                      |
| V.E.G.                                | 10,000         | -                         | 10,000                      | 10,000                      |
| OTHER POLICE DEPART COSTS             | 308,000        | 58,690                    | 491,780                     | 278,838                     |
| Vehicle Purchases                     | 62,000         | -                         | 48,451                      | 46,970                      |
| Equipment Purchases                   | 9,500          | 986                       | 8,388                       | -                           |
| CAPITAL EXPENDITURES                  | 71,500         | 986                       | 56,839                      | 46,970                      |
| TOTAL POLICE DEPARTMENT COSTS         | 1,826,156      | 192,145                   | 1,848,102                   | 1,570,642                   |

\*\*\*\*\*

**FIRE DEPARTMENT:**

|                                       |         |        |         |         |
|---------------------------------------|---------|--------|---------|---------|
| Salaries and Wages                    | 130,000 | 11,531 | 136,126 | 119,623 |
| PERS, MEDI, SOC SEC, Worker Comp      | 30,000  | 1,149  | 12,552  | 10,422  |
| PERSONNEL COSTS                       | 160,000 | 12,679 | 148,678 | 130,045 |
| Vehicle Maintenance                   | 6,000   | 758    | 2,317   | 1,744   |
| Ambulance/EMS <i>see below</i>        | 382,000 | -      | 447,197 | 354,439 |
| Training/Conferences                  | 5,500   | 168    | 2,128   | 1,722   |
| Contracts & Annual Fees               | 22,000  | 1,542  | 19,810  | 19,065  |
| Other Expenses                        | 9,500   | 156    | 3,881   | 3,394   |
| OTHER FIRE DEPARTMENT COSTS           | 425,000 | 2,624  | 475,333 | 380,364 |
| CAPITAL EXPENDITURES                  | 68,750  | 3,115  | 23,364  | 52,559  |
| TOTAL FIRE DEPARTMENT COSTS           | 653,750 | 18,418 | 647,375 | 562,968 |
| <i>Ambulance Income on Cover Page</i> | 40,000  | -      | 35,850  | 39,552  |

**VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
NOVEMBER 30, 2023**

|                                       | 2023<br>BUDGET   | 2023<br>Month<br>Expenses | 2023<br>To Date<br>Expenses | 2022<br>To Date<br>Expenses |
|---------------------------------------|------------------|---------------------------|-----------------------------|-----------------------------|
| <b>SERVICE DEPARTMENT:</b>            |                  |                           |                             |                             |
| Salaries and Wages                    | 722,500          | 72,067                    | 683,833                     | 654,144                     |
| Overtime                              | 30,000           | 564                       | 17,125                      | 23,449                      |
| Health, OPERS, MEDI, Worker Comp      | 298,000          | 23,636                    | 277,941                     | 252,464                     |
| PERSONNEL COSTS                       | 1,050,500        | 96,267                    | 978,898                     | 930,057                     |
| Salt/Aggregate (snow removal)         | 76,500           | -                         | 70,924                      | 58,601                      |
| Building Inspection                   | 15,000           | 1,320                     | 11,067                      | 13,903                      |
| Equipment Maintenance                 | 48,000           | 2,513                     | 44,356                      | 47,007                      |
| Gasoline Expense                      | 40,000           | 2,980                     | 34,827                      | 37,776                      |
| Supplies                              | 33,000           | 3,628                     | 32,423                      | 28,667                      |
| OPERATING COSTS                       | 212,500          | 10,441                    | 193,598                     | 185,954                     |
| <b>BUILDING OPERATION &amp; MTC</b>   |                  |                           |                             |                             |
| Village Hall                          | 140,500          | 6,353                     | 120,064                     | 96,239                      |
| Village Houses                        | 12,600           | 150                       | 1,198                       | 702                         |
| Community Building                    | 38,700           | 686                       | 23,404                      | 18,158                      |
| Post Office                           | 12,000           | 62                        | 15,232                      | 18,142                      |
| OBT Building                          | 2,120            | 162                       | 1,652                       | 1,558                       |
| Wash House                            | 3,700            | 26                        | 66                          | 61                          |
| Burton Court                          | 3,150            | 117                       | 16,026                      | 3,023                       |
| Mills Building                        | 83,500           | 3,355                     | 77,184                      | 43,814                      |
| BUILDING OPERATION & MTC              | 296,270          | 10,911                    | 254,827                     | 181,697                     |
| Street Repair                         | 9,000            | 249                       | 9,235                       | 8,879                       |
| Ditch, Drain, Sewers                  | 18,500           | 15,233                    | 31,584                      | 15,572                      |
| Tree Grinding (Contractors)           | 16,500           | -                         | 800                         | 12,500                      |
| Street Lighting                       | 11,000           | 1,359                     | 15,764                      | 9,181                       |
| Parks                                 | 20,000           | 2,270                     | 18,019                      | 19,941                      |
| Guardrails, Signs, Bridges            | 16,600           | 286                       | 5,474                       | 16,367                      |
| STREETS AND ROADS                     | 91,600           | 19,396                    | 80,877                      | 82,440                      |
| Vehicles                              | 235,000          | -                         | 208,512                     | 174,499                     |
| Other Equipment                       | 17,000           | 650                       | 20,093                      | 1,118                       |
| CAPITAL EXPENDITURES                  | 252,000          | 650                       | 228,604                     | 175,617                     |
| <b>TOTAL SERVICE DEPARTMENT COSTS</b> | <b>1,902,870</b> | <b>137,665</b>            | <b>1,736,804</b>            | <b>1,555,765</b>            |

**VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
NOVEMBER 30, 2023**

|                                   | Beginning<br>Year<br>Balance | Year-to-date<br>Actual<br>Receipts | Year-to-date<br>Actual<br>Expenses | Unexpended<br>Balance |
|-----------------------------------|------------------------------|------------------------------------|------------------------------------|-----------------------|
| Street Const Maint Repair         | 80,941                       | 185,969                            | 148,903                            | 118,007               |
| State Highway                     | 25,654                       | 15,204                             | 15,000                             | 25,858                |
| Bond Retirement (KeyBank Loans)   | 2,730                        | -                                  | -                                  | 2,730                 |
|                                   | <u>109,324</u>               | <u>201,173</u>                     | <u>163,903</u>                     | <u>146,594</u>        |
| Capital Improvement               | 339,875                      | 829,057                            | 702,092                            | 466,840               |
| Water                             | 287,998                      | 16,500                             | 20,494                             | 284,003               |
| Wastewater Plant                  | 14,309                       | 81,185                             | 61,339                             | 34,155                |
| Park Recreation                   | 56,232                       | 20,530                             | 22,815                             | 53,947                |
| Cemetery                          | 47,983                       | 12,000                             | 5,683                              | 54,299                |
| Mayor's Court-Violations Bureau   | 1,611                        | 20,325                             | 20,589                             | 1,347                 |
| Mayor's Discretionary             | 334                          | 1,500                              | 1,549                              | 285                   |
| Purcell Trust                     | 31,800                       | -                                  | -                                  | 31,800                |
| Land Conservation                 | 110,976                      | 225,143                            | 125,809                            | 210,310               |
| Local Fiscal Recovery Fund (ARPA) | 192,312                      | 407,723                            | 77,955                             | 522,080               |
| Building Bond Deposit             | 103,919                      | 26,070                             | -                                  | 129,989               |
| Underground Storage Tank          | 11,000                       |                                    |                                    | 11,000                |
| Safety Fund                       | 56,368                       | 20,585                             | 50,239                             | 26,714                |
| Police Relief & Pension           | 5,238                        | 227,510                            | 191,491                            | 41,257                |
| Law Enforcement                   | 10                           | 255                                | -                                  | 265                   |
| VEST Grant                        | -                            |                                    |                                    | -                     |
| OneOhio Fund (Opiod)              | 569                          | 1,200                              |                                    | 1,769                 |
| STATE Grants                      | 7,491                        | 12,517                             | -                                  | 20,008                |
| TOTAL OTHER FUNDS                 | <u>1,377,346</u>             | <u>2,103,273</u>                   | <u>1,443,958</u>                   | <u>2,036,662</u>      |
| GENERAL FUND                      | 7,811,278                    | 5,821,052                          | 5,893,431                          | 7,738,900             |
| TOTAL ALL FUNDS                   | <u>9,188,624</u>             | <u>7,924,325</u>                   | <u>7,337,388</u>                   | <u>9,775,561</u>      |

**STATE OF THE VILLAGE  
NOVEMBER 30, 2023**

|  | 2023              | 2022              |
|--|-------------------|-------------------|
| <b>Total Current Balance - All Funds</b> | <b>9,775,561</b>  | <b>10,307,316</b> |
| <b>Cash and Investments:</b>             | <b>11/30/2023</b> | <b>11/30/2022</b> |
| Cash:                                    |                   |                   |
| ANCORA                                   | 8,459,465         | 8,664,501         |
| CHASE DDA                                | 419,113           | 46,438            |
| CHASE SAV - LAND CONS                    | 210,310           | 159,279           |
| CHASE VIOLATIONS BUREAU                  | 45,569            | 33,772            |
| Star Ohio                                | 1,029,362         | 1,405,035         |
| <b>Total Cash</b>                        | <b>10,163,820</b> | <b>10,309,025</b> |
| <b>(OUTSTANDING CHECKS)</b>              | <b>(388,258)</b>  | <b>(1,709)</b>    |
| <b>Total Cash and Investments</b>        | <b>9,775,561</b>  | <b>10,307,316</b> |

---



---

**\*\* From Wastewater Fund**

| GENERAL FUND SUMMARY                  | BUDGET           | NOVEMBER       | 2023 YEAR<br>TO DATE | 2022 YEAR<br>TO DATE |
|---------------------------------------|------------------|----------------|----------------------|----------------------|
| Real Estate Taxes                     | 2,436,728        | -              | 2,488,258            | 2,436,728            |
| Municipal Income Tax                  | 2,600,000        | 251,090        | 2,110,079            | 3,066,556            |
| Share of Sales and State Taxes        | 62,000           | 4,762          | 62,316               | 64,337               |
| Other Sources                         | 1,053,189        | 308,595        | 1,160,399            | 633,285              |
| Assessments                           | -                | -              | -                    | 42,129               |
| <b>TOTAL OPERATING REVENUES</b>       | <b>6,151,917</b> | <b>564,447</b> | <b>5,821,052</b>     | <b>6,243,035</b>     |
| <br><b>OPERATING EXPENSES</b>         |                  |                |                      |                      |
| Administration Department             | 752,800          | 61,587         | 728,649              | 753,936              |
| Police Department                     | 1,826,156        | 192,145        | 1,848,102            | 1,570,642            |
| Fire Department                       | 653,750          | 18,418         | 647,375              | 562,968              |
| Service Department                    | 1,902,870        | 137,665        | 1,736,804            | 1,555,765            |
| Transfers excluding Inheritance Taxes | 996,500          | -              | 932,500              | 1,093,000            |
| <b>TOTAL OPERATING EXPENSES</b>       | <b>6,132,076</b> | <b>409,815</b> | <b>5,893,431</b>     | <b>5,536,311</b>     |
| <br><b>SURPLUS (DEFICIT)</b>          | <b>19,841</b>    | <b>154,632</b> | <b>(72,379)</b>      | <b>706,724</b>       |

| Project                           | November 30, 2023 | BUDGET    | NOVEMBER | YEAR TO DATE<br>EXPENSES | COURTNEY | OTHER   | SCMR/STHWY |
|-----------------------------------|-------------------|-----------|----------|--------------------------|----------|---------|------------|
| CAPITAL IMPROVEMENT               |                   |           |          |                          |          |         |            |
| 2022 ROAD PROGRAM                 |                   |           |          | 251,085                  |          | 251,085 |            |
| 2023 ROAD PROGRAM                 |                   | 1,100,000 | 338,084  | 402,825                  | 82,110   | 180,715 | 140,000    |
| CEDAR RD RECONST                  |                   |           |          |                          |          |         |            |
| HILLCREEK CULVERT REPAIR          |                   | 22,000    | 1,616    | 7,440                    | 7,440    |         |            |
| STORM WATER REGS AND ISSUES       |                   | 20,000    | 1,053    | 1,867                    | 1,367    | 500     |            |
| MAYFIELD ROAD CULVERT             |                   | 400,000   |          | 22,700                   | 22,700   |         |            |
| COMM HOUSE LOWER LEVEL DOORS/BATH |                   | 40,000    |          | 34,531                   |          | 34,531  |            |
| PUBLIC RESTROOM RENO (NEAR PARK)  |                   | 30,000    |          |                          |          |         |            |
| GM BLVD EMERGENCY REPAIR          |                   |           |          | 58,032                   | 3,415    | 54,617  |            |
| TOTAL                             |                   | 1,612,000 | 340,754  | 778,479                  | 117,032  | 521,447 | 140,000    |



# Village of Gates Mills

---

*Division of Police*  
1470 Chagrin River Road  
Gates Mills, Ohio 44040-9703  
Phone: (440) 423-44505 Fax: (440) 423-2002  
[www.gatesmillsvillage.com](http://www.gatesmillsvillage.com)

## **December 2023 Council Meeting (November Report)**

- 1) Three arrest warrants were cleared during the month.
- 2) A firearm that was reported lost by a former Epping Road resident was located by the new homeowner after moving in. The firearm was turned over to the police department and returned to the owner.
- 3) First Aid Training is being coordinated with the fire department for January, 2024.

**\*\* 1,884 camera citations were issued during the month.**

### **Monthly Totals:**

- 57 Traffic Citations.
- 24 Warnings.
- 15 Incident/Accident reports
- 6.746 Patrol Miles.
- 28,667 house checks (YTD).

Gregg Minichello



Chief of Police  
Gates Mills Police Department  
[Gminichello@gatesmillsvillage.com](mailto:gminichello@gatesmillsvillage.com)  
440.423.4405 x 112

# Gates Mills Service Department

*"Yours in service since 1920"*

TO: Mayor  
and Council Members

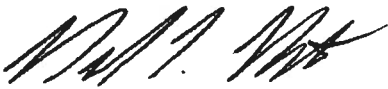
FROM: Dave Biggert, Service Director

**RE: SERVICE DEPARTMENT REPORT – NOVEMBER 2023**

1. In November, 6 building permits were issued for a total construction value of \$742,862.
2. In November 2022, 4 building permits had been issued for a total construction value of \$361,484.
3. All the members of the Service Department would like to wish everyone a Merry Holiday Season and a Happy New Year. Thank you for all your help and support throughout the year.

I hope this information is helpful. If you have any questions or need any additional information, please feel free to contact me at (440) 423-1581.

