

**VILLAGE OF GATES MILLS
COUNCIL AGENDA
DECEMBER 19, 2023
5:30 p.m.**

COMMUNITY HOUSE, 1460 CHAGRIN RIVER ROAD

(Livestream available on YouTube – click the link on www.gatesmillsvillage.com to watch)

1. Roll call.
2. Minutes of the Regular Council meeting of November 21, 2023. Clerk.
3. Pay Ordinance # 1280 \$766,758.50. Clerk.
4. Financial Statement/Treasurer's Report. Treasurer.
5. Mayor's Report. Mayor.
6. Clerk's Report. Clerk.
7. Committee Reports.
8. Police Department Report. Minichello.
9. Service Department Report. Biggert.
10. Fire Department Report. Majeski.
11. **Ordinance No. 2023-38 -Amended (Third Reading)** Steinbrink.
An Ordinance Amending Section 1377.05 of the Village Building Code to Revise the Property Maintenance Code at 302.4 to Add the Maintenance of Trees; and Declaring an Emergency.
12. **Resolution No. 2023-46** AuWerter.
A Resolution Requesting the County Auditor to Advance Taxes from the Proceeds of Tax Levies Pursuant to Ohio Revised Code Section 321.34.
13. **Resolution No. 2023-47** Schneider.
A Resolution Authorizing a Contract with Wichert Insurance Services, Inc. to Furnish and Provide Liability and Property Insurance Coverages for the Village of Gates Mills, its Officials and Employees and Declaring an Emergency.
14. **Ordinance No. 2023-48** AuWerter.
An Ordinance to Amend the Annual Appropriation Ordinance No. 2022-42 to Increase Certain Appropriations and Other Expenditures of the Village of Gates Mills, Ohio for the Fiscal Year Ending December 31, 2023.
15. **Ordinance No. 2023-49** AuWerter.
An Ordinance Providing Appropriations for Expenditures for the Village of Gates Mills, Ohio for Fiscal Year Ending December 31, 2024, Repealing Certain Ordinances and Declaring an Emergency.
16. **Resolution No. 2023-50** AuWerter.
A Resolution Authorizing the Mayor to Enter into a Purchase Agreement with Akron Tractor & Equipment, Inc. for a Tractor with Boom Mower for Use by the Service Department.

17. **Resolution No. 2023-51**

AuWerter.

A Resolution Authorizing and Directing the Transfer of Certain Sums from the General Fund to the Capital Improvement Fund.

18. **Resolution No. 2023-52**

Steinbrink.

A Resolution Authorizing the Mayor to Enter into a Subscription Renewal Agreement with Flock Safety for the Village's License Plate Reading Equipment for a Term of Sixty (60) Months and Declaring an Emergency.

19. **Resolution No. 2023-53**

AuWerter.

A Resolution Authorizing the Mayor to Enter into a Contract with Fabrizi Trucking and Paving for the Mayfield Road Culvert Replacement.

20. Council Matters.

21. Business from the Audience.

22. Adjourn.

Proposed Ordinances and Resolutions on the Agenda may be obtained at www.gatesmillsvillage.com under Government – Meeting Agendas.

Village of Gates Mills
MINUTES OF A REGULAR MEETING OF COUNCIL
November 21, 2023

A regular meeting of the Council of the Village of Gates Mills, Ohio was held at the Community House on Tuesday, November 21, 2023, at 5:30 p.m. with Mayor Schneider presiding. The meeting was livestreamed to the internet.

1. Roll Call starts at 3:53

Councilmembers present: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Other Village officials present were Treasurer Siemborski, Police Chief Minichello, Assistant Fire Chief Jamieson, Fire Captain Feig, Finance Administrator Mulh, Village Engineer Courtney, and Law Director Hunt.

Councilmember Turner moved to have Finance Director Mulh act as Clerk Pro Tem in Clerk DeCapite's absence and Councilmember Press seconded the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None

Motion carried.

2. Minutes of the Regular Council meeting of October 17, 2023 starts at 4:30

Councilmember Atton requested by email on November 19 the addition of "MCS was ranked 16th out of 31 districts in Cuyahoga County in terms of achievement, unchanged from a year ago" immediately before "Councilmember Turner added achievement is one of six (actually five) variables that are considered in the overall rating" on Page 2. Councilmember Steinbrink stated he had no problem if that was said (it was said), but he was not in favor of ad hoc changes to the minutes.

Mayor Schneider stated a separate email received November 20 from Councilmember Atton can be added to this month's minutes. It cannot be added to the October 17th minutes because it wasn't discussed. Said email is attached.

Councilmember Press moved to approve the October 17, 2023 minutes as amended and Councilmember Atton seconded the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None

Motion carried.

3. Pay Ordinance # 1279 \$636,740.05 starts at 6:00

Councilmember Press moved to approve Pay Ordinance #1279 and Councilmember Steinbrink seconded the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None
Motion carried.

4. Introduction - Maryanne Haller, Gates Mills Library Manager starts at 6:30

5. Amber Greenleaf, RITA, Summary of HB33 tax code amendments starts at 9:18

House Bill 33, the General Assembly's budget bill, made some changes that we are required to implement in our ordinances (see Ordinance No. 2023-37). Those changes and the services performed by RITA as tax administrator for the Village of Gates Mills were discussed by Amber Greenleaf, General Counsel of RITA.

6. Charter Review Commission Report attached and starts at 38:42

Shawn Riley summarized four possible substantive changes to the Charter - the authority of Council to change zoning, the authority of Council to alter the income tax credit, enlarging the powers of the President Pro Tem of Council, and reducing the size of Council - and then mechanical changes (Exhibit 3) which were for the most part cleanup suggested by our Law Director to make the Charter consistent with state law or other provisions of the Charter.

Mr. Riley reported the Committee recommended, if Council is considering a change to the zoning code, holding a public meeting at which residents would be able to weigh in on the changes and then it would proceed after that on its own. If after a zoning change is made by Council, a group of citizens were able to gather signatures from 10% of the voters, they could propose an initiative to repeal the zoning change.

Mr. Riley reported the Committee considered the other three substantive changes, but they are not being recommended by the Committee. The Committee recommends that the Charter be revised to reflect the mechanical changes identified in Exhibit 3.

At 43:46 Councilmember Press, a member of the Committee, presented the minority report in this matter. Councilmember Deacon, also a member of the Committee, advised of the difficulty and inability to provide a definition for "significant" zoning change. Much discussion ensued. Councilmember Turner asked what our next step with regard to this report is and Law Director Hunt replied Council has authority to put anything on the ballot. A special election costs money. A general election does not.

6.5. Dan Troy, State Representative, 23rd District update starts at 59:30

Mayor Schneider inserted this item in the agenda and introduced State Representative Troy. He discussed redistricting, the current business friendly legislature, the significant continued investment in H2Ohio through HB33, the upcoming property tax reform study, and the condition of Route 322 as well as who holds responsibility - ODOT or the Village.

7. Financial Statement/Treasurer's Report attached and starts at 1:08:38

Treasurer Siemborski made two comments before reading his report. One, for the first time we have some speeding camera enforcement revenue. Secondly, our municipal income tax numbers came in strong in November (\$250,000), are not reflected in the October report numbers, and will help get us back where we wanted to be (probably \$2,100,000 or maybe \$2,200,000 for the year)

At 1:15:25 Councilmember Press asked if the net traffic camera revenue of \$62,000 allowed for collectability and Treasurer Siemborski replied \$62,000 is what we have received so far. Councilmember Steinbrink asked if any consideration was given to putting the expenses for the cameras under Administrative and not under Police because it adds 10% of the police depts. budget. Treasurer Siemborski answered he would give that some thought. We also don't want Administrative cost to look high, we can look at other communities to see how they are reporting it, and the auditor of state might have a point of view. Councilmembers Atton and AuWerter both commented on the need for net traffic camera revenue to be detailed in one spot, not three, perhaps using a footnote.

8. Mayor's Report starts at 1:19:00

- Thank you, Gates Mills Community and Garden Clubs, for the service luncheon held early November, a lovely event every year.
- Read a thank you note from past Fire Chief Robinson to the Mayor and Council for his retirement party and Yeti cooler.
- Introduced resident Dan Kish who generously proposed to donate the back of his Battles Rd. property to the Village for a cemetery. He also is working with Law Director Hunt and his personal attorney to gift his home to the Gates Mills Historical Society. His wife Mary Ann, deceased, would be very proud.
- Appointment of Megan Perez to be Co-Chair of the Mayfield School System Liaison Committee, replacing Jim Stafford.