Respectfully Submitted,



David L. Biggert, RBO, RBI, PI, MI, EMT-B  
Service Director/Building Official





# Gates Mills Fire Department

Thomas Majeski, Fire Chief    Office: 440-423-1580    Fax: 440-423-2001

## Vehicle Extrication Training with Genesis Extrication Tools Recently Purchased

**Tuesday, November 7, 2023**



1470 Chagrin River Road · Gates Mills · Ohio · 44040 9703



## VILLAGE OF GATES MILLS, CUYAHOGA COUNTY

1/8/2024 6:03:08 PM

**Payment Listing**

UAN v2024.1

December 2023

| Payment<br>Advice # | Post Date  | Transaction<br>Date | Type    | Vendor / Payee             | Amount        | Status |
|---------------------|------------|---------------------|---------|----------------------------|---------------|--------|
| 360-2023            | 07/20/2023 | 07/20/2023          | CH      | CUYAHOGA COUNTY TREASURER  | \$14,014.32 * | C      |
| 360-2023            | 07/27/2023 | 07/27/2023          | NEG ADJ | CUYAHOGA COUNTY TREASURER  | -\$772.60 *   | C      |
| 360-2023            | 07/27/2023 | 07/27/2023          | NEG ADJ | CUYAHOGA COUNTY TREASURER  | -\$3,062.10 * | C      |
| 360-2023            | 10/16/2023 | 10/18/2023          | NEG ADJ | CUYAHOGA COUNTY TREASURER  | -\$424.90 *   | C      |
| 360-2023            | 12/22/2023 | 12/22/2023          | NEG ADJ | CUYAHOGA COUNTY TREASURER  | -\$888.17     | C      |
| 593-2023            | 11/28/2023 | 11/29/2023          | CH      | CINTAS CORPORATION #259    | \$1,376.81 *  | C      |
| 593-2023            | 12/06/2023 | 12/08/2023          | NEG ADJ | CINTAS CORPORATION #259    | -\$181.18     | C      |
| 609-2023            | 11/30/2023 | 11/30/2023          | CH      | DIVISION OF WATER          | \$65.38 *     | C      |
| 609-2023            | 12/05/2023 | 12/08/2023          | NEG ADJ | DIVISION OF WATER          | -\$65.38      | C      |
| 618-2023            | 12/04/2023 | 12/08/2023          | CH      | CLEVELAND ILLUMINATING CO. | \$272.27      | C      |
| 619-2023            | 12/04/2023 | 12/08/2023          | CH      | CLEVELAND ILLUMINATING CO. | \$456.82      | C      |
| 620-2023            | 12/04/2023 | 12/08/2023          | CH      | CLEVELAND ILLUMINATING CO. | \$496.78      | C      |
| 621-2023            | 12/05/2023 | 12/08/2023          | CH      | CLEVELAND ILLUMINATING CO. | \$330.33      | C      |
| 621-2023            | 12/22/2023 | 12/22/2023          | NEG ADJ | CLEVELAND ILLUMINATING CO. | -\$330.33     | C      |
| 622-2023            | 12/05/2023 | 12/08/2023          | CH      | CLEVELAND ILLUMINATING CO. | \$132.06      | C      |
| 623-2023            | 12/05/2023 | 12/08/2023          | CH      | CLEVELAND ILLUMINATING CO. | \$108.11      | C      |
| 624-2023            | 12/05/2023 | 12/08/2023          | CH      | CLEVELAND ILLUMINATING CO. | \$100.18      | C      |
| 625-2023            | 12/07/2023 | 12/08/2023          | CH      | CLEVELAND ILLUMINATING CO. | \$102.37      | C      |
| 626-2023            | 12/07/2023 | 12/08/2023          | CH      | CLEVELAND ILLUMINATING CO. | \$104.17      | C      |
| 627-2023            | 12/07/2023 | 12/08/2023          | CH      | CLEVELAND ILLUMINATING CO. | \$106.41      | C      |
| 628-2023            | 12/05/2023 | 12/08/2023          | CH      | THE HARTFORD               | \$194.64      | C      |
| 629-2023            | 12/06/2023 | 12/08/2023          | CH      | DIVISION OF WATER          | \$328.50      | C      |
| 629-2023            | 12/22/2023 | 12/22/2023          | NEG ADJ | DIVISION OF WATER          | -\$328.50     | C      |
| 630-2023            | 12/08/2023 | 12/08/2023          | CH      | CLEVELAND ILLUMINATING CO. | \$42.40       | C      |
| 631-2023            | 12/11/2023 | 12/11/2023          | CH      | CLEVELAND ILLUMINATING CO. | \$512.54      | C      |
| 632-2023            | 12/11/2023 | 12/11/2023          | CH      | DOMINION EAST OHIO         | \$191.00      | C      |
| 633-2023            | 12/11/2023 | 12/11/2023          | CH      | DOMINION EAST OHIO         | \$183.00      | C      |
| 633-2023            | 12/22/2023 | 12/22/2023          | NEG ADJ | DOMINION EAST OHIO         | -\$183.00     | C      |
| 634-2023            | 12/11/2023 | 12/11/2023          | CH      | DELTA DENTAL               | \$1,670.05    | C      |
| 635-2023            | 12/12/2023 | 12/12/2023          | CH      | PRIME PAY                  | \$641.16      | C      |
| 636-2023            | 12/12/2023 | 12/12/2023          | CH      | PRIME PAY                  | \$64,817.73   | C      |
| 637-2023            | 12/13/2023 | 12/13/2023          | CH      | DOMINION EAST OHIO         | \$42.64       | C      |

**Payment Listing**

December 2023

| Payment Advice # | Post Date  | Transaction Date | Type | Vendor / Payee              | Amount      | Status |
|------------------|------------|------------------|------|-----------------------------|-------------|--------|
| 638-2023         | 12/13/2023 | 12/13/2023       | CH   | DOMINION EAST OHIO          | \$259.71    | C      |
| 639-2023         | 12/13/2023 | 12/13/2023       | CH   | FP MAILING SOLUTIONS        | \$200.00    | C      |
| 640-2023         | 12/13/2023 | 12/13/2023       | CH   | VERIZON WIRELESS            | \$611.91    | C      |
| 641-2023         | 12/13/2023 | 12/13/2023       | CH   | AETNA HEALTH INC. (OHIO)    | \$36,702.78 | C      |
| 642-2023         | 12/13/2023 | 12/13/2023       | CH   | BWC                         | \$20,296.00 | C      |
| 643-2023         | 12/14/2023 | 12/13/2023       | CH   | EQUIVEST                    | \$2,468.00  | C      |
| 644-2023         | 12/14/2023 | 12/13/2023       | CH   | OHIO DEFERRED COMP          | \$7,494.88  | C      |
| 645-2023         | 12/14/2023 | 12/13/2023       | CH   | OHIO DEFERRED COMP          | \$800.00    | C      |
| 646-2023         | 12/14/2023 | 12/14/2023       | CH   | CLEVELAND ILLUMINATING CO.  | \$100.18    | C      |
| 647-2023         | 12/14/2023 | 12/14/2023       | CH   | CLEVELAND ILLUMINATING CO.  | \$100.40    | C      |
| 648-2023         | 12/14/2023 | 12/14/2023       | CH   | CLEVELAND ILLUMINATING CO.  | \$777.95    | C      |
| 649-2023         | 12/14/2023 | 12/14/2023       | CH   | TIME WARNER CABLE-NORTHEAST | \$62.18     | C      |
| 650-2023         | 12/15/2023 | 12/16/2023       | CH   | LYNDHURST MUNI COURT        | \$27,240.00 | C      |
| 651-2023         | 12/18/2023 | 12/18/2023       | CH   | HOME DEPOT CRC              | \$1,406.61  | C      |
| 652-2023         | 12/21/2023 | 12/21/2023       | CH   | OPERS PUBLIC EMPLOYEES      | \$19,278.28 | C      |
| 653-2023         | 12/21/2023 | 12/21/2023       | CH   | OHIO POLICE & FIRE PENSION  | \$29,557.05 | C      |
| 654-2023         | 12/21/2023 | 12/21/2023       | CH   | CLEVELAND ILLUMINATING CO.  | \$432.21    | C      |
| 655-2023         | 12/22/2023 | 12/22/2023       | CH   | DIVISION OF WATER           | \$67.20     | C      |
| 656-2023         | 12/22/2023 | 12/22/2023       | CH   | PRIME PAY                   | \$70,822.41 | C      |
| 657-2023         | 12/26/2023 | 12/26/2023       | CH   | SAM'S CLUB                  | \$291.36    | C      |
| 658-2023         | 12/26/2023 | 12/26/2023       | CH   | FIRST COMMUNICATIONS, LLC   | \$2,782.95  | C      |
| 659-2023         | 12/26/2023 | 12/26/2023       | CH   | EQUIVEST                    | \$2,468.00  | C      |
| 660-2023         | 12/26/2023 | 12/26/2023       | CH   | OHIO DEFERRED COMP          | \$900.00    | C      |
| 661-2023         | 12/26/2023 | 12/26/2023       | CH   | OHIO DEFERRED COMP          | \$7,494.88  | C      |
| 662-2023         | 12/29/2023 | 01/06/2024       | CH   | CHASE CARD SERVICE          | \$1,129.25  | C      |
| 663-2023         | 12/29/2023 | 01/06/2024       | CH   | DIVISION OF WATER           | \$9.20      | C      |
| 664-2023         | 12/29/2023 | 01/06/2024       | CH   | DIVISION OF WATER           | \$9.20      | C      |
| 665-2023         | 12/29/2023 | 01/06/2024       | CH   | DIVISION OF WATER           | \$13.24     | C      |
| 666-2023         | 12/29/2023 | 01/06/2024       | CH   | DIVISION OF WATER           | \$17.28     | C      |
| 667-2023         | 12/29/2023 | 01/06/2024       | CH   | DIVISION OF WATER           | \$232.29    | C      |
| 668-2023         | 12/05/2023 | 01/06/2024       | CH   | CHASE BANK                  | \$2.50      | C      |
| 669-2023         | 12/31/2023 | 01/08/2024       | CH   | STATE TREASURER OF OHIO     | \$1,125.00  | C      |

## VILLAGE OF GATES MILLS, CUYAHOGA COUNTY

1/8/2024 6:03:08 PM

**Payment Listing**

UAN v2024.1

December 2023

| Payment Advice # | Post Date  | Transaction Date | Type    | Vendor / Payee                   | Amount       | Status |
|------------------|------------|------------------|---------|----------------------------------|--------------|--------|
| 670-2023         | 12/31/2023 | 01/08/2024       | CH      | LYNDHURST MUNI COURT             | \$260.00     | C      |
| 671-2023         | 12/31/2023 | 01/08/2024       | CH      | LYNDHURST MUNI COURT             | \$175.00     | C      |
| 672-2023         | 12/31/2023 | 01/08/2024       | CH      | REDSS                            | \$150.00     | C      |
| 673-2023         | 12/31/2023 | 01/08/2024       | CH      | LYNDHURST MUNI COURT             | \$45.00      | C      |
| 674-2023         | 12/31/2023 | 01/08/2024       | CH      | REFUND - MAYOR COURT OVERPAYMENT | \$156.10     | O      |
| 7085             | 09/27/2023 | 09/27/2023       | AW      | GAS DETECTION SYSTEMS, INC.      | \$340.00 *   | V      |
| 7085             | 12/08/2023 | 12/08/2023       | AW      | GAS DETECTION SYSTEMS, INC.      | -\$340.00    | V      |
| 7173             | 11/09/2023 | 11/09/2023       | AW      | KEN'S WINDOW CLEANING            | \$870.00 *   | O      |
| 7173             | 11/13/2023 | 11/14/2023       | NEG ADJ | KEN'S WINDOW CLEANING            | -\$417.25 *  | C      |
| 7173             | 12/06/2023 | 12/08/2023       | NEG ADJ | KEN'S WINDOW CLEANING            | -\$452.75    | C      |
| 7201             | 11/30/2023 | 11/29/2023       | AW      | RUMPKE                           | \$86.66 *    | C      |
| 7201             | 12/06/2023 | 12/08/2023       | NEG ADJ | RUMPKE                           | -\$86.66     | C      |
| 7207             | 11/30/2023 | 11/29/2023       | AW      | WILLOWLEAF STUDIOS               | \$1,450.00 * | C      |
| 7207             | 12/06/2023 | 12/08/2023       | NEG ADJ | WILLOWLEAF STUDIOS               | -\$1,117.41  | C      |
| 7210             | 12/08/2023 | 12/08/2023       | AW      | GAS DETECTION SYSTEMS, INC.      | \$340.00     | C      |
| 7211             | 12/08/2023 | 12/08/2023       | AW      | AKE ENVIRONMENTAL, INC.          | \$5,733.50   | C      |
| 7212             | 12/08/2023 | 12/08/2023       | AW      | BAUER SUPPLY                     | \$96.45      | C      |
| 7213             | 12/08/2023 | 12/08/2023       | AW      | BOCONEO                          | \$100.00     | O      |
| 7214             | 12/08/2023 | 12/08/2023       | AW      | CHAGRIN VALLEY DISPATCH          | \$18,932.20  | C      |
| 7215             | 12/08/2023 | 12/08/2023       | AW      | WILLIAM H. CHILDS, JR            | \$100.00     | C      |
| 7216             | 12/08/2023 | 12/08/2023       | AW      | MICHAEL E. CICERO                | \$850.00     | C      |
| 7217             | 12/08/2023 | 12/08/2023       | AW      | CINTAS CORPORATION #259          | \$110.44     | C      |
| 7218             | 12/08/2023 | 12/08/2023       | AW      | EUCLID HYDRAULICS, INC           | \$992.00     | C      |
| 7219             | 12/08/2023 | 12/08/2023       | AW      | FASTLANE TRUCK ACCESSORIES       | \$76.00      | O      |
| 7220             | 12/08/2023 | 12/08/2023       | AW      | FP MAILING SOLUTIONS             | \$163.80     | C      |
| 7221             | 12/08/2023 | 12/08/2023       | AW      | RICK LOCONTI                     | \$450.00     | C      |
| 7222             | 12/08/2023 | 12/08/2023       | AW      | MARS ELECTRIC COMPANY            | \$98.76      | C      |
| 7223             | 12/08/2023 | 12/08/2023       | AW      | MARSHALL POWER EQUIPMENT         | \$119.45     | C      |
| 7224             | 12/08/2023 | 12/08/2023       | AW      | MICRO CENTER A/R                 | \$79.99      | C      |
| 7225             | 12/08/2023 | 12/08/2023       | AW      | MULLET'S HARNESS SHOP            | \$237.50     | C      |
| 7226             | 12/08/2023 | 12/08/2023       | AW      | NICOLA, GUDBRANSON & COOPER      | \$4,562.50   | C      |
| 7227             | 12/08/2023 | 12/08/2023       | AW      | OHIO TREASURER OF STATE          | \$885.00     | C      |