Councilmember Turner moved to approve the appointment to the Mayfield School System Liaison Committee, with Councilmember Steinbrink seconding the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None

Motion carried.

9. Clerk's Report - None - Clerk not in attendance

10. Committee Reports

At 1:26:35 Councilmember Turner read a memo from resident and past Councilmember Larry Frankel: The Community Menorah Lighting will be on Thursday, December 7th at 5:30 p.m. It's the first night of Hanukkah. This is a community event, and all Villagers are welcome to attend. Following the lighting ceremony refreshments will be available - traditional potato pancakes, latkes, and warm beverages - served at Burton Court by Sara's. This is a great opportunity to show community support during these times of hatred.

Cell Tower Update (Councilmember AuWerter) starts at 1:27:28

- The actual tower has been erected on the Gilmour campus. It's expected that Verizon will have their equipment up and go live maybe in January, probably February. Next carrier is expected shortly thereafter.

Fiber Optic/Broadband Committee (Councilmember Deacon) starts at 1:28:00

- Having contacted Hunting Valley (HV) after the Broadband workshop, Councilmember Deacon was told by Brian Coughlin that HV could not share details of their arrangement with Ohio Gig at this time, the matter has not gone to Council, and they are still negotiating. It's probably going to Council either in December or January. We have to wait 30 - 60 days before HV can have a discussion with us around that relationship. We might want to approach Ohio Gig directly.
- Treasurer Siemborski added a proposal was just received from Reid Consulting covering the additional work requested at the workshop. This proposal will be passed on to Councilmember Deacon and Chairperson Whitney, and we may delay or ask Reid to do something differently.
- Councilmember Deacon also learned from Brian Coughlin that HV did not go to a formal RFP process because it's expensive. She requested Law Director Hunt to guide us through the rules. He advised it starts with a RFQ and then you choose whom you feel will do the best work and negotiate with them. It is required in certain circumstances. It should go to competitive bid if it's going to be over \$75,000. Specifications need to be put together to go out for a competitive bid.
- Councilmember Press added HV is not actually spending any money; however, HV is guaranteeing some debt. HV talked with at least three entities - the finalists were Lit Communities and Spectrum and then they ended up going with the third party.
- Treasurer Siemborski stated we left the workshop anticipating that we would do something quickly with HV and that's probably six weeks to two months off.

Wage and Benefit Committee/Insurance Sub-Committee/Finance and Budget Committee (Treasurer Siemborski) starts at 1:32:05

- Wage and Benefit Committee met on November 9 and looked at Health, Dental, and Life Insurance renewals. Ordinances covering these items will be presented later tonight for Council approval. Wage and Benefit Committee proposed an overall wage increase of 3.25% for 2024 - close to neighboring communities and to CPI indicators of 3.00% to 3.50%. The top three levels of the Fire Dept will remain unchanged as they were adjusted in September with the Fire Chief transition.
- Finance and Budget Committee met on November 8 and focused primarily on gross revenues. We spent a fair amount of time talking about traffic cameras and how early it is in the process to determine a set of figures. The Committee encouraged conservatism, so in the second set of budget numbers we lowered the revenue and expenses to an even more conservative level. We talked about our investment policy. There were some specific questions that will need to get reworked into the investment policy statement. In the expenditure category, \$25,000 was suggested as a placeholder for necessary

improvements to our tennis and pickleball courts. Another \$25,000 placeholder was suggested to begin looking at what we can do with senior services here in the Village. Both were elements of the Comprehensive Plan.

- Finance and Budget Committee had a follow up meeting on November 15 and focused primarily on expenses, including the 3.25% wage increase. All department heads (Fire, Police, Admin) attended, and we worked through their budgets and suggestions. Overall, the Committee members felt comfortable. The 3.25% wage increase numbers are reflected in the appropriation ordinance before Council tonight for approval. We did have some more work to do on the overall budget and agreed to come back together in the next week or two, refine the numbers prior to the December Council meeting and also finalize the investment policy statement. We will update our long-range plan numbers once we have the budget approved.

Gates Mills Land Conservancy (Councilmember Turner) starts at 1:36:32

- Annual Meeting is Monday, December 4 at 6:00 p.m. at the Community House. There will be a speaker, refreshments, and the election of new officers. Please join us.
- Prompted by a question from Councilmember Press about the public access issue, although premature, Councilmember Turner explained that the Land Conservancy is going through the renewal process for its authorization through the Land Trust Alliance. The position of the Land Conservancy has been and continues to be that its properties are restricted from access. They are looking for a way to strengthen those restrictions, but at the same time take into consideration the two properties that have been publicly accessed over time - properties that Villagers have contributed to over the years through their levy taxes and should continue to enjoy. Discussion of implementation and communication at the last Land Conservancy Board Meeting is what Councilmember Press was referring to.

11. Police Department Report attached and starts at 1:39:15

12. Service Department Report attached and starts at 1:39:40

In Service Director Biggert's absence, Village Engineer Courtney expounded on State Representative Troy's mention of State Route 322. There are a few bumps, primarily where the concrete joints are reflecting through the asphalt. Mayfield Road was resurfaced about 5 years ago and we spent about \$2,000,000 - we removed the asphalt curbs and replaced them with concrete curbs, replaced all the storm sewer crossovers, and resurfaced the entire road from one end of the Village to the other. Last year we completed the safety upgrade at the intersection of Mayfield and River Roads with new signals and offset the turn lanes for upwards of \$500,000. You can expect Mayfield Road to be on target for resurfacing again in about 5 more years. Around 2028. That will move forward or backward depending on the condition of the road and how funding works through ODOT.

For this year's road program, the wholesale resurfacing of Chestnut, Hawthorne Farms and Blackberry has been completed with some road edge cleanup to do. This was one of those projects where we had the potential to have higher than anticipated costs and get into our contingency allowance depending on the condition of the road.

Once we milled the asphalt off, there were no surprises. Those three roads came in about \$60,000 under budget if you include the contingency money. Yay!

About ten catch basins were rehabilitated on Old Mill coming down the hill from west to east.

We have some drainage work to be completed on SOM Center Road between the circle and the driveway to Gilmour. Also a variety of patching should be taking place in the next two weeks - Gates Mills Blvd., Mayfield Rd., West Hill between Mayfield and Gates Roads, Gates Road from West Hill around to Mayfield Rd.

The Hillcreek culvert headwall extension - the headwall has been poured and is currently curing. Next week they'll be backfilling it and doing all the cleanup. All infrastructure work is expected to be complete within the next two weeks at which time Village Engineer Courtney will start pestering contractors to submit bills asap in order for Finance Administrator Mulh to make payment and everything can be accounted for properly in 2023.

The Mayfield Road culvert project is out to bid. We will be opening bids next Friday. We'll review them and have a recommendation for Council at the December meeting and be able to move forward quickly in 2024.

13. Fire Department Report attached and starts at 1:43:15

In the absence of Fire Chief Majeski, Assistant Fire Chief Jamieson wanted to draw attention to the significant residential structure fire pictured in the report. Russell Township Fire Dept called upon GMFD, as part of the regional mutual aid box alarm system, on October 7 and GMFD responded with a crew of six that assisted for 12 hours in both fire attack and water supply drafting from the pond across the street. Three firefighters here in the Village responded to another call. He is proud of the efforts of the entire crew.

Regarding Councilmember Turner's earlier EMS trend question, Assistant Fire Chief Jamieson responded there has been a steady increase in the need for EMS throughout the region, not just here in Gates Mills, in communities that have assisted living or medical type facilities as well as communities that are completely residential. He suggests the primary reason is aging people who want to stay at home longer. Additional assistance that comes to the home and close availability of health care allow people to age in place, and the reliance on EMS grows. Significant storm events cause spikes in EMS calls.

14. Ordinance No. 2023-30 (Third Reading) starts at 1:47:55

Ordinance No. 2023-30 "An Ordinance Amending Section 957.01 of the Codified Ordinances of the Village of Gates Mills to Amend the Rental Fees, Security Deposit and Police Security Services Charges for Community House Rentals" was read by Mayor Schneider.

Councilmember Press asked why the language of the ordinance was not modified to reflect security is required only in the event alcohol is served. Mayor

Schneider and Police Chief Minichello responded other variables including number of people, Community House staff recommendations, and parking, on a case by case basis.

Councilmember Steinbrink moved to approve Ordinance No. 2023-30 with Councilmember Turner seconding the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None

Motion carried.

15. Ordinance No. 2023-37 (Second Reading) starts at 1:50:48

Ordinance No. 2023-37 “An Ordinance to Amend Chapter 792 of the Codified Ordinances of the Village of Gates Mills Regarding Municipal Income Tax to Adopt Updates to Conform to Ohio House Bill 33; Amending the Definition of a Pension and Adding a Definition of a Retirement Plan; and Changing References to the Central Collection Agency (“CCA”) to the Regional Income Tax Agency (“RITA”)” was read by Councilmember AuWerter.

Councilmember AuWerter asked Law Director Hunt what bearing the timing of the approval had on the deadline. The reply was if the ordinance is placed on third reading in December, an emergency clause will need to be added so that it will be in effect before January 1, 2024. If it is passed this evening, we have the 30-day period for it to go into effect before January 1.

Prompted by a memo from Chuck Spear, Councilmember AuWerter stated our Code is written from Ohio Municipal League language while it is RITA language that we are attaching. Law Director Hunt replied it’s not really RITA language, it’s Ohio General Assembly language that we have to put in. RITA was good enough to put language together for us so that it made it easier to be inserted where it needed to be inserted regardless of which model code was used. Councilmember AuWerter asked if it was worth reviewing our tax code for consistency over time, and the reply was no, there have been no complaints about understanding or administering the tax code. The only issue that ever came up was the SERP issue and that was resolved by the General Assembly in 2020 and being revised here.

Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Ordinance No. 2023-37 be placed upon its final passage. Councilmember Press seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None

Motion carried.

Councilmember AuWerter moved to approve Ordinance No. 2023-37 with Councilmember Press seconding the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None

Motion carried.

16. Ordinance No. 2023-38 -Amended (Second Reading) starts at 1:55:07

Ordinance No. 2023-38 “An Ordinance Amending Section 1377.05 of the Village Building Code to Revise the Property Maintenance Code at 302.4 to Add the Maintenance of Trees; and Declaring an Emergency” was read by Councilmember Steinbrink. The revised version included the comments from the first reading and the changes were detailed by Law Director Hunt.

Councilmember Atton stated the modifications seemed to be aimed at safety and he is concerned that the underlying document doesn’t take care of the environment in a way that it probably should and that might apply to a number of ordinances we have. Ordinance No. 2023-38 will be placed on second reading.

17. Resolution No. 2023-41 (First Reading) starts at 2:00:22

Resolution No. 2023-41 “A Resolution Exercising the Second Option Year to an Existing Contract with Rumpke of Ohio, Inc. for Solid Waste Collection, Disposal and Recycling Services” was read by Councilmember AuWerter. The option year commences January 1, 2024 at predetermined rates. This is the fifth year of a five-year contract and will have to be rebid in 2024 for 2025. It has been recommended by Service Director Biggert.

Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Resolution No. 2023-41 be placed upon its final passage. Councilmember Steinbrink seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None

Motion carried.

Councilmember AuWerter moved to approve Resolution No. 2023-41 with Councilmember Press seconding the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None

Motion carried.

18. Ordinance No. 2023-42 (First Reading) starts at 2:04:25

Ordinance No. 2023-42 “An Ordinance to Increase the Compensation of Certain Village Employees; and Declaring an Emergency” was read by Councilmember Turner. This ordinance and the next three ordinances come by recommendation from the Wage and Benefit Committee meeting held November 9 and referred to by Treasurer Siemborski in tonight’s Committee Reports. The total compensation cost increase is \$135,000 and is included in the 2024 budget.

Councilmember Turner moved that the rules requiring ordinances to be read on three different days be suspended and that Ordinance No. 2023-42 be placed upon its final passage. Councilmember Deacon seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None
Motion carried.

Councilmember Turner moved to approve Ordinance No. 2023-42 with Councilmember Welsh seconding the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

19. Ordinance No. 2023-43 (First Reading) starts at 2:06:37

Ordinance No. 2023-43 “An Ordinance Authorizing a Contract with Aetna Health Care to Furnish and Provide Hospitalization and Health Care Coverage for Village Employees and Declaring an Emergency” was read by Councilmember Turner. This is a 5% increase over 2023 and initially came in at 9.11%. We have had good experience with our agent negotiating reductions in prior years as well.

Councilmember Turner moved that the rules requiring ordinances to be read on three different days be suspended and that Ordinance No. 2023-43 be placed upon its final passage. Councilmember Welsh seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

Councilmember Turner moved to approve Ordinance No. 2023-43 with Councilmember Steinbrink seconding the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

20. Ordinance No. 2023-44 (First Reading) starts at 2:08:05

Ordinance No. 2023-44 “An Ordinance Authorizing a Contract with Delta Dental to Provide Dental Insurance Coverage for Village Employees and Declaring an Emergency” was read by Councilmember Turner. This is an 8% increase over 2023 and initially came in at 10%.

Councilmember Turner moved that the rules requiring ordinances to be read on three different days be suspended and that Ordinance No. 2023-44 be placed upon its final passage. Councilmember Welsh seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

Councilmember Turner moved to approve Ordinance No. 2023-44. Councilmember Welsh seconded the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

21. Ordinance No. 2023-45 (First Reading) starts at 2:09:09

Ordinance No. 2023-45 “An Ordinance Declaring the Village’s Intention to Enter into a Health Reimbursement Account for 2024; and Declaring an Emergency” was read by Councilmember Turner. This is a continuation of a benefit already in place for employees with health care coverage.

Councilmember Turner moved that the rules requiring ordinances to be read on three different days be suspended and that Ordinance No. 2023-45 be placed upon its final passage. Councilmember Welsh seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

Councilmember Turner moved to approve Ordinance No. 2023-45. Councilmember Welsh seconded the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

22. Council Matters starts at 2:10:20

Councilmember Steinbrink read a statement, attached, that he prepared regarding Council conduct.

At 2:12:20 Councilmember Press relayed that a resident complained that Council minutes have not been posted on the website for two or three months. Finance Administrator Mulh disagreed, and Law Director Hunt stated he just reviewed October last week. Councilmember Press was curious about the process for finding a Treasurer when Steve Siemborski takes over as Mayor. Mayor Schneider advised that will be up to Mr. Siemborski, who responded that will be worked on more aggressively once the Council has been determined for next year.

At 2:13:22 Councilmember Deacon wanted to comment on Councilmember Steinbrink’s concern. We, Council, should take it upon ourselves to set a positive tone for conduct in the Village. Other people in the Village look to us, we’re a small community, and relationships are really important. We should consider whether or not to have a code of ethics addressing conduct. We did take an oath that talks about support of the Village and honesty - important values. It’s also important how we treat each other and how our employees are treated as well. That type of code is in place at her place of employment - people treat each other with respect and it was a great place to work because of that. We need to consider doing something like that and commit to being those types of leaders - positive, forward thinking, care about others, and act with integrity.

23. Business from the Audience - None

24. Adjourn

There being no further business, it was moved by Councilmember Atton, seconded by Councilmember Press, and unanimously carried, that the council meeting be adjourned.