**Payment Listing**

December 2023

| Payment<br>Advice # | Post Date  | Transaction<br>Date | Type | Vendor / Payee                  | Amount       | Status |
|---------------------|------------|---------------------|------|---------------------------------|--------------|--------|
| 7228                | 12/08/2023 | 12/08/2023          | AW   | OSBOURN PLUMBING & HEATING      | \$160.00     | C      |
| 7229                | 12/08/2023 | 12/08/2023          | AW   | ROETZEL & ANDRESS               | \$13,077.00  | C      |
| 7230                | 12/08/2023 | 12/08/2023          | AW   | REFRIGERATION SALES CORP        | \$640.76     | C      |
| 7231                | 12/08/2023 | 12/08/2023          | AW   | SHUTTLE'S UNIFORM INC.          | \$23.00      | C      |
| 7232                | 12/08/2023 | 12/08/2023          | AW   | TRIVISTA OHIO                   | \$240.66     | C      |
| 7233                | 12/08/2023 | 12/08/2023          | AW   | TRUCKPRO - CLEVELAND            | \$291.19     | C      |
| 7234                | 12/21/2023 | 12/21/2023          | AW   | ABATE LANDSCAPING FLORIST       | \$754.00     | C      |
| 7235                | 12/21/2023 | 12/21/2023          | AW   | AG-PRO COMPANIES                | \$79.56      | C      |
| 7236                | 12/21/2023 | 12/21/2023          | AW   | ATLANTIC EMERGENCY SOLUTIONS    | \$6,909.58   | O      |
| 7237                | 12/21/2023 | 12/21/2023          | AW   | BAUER SUPPLY                    | \$21.95      | C      |
| 7238                | 12/21/2023 | 12/21/2023          | AW   | CHAGRIN PET & GARDEN SUPPLY     | \$617.50     | C      |
| 7239                | 12/21/2023 | 12/21/2023          | AW   | COLE BURTON CONTRACTORS, LLC    | \$121,606.91 | C      |
| 7240                | 12/21/2023 | 12/21/2023          | AW   | COLLINS EQUIPMENT CORP          | \$67.36      | C      |
| 7241                | 12/21/2023 | 12/21/2023          | AW   | COMDOC, INC.                    | \$32.57      | C      |
| 7242                | 12/21/2023 | 12/21/2023          | AW   | DISTILLATA COMPANY              | \$123.15     | C      |
| 7243                | 12/21/2023 | 12/21/2023          | AW   | DUSTBUSTER                      | \$510.00     | O      |
| 7244                | 12/21/2023 | 12/21/2023          | AW   | ENGLEBROOK CONSTRUCTION INC.    | \$15,580.00  | O      |
| 7245                | 12/21/2023 | 12/21/2023          | AW   | FASTLANE TRUCK ACCESSORIES      | \$1,114.00   | O      |
| 7246                | 12/21/2023 | 12/21/2023          | AW   | FLOCK SAFETY                    | \$250.00     | C      |
| 7247                | 12/21/2023 | 12/21/2023          | AW   | JOSEPH GIGLIO                   | \$100.00     | C      |
| 7248                | 12/21/2023 | 12/21/2023          | AW   | HILLCREST COUNCIL OF COUNCILS   | \$300.00     | O      |
| 7249                | 12/21/2023 | 12/21/2023          | AW   | INTERSTATE BILLING SERVICE, INC | \$437.50     | C      |
| 7250                | 12/21/2023 | 12/21/2023          | AW   | KIMBALL MIDWEST                 | \$251.69     | C      |
| 7251                | 12/21/2023 | 12/21/2023          | AW   | KOLSOM TIRES                    | \$3,150.00   | C      |
| 7252                | 12/21/2023 | 12/21/2023          | AW   | MARS ELECTRIC COMPANY           | \$16.20      | C      |
| 7253                | 12/21/2023 | 12/21/2023          | AW   | MILL SUPPLY, INC.               | \$1,539.84   | C      |
| 7254                | 12/21/2023 | 12/21/2023          | AW   | D. GREGG MINICHELLO             | \$51.99      | C      |
| 7255                | 12/21/2023 | 12/21/2023          | AW   | MULLET'S HARNESS SHOP           | \$755.15     | C      |
| 7256                | 12/21/2023 | 12/21/2023          | AW   | NERONE & SONS, INC.             | \$47,620.00  | C      |
| 7257                | 12/21/2023 | 12/21/2023          | AW   | NICOLA, GUDBRANSON & COOPER     | \$8,475.00   | O      |
| 7258                | 12/21/2023 | 12/21/2023          | AW   | BEN PESUIT                      | \$160.49     | C      |
| 7259                | 12/21/2023 | 12/21/2023          | AW   | REID CONSULTING GROUP           | \$8,284.00   | O      |

**Payment Listing**

December 2023

| Payment Advice #                | Post Date  | Transaction Date | Type    | Vendor / Payee                | Amount       | Status |
|---------------------------------|------------|------------------|---------|-------------------------------|--------------|--------|
| 7260                            | 12/21/2023 | 12/21/2023       | AW      | RUGG'S PEST MANAGEMENT        | \$108.00     | O      |
| 7260                            | 12/22/2023 | 12/22/2023       | NEG ADJ | RUGG'S PEST MANAGEMENT        | -\$108.00    | C      |
| 7261                            | 12/21/2023 | 12/21/2023       | AW      | RUMPKE                        | \$86.66      | C      |
| 7262                            | 12/21/2023 | 12/21/2023       | AW      | SHUTTLE'S UNIFORM INC.        | \$2,867.85   | C      |
| 7263                            | 12/21/2023 | 12/21/2023       | AW      | SOUTHEASTERN EQUIPMENT CO INC | \$95.31      | C      |
| 7264                            | 12/21/2023 | 12/21/2023       | AW      | SPORT RACK                    | \$1,907.00   | C      |
| 7265                            | 12/21/2023 | 12/21/2023       | AW      | TRIAD TECHNOLOGIES, LLC       | \$428.72     | C      |
| 7266                            | 12/21/2023 | 12/21/2023       | AW      | ULLMAN OIL COMPANY            | \$9,184.59   | C      |
| 7267                            | 12/21/2023 | 12/21/2023       | AW      | WINZER                        | \$216.50     | C      |
| 7268                            | 12/21/2023 | 12/21/2023       | AW      | WITMER PUBLIC SAFETY GROUP    | \$4,805.32   | C      |
| 7269                            | 12/21/2023 | 12/21/2023       | AW      | ZOOM CAR WASH                 | \$104.00     | C      |
| 7270                            | 12/21/2023 | 12/21/2023       | AW      | SENSYS GATSO USA, INC.        | \$139,224.00 | O      |
| Total Payments:                 |            |                  |         |                               | \$728,887.37 |        |
| Total Conversion Vouchers:      |            |                  |         |                               | \$0.00       |        |
| Total Less Conversion Vouchers: |            |                  |         |                               | \$728,887.37 |        |

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



TOTAL \$728,887.37

---

---

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

CLERK'S CERTIFICATE

I hereby certify that at the time of making the contracts or orders for the expenditures provided for in the foregoing ordinance and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract was in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances.

(This ordinance is not of "a general or permanent nature" and need not be read three times nor published)

\_\_\_\_\_  
Clerk

**VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
DECEMBER 31, 2023**

|   | 2023<br>BUDGET | Current<br>Month | 2023<br>Year to Date | 2022<br>Year to Date |
|---|----------------|------------------|----------------------|----------------------|
| <b>General Fund (GF) Revenues:</b>      |                |                  |                      |                      |
| Taxes:                                  |                |                  |                      |                      |
| Real Estate Taxes                       | 2,436,728      | -                | 2,488,258            | 2,436,728            |
| Municipal Income Taxes                  | 2,600,000      | 185,020          | 2,295,100            | 3,111,730            |
| Share of Sales and State Taxes          | 62,000         | 5,878            | 68,194               | 70,703               |
| Total Tax Revenue                       | 5,098,728      | 190,898          | 4,851,551            | 5,619,161            |
| Other Sources:                          |                |                  |                      |                      |
| Fines and Costs                         | 100,100        | 6,581            | 81,454               | 95,592               |
| Traffic Camera Gross Receipts           | 200,000        | 209,245          | 596,430              | -                    |
| Building/Liquor Permits & Licenses      | 48,000         | 1,832            | 89,161               | 50,480               |
| Interest Income                         | 150,000        | 9,949            | 153,862              | 112,131              |
| Rental Income                           | 210,200        | 5,517            | 221,289              | 209,051              |
| Mills Building Rental Income            | 114,031        | 40,301           | 154,284              | 77,352               |
| Ambulance Income                        | 40,000         | -                | 35,850               | 39,552               |
| SRO Reimbursement                       | 90,858         | 15,742           | 92,654               | 85,429               |
| Misc                                    | 100,000        | 678              | 25,259               | 119,125              |
| Total Other Sources Revenue             | 1,053,189      | 289,845          | 1,450,244            | 788,712              |
| Assessments:                            |                |                  |                      |                      |
| School Board/Property Assessment        | -              | -                | -                    | 42,129               |
| Total General Fund Revenues             | 6,151,917      | 480,743          | 6,301,795            | 6,450,002            |
| Add Year Beginning General Fund Balance |                | 7,738,899        | 7,811,278            | 7,366,903            |
| Less Expenses:                          |                |                  |                      |                      |
| Administration Costs                    | (see Page 2)   | (64,368)         | (793,017)            | (791,860)            |
| Administration - Transfers              |                | (100,000)        | (1,032,500)          | (1,103,000)          |
| Police Department Costs                 | (see Page 3)   | (291,915)        | (2,140,017)          | (1,706,577)          |
| Fire Department Costs                   | (see Page 3)   | (52,144)         | (252,322)            | (304,267)            |
| Fire Department Ambulance               | (see Page 3)   | -                | (447,197)            | (354,439)            |
| Service Department Costs                | (see Page 4)   | (130,792)        | (1,867,596)          | (1,745,483)          |
| Total General Fund Expenses             |                | (639,219)        | (6,532,649)          | (6,005,626)          |
| Current General Fund Balance            |                | 7,580,423        | 7,580,424            | 7,811,279            |
| Plus:                                   |                |                  |                      |                      |
| Other Fund Current Balances             |                | 1,964,085        | 1,964,085            | 1,377,346            |
| Total Current Balance - All Funds       |                | 9,544,508        | 9,544,508            | 9,188,625            |

**VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
DECEMBER 31, 2023**

|                                       | 2023<br>BUDGET   | 2023<br>Month<br>Expenses | 2023<br>To Date<br>Expenses | 2022<br>To Date<br>Expenses |
|---------------------------------------|------------------|---------------------------|-----------------------------|-----------------------------|
| <b>ADMINISTRATION:</b>                |                  |                           |                             |                             |
| Salaries and Wages                    | 159,500          | 12,095                    | 159,381                     | 151,200                     |
| Health Insurance                      | 51,600           | 4,244                     | 53,677                      | 46,588                      |
| Worker's Comp/Medicare                | 7,800            | 1,295                     | 4,201                       | 5,139                       |
| Employee Retirement (OPERS)           | 27,000           | 2,021                     | 26,273                      | 24,946                      |
| <b>PERSONNEL COSTS</b>                | <b>245,900</b>   | <b>19,654</b>             | <b>243,532</b>              | <b>227,873</b>              |
| Legal - Law Director                  | 45,000           | 13,077                    | 98,099                      | 82,619                      |
| Legal - Prosecutor                    | 38,000           | 13,888                    | 48,388                      | 42,050                      |
| Legal - Other                         | 500              | -                         | 499                         | 399                         |
| Engineering                           | 34,900           | 2,338                     | 32,256                      | 33,891                      |
| Other Professional Services           | 85,500           | 9,188                     | 129,830                     | 107,295                     |
| <b>LEGAL AND PROFESSIONAL</b>         | <b>203,900</b>   | <b>38,491</b>             | <b>309,072</b>              | <b>266,254</b>              |
| General Insurance                     | 140,000          | -                         | 103,976                     | 138,120                     |
| Income Tax Expense                    | 90,500           | 5,478                     | 66,897                      | 92,564                      |
| County Auditor Expenses               | 58,500           | -                         | 58,289                      | 54,498                      |
| Office Expenses                       | 9,500            | 444                       | 6,469                       | 9,479                       |
| Miscellaneous Expenses                | 4,500            | 300                       | 4,783                       | 3,072                       |
| <b>OTHER ADMINISTRATIVE COSTS</b>     | <b>303,000</b>   | <b>6,223</b>              | <b>240,413</b>              | <b>297,733</b>              |
| <b>ADMINISTRATION OPERATING COSTS</b> | <b>752,800</b>   | <b>64,368</b>             | <b>793,017</b>              | <b>791,860</b>              |
| Transfers to Other Funds              | 996,500          | 100,000                   | 1,032,500                   | 1,103,000                   |
| <b>TOTAL ADMINISTRATION COSTS</b>     | <b>1,749,300</b> | <b>164,368</b>            | <b>1,825,517</b>            | <b>1,894,860</b>            |

VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
DECEMBER 31, 2023

|                                       | 2023<br>BUDGET   | 2023<br>Month<br>Expenses | 2023<br>To Date<br>Expenses | 2022<br>To Date<br>Expenses |
|---------------------------------------|------------------|---------------------------|-----------------------------|-----------------------------|
| <b>POLICE DEPARTMENT:</b>             |                  |                           |                             |                             |
| Salaries and Wages                    | 1,142,000        | 87,409                    | 1,115,934                   | 1,070,659                   |
| Overtime                              | 42,000           | 4,490                     | 49,611                      | 41,377                      |
| Health, OPERS, MEDI, Worker Comp      | 262,656          | 27,449                    | 253,287                     | 260,204                     |
| PERSONNEL COSTS                       | 1,446,656        | 119,348                   | 1,418,832                   | 1,372,240                   |
| Gasoline                              | 28,000           | 4,231                     | 21,170                      | 24,172                      |
| Repairs and Maintenance               | 13,000           | 104                       | 12,929                      | 13,770                      |
| Uniforms                              | 14,000           | 899                       | 9,023                       | 10,787                      |
| Training/Conferences                  | 17,000           | -                         | 13,319                      | 15,593                      |
| Dispatch Operating Fee                | 162,000          | -                         | 160,719                     | 153,798                     |
| Alarm System Fee                      | 20,000           | -                         | 18,567                      | 22,017                      |
| Maintenance Agreements/Radio Expenses | 28,000           | 360                       | 25,485                      | 20,534                      |
| Traffic Camera Program LMC            | -                | 27,240                    | 215,400                     | -                           |
| Traffic Camera Program Gatso          | -                | 139,224                   | 165,258                     | -                           |
| Other Expenses                        | 16,000           | 509                       | 12,477                      | 16,696                      |
| V.E.G.                                | 10,000           | -                         | 10,000                      | 10,000                      |
| OTHER POLICE DEPART COSTS             | 308,000          | 172,566                   | 664,346                     | 287,367                     |
| Vehicle Purchases                     | 62,000           | -                         | 48,451                      | 46,970                      |
| Equipment Purchases                   | 9,500            | -                         | 8,388                       | -                           |
| CAPITAL EXPENDITURES                  | 71,500           | -                         | 56,839                      | 46,970                      |
| <b>TOTAL POLICE DEPARTMENT COSTS</b>  | <b>1,826,156</b> | <b>291,915</b>            | <b>2,140,017</b>            | <b>1,706,577</b>            |

\*\*\*\*\*

**FIRE DEPARTMENT:**

|                                       |                |               |                |                |
|---------------------------------------|----------------|---------------|----------------|----------------|
| Salaries and Wages                    | 130,000        | 8,271         | 144,397        | 129,769        |
| PERS, MEDI, SOC SEC, Worker Comp      | 30,000         | 7,399         | 19,951         | 23,485         |
| PERSONNEL COSTS                       | 160,000        | 15,670        | 164,348        | 153,254        |
| Vehicle Maintenance                   | 6,000          | 1,815         | 4,132          | 9,252          |
| Ambulance/EMS <i>see below</i>        | 382,000        | -             | 447,197        | 354,439        |
| Training/Conferences                  | 5,500          | 46            | 2,174          | 2,664          |
| Contracts & Annual Fees               | 22,000         | 767           | 20,577         | 20,775         |
| Other Expenses                        | 9,500          | 2,085         | 5,966          | 6,666          |
| OTHER FIRE DEPARTMENT COSTS           | 425,000        | 4,713         | 480,046        | 393,796        |
| CAPITAL EXPENDITURES                  | 68,750         | 31,761        | 55,125         | 111,656        |
| <b>TOTAL FIRE DEPARTMENT COSTS</b>    | <b>653,750</b> | <b>52,144</b> | <b>699,519</b> | <b>658,706</b> |
| <i>Ambulance Income on Cover Page</i> | 40,000         | -             | 35,850         | 39,552         |

**VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
DECEMBER 31, 2023**

|                                       | 2023<br>BUDGET   | 2023<br>Month<br>Expenses | 2023<br>To Date<br>Expenses | 2022<br>To Date<br>Expenses |
|---------------------------------------|------------------|---------------------------|-----------------------------|-----------------------------|
| <b>SERVICE DEPARTMENT:</b>            |                  |                           |                             |                             |
| Salaries and Wages                    | 722,500          | 54,416                    | 738,249                     | 708,074                     |
| Overtime                              | 30,000           | 6,930                     | 24,055                      | 30,877                      |
| Health, OPERS, MEDI, Worker Comp      | 298,000          | 28,667                    | 306,607                     | 289,542                     |
| PERSONNEL COSTS                       | 1,050,500        | 90,013                    | 1,068,911                   | 1,028,493                   |
| Salt/Aggregate (snow removal)         | 76,500           | -                         | 70,924                      | 61,000                      |
| Building Inspection                   | 15,000           | 450                       | 11,517                      | 14,253                      |
| Equipment Maintenance                 | 48,000           | 6,780                     | 51,136                      | 52,537                      |
| Gasoline Expense                      | 40,000           | 4,954                     | 39,781                      | 42,307                      |
| Supplies                              | 33,000           | 3,985                     | 36,408                      | 32,994                      |
| OPERATING COSTS                       | 212,500          | 16,169                    | 209,766                     | 203,091                     |
| <b>BUILDING OPERATION &amp; MTC</b>   |                  |                           |                             |                             |
| Village Hall                          | 140,500          | 8,225                     | 128,289                     | 105,527                     |
| Village Houses                        | 12,600           | (65)                      | 1,133                       | 728                         |
| Community Building                    | 38,700           | 1,385                     | 24,788                      | 19,212                      |
| Post Office                           | 12,000           | 898                       | 16,130                      | 19,047                      |
| OBT Building                          | 2,120            | 143                       | 1,795                       | 1,607                       |
| Wash House                            | 3,700            | 13                        | 79                          | 74                          |
| Burton Court                          | 3,150            | 11,538                    | 27,565                      | 3,217                       |
| Mills Building                        | 83,500           | 598                       | 77,783                      | 52,767                      |
| BUILDING OPERATION & MTC              | 296,270          | 22,735                    | 277,562                     | 202,179                     |
| Street Repair                         | 9,000            | -                         | 9,235                       | 8,879                       |
| Ditch, Drain, Sewers                  | 18,500           | -                         | 31,584                      | 30,222                      |
| Tree Grinding (Contractors)           | 16,500           | -                         | 800                         | 12,500                      |
| Street Lighting                       | 11,000           | 1,207                     | 16,971                      | 10,066                      |
| Parks                                 | 20,000           | 559                       | 18,578                      | 22,439                      |
| Guardrails, Signs, Bridges            | 16,600           | 109                       | 5,583                       | 16,537                      |
| STREETS AND ROADS                     | 91,600           | 1,875                     | 82,752                      | 100,643                     |
| Vehicles                              | 235,000          | -                         | 208,512                     | 209,959                     |
| Other Equipment                       | 17,000           | -                         | 20,093                      | 1,118                       |
| CAPITAL EXPENDITURES                  | 252,000          | -                         | 228,604                     | 211,077                     |
| <b>TOTAL SERVICE DEPARTMENT COSTS</b> | <b>1,902,870</b> | <b>130,792</b>            | <b>1,867,596</b>            | <b>1,745,483</b>            |

**VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
DECEMBER 31, 2023**

|                                   | Beginning<br>Year<br>Balance | Year-to-date<br>Actual<br>Receipts | Year-to-date<br>Actual<br>Expenses | Unexpended<br>Balance |
|-----------------------------------|------------------------------|------------------------------------|------------------------------------|-----------------------|
| Street Const Maint Repair         | 80,941                       | 202,787                            | 148,903                            | 134,824               |
| State Highway                     | 25,654                       | 16,589                             | 15,000                             | 27,243                |
| Bond Retirement (KeyBank Loans)   | 2,730                        | -                                  | -                                  | 2,730                 |
|                                   | <u>109,324</u>               | <u>219,376</u>                     | <u>163,903</u>                     | <u>164,797</u>        |
| Capital Improvement               | 339,875                      | 929,506                            | 848,619                            | 420,762               |
| Water                             | 287,998                      | 16,500                             | 20,494                             | 284,003               |
| Wastewater Plant                  | 14,309                       | 82,811                             | 67,344                             | 29,776                |
| Park Recreation                   | 56,232                       | 20,530                             | 22,815                             | 53,947                |
| Cemetery                          | 47,983                       | 12,500                             | 5,683                              | 54,799                |
| Mayor's Court-Violations Bureau   | 1,611                        | 22,109                             | 22,500                             | 1,220                 |
| Mayor's Discretionary             | 334                          | 1,500                              | 1,549                              | 285                   |
| Purcell Trust                     | 31,800                       | -                                  | -                                  | 31,800                |
| Land Conservation                 | 110,976                      | 225,151                            | 125,809                            | 210,318               |
| Local Fiscal Recovery Fund (ARPA) | 192,312                      | 407,723                            | 100,505                            | 499,530               |
| Building Bond Deposit             | 103,919                      | 26,070                             | -                                  | 129,989               |
| Underground Storage Tank          | 11,000                       |                                    |                                    | 11,000                |
| Safety Fund                       | 56,368                       | 20,585                             | 50,239                             | 26,714                |
| Police Relief & Pension           | 5,238                        | 227,510                            | 209,644                            | 23,104                |
| Law Enforcement                   | 10                           | 255                                | -                                  | 265                   |
| VEST Grant                        | -                            |                                    |                                    | -                     |
| OneOhio Fund (Opiod)              | 569                          | 1,200                              |                                    | 1,769                 |
| STATE Grants                      | 7,491                        | 12,517                             | -                                  | 20,008                |
| TOTAL OTHER FUNDS                 | <u>1,377,346</u>             | <u>2,225,843</u>                   | <u>1,639,105</u>                   | <u>1,964,085</u>      |
| GENERAL FUND                      | 7,811,278                    | 6,301,795                          | 6,532,649                          | 7,580,424             |
| TOTAL ALL FUNDS                   | <u>9,188,624</u>             | <u>8,527,638</u>                   | <u>8,171,754</u>                   | <u>9,544,509</u>      |

STATE OF THE VILLAGE  
DECEMBER 31, 2023

|                                   | 2023             | 2022             |
|-----------------------------------|------------------|------------------|
| Total Current Balance - All Funds | <b>9,544,509</b> | <b>9,188,624</b> |
| Cash and Investments:             | 12/31/2023       | 12/31/2022       |
| Cash:                             |                  |                  |
| ANCORA                            | 8,465,350        | 8,667,560        |
| CHASE DDA                         | 267,482          | 273,059          |
| CHASE SAV - LAND CONS             | 210,318          | 110,976          |
| CHASE VIOLATIONS BUREAU           | 49,426           | 38,995           |
| Star Ohio                         | 733,640          | 158,459          |
| Total Cash                        | 9,726,215        | 9,249,049        |
| (OUTSTANDING CHECKS)              | (181,707)        | (60,425)         |
| Total Cash and Investments        | <b>9,544,509</b> | <b>9,188,624</b> |

---

---

\*\* From Wastewater Fund

| GENERAL FUND SUMMARY                  | BUDGET           | DECEMBER         | 2023 YEAR<br>TO DATE | 2022 YEAR<br>TO DATE |
|---------------------------------------|------------------|------------------|----------------------|----------------------|
| Real Estate Taxes                     | 2,436,728        | -                | 2,488,258            | 2,436,728            |
| Municipal Income Tax                  | 2,600,000        | 185,020          | 2,295,100            | 3,111,730            |
| Share of Sales and State Taxes        | 62,000           | 5,878            | 68,194               | 70,703               |
| Other Sources                         | 1,053,189        | 289,845          | 1,450,244            | 788,712              |
| Assessments                           | -                | -                | -                    | 42,129               |
| <b>TOTAL OPERATING REVENUES</b>       | <b>6,151,917</b> | <b>480,743</b>   | <b>6,301,795</b>     | <b>6,450,002</b>     |
| <b>OPERATING EXPENSES</b>             |                  |                  |                      |                      |
| Administration Department             | 752,800          | 64,368           | 793,017              | 791,860              |
| Police Department                     | 1,826,156        | 291,915          | 2,140,017            | 1,706,577            |
| Fire Department                       | 653,750          | 52,144           | 699,519              | 658,706              |
| Service Department                    | 1,902,870        | 130,792          | 1,867,596            | 1,745,483            |
| Transfers excluding Inheritance Taxes | 996,500          | 100,000          | 1,032,500            | 1,103,000            |
| <b>TOTAL OPERATING EXPENSES</b>       | <b>6,132,076</b> | <b>639,219</b>   | <b>6,532,649</b>     | <b>6,005,626</b>     |
| <b>SURPLUS (DEFICIT)</b>              | <b>19,841</b>    | <b>(158,476)</b> | <b>(230,854)</b>     | <b>444,376</b>       |





| Project                           | December 31, 2023   | BUDGET    | DECEMBER | YEAR TO DATE<br>EXPENSES |          |         |            |
|-----------------------------------|---------------------|-----------|----------|--------------------------|----------|---------|------------|
|                                   |                     |           |          |                          | COURTNEY | OTHER   | SCMR/STHWY |
| CAPITAL IMPROVEMENT               |                     |           |          |                          |          |         |            |
| 2022 ROAD PROGRAM                 |                     |           |          | 251,085                  |          | 251,085 |            |
| 2023 ROAD PROGRAM                 |                     | 1,100,000 | 121,607  | 524,432                  | 82,110   | 302,322 | 140,000    |
| CEDAR RD RECONST                  |                     |           |          |                          |          |         |            |
| HILLCREEK CULVERT REPAIR          |                     | 22,000    | 47,620   | 55,060                   | 7,440    | 47,620  |            |
| STORM WATER REGS AND ISSUES       |                     | 20,000    |          | 1,867                    | 1,367    | 500     |            |
| MAYFIELD ROAD CULVERT             |                     | 400,000   |          | -                        | -        |         |            |
| COMM HOUSE LOWER LEVEL DOORS/BATH |                     | 40,000    |          | 34,531                   |          | 34,531  |            |
| PUBLIC RESTROOM RENO (NEAR PARK)  |                     | 30,000    |          |                          |          |         |            |
| GM BLVD EMERGENCY REPAIR          |                     |           |          | 58,032                   | 3,415    | 54,617  |            |
|                                   |                     |           |          | -                        |          |         |            |
| TOTAL                             | CAPITAL IMPROVEMENT | 1,612,000 | 169,227  | 925,006                  | 94,332   | 690,674 | 140,000    |

To: Gates Mills Village Council

From: Nathaniel T. Smith, Director

Subject: Year-end Report from Gates Mills Land Conservancy (GMLC)

Date: December 23, 2023

Since the last Council Report dated July 13, 2023, GMLC has started to work on three of the key initiatives identified in its **updated five-year strategic plan**.

- GMLC's directors have trained on and started using a new GIS tool for property inspections that identifies the boundary lines of its preserves and conservation easements.
- In September, continuing its community engagement efforts, GMLC and the Mayfield School District hosted a seminar at the Gates Mills Environmental Center called "Preserving Gates Mills" – Uniting for Land, Water, and Tree Preservation. The well attended event had three expert speakers who discussed the geological evolution of the Chagrin River valley, management of tree canopies and diseases, and the protection of the fragile Chagrin River watershed. The Conservancy also published the third edition of its 2023 online Newsletter.
- Preliminary work has continued on establishing a "Tree Canopy Committee" for Gates Mills. It will be comprised of GMLC directors, knowledgeable environmental experts and arborists, and interested Village citizens. Potential committee members have been identified, and the initial priorities and budgets for this long-term program are being finalized. GMLC will be able to share more specific details of the proposed Tree Canopy Committee with Council at the end of the first quarter. Potential projects may include:
  - Annual program of **trimming and removal of diseased trees**
  - **Tree planting** along roadways
  - **Citizen Tree Planting Cooperative**
  - **Annual Arbor Day Events**
  - **Partial reforestation** of the Sherman Road Preserve
  - **Trail maintenance**

**Fund Raising:** In the fourth quarter, GMLC was awarded a \$10,000 grant for removing an aggressive invasive "Tree of Heaven" from one of its preserves bordering Sherman and Chagrin River Road. The Conservancy also received one of the largest cash bequests in its history, a \$100,000 donation from longtime resident Dan Kish.

**Levy Receipts:** In November, GMLC received its second tax levy payment for 2023 in the amount of \$51,500 bringing the total levy proceeds in 2023 to \$114,600. During the year, there were no cash transactions involving levy funds for new land or conservation easements acquisitions.

**Governance:** The annual members meeting for GMLC was held on December 4th in the Community House. Two directors Robert Galloway and Nathaniel Smith were re-elected to new terms by vote of the

members. Tammy O'Neil, manager of the Wildlife Care Center at Penitentiary Glen, gave an engaging talk about natural habitat loss and the rehabilitation care given to injured wildlife at the Wildlife Care Center.