Respectfully submitted,

Beth DeCapite, Clerk

Approved:

Karen E. Schneider, Mayor

Payment Listing

November 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
535-2023	10/30/2023	10/31/2023	CH	CHASE CARD SERVICE	\$3,713.03 *	C
535-2023	10/31/2023	10/31/2023	NEG ADJ	CHASE CARD SERVICE	-\$35.19 *	C
535-2023	11/03/2023	11/03/2023	NEG ADJ	CHASE CARD SERVICE	-\$134.77	C
541-2023	11/01/2023	11/03/2023	CH	PRIME PAY	\$12,437.03	C
542-2023	11/01/2023	11/03/2023	CH	EQUIVEST	\$2,468.00	C
543-2023	11/01/2023	11/03/2023	CH	OHIO DEFERRED COMP	\$7,494.88	C
544-2023	11/01/2023	11/03/2023	CH	OHIO DEFERRED COMP	\$800.00	C
545-2023	11/01/2023	11/03/2023	CH	TREASUER OF STATE	\$1,074.00	C
546-2023	11/03/2023	11/03/2023	CH	THE HARTFORD	\$194.64	C
547-2023	11/01/2023	11/03/2023	CH	CLEVELAND ILLUMINATING CO.	\$277.46	C
548-2023	11/03/2023	11/03/2023	CH	CLEVELAND ILLUMINATING CO.	\$496.61	C
549-2023	11/03/2023	11/03/2023	CH	CLEVELAND ILLUMINATING CO.	\$458.13	C
550-2023	11/03/2023	11/03/2023	CH	CLEVELAND ILLUMINATING CO.	\$422.93	C
550-2023	11/13/2023	11/14/2023	NEG ADJ	CLEVELAND ILLUMINATING CO.	-\$422.93	C
551-2023	11/03/2023	11/03/2023	CH	CLEVELAND ILLUMINATING CO.	\$125.61	C
552-2023	11/03/2023	11/03/2023	CH	CLEVELAND ILLUMINATING CO.	\$116.52	C
553-2023	11/03/2023	11/03/2023	CH	CLEVELAND ILLUMINATING CO.	\$100.44	C
554-2023	11/01/2023	11/03/2023	CH	DIVISION OF WATER	\$9.20	C
555-2023	11/01/2023	11/03/2023	CH	DIVISION OF WATER	\$9.20	C
556-2023	11/01/2023	11/03/2023	CH	DIVISION OF WATER	\$9.20	C
557-2023	11/01/2023	11/03/2023	CH	DIVISION OF WATER	\$9.20	C
558-2023	11/01/2023	11/03/2023	CH	DIVISION OF WATER	\$9.20	C
559-2023	11/01/2023	11/03/2023	CH	DIVISION OF WATER	\$13.24	C
560-2023	11/01/2023	11/03/2023	CH	DIVISION OF WATER	\$18.05	C
561-2023	11/01/2023	11/03/2023	CH	DIVISION OF WATER	\$44.77	C
562-2023	11/01/2023	11/03/2023	CH	DIVISION OF WATER	\$51.64	C
562-2023	11/10/2023	11/10/2023	NEG ADJ	DIVISION OF WATER	-\$51.64	C
563-2023	11/01/2023	11/03/2023	CH	DIVISION OF WATER	\$232.29	C
564-2023	11/02/2023	11/03/2023	CH	DIVISION OF WATER	\$335.37	C
564-2023	11/13/2023	11/14/2023	NEG ADJ	DIVISION OF WATER	-\$335.37	C
565-2023	11/07/2023	11/07/2023	CH	AETNA HEALTH INC. (OHIO)	\$36,702.78	C
566-2023	11/07/2023	11/07/2023	CH	OHIO POLICE & FIRE PENSION	\$26,045.65	C

VILLAGE OF GATES MILLS, CUYAHOGA COUNTY

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Payment Listing

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November 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
567-2023	11/07/2023	11/07/2023	CH	OPERS PUBLIC EMPLOYEES	\$18,754.24	C
568-2023	11/06/2023	11/09/2023	CH	CLEVELAND ILLUMINATING CO.	\$257.85	C
569-2023	11/07/2023	11/09/2023	CH	DOMINION EAST OHIO	\$191.00	C
570-2023	11/07/2023	11/09/2023	CH	DOMINION EAST OHIO	\$183.00	C
570-2023	11/13/2023	11/14/2023	NEG ADJ	DOMINION EAST OHIO	-\$183.00	C
571-2023	11/08/2023	11/09/2023	CH	CLEVELAND ILLUMINATING CO.	\$102.89	C
572-2023	11/08/2023	11/09/2023	CH	CLEVELAND ILLUMINATING CO.	\$106.64	C
573-2023	11/09/2023	11/09/2023	CH	DOMINION EAST OHIO	\$42.64	C
574-2023	11/09/2023	11/09/2023	CH	DOMINION EAST OHIO	\$126.40	C
575-2023	11/09/2023	11/09/2023	CH	CLEVELAND ILLUMINATING CO.	\$39.36	C
576-2023	11/10/2023	11/10/2023	CH	PRIME PAY	\$620.36	C
577-2023	11/10/2023	11/10/2023	CH	TIME WARNER CABLE-NORTHEAST	\$62.18	C
578-2023	11/10/2023	11/10/2023	CH	CINTAS CORPORATION #259	\$1,719.06	C
578-2023	11/13/2023	11/14/2023	NEG ADJ	CINTAS CORPORATION #259	-\$288.72	C
578-2023	11/13/2023	11/14/2023	NEG ADJ	CINTAS CORPORATION #259	-\$275.46	C
579-2023	11/13/2023	11/14/2023	CH	DELTA DENTAL	\$1,716.91	C
580-2023	11/15/2023	11/15/2023	CH	CLEVELAND ILLUMINATING CO.	\$100.65	C
581-2023	11/15/2023	11/15/2023	CH	CLEVELAND ILLUMINATING CO.	\$101.02	C
582-2023	11/15/2023	11/15/2023	CH	CLEVELAND ILLUMINATING CO.	\$487.49	C
583-2023	11/15/2023	11/15/2023	CH	CLEVELAND ILLUMINATING CO.	\$842.17	C
584-2023	11/15/2023	11/15/2023	CH	PRIME PAY	\$65,418.79	C
585-2023	11/20/2023	11/20/2023	CH	EQUIVEST	\$2,468.00	C
586-2023	11/20/2023	11/20/2023	CH	OHIO DEFERRED COMP	\$7,494.88	C
587-2023	11/20/2023	11/20/2023	CH	OHIO DEFERRED COMP	\$800.00	C
588-2023	11/20/2023	11/20/2023	CH	CLEVELAND ILLUMINATING CO.	\$297.63	C
589-2023	11/20/2023	11/20/2023	CH	HOME DEPOT CRC	\$499.59	C
590-2023	11/21/2023	11/29/2023	CH	LYNDHURST MUNI COURT	\$42,405.00	C
591-2023	11/24/2023	11/29/2023	CH	FIRST COMMUNICATIONS, LLC	\$2,782.95	C
592-2023	11/27/2023	11/29/2023	CH	VERIZON WIRELESS	\$611.91	C
593-2023	11/28/2023	11/29/2023	CH	CINTAS CORPORATION #259	\$1,376.81	C
594-2023	11/21/2023	11/29/2023	CH	DIVISION OF WATER	\$67.20	C
595-2023	11/28/2023	11/29/2023	CH	DIVISION OF WATER	\$17.28	C

Payment Listing

November 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
596-2023	11/28/2023	11/29/2023	CH	DIVISION OF WATER	\$9.20	C
597-2023	11/28/2023	11/29/2023	CH	DIVISION OF WATER	\$156.70	C
598-2023	11/28/2023	11/29/2023	CH	DIVISION OF WATER	\$9.20	C
599-2023	11/28/2023	11/29/2023	CH	DIVISION OF WATER	\$13.24	C
600-2023	11/28/2023	11/29/2023	CH	PRIME PAY	\$88,598.81	C
601-2023	11/29/2023	11/29/2023	CH	CHASE CARD SERVICE	\$2,287.96	C
602-2023	11/29/2023	11/29/2023	CH	EQUIVEST	\$2,468.00	C
603-2023	11/29/2023	11/29/2023	CH	OHIO DEFERRED COMP	\$7,494.88	O
604-2023	11/29/2023	11/29/2023	CH	OHIO DEFERRED COMP	\$800.00	O
605-2023	11/30/2023	11/30/2023	CH	DIVISION OF WATER	\$9.20	C
606-2023	11/30/2023	11/30/2023	CH	DIVISION OF WATER	\$9.20	C
607-2023	11/30/2023	11/30/2023	CH	DIVISION OF WATER	\$9.20	C
608-2023	11/30/2023	11/30/2023	CH	DIVISION OF WATER	\$18.05	C
609-2023	11/30/2023	11/30/2023	CH	DIVISION OF WATER	\$65.38	C
610-2023	11/30/2023	12/06/2023	CH	STATE TREASURER OF OHIO	\$712.50	C
611-2023	11/30/2023	12/06/2023	CH	REDSS	\$100.00	C
612-2023	11/30/2023	12/06/2023	CH	LYNDHURST MUNI COURT	\$28.50	C
613-2023	11/30/2023	12/06/2023	CH	LYNDHURST MUNI COURT	\$225.00	C
614-2023	11/30/2023	12/06/2023	CH	LYNDHURST MUNI COURT	\$260.00	C
615-2023	11/30/2023	12/06/2023	CH	LYNDHURST MUNI COURT	\$260.00	C
616-2023	11/30/2023	12/06/2023	CH	LYNDHURST MUNI COURT	\$225.00	C
617-2023	11/30/2023	12/06/2023	CH	REFUND - MAYOR COURT OVERPAYMENT	\$144.03	O
6773	05/09/2023	05/09/2023	AW	D.H. ELLISON CO.	\$100.00 *	V
6773	11/29/2023	11/29/2023	AW	D.H. ELLISON CO.	-\$100.00	V
7148	11/07/2023	11/07/2023	AW	AKE ENVIRONMENTAL, INC.	\$2,407.50	C
7149	11/07/2023	11/07/2023	AW	BVM ENTERPRISES	\$7,200.00	O
7150	11/07/2023	11/07/2023	AW	CHAGRIN VALLEY TIMES	\$66.13	C
7151	11/07/2023	11/07/2023	AW	WILLIAM H. CHILDS, JR	\$100.00	C
7152	11/07/2023	11/07/2023	AW	MICHAEL E. CICERO	\$850.00	C
7153	11/07/2023	11/07/2023	AW	COMDOC, INC.	\$426.39	C
7154	11/07/2023	11/07/2023	AW	COUNTRYSIDE TRUCK SERVICE, INC	\$900.00	C
7155	11/07/2023	11/07/2023	AW	CUYAHOGA CO BOARD OF HEALTH	\$85.00	C