**Financials:** In mid-November, the independent auditor's review of GMLC's 2022 financial statements was completed by its certified public accountants, Bercheck & DeChellis. The accountants also completed and filed the Conservancy's Form 990 (Return of Organization Exempt from Income Tax) with the Internal Revenue Service.

As of the end of November 2023, GMLC's Statement of Revenues & Expenses and its cash position were as follows:

| <u>Statement of Operations</u> | <u>November YTD Actual</u> | <u>Full Year 2023 Budget</u> |
|--------------------------------|----------------------------|------------------------------|
| Revenues                       | \$131,700                  | \$32,700                     |
| Expenses                       | \$ 26,700                  | \$32,550                     |
| Net                            | \$105,000                  | \$ 150                       |

Revenues were substantially higher than budget due primarily to a large \$100,000 bequest, the foundation award of \$10,000 for treating invasives, and strong membership contributions that were similar to the record level in 2022. Expenses are expected to be at their budgeted levels by year-end.

At the end of November, the Conservancy's cash reserves were \$775,000. Out of this total, \$172,000 were levy funds available to support land and easement acquisitions, and the balance was designated for endowment.

|                      |                  |
|----------------------|------------------|
| Operating Funds      | \$389,000        |
| Levy Funds           | \$172,000        |
| Stewardship Reserves | <u>\$214,000</u> |
| Total Cash Funds     | \$775,000        |

**Land Trust Alliance (LTA) Accreditation:** In October, GMLC submitted the preliminary application for re-accreditation with LTA. The final application for GMLC's third accreditation, which must be renewed every five years, is due in March 2024, and it is subject to a comprehensive audit of its records against LTA standards.

**Gates Mills Land Conservancy and Affiliate**  
**Consolidated Statements of Assets, Liabilities and Net Assets - Cash Basis**  
**Years Ended December 31, 2022 and 2021**

|   |   | 2022                | 2021                |
|---|---|---------------------|---------------------|
|   | <b>ASSETS</b>                                   |                     |                     |
| <b>Current Assets</b>                   |   |                     |                     |
|   | Cash and cash equivalents                       | \$ 849,664          | \$ 776,006          |
|   | Prepaid Expense                                 | 1,000               | \$ -                |
|   | Total Current Asset                             | 850,664             | 776,006             |
| <b>Property and Equipment</b>           |   |                     |                     |
|   | Land (Note C)                                   | 6,229,358           | 6,229,358           |
|   | Office equipment                                | 5,584               | 5,584               |
|   | Total Property and Equipment                    | 6,234,942           | 6,234,942           |
|   | Accumulated depreciation                        | (5,584)             | (5,584)             |
|   | Net Property and Equipment                      | 6,229,358           | 6,229,358           |
| <b>TOTAL ASSETS</b>                     |   | <u>\$ 7,080,022</u> | <u>\$ 7,005,364</u> |
|   | <b>LIABILITIES AND NET ASSETS</b>               |                     |                     |
| <b>Liabilities</b>                      |   |                     |                     |
|   | <b>Current Liabilities</b>                      |                     |                     |
|   | Payroll taxes payable                           | \$ 587              | \$ 596              |
|   | Current portion of long-term debt               | 36,257              | 34,842              |
|   | Total Current Liabilities                       | 36,844              | 35,438              |
|   | <b>Long-Term Liabilities</b>                    |                     |                     |
|   | Long-term debt, net of current portion (Note E) | 228,118             | 264,375             |
|   | Total Liabilities                               | 264,962             | 299,813             |
| <b>Net Assets</b>                       |   |                     |                     |
|   | Without Donor Restrictions                      |                     |                     |
|   | Operating fund                                  | 281,799             | 256,011             |
|   | Board designated funds                          | 5,652,616           | 5,603,738           |
|   | 841, LLC  | 880,645             | 845,802             |
|   | Total Net Assets                                | 6,815,060           | 6,705,551           |
| <b>TOTAL LIABILITIES AND NET ASSETS</b> |   | <u>\$ 7,080,022</u> | <u>\$ 7,005,364</u> |

See accompanying independent accountants' review report  
and notes which are an integral part of this statement.

**Gates Mills Land Conservancy and Affiliate  
Consolidated Statements of Revenues, Expenses,  
and Other Changes in Net Assets - Cash Basis  
Years Ended December 31, 2022 and 2021**

|   | Operating<br>Fund | Board<br>Designated<br>Funds | 841, LLC           | Total<br>12/31/2022 | Total<br>12/31/2022 |
|---|-------------------|------------------------------|--------------------|---------------------|---------------------|
| <b>Revenues</b>                                       |                   |                              |                    |                     |                     |
| Tax levy proceeds from the<br>Village of Gates Mills  | \$ -              | \$ 110,289                   | \$ -               | \$ 110,289          | \$ 224,132          |
| Real estate tax refunds                               |                   |                              |                    | -                   | -                   |
| Members' dues   | 36,357            |                              |                    | 36,357              | 22,775              |
| Grants & contributions                                | 22,149            |                              |                    | 22,149              | -                   |
| Other   | 232               |                              |                    | 232                 | 131                 |
|   | <u>58,738</u>     | <u>110,289</u>               | <u>-</u>           | <u>169,027</u>      | <u>247,038</u>      |
| <b>Expenses</b>                                       |                   |                              |                    |                     |                     |
| Wages & payroll taxes                                 | 13,392            |                              |                    | 13,392              | 12,155              |
| Professional fees                                     | 6,325             |                              |                    | 6,325               | 7,225               |
| Acquisition of easement (Note D)                      | -                 |                              |                    | -                   | -                   |
| Land acquisition fees                                 | -                 |                              |                    | -                   | -                   |
| Property improvements (Note D)                        | -                 | 2,310                        |                    | 2,310               | 2,682               |
| Real estate taxes & assessments                       | -                 | 11,347                       |                    | 11,347              | 28,282              |
| Appraisals, surveys & other fees                      | -                 |                              |                    | -                   | -                   |
| Insurance   | 3,837             | 1,683                        |                    | 5,520               | 5,504               |
| Rent  | 2,400             |                              |                    | 2,400               | 2,400               |
| Postage, printing & administrative                    | 4,533             |                              |                    | 4,533               | 2,738               |
| Dues  | 625               |                              |                    | 625                 | 625                 |
| Promotional   | 863               |                              |                    | 863                 | 605                 |
| Charitable donation                                   | 1,000             | -                            | -                  | 1,000               | -                   |
|   | <u>32,975</u>     | <u>15,340</u>                | <u>-</u>           | <u>48,315</u>       | <u>62,216</u>       |
| <b>Other Changes</b>                                  |                   |                              |                    |                     |                     |
| Investment income                                     | 25                | 222                          |                    | 247                 | 158                 |
| Interest expense                                      |                   |                              | (11,450)           | (11,450)            | (12,810)            |
|   | <u>25</u>         | <u>222</u>                   | <u>(11,450)</u>    | <u>(11,203)</u>     | <u>(12,652)</u>     |
| <b>Excess (Deficit) of Revenues<br/>Over Expenses</b> | <u>\$ 25,788</u>  | <u>\$ 95,171</u>             | <u>\$ (11,450)</u> | <u>\$ 109,509</u>   | <u>\$ 172,170</u>   |

See accompanying independent accountants' review report  
and notes which are an integral part of this statement.

**Gates Mills Land Conservancy and Affiliate**  
**Schedule I - Statement of Revenues, Expenses, and Other Changes in Net Assets - Cash Basis**  
**Board Designated Funds**  
**Year Ended December 31, 2022**

|   | Levy Fund        | Stewardship Fund | Quintrell Memorial Sherman Road Preserve Fund | Enforcement, Defense Fee Owned & Deed Restriction Fund | Total 12/31/2022 |
|---|------------------|------------------|---|--|------------------|
| <b>Revenues</b>                                   |                  |                  |   |  |                  |
| Tax levy proceeds from the Village                | \$ 110,289       | \$ -             | \$ -  | \$ -   | \$ 110,289       |
| Escrow refund                                     |                  |                  |   |  | -                |
| <b>Total revenues</b>                             | <b>110,289</b>   | <b>-</b>         | <b>-</b>                                      | <b>-</b>   | <b>110,289</b>   |
| <b>Expenses</b>                                   |                  |                  |   |  |                  |
| Professional fees                                 | -                | -                | -   | -  | -                |
| Land acquisition fees                             | -                | -                | -   | -  | -                |
| Property improvements                             | 1,500            | -                | 810   | -  | 2,310            |
| Real estate taxes & assessments                   | 11,347           | -                | -   | -  | 11,347           |
| Appraisals, surveys & other fees                  | -                | -                | -   | -  | -                |
| Insurance   | 1,683            | -                | -   | -  | 1,683            |
| Administrative                                    | -                | -                | -   | -  | -                |
| <b>Total expenses</b>                             | <b>14,530</b>    | <b>-</b>         | <b>810</b>                                    | <b>-</b>   | <b>15,340</b>    |
| <b>Other Changes</b>                              |                  |                  |   |  |                  |
| Investment income                                 | 140              | 11               | -   | 71   | 222              |
| <b>Excess (Deficit) of Revenues Over Expenses</b> | <b>\$ 95,899</b> | <b>\$ 11</b>     | <b>\$ (810)</b>                               | <b>\$ 71</b>   | <b>\$ 95,171</b> |

See accompanying independent accountants' review report and notes which are an integral part of this statement.

**Gates Mills Land Conservancy and Affiliate**  
**Schedule II - Statement of Actual and Budgeted Revenues, Expenses,**  
**and Other Changes in Net Assets - Operating Fund**  
**For the Year Ended December 31, 2022**

|   | 2022      |            |                           |
|---|-----------|------------|---------------------------|
|   | Actual    | Budgeted   | Over<br>(Under)<br>Budget |
| <b>Revenues</b>                               |           |            |                           |
| Members' dues                                 | \$ 36,357 | \$ 25,000  | \$ 11,357                 |
| Annual dinner                                 |           |            | -                         |
| Grants & contributions                        | 22,149    | 500        | 21,649                    |
| Other   | 232       | 200        | 32                        |
| Total revenues                                | 58,738    | 25,700     | 33,038                    |
| <b>Expenses</b>                               |           |            |                           |
| Wages & payroll taxes                         | 13,392    | 13,300     | 92                        |
| Professional fees                             | 6,325     | 4,750      | 1,575                     |
| Appraisals, surveys & other fees              | -         | -          | -                         |
| Insurance                                     | 3,837     | 3,850      | (13)                      |
| Rent  | 2,400     | 2,400      | -                         |
| Postage, printing & administrative            | 4,533     | 2,175      | 2,358                     |
| Dues  | 625       | 425        | 200                       |
| Promotional                                   | 218       | 100        | 118                       |
| Annual dinner                                 | 645       | 500        | 145                       |
| Other Charitable donation                     | 1,000     | 250        | 750                       |
| Total expenses                                | 32,975    | 27,750     | 5,225                     |
| <b>Other Changes</b>                          |           |            |                           |
| Investment income                             | 25        | 25         | -                         |
| Over (Under) Budget of Revenues Over Expenses | \$ 25,788 | \$ (2,025) | \$ 27,813                 |

See accompanying independent accountants' review report  
and notes which are an integral part of this statement.



**Gates Mills Land Conservancy and Affiliate**  
**Schedule III - Statement of Actual and Budgeted Revenues, Expenses,**  
**and Other Changes in Net Assets - Board Designated Funds**  
**For the Year Ended December 31, 2022**

|  | 2022       |            | Over<br>(Under)<br>Budget |
|--|------------|------------|---------------------------|
|  | Actual     | Budgeted   |                           |
| <b>Revenues</b>                                      |            |            |                           |
| Tax levy proceeds from the Village of<br>Gates Mills | \$ 110,289 | \$ 110,000 | \$ 289                    |
| Escrow refund  | -          | -          | -                         |
| Total revenue  | 110,289    | 110,000    | 289                       |
| <b>Expenses</b>                                      |            |            |                           |
| Professional fees                                    | -          | 2,500      | (2,500)                   |
| Land acquisition fees                                | -          | -          | -                         |
| Property improvements                                | 2,310      | 3,000      | (690)                     |
| Real estate taxes & assessments                      | 11,347     | 25,600     | (14,253)                  |
| Appraisals, surveys & other fees                     |            | 2,000      | (2,000)                   |
| Insurance  | 1,683      | 1,683      | -                         |
| Other  |            | 800        | (800)                     |
| Total expenses                                       | 15,340     | 35,583     | (20,243)                  |
| <b>Other Changes</b>                                 |            |            |                           |
| Investment income                                    | 222        | 150        | 72                        |
| Over (Under) Budget of Revenues Over E               | \$ 95,171  | \$ 74,567  | \$ 20,604                 |

See accompanying independent accountants' review report  
and notes which are an integral part of this statement.

**Gates Mills Land Conservancy and Affiliate**  
**Consolidated Statements of Changes in Net Assets - Cash Basis**  
**For the Years Ended December 31, 2022 and 2021**

|  | <u>2022</u>         | <u>2021</u>         |
|--|---------------------|---------------------|
| <b>NET ASSETS WITHOUT DONOR RESTRICTIONS</b> |                     |                     |
| <b>OPERATING FUND</b>                        |                     |                     |
| Balance January 1                            | \$ 256,011          | \$ 260,156          |
| Increase :                                   |                     |                     |
| Excess of revenues over expenses             | 25,788              | -                   |
| Total Increase                               | <u>25,788</u>       | <u>-</u>            |
| Decrease                                     |                     |                     |
| Net deficit of revenues over expenses        |                     | (4,145)             |
| Total Increase/(Decrease)                    | <u>-</u>            | <u>(4,145)</u>      |
| Balance December 31                          | <u>\$ 281,799</u>   | <u>\$ 256,011</u>   |
| <b>BOARD DESIGNATED</b>                      |                     |                     |
| Balance January 1                            | \$ 5,603,738        | \$ 5,460,906        |
| Increase :                                   |                     |                     |
| Net excess of revenues over expenses         | 95,171              | 189,125             |
| Total Increase                               | <u>95,171</u>       | <u>189,125</u>      |
| Decrease:                                    |                     |                     |
| Transfer of funds to 841, LLC fund           | (46,293)            | (46,293)            |
| Total (Decrease)                             | <u>(46,293)</u>     | <u>(46,293)</u>     |
| Balance December 31                          | <u>\$ 5,652,616</u> | <u>\$ 5,603,738</u> |
| <b>841, LLC</b>                              |                     |                     |
| Balance January 1                            | \$ 845,802          | \$ 812,319          |
| Increase :                                   |                     |                     |
| Net excess of revenues over expenses         | -                   | -                   |
| Transfer of funds from levy fund             | 46,293              | 46,293              |
| Total Increase                               | <u>46,293</u>       | <u>46,293</u>       |
| Decrease:                                    |                     |                     |
| Net deficit of revenues over expenses        | (11,450)            | (12,810)            |
| Total (Decrease)                             | <u>(11,450)</u>     | <u>(12,810)</u>     |
| Balance December 31                          | <u>\$ 880,645</u>   | <u>\$ 845,802</u>   |

See accompanying independent accountants' review report  
and notes which are an integral part of this statement.

**Gates Mills Land Conservancy and Affiliate**  
**Consolidated Statements of Cash Flows - Cash Basis**  
**For the Years Ended December 31, 2022 and 2021**

|  | <u>2022</u>              | <u>2021</u>              |
|--|--------------------------|--------------------------|
| <b>Cash Flows From Operating Activities:</b>   |                          |                          |
| Increase in net assets   | \$ 109,509               | \$ 172,170               |
| Adjustments to reconcile increase in net assets to net cash<br>provided by (used in) operating activities: |                          |                          |
| Depreciation   | -                        | -                        |
| (Increase)Decrease in Current Assets   |                          |                          |
| Prepaid expense  | (1,000)                  |                          |
| Increase (decrease) in: Current Liabilities  |                          |                          |
| Deferred real estate taxes   | -                        | (13,525)                 |
| Payroll taxes payable  | (9)                      | 62                       |
| <b>Net Cash Provided (Used) By Operating Activities</b>  | <u>108,500</u>           | <u>158,707</u>           |
| <b>Cash Flows From Financing Activities:</b>   |                          |                          |
| Proceeds from long-term debt   | -                        | -                        |
| Payments on long-term debt   | (34,842)                 | (33,483)                 |
| <b>Net Cash Provided (Used) By Financing Activities</b>  | <u>(34,842)</u>          | <u>(33,483)</u>          |
| <b>Net Increase (Decrease) In Cash<br/>    &amp; Cash Equivalents</b>                                      | 73,658                   | 125,224                  |
| <b>Cash &amp; Cash Equivalents At Beginning Of Year</b>  | <u>776,006</u>           | <u>650,782</u>           |
| <b>Cash &amp; Cash Equivalents At End Of Year</b>  | <u><u>\$ 849,664</u></u> | <u><u>\$ 776,006</u></u> |
| <b>Supplemental Disclosures of Cash Flows Information</b>  |                          |                          |
| Cash Paid During the Years for:  |                          |                          |
| Interest   | <u><u>\$ 11,450</u></u>  | <u><u>\$ 12,810</u></u>  |

See accompanying independent accountants' review report  
and notes which are an integral part of this statement

~12~  
10

**Gates Mills Land Conservancy and Affiliate  
Notes to the Consolidated Financial Statements  
December 31, 2022 and 2021**

**A. Organization and Purpose**

The Gates Mills Land Conservancy (the "Conservancy") is a charitable organization formed in September, 1988 under the Ohio Nonprofit Corporation Law. Its purposes are to perform the functions of and to carry out the objectives of the Village of Gates Mills, Ohio in the development of its Master Plan and to help preserve the natural, recreational and scenic resources of the Village of Gates Mills and the Chagrin River Valley located therein, by acquiring land and by placing conservation easements or deed restrictions on land through gifts, purchases or otherwise. The Internal Revenue Service has ruled that the Conservancy is a tax-exempt organization as defined under section 501 (c) (3) and as described in section 509 (a) (1) of the Internal Revenue Code. In addition, the Conservancy is a publicly supported organization under section 170(b)(1)(A)(vi) of the Internal Revenue Code, granting it the ability to receive qualified conservation contributions, defined as contributions of an entire interest, a remainder interest, or a restriction on the use of (a conservation easement) qualified real property.

The Conservancy formed a limited liability company subsidiary, 841, LLC, on May 28, 2019, for the purpose of pursuing its objectives, including the holding of title to properties purchased. The Conservancy is the sole member of 841, LLC.

**B. Summary of Significant Accounting Policies**

**Basis of Accounting** - The accompanying financial statements has been prepared on a cash basis of accounting, which is an Other Comprehensive Basis of Accounting. Consequently, revenues are recognized when received rather than when earned and expenses are recognized when paid rather than when the obligation is incurred. Accordingly, the accompanying financial statements are not intended to present financial position and results of operations in conformity with generally accepted accounting principles.

**Principles of Consolidation** – The accompanying consolidated financial statements for the years ended December 31, 2022 and 2021, include the accounts of the Gates Mills Land Conservancy and its sole member limited liability company subsidiary, 841, LLC. All significant intercompany accounts and transactions have been eliminated in the consolidated financial statements.

**Cash and Equivalents** – For purposes of the statement of cash flows, cash and cash equivalents include cash invested in liquid instruments with a maturity date of three months or less.

**Gates Mills Land Conservancy and Affiliate**  
**Notes to the Consolidated Financial Statements (continued)**  
**December 31, 2022 and 2021**

**B. Summary of Significant Accounting Policies (continued)**

**Property and Equipment**

Property and equipment with useful lives greater than one year are capitalized at cost when purchased. Property donated to the Conservancy is recorded at a zero value in the Statement of Assets, Liabilities and Net Assets – Cash Basis and the Statement of Revenues, Expense and Other Changes in Net Assets – Cash Basis. Property and equipment are depreciated over the estimated useful life on a straight-line method. For federal income tax purposes, depreciation is computed using the modified accelerated cost recovery system.

Office furniture and fixtures

7 – 10 years

**Conservation Easements** - The Conservancy's land conservation objectives are accomplished by accepting donations of interest in real property in the form of conservation easements. Conservation easements are perpetual agreements between landowners and the Organization, in which, the landowners agree to abide by certain restrictions designed to preserve the open space or conservation value of their land. Easements are publicly recorded and are binding on all future owners of the property. The Conservancy's principal responsibility is to ensure compliance with the terms of the easement. It meets this responsibility by annually inspecting the property and, if necessary, taking appropriate action to enforce the easement.

Each conservation easement received by the Conservancy provides that it cannot be transferred or assigned to any person or entity except to an organization that is qualified under the Internal Revenue Code to receive easements and has the commitment, ability, and resources to meet the responsibilities and obligations under the easement and to take the necessary steps to protect the conservation values of the property. Accordingly, there is no market for any of the conservation easements received by the Organization.

Conservation easements donated to the Conservancy are recorded at a zero value in the Statement of Assets, Liabilities and Net Assets – Cash Basis and the Statement of Revenues, Expense and Other Changes in Net Assets – Cash Basis. Conservation easements that are purchased are recorded at a zero value in the Statement of Assets, Liabilities and Net Assets – Cash Basis and are shown as an expense in the Statement of Revenues, Expense and Other Changes in Net Assets – Cash Basis.

**C. Assets**

Assets consist of cash and cash equivalents, real estate owned by the Conservancy and office equipment.

**Gates Mills Land Conservancy and Affiliate**  
**C. Assets (continued)**

13

**Gates Mills Land Conservancy and Affiliate**  
**Notes to the Consolidated Financial Statements (continued)**  
**December 31, 2022 and 2021**

**C. Assets (continued)**

**Land**

At December 31, 2022, the Conservancy owns the following real estate:

- 1989 Gift from Soltz of 14.137 acres
- 1990 Gift from Jones of 6.9 acres
- 1990 Gift from Griesinger of 6.5 acres
- 1990 Purchase from Svette of 2.833 acres
- 1992 Gift from Smith of 19.312 acres
- 1994 Purchase from Bernardinelli of 5.1889 acres
- 1995 Gift from Feller of 4.519 acres
- 1996 Purchase from Merkel of 8.8492 acres
- 1997 Purchase from Lo Conti of 6.5845 acres
- 1997 Purchase from Votruba Builders, Inc. of 3.475 acres
- 1997 Purchase from Tichy of 2.5 acres
- 1998 Purchase from Austin of 12 acres
- 1999 Purchase from Blauschild of 3.006 acres
- 1999 Acquired through land exchange with Village of Gates Mills 11.2 acres
- 2000 Purchase from Alan Brown Construction Co. of 6.7628 acres
- 2001 Purchase from Abakumov of 25.334 acres
- 2007 Purchase from Douglas Wick of 25 acres
- 2007 Gift from Jennifer Creech of 2.6545 acres
- 2014 Purchase from William and Elizabeth Lentz of 10.85 acres
- 2014 Gift from Marabito of 2.964 acres
- 2015 Purchase from Sherman Road LLC of 38 acres
- 2015 Purchase from Phillip and Evelyn Hayes of 7.493 acres
- 2018 Purchase from Dillhoefer of .42 acres
- 2019 Purchase from Jane Clark Trust of 36.735 acres
- 2020 Purchase from Gregg Goldberg Trust of 5.6 acres
- 2020 Gift from Audrey Knight of 3.7 acres
- 2020 Purchase from Steven Lindseth of 15.75 acres

**Office Equipment**

Office equipment is carried at cost, less accumulated depreciation.

**Gates Mills Land Conservancy and Affiliate**  
**Notes to the Consolidated Financial Statements (continued)**  
**December 31, 2022 and 2021**

**D. Property Sales, Acquisitions and Improvements**

In the years-ended December 31, 2022 and 2021, there were no land acquisitions or sales.

Total property maintenance costs of \$ 2,310 and \$ 2,682 were incurred in 2022 and 2021, respectively. The 2022 costs consisted of \$ 1,500 paid from the Levy Fund for tree removal, mowing, and fence repair, and \$810 from the Sherman Road Preserve for mowing. The 2021 costs consisted of \$ 1,894 paid from the Levy Fund for tree removal and mowing, and \$ 788 paid from the Sherman Road Preserve for mowing..

**E. Long-Term Debt**

Long-term debt at December 31, 2022 and 2021 consisted of the following:

A note payable to the Jane Clark Revocable Trust, payable in quarterly installments of \$11,573, including interest at 4%, with the final payment due March 31, 2029 and a balance of \$299,217 and \$332,700, respectively.

|                      | <u>2022</u>       | <u>2021</u>       |
|----------------------|-------------------|-------------------|
| Total long-term debt | \$ 264,375        | \$ 299,217        |
| Less current portion | <u>(36,257)</u>   | <u>(34,842)</u>   |
| Long-term debt       | <u>\$ 228,118</u> | <u>\$ 264,375</u> |

Future maturities of long-term debt are as follows:

| <u>Year Ending</u><br><u>December 31,</u> | <u>2022</u>       | <u>2021</u>       |
|---|-------------------|-------------------|
| 2022                                      | \$ -0-            | \$ 34,842         |
| 2023                                      | 36,257            | 36,257            |
| 2024                                      | 37,729            | 37,729            |
| 2025                                      | 39,261            | 39,261            |
| 2026                                      | 40,855            | 40,855            |
| 2027                                      | 42,514            | 42,514            |
| Thereafter                                | <u>110,273</u>    | <u>110,273</u>    |
| Total long-term debt                      | <u>\$ 264,375</u> | <u>\$ 299,217</u> |



**Gates Mills Land Conservancy and Affiliate**  
**Notes to the Consolidated Financial Statements (continued)**  
**December 31, 2022 and 2021**

**F. Board Designated Funds**

The board of directors of the Conservancy has designated monies to four funds. Monies in these funds are to be used as described below:

**Levy Fund**

The Levy Fund's expenditures are to be used for the conservation, retention, protection and preservation of land, water, forest or wetland areas in their natural, scenic, open or wooded condition or as a suitable habitat for fish, plants or wildlife, which includes the acquisition of property or interests therein deemed necessary to carry out these purposes.

The Levy Fund receives funds from the proceeds of a tax levy assessed the property owners of Gates Mills. In 2022, the Gates Mills Village Council distributed 50% of the proceeds of the one-mill tax levy to the Conservancy.

On November 2, 2021, the citizens of the Village of Gates Mills renewed the one-mill levy for the five years 2022, 2023, 2024, 2025, and 2026. Beginning in 2022, under the newly passed levy, the Gates Mills Village Council will distribute 50% of the proceeds from the levy. The Conservancy can request additional funds generated by the tax levy, up to 45% of the proceeds, if needed for the purchase of additional properties, or the stewardship of existing properties.

**Stewardship Fund**

The Stewardship Fund's expenditures are restricted to the maintenance and care of the properties on which the Conservancy owns or holds an easement. In 2022 and 2021, there was no expenditure of stewardship funds.

Increases to the Stewardship Fund in 2022 and 2021 were as follows:

|                 | <u>2022</u> | <u>2021</u> |
|-----------------|-------------|-------------|
| Interest earned | \$ 11       | \$ 11       |

**Thomas Quintrell Memorial / Sherman Road Preserve Fund**

The Thomas Quintrell Memorial / Sherman Road Preserve Fund was established from contributions received in memory of Thomas Quintrell, former member of the board of directors and officer of the Conservancy. Expenditures from the fund are restricted in use for the maintenance and improvement of the Sherman Road Preserve property acquired by the Conservancy in 2015.

**Gates Mills Land Conservancy and Affiliate**  
**Notes to the Consolidated Financial Statements (continued)**  
**December 31, 2022 and 2021**

**Enforcement, Defense, Fee Owned and Deed Restriction Fund**

The Enforcement, Defense, Fee Owned and Deed Restriction Fund was established to enable the Conservancy to enforce the terms of the conservation easements, defend these easements from challenges, and remedy violations to the easements. The fund also provides legal counsel for the protection of the Conservancy's fee owned properties and properties on which the Conservancy holds deed restrictions.

This board designated funds maintain the funding levels established by the Land Trust Alliance. Increases in the fund in 2022 and 2021 were increases of \$71 and \$83, respectively, from interest earned on the cash within the funds.

**G. Concentrations and Commitments**

As described in Note F, the Conservancy receives monies from the Village of Gates Mills collected from the proceeds of a one-mill tax levy. On November 2, 2021, the one-mill tax levy was renewed through 2026 with 74% of the voters approving the renewal. The proceeds from the levy represent a significant portion of the Conservancy's receipts. Without these proceeds, the Conservancy would have a difficult time continuing its operations.

The Conservancy is leasing office space from the Gates Mills Historical Society. On February 27, 2020, the Conservancy entered into a lease agreement with the Gates Mills Historical Society for the period beginning January 1, 2020 and ending December 31, 2024. The annual rent expense paid for the years ended December 31, 2022 and 2021 was \$2,400.

Future maturities of the rental lease are as follows:

| <u>Year Ending</u><br><u>December 31,</u> | <u>2022</u>     | <u>2021</u>     |
|---|-----------------|-----------------|
| 2022                                      | \$ -0-          | \$ 2,400        |
| 2023                                      | 2,400           | 2,400           |
| 2024                                      | 2,400           | 2,400           |
| Thereafter                                | <u>-0-</u>      | <u>-0-</u>      |
|   | <u>\$ 7,200</u> | <u>\$ 9,600</u> |

**Gates Mills Land Conservancy and Affiliate**  
**Notes to the Consolidated Financial Statements (continued)**  
**December 31, 2022 and 2021**

**H. Income Taxes**

The Conservancy is exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code and is classified as a publicly supported charity under section 509(a)(1) of the Code and section 170(b)(1)(A)(vi) of the regulations.