Payment Listing

November 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
7156	11/07/2023	11/07/2023	AW	MICHAEL FEIG	\$168.26	C
7157	11/07/2023	11/07/2023	AW	RICHARD KAWALEK ARCHITECT INC	\$100.00	C
7158	11/07/2023	11/07/2023	AW	KOLSOM TIRES	\$634.44	C
7159	11/07/2023	11/07/2023	AW	ROETZEL & ANDRESS	\$6,164.00	C
7160	11/07/2023	11/07/2023	AW	SHRED-IT	\$815.40	C
7161	11/07/2023	11/07/2023	AW	TRIAD TECHNOLOGIES, LLC	\$425.39	C
7162	11/07/2023	11/07/2023	AW	APRIL NICHOLL	\$52.00	C
7163	11/09/2023	11/09/2023	AW	ABATE LANDSCAPING FLORIST	\$141.00	C
7164	11/09/2023	11/09/2023	AW	AG-PRO COMPANIES	\$96.02	C
7165	11/09/2023	11/09/2023	AW	BAUER SUPPLY	\$230.75	C
7165	11/13/2023	11/14/2023	NEG ADJ	BAUER SUPPLY	-\$203.99	C
7166	11/09/2023	11/09/2023	AW	BEST TRUCK EQUIPMENT INC	\$519.99	C
7167	11/09/2023	11/09/2023	AW	CARMEUSE LIME & STONE	\$1,002.30	C
7168	11/09/2023	11/09/2023	AW	CLEVELAND PLUMBING SUPPLY CO.	\$2,097.68	C
7169	11/09/2023	11/09/2023	AW	CUSTOM ELECTRIC SERVICE, INC.	\$289.00	C
7170	11/09/2023	11/09/2023	AW	DUSTBUSTER	\$382.50	C
7171	11/09/2023	11/09/2023	AW	FIRST CALL	\$385.19	C
7172	11/09/2023	11/09/2023	AW	JOHNSON CONTROLS FIRE PROTECT	\$1,090.02	C
7173	11/09/2023	11/09/2023	AW	KEN'S WINDOW CLEANING	\$870.00	O
7173	11/13/2023	11/14/2023	NEG ADJ	KEN'S WINDOW CLEANING	-\$417.25	C
7174	11/09/2023	11/09/2023	AW	KT'S CUSTOM LOGOS	\$299.50	C
7175	11/09/2023	11/09/2023	AW	KWIK KLEEN	\$351.00	C
7176	11/09/2023	11/09/2023	AW	RICK LOCONTI	\$900.00	O
7177	11/09/2023	11/09/2023	AW	MARSHALL POWER EQUIPMENT	\$114.63	C
7178	11/09/2023	11/09/2023	AW	NICOLA, GUDBRANSON & COOPER	\$7,450.00	C
7179	11/09/2023	11/09/2023	AW	SNAP-ON	\$227.75	C
7180	11/09/2023	11/09/2023	AW	MR. EXCAVATOR	\$12,000.00	C
7181	11/09/2023	11/09/2023	AW	ULLMAN OIL COMPANY	\$2,980.30	C
7182	11/20/2023	11/20/2023	AW	A.E.M. EQUIPMENT	\$650.00	C
7183	11/29/2023	11/29/2023	AW	D.H. ELLISON CO.	\$100.00	O
7184	11/30/2023	11/29/2023	AW	COLE BURTON CONTRACTORS, LLC	\$320,714.62	O
7185	11/30/2023	11/29/2023	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$31.53	O

Payment Listing

November 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
7186	11/30/2023	11/29/2023	AW	BAUER SUPPLY	\$71.95	O
7187	11/30/2023	11/29/2023	AW	CHAGRIN VALLEY AUTO PARTS	\$577.72	O
7188	11/30/2023	11/29/2023	AW	CHAGRIN VALLEY DISPATCH	\$13,393.27	O
7189	11/30/2023	11/29/2023	AW	CITY OF MAYFIELD HEIGHTS	\$1,290.00	O
7190	11/30/2023	11/29/2023	AW	CUYAHOGA ASPHALT MATERIALS	\$248.85	O
7191	11/30/2023	11/29/2023	AW	DISTILLATA COMPANY	\$91.35	O
7192	11/30/2023	11/29/2023	AW	KIMBALL MIDWEST	\$112.20	O
7193	11/30/2023	11/29/2023	AW	KUSTOM SIGNALS, INC	\$986.34	O
7194	11/30/2023	11/29/2023	AW	MARS ELECTRIC COMPANY	\$1,347.60	O
7195	11/30/2023	11/29/2023	AW	MARSHALL EQUIPMENT COMPANY	\$114.97	O
7196	11/30/2023	11/29/2023	AW	MARSHALL POWER EQUIPMENT	\$496.94	O
7197	11/30/2023	11/29/2023	AW	MIDLAND AUTOMOTIVE	\$450.00	O
7198	11/30/2023	11/29/2023	AW	JEAN MISCH	\$2,636.09	C
7199	11/30/2023	11/29/2023	AW	NICK MAYER'S MARSHALL FORD	\$297.41	O
7200	11/30/2023	11/29/2023	AW	N.E.O.F.P.A.	\$400.00	O
7201	11/30/2023	11/29/2023	AW	RUMPKE	\$86.66	O
7202	11/30/2023	11/29/2023	AW	SHUTTLE'S UNIFORM INC.	\$181.00	O
7203	11/30/2023	11/29/2023	AW	TECHNOLOGY MANAGEMENT SOLUTION	\$1,380.00	O
7204	11/30/2023	11/29/2023	AW	THE FIRE HOUSE	\$3,115.00	O
7205	11/30/2023	11/29/2023	AW	TRIAD TECHNOLOGIES, LLC	\$249.48	O
7206	11/30/2023	11/29/2023	AW	VERDIN	\$695.00	O
7207	11/30/2023	11/29/2023	AW	WILLOWLEAF STUDIOS	\$1,450.00	O
7208	11/30/2023	11/29/2023	AW	ZOOM CAR WASH	\$84.00	O
7209	11/30/2023	11/29/2023	AW	C.W. COURTNEY COMPANY	\$22,543.52	O
Total Payments:					\$766,758.50	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$766,758.50	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

ORDINANCE FOR PAYMENT OF BILLS
VILLAGE OF GATES MILLS, CUYAHOGA COUNTY
Payment Listing
November 2023

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

ORDINANCE NO. 1280

ORDINANCE FOR PAYMENT OF BILLS

PASSED DECEMBER 19, 2023

TOTAL \$766,758.50

Clerk

Mayor

CLERK'S CERTIFICATE

I hereby certify that at the time of making the contracts or orders for the expenditures provided for in the foregoing ordinance and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract was in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances.

(This ordinance is not of "a general or permanent nature" and need not be read three times nor published)

Clerk

VILLAGE OF GATES MILLS
FINANCIAL REPORT FOR THE ELEVEN MONTHS ENDED NOVEMBER 30, 2023
December 14, 2023

NOVEMBER RESULTS AND FINANCIAL POSITION

The financial statements were provided to the Mayor, Clerk and Council prior to the December Council meeting.

GENERAL FUND

Revenue for the month of November was \$564,000, consisting of \$251,000 of municipal income tax revenue, \$243,000 of traffic camera gross receipts and \$70,000 of other revenue. Tax amounts represent collections by the taxing agencies (Cuyahoga County and RITA) that are forwarded to the Village. The Village is dependent on the timing of those agencies' billing and collection activities and on the timing of taxpayer remittances.

For real estate taxes, receipts are dependent on the seasonal nature of tax due dates, payments by property owners and county remittances to the Village. For the first eleven months of 2023, real estate tax receipts of \$2,488,000 are slightly ahead of the prior year and budget by \$52,000.

Municipal income tax revenue was \$251,000 in November. We have been reporting for several months that tax receipts in 2023 have been less than in 2022. For the eleven months in 2023, income tax revenue of \$2,110,000 is below 2022 amounts by \$950,000. As discussed, we have conferred with RITA several times on expectations for 2023. Their latest projection of \$1,976,000, has been surpassed in November with collections of \$251,000. In the first two weeks of December, we have collected \$185,000 bringing our likely 2023 income to \$2,295,100. Our budget was \$2,600,000, so a shortfall of \$305,000.

In November, the Village received the second collection from the traffic camera enforcement program. Gross collections appear in the revenue category, while expenses to the Lyndhurst Court and to Gatso appear in the Police expenditure categories. In November, the Village received \$243,000 and remitted \$42,000 to Lyndhurst. We are anticipating Gatso sending a partial invoice to the Village for October and November collections, as they are working out reporting issues with the Court's reports.

Other sources of revenue (excluding the traffic camera receipts) is favorable to the prior year by \$140,000 due to higher receipts in most categories. Of note, the village received rental income from the cell tower, Mills Building rentals and interest on investments.

Expenditures for the month of November were \$409,000 for operations. Our monthly operating costs are approximately \$450,000 to \$500,000. For the first eleven months of 2023, expenditures were \$5,893,000 compared to \$5,536,000 in 2022. The 2023 amount includes \$932,000 of transfers from the General Fund to other Funds (\$1,093,000 in 2022). Excluding those transfers, cash expenditures were \$4,961,000 in 2023 and \$4,443,000 in 2022, an increase of \$518,000 (11.6%).

The Police Department is on budget in 2023. In the Fire Department, we spent greater amounts on personnel costs and on ambulance/EMS costs. The additional volume of fire calls requiring our Fire Department personnel has risen 30% this year including a record 42 calls in the month of July. As to EMS, calls are up 20%. EMS costs are \$447,000 in 2023 (compared to \$354,000 in 2022) due to more emergency calls. We are not expecting anymore invoices from Mayfield Village this year, as they invoice

quarterly. In the Service Department, we spent more on upgrades to the Village Hall and Mills Building, fees to evaluate the possible expansion of Burton Court and the new front-end loader purchase.

For the first eleven months of the year, the Village operated with a General Fund shortfall of approximately \$172,000 (\$72,000 recorded and \$100,000 possibly owed to Gatso). We had budgeted for a break-even year of \$19,841. Our results are lower than budgeted due to lower income tax receipts, higher Fire and EMS costs due to greater volumes, and start-up costs for the traffic enforcement program. It is possible we could end the year at a shortfall of several hundred thousand dollars rather than break even.

The General Fund cash balance at November 30 was \$7,738,000 compared to the beginning of the year balance of \$7,811,000.

OTHER FUNDS

The Village is required to maintain other special purpose funds by statute or contract. Cash in these special purpose funds amounted to \$2,036,000 at November 30. During the month, we distributed \$340,000 from the Capital Improvement Fund for the 2023 Roads Program.

This report will be published on the Village website.

Please direct any questions or comments to Treasurer@gatesmillsvillage.com.

Steven L. Siemborski
Treasurer, Village of Gates Mills
Chair, Budget and Finance Committee

VILLAGE OF GATES MILLS
FINANCIAL STATEMENT
NOVEMBER 30, 2023

	2023 BUDGET	Current Month	2023 Year to Date	2022 Year to Date
General Fund (GF) Revenues:				
Taxes:				
Real Estate Taxes	2,436,728	-	2,488,258	2,436,728
Municipal Income Taxes	2,600,000	251,090	2,110,079	3,066,556
Share of Sales and State Taxes	62,000	4,762	62,316	64,337
Total Tax Revenue	5,098,728	255,852	4,660,653	5,567,621
Other Sources:				
Fines and Costs	100,100	6,195	74,873	88,756
Traffic Camera Gross Receipts	200,000	243,220	387,185	-
Building/Liquor Permits & Licenses	48,000	8,343	87,329	43,716
Interest Income	150,000	19,577	143,913	105,816
Rental Income	210,200	20,074	215,773	195,852
Mills Building Rental Income	114,031	10,449	113,982	71,603
Ambulance Income	40,000	-	35,850	39,552
SRO Reimbursement	90,858	-	76,913	77,858
Misc	100,000	738	24,581	10,132
Total Other Sources Revenue	1,053,189	308,595	1,160,399	633,285
Assessments:				
School Board/Property Assessment	-	-	-	42,129
Total General Fund Revenues	6,151,917	564,447	5,821,052	6,243,035
Add Year Beginning General Fund Balance		7,584,267	7,811,278	7,366,903
Less Expenses:				
Administration Costs	(see Page 2)	(61,587)	(728,649)	(753,936)
Administration - Transfers		-	(932,500)	(1,093,000)
Police Department Costs	(see Page 3)	(192,145)	(1,848,102)	(1,570,642)
Fire Department Costs	(see Page 3)	(18,418)	(200,178)	(208,529)
Fire Department Ambulance	(see Page 3)	-	(447,197)	(354,439)
Service Department Costs	(see Page 4)	(137,665)	(1,736,804)	(1,555,765)
Total General Fund Expenses		(409,815)	(5,893,431)	(5,536,311)
Current General Fund Balance		7,738,899	7,738,899	8,073,627
Plus:				
Other Fund Current Balances		2,036,662	2,036,662	2,233,690
Total Current Balance - All Funds		9,775,561	9,775,561	10,307,317

**VILLAGE OF GATES MILLS
FINANCIAL STATEMENT
NOVEMBER 30, 2023**

	2023 BUDGET	2023 Month Expenses	2023 To Date Expenses	2022 To Date Expenses
ADMINISTRATION:				
Salaries and Wages	159,500	15,436	147,286	139,050
Health Insurance	51,600	6,880	49,433	42,499
Worker's Comp/Medicare	7,800	333	2,906	2,881
Employee Retirement (OPERS)	27,000	2,021	24,252	22,996
PERSONNEL COSTS	245,900	24,669	223,878	207,426
Legal - Law Director	45,000	6,164	85,022	77,074
Legal - Prosecutor	38,000	8,300	34,501	37,475
Legal - Other	500	-	499	399
Engineering	34,900	2,713	29,918	31,366
Other Professional Services	85,500	11,350	120,642	104,679
LEGAL AND PROFESSIONAL	203,900	28,527	270,581	250,993
General Insurance	140,000	-	103,976	138,120
Income Tax Expense	90,500	7,440	61,418	91,223
County Auditor Expenses	58,500	-	58,289	54,498
Office Expenses	9,500	703	6,025	8,604
Miscellaneous Expenses	4,500	248	4,483	3,072
OTHER ADMINISTRATIVE COSTS	303,000	8,391	234,190	295,517
ADMINISTRATION OPERATING COSTS	752,800	61,587	728,649	753,936
Transfers to Other Funds	996,500	-	932,500	1,093,000
TOTAL ADMINISTRATION COSTS	1,749,300	61,587	1,661,149	1,846,936

VILLAGE OF GATES MILLS
FINANCIAL STATEMENT
NOVEMBER 30, 2023

	2023 BUDGET	2023 Month Expenses	2023 To Date Expenses	2022 To Date Expenses
POLICE DEPARTMENT:				
Salaries and Wages	1,142,000	104,389	1,028,525	984,857
Overtime	42,000	7,369	45,121	36,093
Health, OPERS, MEDI, Worker Comp	262,656	20,711	225,838	223,884
PERSONNEL COSTS	1,446,656	132,469	1,299,483	1,244,834
Gasoline	28,000	-	16,940	24,172
Repairs and Maintenance	13,000	1,016	12,825	12,524
Uniforms	14,000	181	8,124	7,510
Training/Conferences	17,000	1,290	13,319	15,588
Dispatch Operating Fee	162,000	13,393	160,719	153,798
Alarm System Fee	20,000	-	18,567	22,017
Maintenance Agreements/Radio Expenses	28,000	-	25,125	19,414
Traffic Camera Program LMC	-	42,405	188,160	-
Traffic Camera Program Gatso	-	-	26,034	-
Other Expenses	16,000	405	11,968	13,815
V.E.G.	10,000	-	10,000	10,000
OTHER POLICE DEPART COSTS	308,000	58,690	491,780	278,838
Vehicle Purchases	62,000	-	48,451	46,970
Equipment Purchases	9,500	986	8,388	-
CAPITAL EXPENDITURES	71,500	986	56,839	46,970
TOTAL POLICE DEPARTMENT COSTS	1,826,156	192,145	1,848,102	1,570,642

FIRE DEPARTMENT:				
Salaries and Wages	130,000	11,531	136,126	119,623
PERS, MEDI, SOC SEC, Worker Comp	30,000	1,149	12,552	10,422
PERSONNEL COSTS	160,000	12,679	148,678	130,045
Vehicle Maintenance	6,000	758	2,317	1,744
Ambulance/EMS <i>see below</i>	382,000	-	447,197	354,439
Training/Conferences	5,500	168	2,128	1,722
Contracts & Annual Fees	22,000	1,542	19,810	19,065
Other Expenses	9,500	156	3,881	3,394
OTHER FIRE DEPARTMENT COSTS	425,000	2,624	475,333	380,364
CAPITAL EXPENDITURES	68,750	3,115	23,364	52,559
TOTAL FIRE DEPARTMENT COSTS	653,750	18,418	647,375	562,968
<i>Ambulance Income on Cover Page</i>	40,000	-	35,850	39,552

**VILLAGE OF GATES MILLS
FINANCIAL STATEMENT
NOVEMBER 30, 2023**

	2023 BUDGET	2023 Month Expenses	2023 To Date Expenses	2022 To Date Expenses
SERVICE DEPARTMENT:				
Salaries and Wages	722,500	72,067	683,833	654,144
Overtime	30,000	564	17,125	23,449
Health, OPERS, MEDI, Worker Comp	298,000	23,636	277,941	252,464
PERSONNEL COSTS	1,050,500	96,267	978,898	930,057
Salt/Aggregate (snow removal)	76,500	-	70,924	58,601
Building Inspection	15,000	1,320	11,067	13,903
Equipment Maintenance	48,000	2,513	44,356	47,007
Gasoline Expense	40,000	2,980	34,827	37,776
Supplies	33,000	3,628	32,423	28,667
OPERATING COSTS	212,500	10,441	193,598	185,954
BUILDING OPERATION & MTC				
Village Hall	140,500	6,353	120,064	96,239
Village Houses	12,600	150	1,198	702
Community Building	38,700	686	23,404	18,158
Post Office	12,000	62	15,232	18,142
OBT Building	2,120	162	1,652	1,558
Wash House	3,700	26	66	61
Burton Court	3,150	117	16,026	3,023
Mills Building	83,500	3,355	77,184	43,814
BUILDING OPERATION & MTC	296,270	10,911	254,827	181,697
Street Repair	9,000	249	9,235	8,879
Ditch, Drain, Sewers	18,500	15,233	31,584	15,572
Tree Grinding (Contractors)	16,500	-	800	12,500
Street Lighting	11,000	1,359	15,764	9,181
Parks	20,000	2,270	18,019	19,941
Guardrails, Signs, Bridges	16,600	286	5,474	16,367
STREETS AND ROADS	91,600	19,396	80,877	82,440
Vehicles	235,000	-	208,512	174,499
Other Equipment	17,000	650	20,093	1,118
CAPITAL EXPENDITURES	252,000	650	228,604	175,617
TOTAL SERVICE DEPARTMENT COSTS	1,902,870	137,665	1,736,804	1,555,765

VILLAGE OF GATES MILLS
FINANCIAL STATEMENT
NOVEMBER 30, 2023

	Beginning Year Balance	Year-to-date Actual Receipts	Year-to-date Actual Expenses	Unexpended Balance
Street Const Maint Repair	80,941	185,969	148,903	118,007
State Highway	25,654	15,204	15,000	25,858
Bond Retirement (KeyBank Loans)	2,730	-	-	2,730
	109,324	201,173	163,903	146,594
Capital Improvement	339,875	829,057	702,092	466,840
Water	287,998	16,500	20,494	284,003
Wastewater Plant	14,309	81,185	61,339	34,155
Park Recreation	56,232	20,530	22,815	53,947
Cemetery	47,983	12,000	5,683	54,299
Mayor's Court-Violations Bureau	1,611	20,325	20,589	1,347
Mayor's Discretionary	334	1,500	1,549	285
Purcell Trust	31,800	-	-	31,800
Land Conservation	110,976	225,143	125,809	210,310
Local Fiscal Recovery Fund (ARPA)	192,312	407,723	77,955	522,080
Building Bond Deposit	103,919	26,070	-	129,989
Underground Storage Tank	11,000			11,000
Safety Fund	56,368	20,585	50,239	26,714
Police Relief & Pension	5,238	227,510	191,491	41,257
Law Enforcement	10	255	-	265
VEST Grant	-			-
OneOhio Fund (Opiod)	569	1,200		1,769
STATE Grants	7,491	12,517	-	20,008
TOTAL OTHER FUNDS	1,377,346	2,103,273	1,443,958	2,036,662
GENERAL FUND	7,811,278	5,821,052	5,893,431	7,738,900
TOTAL ALL FUNDS	9,188,624	7,924,325	7,337,388	9,775,561

STATE OF THE VILLAGE
NOVEMBER 30, 2023

	2023	2022
Total Current Balance - All Funds	9,775,561	10,307,316
Cash and Investments:	11/30/2023	11/30/2022
Cash:		
ANCORA	8,459,465	8,664,501
CHASE DDA	419,113	46,438
CHASE SAV - LAND CONS	210,310	159,279
CHASE VIOLATIONS BUREAU	45,569	33,772
Star Ohio	1,029,362	1,405,035
Total Cash	10,163,820	10,309,025
(OUTSTANDING CHECKS)	(388,258)	(1,709)
Total Cash and Investments	9,775,561	10,307,316

** From Wastewater Fund

GENERAL FUND SUMMARY	BUDGET	NOVEMBER	2023 YEAR TO DATE	2022 YEAR TO DATE
Real Estate Taxes	2,436,728	-	2,488,258	2,436,728
Municipal Income Tax	2,600,000	251,090	2,110,079	3,066,556
Share of Sales and State Taxes	62,000	4,762	62,316	64,337
Other Sources	1,053,189	308,595	1,160,399	633,285
Assessments	-	-	-	42,129
TOTAL OPERATING REVENUES	6,151,917	564,447	5,821,052	6,243,035
OPERATING EXPENSES				
Administration Department	752,800	61,587	728,649	753,936
Police Department	1,826,156	192,145	1,848,102	1,570,642
Fire Department	653,750	18,418	647,375	562,968
Service Department	1,902,870	137,665	1,736,804	1,555,765
Transfers excluding Inheritance Taxes	996,500	-	932,500	1,093,000
TOTAL OPERATING EXPENSES	6,132,076	409,815	5,893,431	5,536,311
SURPLUS (DEFICIT)	19,841	154,632	(72,379)	706,724

Project	November 30, 2023	BUDGET	NOVEMBER	YEAR TO DATE EXPENSES	COURTNEY	OTHER	SCMR/STHWY
CAPITAL IMPROVEMENT							
2022 ROAD PROGRAM				251,085		251,085	
2023 ROAD PROGRAM		1,100,000	338,084	402,825	82,110	180,715	140,000
CEDAR RD RECONST							
HILLCREEK CULVERT REPAIR		22,000	1,616	7,440	7,440		
STORM WATER REGS AND ISSUES		20,000	1,053	1,867	1,367	500	
MAYFIELD ROAD CULVERT		400,000		22,700	22,700		
COMM HOUSE LOWER LEVEL DOORS/BATH		40,000		34,531		34,531	
PUBLIC RESTROOM RENO (NEAR PARK)		30,000					
GM BLVD EMERGENCY REPAIR				58,032	3,415	54,617	
TOTAL		1,612,000	340,754	778,479	117,032	521,447	140,000

Village of Gates Mills

Division of Police
1470 Chagrin River Road
Gates Mills, Ohio 44040-9703
Phone: (440) 423-44505 Fax: (440) 423-2002
www.gatesmillsvillage.com

December 2023 Council Meeting (November Report)

- 1) Three arrest warrants were cleared during the month.
- 2) A firearm that was reported lost by a former Epping Road resident was located by the new homeowner after moving in. The firearm was turned over to the police department and returned to the owner.
- 3) First Aid Training is being coordinated with the fire department for January, 2024.

**** 1,884 camera citations were issued during the month.**

Monthly Totals:

- 57 Traffic Citations.
- 24 Warnings.
- 15 Incident/Accident reports
- 6.746 Patrol Miles.
- 28,667 house checks (YTD).

Gregg Minichello



Chief of Police
Gates Mills Police Department
[Gminichello@gatesmillsvillage.com](mailto:gminichello@gatesmillsvillage.com)
440.423.4405 x 112

Gates Mills Service Department

"Yours in service since 1920"

TO: Mayor
and Council Members

FROM: Dave Biggert, Service Director

RE: SERVICE DEPARTMENT REPORT – NOVEMBER 2023

1. In November, 6 building permits were issued for a total construction value of \$742,862.
2. In November 2022, 4 building permits had been issued for a total construction value of \$361,484.
3. All the members of the Service Department would like to wish everyone a Merry Holiday Season and a Happy New Year. Thank you for all your help and support throughout the year.

I hope this information is helpful. If you have any questions or need any additional information, please feel free to contact me at (440) 423-1581.

Respectfully Submitted,



David L. Biggert, RBO, RBI, PI, MI, EMT-B
Service Director/Building Official

Gates Mills Fire Department

November 2023 Fire Department Report

DATE	NFIRS #	Address/Location	Description of Incident
11/01/23	2023-185	495 Hillside	Natural gas leak.
11/02/23	2023-186	1045 Chagrin-River Rd.	Fire Alarm.
11/03/23	2023-187	7150 Old Mill Rd.	Fire Alarm.
11/04/23	2023-188	6811 Gates Mills Blvd.	Fire Alarm.
11/06/23	2023-189	7879 Gatewood Oval	Fire Alarm.
11/08/23	2023-190	1960 County Line Road	Fire Alarm.
11/09/23	2023-191	7639 Colvin Rd.	Boiler Explosion.
11/12/23	2023-192	1139 West Hill Drive	Fire Alarm.
11/18/23	2023-193	7530 Old Mill Road	Fire Alarm.
11/19/23	2023-194	36599 Cedar Rd.	Power Line Down.
11/20/23	2023-195	7803 Brigham Road	CO call.
11/20/23	2023-196	6850 Mayfield Road	Fire Alarm.
11/25/23	2023-197	7036 Hillcreek Lane	Fire Alarm.
11/28/23	2023-198	7870 Old Mill Road	Odor of Natural Gas.

CURRENT MONTH TOTAL		2023 YEAR TO DATE	2022 YEAR TO DATE
G.M. FIRE	14	198	161
M.V. EMS	18	200	167

The November training topics were:

- November 7, 2023 Vehicle checks on E-1412.
Genesis Rescue tool hands on training and Certification. Instructor Luke Ricketts.
- November 21, 2023 Vehicle checks on E-1411, E-1412. Review Auto Extraction practical. SOG
Electrical Vehicle Fires, Battery Haz-Mat Response. SCBA Drill Hands on.

Thomas Majeski

December 4, 2023

Village of Gates Mills

Division of Police
1470 Chagrin River Road
Gates Mills, Ohio 44040-9703
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Electrical Vehicle Fires, Battery Haz-Mat Response. SCBA Drill Hands on.

Thomas Majeski

December 4, 2023



Gates Mills Fire Department

Thomas Majeski, Fire Chief

Office: 440-423-1580

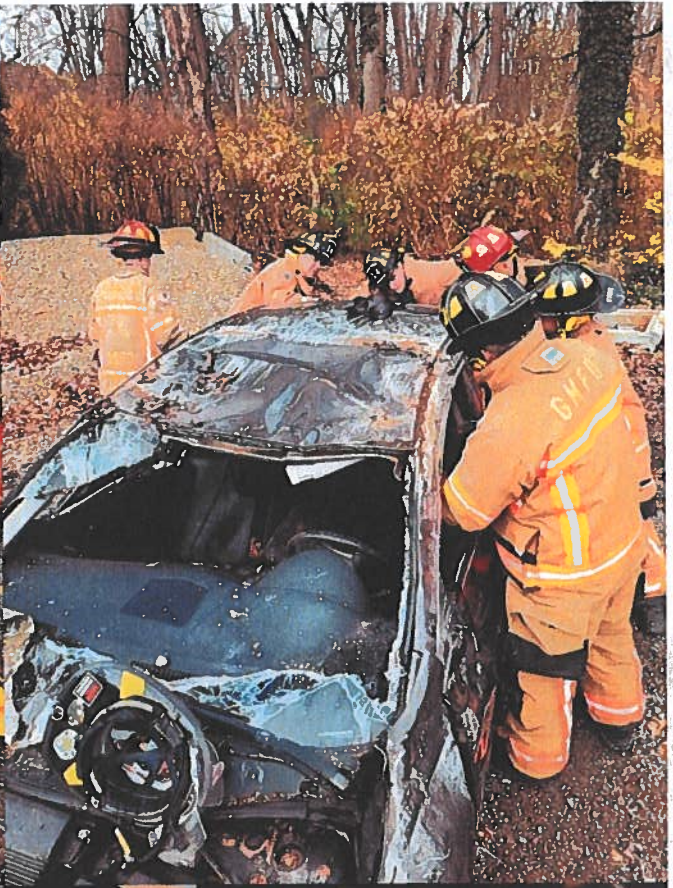
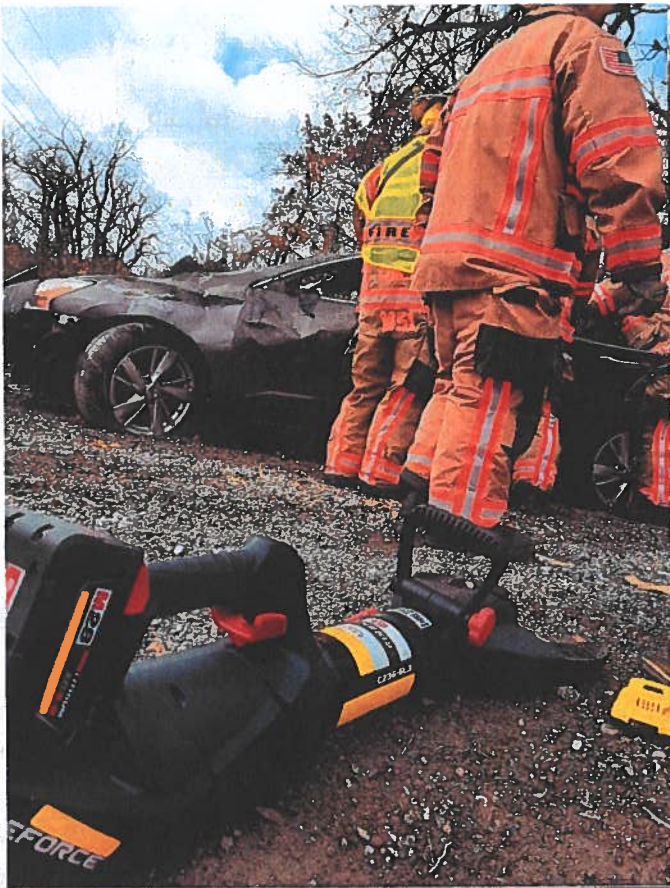
Fax: 440-423-2001

Vehicle Extrication Training with Genesis Extrication Tools Recently Purchased

Tuesday, November 7, 2023



1470 Chagrin River Road · Gates Mills · Ohio · 44040 9703



1470 Chagrin River Road · Gates Mills · Ohio · 44040 9703

ORDINANCE NO. 2023-38 (As revised 11/21/2023)

BY COUNCILMEMBER STEINBRINK

AN ORDINANCE AMENDING SECTION