**I. Date of Management's Review**

Subsequent events were evaluated through November 8, 2023, which is the date the financial statements were available to be issued.

**J. Subsequent Events**

The evaluation of subsequent events did not identify any events requiring disclosure.



# Village of Gates Mills

---

*Division of Police  
1470 Chagrin River Road  
Gates Mills, Ohio 44040-9703  
Phone: (440) 423-44505 Fax: (440) 423-2002  
[www.gatesmillsvillage.com](http://www.gatesmillsvillage.com)*

## **January 2024 Council Meeting**

- 1) Police officers assisted Mayfield Village EMS with two medical emergency calls. Both resulted in the unfortunate passing of the patients.
- 2) 30 deer have been harvested to date, with one more month remaining in the season.
- 3) Police officers are currently undergoing mandatory CPR/First Aid/AED training.

### Monthly Totals:

- 57 Traffic Citations.
- 24 Warnings.
- 15 Incident Reports.
- 2 Accident Reports.
- 2,722 House Checks
- 6,746 Patrol Miles.
- Total Fines \$6,581.00 YTD 81,454.00

Sincerely,



Gregg Minichello  
Chief of Police  
Gates Mills Police Department  
[Gminichello@gatesmillsvillage.com](mailto:Gminichello@gatesmillsvillage.com)  
440.423.4405 x 112

## 2023 Speed Camera Summary

- From program inception 8/17/23 through 1/8/2024: 10,535 Total citations issued. During initial 30-day warning period, 3,100 warning notices were mailed out.
- Top recorded speed was 90 MPH.
- 1% of violators are residents.
- From inception, most egregious violators percentages are down 4% to 1%, about a 75% reduction in top end speeders. The average speed of drivers receiving citations is approximately 61.5 MPH.
- Officers have reported speeding is down throughout the Village.
- At least 7 other communities in NE Ohio have a speed camera program.
- The program is working as expected.

# Gates Mills Service Department

*"Yours in service since 1920"*

TO: Mayor  
and Council Members

FROM: Dave Biggert, Service Director

**RE: SERVICE DEPARTMENT REPORT – DECEMBER 2023**

1. In December, 4 building permits were issued for a total construction value of \$1,447,019.

A total of 97 permits had been issued for 2023. The total construction value for the year was \$14,609,864 which includes 5 new homes.

2. In December 2022, 6 building permits had been issued for a total construction value of \$1,201,819.

A total of 76 permits had been issued for 2022. The total construction value for the year was \$7,561,494.

3. In December the Service Department took delivery and stored 157.58 tons of salt. This was the final purchase under the 2023 salt purchasing contract. A total of 1527.18 had been purchased for the year.

I hope this information is helpful. If you have any questions or need any additional information, please feel free to contact me at (440) 423-1581.

Respectfully Submitted,



David L. Biggert, RBO, RBI, PI, MI, EMT-B  
Service Director/Building Official

# Gates Mills Fire Department

## December 2023 Council Report

| DATE     | NFIRS #  | Address/Location         | Description of Incident                            |
|----------|----------|--------------------------|--|
| 12-02-23 | 2023-199 | 599 Battles Road         | Outside Fire                                       |
| 12-12-23 | 2023-200 | 461 Chagrin-River Road   | Smoke Detector Activation—Under Construction       |
| 12-13-23 | 2023-201 | 2050 County Line Road    | Unintentional Transmission of Alarm-Dispatch       |
| 12-16-23 | 2023-202 | 7959 Gates Mills Estates | Odor investigation-Outside                         |
| 12-17-23 | 2023-203 | 7060 Deerfield Lane      | CO detector alarm—No Illness--Bad Detector         |
| 12-23-23 | 2023-204 | 2080 Woodstock Road      | Smoke Detector Activation—Fireplace Problem-Vented |
| 12-24-23 | 2023-205 | 1777 SOM Center Road     | Fire Alarm—Cooking problem                         |
| 12-26-23 | 2023-206 | 1440 West Hill Drive     | Arcing Transformer                                 |
| 12-27-23 | 2023-207 | 2045 SOM Center Road     | Citizen Complaint-Overcrowding                     |

| CURRENT MONTH TOTAL | 2023 YEAR END TOTAL       | 2022 YEAR END TOTAL |
|---------------------|---------------------------|---------------------|
| <b>G.M. FIRE</b> 9  | 207                       | 183                 |
| <b>M.V. EMS</b> 15  | 215 (+9 cancelations) 224 | 193                 |

The December training topics were:

December 5, 2023 Year end call review.

December 19, 2023 Vehicle Checks: 1411, 1412. Review equipment changes and new hand tools on 1412.  
Drill topic: Firehouse Magazine, “Audibles” as used in the fire service command and supervision.

**December employee anniversaries:**  
Captain Rob Jamieson – 32 years  
Firefighter Tim Byrne – 19 years

*Thomas Majeski*

January 8, 2024



RESOLUTION NO.: 2023- 54

BY COUNCILMEMBER DEACON

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH REID CONSULTING GROUP FOR PROCUREMENT OF AN INTERNET SERVICE PROVIDER FOR VILLAGE-WIDE BROADBAND SERVICE.

WHEREAS, the Village of Gates Mills desires to engage Reid Consulting Group to provide professional services for the possible procurement of an internet service provider ("ISP") for a Village-wide broadband service of fiber-to-the-home deployment;

WHEREAS, Reid Consulting Group has submitted a "Proposal" to the Village to provide such services for hourly consulting rates as set forth in the Proposal (a copy of which is attached hereto as Exhibit A) for a total amount not to exceed \$40,000, which services are: (1) development of specifications; (2) conducting the request for qualifications/proposals process; (3) facilitating the scoring of the qualifications/proposals; (4) negotiating with ISP respondent(s); and (5) drafting the contract to be entered into with an ISP;

WHEREAS, this Council has determined by reviewing all pertinent information and by Reid's past performance that it is in the best interests of the Village to engage Reid Consulting Group to provide the consulting services for the possible procurement of an ISP for a Village-wide broadband service of fiber-to-the-home deployment as contained in the Proposal.

NOW, THEREFORE, Be it Resolved by the Council of the Village of Gates Mills, State of Ohio, that:

Section 1: The Council of the Village of Gates Mills authorizes the Mayor to enter into a professional services agreement with Reid Consulting Group for the services set forth in the Proposal attached hereto as Exhibit A and at the proposed hourly rates in a total amount not to exceed forty thousand dollars (\$40,000), which agreement shall be approved as to form by the Village Law Director.

Section 2: It is found and determined that all formal actions of this Council concerning and related to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and by in full force at the earliest period allowed by law.

Passed the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk

APPROVED:

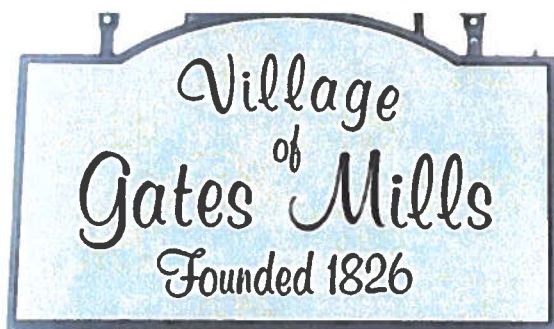
\_\_\_\_\_  
Mayor

## EXHIBIT A



# Process and Qualifications for ISP Procurement

*Prepared for*



Project Lead:

**Tom Reid, President**

Reid Consulting Group, LLC

14 Woodside Drive | Athens, Ohio 45701

Tom@ReidConsultingGroup.com

(740) 590-0076

14 December 2023

---

[ReidConsultingGroup.com](http://ReidConsultingGroup.com)



The stakes have never been higher for expanding Internet services across our communities, affecting the entrepreneurial, educational, employment and health care spheres, impacting the future of our residents and companies. The Reid Consulting Group LLC (RCG) delivers the expertise and vision to drive the Village of Gates Mills' broadband planning and expansion. The RCG team:

- Brings a highly skilled team of experts.
- Delivers day-one ability to execute the scope.
- Offers a strong value equation from a boutique firm with low overhead.

RCG has been in the forefront of broadband expansion for fifteen years, building deep experience in stakeholder engagement, procurement, mapping, engineering, and statistical analysis.

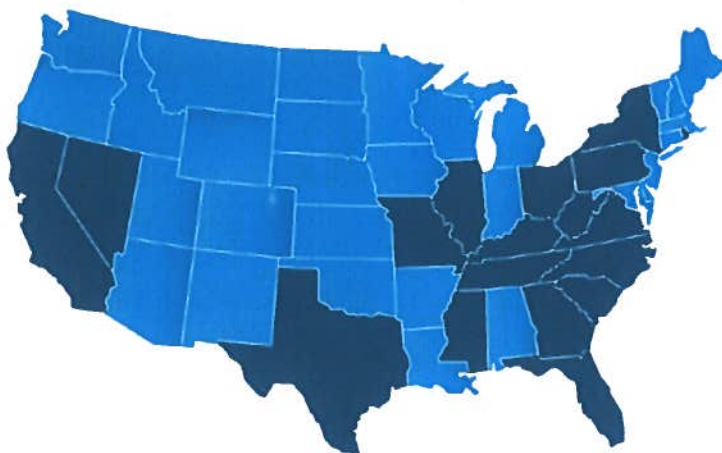
RCG also brings a significant history of interactions with carriers, large and small. From global carriers such as AT&T to independent telephone companies like Horizon Telecom, RCG has developed long and mutually respectful relationships across the telecom world during our nearly four decades in the industry.

**For our clients, the RCG track record includes:**

- Directing more than **\$1.6 billion** in projects, many of which required complex procurement; and
- Winning and managing compliance for greater than **\$330 million** in grant funding from a variety of agencies.



**RCG has already conducted or is conducting broadband work in eighteen states.**





## Proposal for ISP Procurement

### PROCUREMENT APPROACH, METHODOLOGY AND COSTS

The Reid Consulting Group proposes to provide procurement support to Gates Mills to leverage Village funds to achieve fiber-to-the-home deployment following the stages outlined below.

- a. **Development of Specifications:** We craft each request for proposals (RFP) based on the requirements of the client. Templates don't work because each community/client has different priorities. Instead, we will work with the Village officials to articulate and rank the goals of the project and craft the scoring matrix in alignment with those priorities. This will provide the core of the RFP to which we will add relevant industry standards plus any Village-required "boiler plate" language.
- b. **Conducting the Bidding Process:** RCG will establish contacts with likely bidders based on already-completed review of all ISPs operating in the area. We will release the RFP, field questions from respondents, and release addenda if necessary.
- c. **Facilitating the Scoring Retreat:** RCG will first review all responses to determine compliance with bidding requirements – a process that may result in recommendations for disqualification. We will prepare scoring retreat materials and facilitate the Village's scoring process. The retreat will deliver rank-ordered results. If needed, RCG will seek clarifications and/or schedule scoring team follow-up calls with respondents prior to final scoring.
- d. **Negotiating with Respondent(s):** Based on the results of the scoring retreat, RCG will commence negotiations with the top-ranked respondent. If suitable responses and clarifications do not satisfy the Village, we will then move to the next respondent based on scoring rank.
- e. **Drafting the Contract:** RCG will work with the winning respondent and the Village to draft a contract for legal review.

End-to-end we anticipate a project duration of roughly 180 calendar days. While some aspects could be compressed, we recommend a steady pace to achieve a thoughtful and comprehensive outcome.

We propose a not-to-exceed budget of \$40,000.

The applicable hourly rates remain the same at:

- Principal @ \$225 per hour
- GIS Specialists/Data Analyst/Project Manager/Software Engineer @ \$175 per hour
- Communications Specialist/Field Liaison @ \$155 per hour

**BROADBAND PROJECTS**

Projects with significant procurement activity are noted with **RFPs** highlighted.

**Client:** Missouri Association of Councils of Government

**Project:** Broadband Modeling and Engineering [2022 – 2023]

Conduct statewide broadband availability mapping using multiple data sources including the Ookla Speedtest Intelligence records, FCC Fabric plus Dun & Bradstreet business data. Identify gaps and existing assets. Define service areas and develop opinions of probable cost for deployment and project grant funding required for sustainable ISP deployment. Provide technical assistance to Regional Planning Commissions in support of the broadband expansion agenda. Brief stakeholders and collaborate with the Missouri Office of Broadband. Lead the Challenge process on behalf of MACOG challenging nearly 500K locations in two rounds.

**Client:** Noble County, Ohio **RFPs**

**Project:** Technical Assistance for Broadband Planning [2021 – 2022]

Created a geographic information system (GIS) model of Noble County to show ISP service areas and offerings, known fiber assets, business data, household locations, government properties, FAA-registered vertical structures, opportunity zone information, ODNR resources and industrial park designations. Through the integration of data sources including Ookla Speedtest Intelligence®, carrier filings of available speeds with the FCC (Form 477), carrier reports of actual broadband deployments to USAC (HUBB), RDOF Phase 1 eligibility, and population density, identified unserved/underserved areas of need. Presented information and maps outlining blanket coverage of the county with fiber-to-the-premise broadband. A total of six unique geographic areas and assisted the county in securing money through the Appalachian Regional Commission for the Noble County.

**Client:** Horizon Telcom

**Project:** Fiber-to-the-Home [2021 – present]

Overlay Horizon existing fiber footprint on RCG-generated broadband maps to identify areas of need and opportunity. Generate cost estimates on a county-by-county basis along with magnitude of potential grant funding. Prepare grant applications and represent Horizon with granting agencies, state and federal. Won \$30 million in the first round of the Ohio Residential Broadband Expansion Grant program for a \$50 million fiber-to-the-home project.

**Project:** FCC Rural Digital Opportunity Fund (RDOF) [2019 – 2020]

Overlay Horizon existing fiber footprint on RCG-generated broadband maps to identify areas of need and opportunity. Generate proposed service areas based on RDOF Phase 1 eligibility. Create bidding strategy. Qualify Horizon to participate in Auction 904 through FCC process including a successful appeal.

**Project:** Connecting Appalachia – Ohio Middle Mile Consortium [2008 – 2011] **RFPs**

Formed and led the Connecting Appalachia initiative with the support of key regional leadership representing Congress, the Governor's Office, economic development groups, county governments, K-12, health care, and higher education. Led many public outreach sessions with office holders and executives.

Won \$66 million in funding from the NTIA Broadband Technology and Opportunities Program to support the \$100 million, 2,000-mile fiber-optic broadband project. Conducted network engineering, GIS analysis, competitive procurement of equipment and services, project management, critical path analysis and compliance



## Proposal for ISP Procurement

reporting. The project delivers world-class broadband to more than 1,000 community anchor institutions across 34 southern and eastern Ohio counties.

**Project: Fiber Expansion Feasibility and Planning [2018 – 2019]**

Conducted business opportunity analysis by weighting D&B data to develop associated network design of fiber-optic networks including POP locations and backbone technology in two metropolitan areas of Ohio. Created network architecture for no-single-point-of-failure design for increased network reliability.

**Project: Darbyville Community Connect Program [2007–2009]** RFPs

Engaged community leaders to advance broadband deployment, economic development, and educational advancement in the village of Darbyville in rural Pickaway County, Ohio. Won \$670,000 from the USDA Community Connect Program to support the \$1.1 million project. Services included fiber to the home in a town previously lacking any form of broadband. Established a community technology center for free public access, entrepreneurship, tutoring and degree completion.

**Client: Washington Electric Cooperative**

**Project: Make-Ready as Fiber Deployment Incentive [2022 – Present]** RFPs

Formulated, proposed, won and managed ARC POWER grant to conduct make-ready on existing utility poles as an incentive to entice an ISP to deploy fiber-to-the-home in this low population density portions of three counties. Conducted bidding to select ISP and fiber is now being constructed across the entirety of the project area.

**Project: Fiber-to-the-Home and Rural Digital Opportunity Fund [2019-2020]** RFPs

Conducted feasibility analysis for an Ohio-based rural electric cooperative for extension of fiber-to-the-home and SmartGrid deployment across the entirety of its 1,500 miles of electrical distribution serving 10,000 homes. Analyzed the plant, engineered the network, developed detailed 20-year financial pro forma, presented to the cooperative's board on repeated occasions, and created and managed bids for materials and construction labor.

**Client: Adena Health System**

**Project: Southern Ohio Health Care Network [2006 – Present]** RFPs

Formed the Southern Ohio Health Care Network under the sponsorship of three regional health care providers. Won \$16 million in funding under the FCC Rural Health Care Pilot Program. Through competitive bidding, selected a carrier partner to build a \$30 million, 600-mile fiber-optic broadband network connecting more than 120 health care facilities in 13 southern Ohio counties.

Managed fiber acceptance and Federal compliance and transitioned existing membership to the FCC Healthcare Connect Fund and expanded reach to 25 additional counties.

**Client: Com Net, Inc.**

**Project: GIGe Plus Availability Coalition – Ohio Middle Mile Consortium [2010 – 2011]** RFPs

Represented and advised Com Net and its 22 independent telecommunications members in pursuit of NTIA BTOP funding.

Won \$29 million in funding from the NTIA Broadband Technology and Opportunities Program to support the \$45 million, 690-mile fiber-optic broadband project. The project delivers world-class broadband across 28 western



Ohio counties. Conducted grant writing, network engineering, mapping, and procurement of equipment and services. Advised on compliance issues.

**Client: State of Illinois**

**Project: Illinois Century Network (2007 – 2010) RFPs**

Wrote detailed RFPs and associated scoring criteria. Led the bidding, scoring and negotiation of the contracts. Created and executed a strategy for procuring \$500 million in telecommunications services based on statewide 10-year contracts. Worked with technical teams to envision the future of the Illinois Century Network, including the need for full lambda services and dark fiber for the backbone as well as metro-Ethernet connections for the clients.

**Illinois Broadband Opportunity Partnership (2009–2010) RFPs**

Building upon RCG's previous work with the Illinois Century Network, supported the State of Illinois' application for the NTIA Broadband Technology Opportunity Program. Won \$63 million to support the \$90 million project to expand fiber-optic broadband services across 55 rural counties.

**DWDM Equipment Selection (2008) and Fiber Engineering Firm Selection (2009) RFPs**

Worked with the technical team at the Illinois Century Network to define the requirements for the Dense Wave Division Multiplexing (DWDM) equipment required to light dark fiber for expansion of the capacity of the statewide backbone. Developed the specification for selection and management of fiber engineering company including creating detailed RFPs and associated scoring criteria.

**Clients: Buckeye Hills Regional Council**

**Ohio Valley Regional Development Commission**

**Ohio Mid-Eastern Government Association**

**Project: Broadband Mapping and Feasibility Study (2018 – 2023)**

Utilized multiple data sources including Ookla® Speedtest Intelligence® records, carrier claims reported on FCC Form 477, the CACM model, and deployment data submitted to the USAC HUBB process coupled with U.S. Census and State of Ohio E-911 data to quantify the extent of the digital desert statewide.

Generated county-level broadband profiles across the 32 counties of Appalachian Ohio. Presented findings to county-level and state-level officials. Created web site and social media presences to promote findings and encourage citizen participation. Led public relations efforts.

Evaluated overarching broadband architecture options for serving 100% of households in the rugged and foliage covered geography of southern and eastern Ohio. Generated financial analysis to quantify levels of subsidy required to offer a positive return on investment for ISPs.

Crafted persuasive filings to the FCC and presented the findings in person to the Commission. Prepared and presented findings to policy makers, stakeholders and legislators at the Federal, State and local levels.

**Client: Connect Humanity**

**Project: Technical Assistance for Broadband Accelerator (2023 – Present)**

Providing the leadership on infrastructure and mapping for this ARC-funded ARISE project. Working across twelve states to help inform awarded communities regarding FCC and NTIA programs and processes. Advising Executive Director on a variety of infrastructure topics.



**Client: Lee County, Florida****Project: Technical Assistance for Broadband Planning [2022 – 2023]**

Conducted broadband gap analysis and created a geographic information system (GIS) model of Lee County, Florida to show ISP service areas and offerings, known fiber assets, business data, household locations, government properties, ODNR resources and industrial park designations. Identified unserved/underserved areas of need through the integration of data sources including Ookla Speedtest Intelligence®, carrier filings of available speeds with the FCC, carrier reports of actual broadband deployments, RDOF Phase 1 eligibility, and population density. Mapped current coverage by carrier and fiber optic availability to key county government, health, school and critical facilities. Results crucial in winning grant funding to support \$17 million for fiber-to-the-home expansion in conjunction with the County and Dense Networks.

**Client: Morgan County, Ohio****Project: Technical Assistance for Broadband Planning [2022 – 2023]**

Identified unserved and underserved locations in the county based on Ookla® Speedtest Intelligence® records, carrier claims reported on FCC Form 477, the CACM model, and deployment data submitted to the USAC HUBB process coupled with U.S. Census and State of Ohio E-911 data. Conducted community outreach and surveys. Mapped all businesses in the county to characterize each location's broadband need and identify unserved/underserved companies. Identified and evaluated existing local and county broadband assets. Assessed last-mile technology options and routes. Developed detailed project areas and budget estimates, including fiber routes, deployment costs, and make-ready. Recommended specific project areas to include in a 2023 ARC POWER grant application.

**Client: Connect Greater Newport – Rhode Island****Project: Broadband Mapping and Feasibility Study [2021 – 2022]**

Utilized multiple data sources including Ookla® Speedtest Intelligence® records and carrier claims reported on FCC Form 477 coupled with U.S. Census and State of Rhode Island E-911 data to quantify the extent of the digital desert across the entire state. Create and deliver presentations to variety of stakeholders.

**Client: South Central Power (SCP)****Project: Broadband Expansion and SmartGrid Innovation [2021 – 2023]**

Overlaid SCP service areas and SmartGrid intentions with RCG-generated broadband availability maps to identify areas of footprint in greatest broadband need that are also deployment targets of next generation SmartGrid capabilities. Developed service area profiles, network architecture options, cost estimates and grant opportunities. Generated 20-year pro forma for three varied deployment scenarios.

Developed and delivered presentation to the board to discuss the impact and prospects. Won \$98 million in the first round of the Ohio Residential Broadband Grant Program for a \$170 million fiber-to-the-home deployment.

**Clients: OARnet and InnovateOhio****Project: Open Middle Mile and Community Points-of-Presence [2020]**

Developed conceptual framework, network designs and budgetary estimates for open middle mile and community point-of-presence projects. Identified project options for consideration by the Lt. Governor.



## Proposal for ISP Procurement

### References and Examples of Deliverables

**Doug Hermes** *Statewide Planning Coordinator, Missouri Association of Councils of Government*  
djhernes@kc.rr.com | 816-718-8631

[Project: Broadband Modeling and Engineering \[2022 – 2023\]](#)

**John W. Hemmings III** *Executive Director, Ohio Valley Regional Development Commission*  
jhemmings@ovrdc.org | 740-947-2853

[PROJECT: Broadband Mapping and Feasibility Study \[2018 – 2022\]](#)

**Misty Crosby** *Executive Director, Buckeye Hills Regional Council Retired July 30, 2022.*  
Senior Executive in Residence at Ohio University | Crosby@ohio.edu | 740-597-5521

[PROJECT: Broadband Mapping and Feasibility Study \[2018 – 2022\]](#)

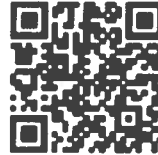
[PROJECT: Connecting Appalachia – Ohio Middle Mile Consortium \[2008 – 2011\]](#)

### Federal Filings on Behalf of Clients

To view a copy of the filings please visit:

<https://reidconsultinggroup.com/government-filings/>

Or click or scan the QR code with your smartphone.



**NTIA BEAD Program**, May 2023 comments on the challenge process to reverse the burden of proof requiring ISPs to substantiate claims.

**Broadband Data Taskforce**, May 2023 comments and justification of bulk challenges of broadband availability claims by Licensed Fixed Wireless Access (LFWA) providers in 32 Appalachian counties in Ohio and the state of Missouri.

**Broadband Data Taskforce**, May 2023 comments and justification of bulk challenges of broadband availability claims by Digital Subscriber Line (DSL) providers in 32 Appalachian counties

**NTIA BEAD Program**, February 2022 comments on issues that will arise with the lack of specifications will impact delivery, and lifespan of the network.

**Broadband Data Task Force**, June 2021 ex parte filing subsequent to in-person presentation, focused on issues related to current and proposed FCC mapping solutions.

**Rural Digital Opportunity Fund**, February 2021 comments on issues with the RDOF Phase 1 auction including issues related to Connect America Cost Model

**Rural Digital Opportunity Fund**, May 2020 rebuttal to Frontier's eligibility challenges highlighting the impact of de minimis deployments in the Connect America Fund

**Rural Digital Opportunity Fund**, October 2019 reply comments, deepening analysis of the Connect America Cost Model issues in southeastern Ohio.

### THE RCG TEAM

#### **Tom Reid, President and Founder, Masters in Telecommunications and Computer Science**

Tom Reid, President, and founder of Reid Consulting Group has nearly 40 years of experience in the technology sector. His experience is extensive, advising both public and private-industry clients on strategic planning, technology architecture, competitive bidding, and project management. Tom will serve as the lead for the project.

Tom is a passionate leader, with an acumen for bringing together high-performing, multidisciplinary teams to create and execute customized strategies. His work spans multiple industries including state government, healthcare, telecommunications, electric utilities, and major universities. The wealth of industry experience and his highly collaborative approach makes the difference between short-term solutions and long-term impact for his clients.

Tom's strategic mindset, insightfulness, technical depth, and analytical rigor are the foundation of his success. He is a recognized authority on broadband, his strong leadership and both industry and technical insight has resulted in \$330 million in funding for client projects. He speaks frequently to policymakers and influential audiences on infrastructure, GIS mapping, demographics, and funding challenges related to middle and last-mile broadband networks.

#### **Sean O'Malley: Project Lead, Ph.D., 25-years of experience**

Sean and Tom have worked together for much of their careers. Sean delivers project management and stakeholder coordination, working as an analyst with 25 years' experience in information technology. As such, he would spearhead many of the efforts on behalf of Walker County as well as being a co-author of project deliverables.

Sean has a unique talent for distilling complex information into clear actionable plans and delivering stakeholder presentations. He holds a bachelor's degree from Rice University, a master's from the University of Texas at El Paso, and a Ph.D. from Ohio University.

#### **Abigail Todhunter-Reid: Data Analyst, Ph.D., Harvard post-doc, 10-years of experience**

Abigail delivers advanced statistical analysis and data management capabilities to our clients. Her work has been central in the analysis of large data sets with millions of rows, combining multiple data sources, and generating findings backed with rigorous statistical validity measures.

Abigail earned her Ph.D. in Statistics from Rutgers University followed by a two-year fellowship with the Harvard Strategic Data Project. She is an accomplished researcher with multiple publications. Abigail is also an educator, and her experience teaching design and statistics translates to the ability to clearly communicate the methods and outcomes to clients.



## Proposal for ISP Procurement

### **Andy Bohnhoff: GIS Specialist, Masters in GIS, 15-years of experience**

Andy has become a key member of the RCG team by combining GIS skills with strong data analysis capabilities. He has conducted complex queries and spatial joins to deliver crucial insights for multiple projects. Andy brings 15 years of geospatial experience to the team. He helps to identify data requirements for projects, creates GIS visualizations, and imagery analysis. He specializes in extracting spatial, tabular data to create interactive dashboards and mapping applications. Andy's role in this project would focus on GIS analysis as one of our two experts in mapping.

### **Kim Corriher: Director of Government Operations, Masters, 20-years of experience**

Kim has been with Reid Consulting since 2007. She provides relationship management, coordination and writing talents in direct client interaction as well as in satisfying federal and state reporting requirements. For this project, Kim would focus on the interwoven program requirements, timelines, and compliance tracking.

Kim has worked on projects that have secured funding for the region from the FCC, NTIA, ARC and USDA. For most of these projects she has also managed all compliance tasks in concert with the clients and with the agency.

### **Andrea Lewis: Marketing Support, Bachelors, 20-years of experience**

With nearly 20 years of experience building relationships through community engagement, event management, and media relations, Andrea provides marketing, graphic design, and public relations support for the firm and its clients. Andrea would continue applying these skills for the project, primarily focused on deliverables so they are formatted for public distribution and stakeholder engagement as needed.

**RESOLUTION NO. 2024-1**

**BY MAYOR SIEMBORSKI**

**A RESOLUTION AUTHORIZING AND DIRECTING THE TRANSFER OF CERTAIN  
SUMS FROM THE GENERAL FUND TO THE MAYOR'S FUND, WASTEWATER  
FUND AND POLICE PENSION FUND**

BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF GATES MILLS,  
CUYAHOGA COUNTY, STATE OF OHIO:

SECTION 1. That, by the Council of the Village of Gates Mills, State of Ohio, the following sums be transferred between funds. The Finance Administrator is hereby authorized to make such transfer, as follows:

|           |              |
|-----------|--------------|
| From the: | GENERAL FUND |
| To the:   | MAYOR'S FUND |
| Amount:   | \$1,500.00   |

|           |                 |
|-----------|-----------------|
| From the: | GENERAL FUND    |
| To the:   | WASTEWATER FUND |
| Amount:   | \$35,000.00     |

|           |                     |
|-----------|---------------------|
| From the: | GENERAL FUND        |
| To the:   | POLICE PENSION FUND |
| Amount:   | \$160,000.00        |

SECTION 2. That this Resolution shall go into immediate effect.

PASSED: \_\_\_\_\_, 2024

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor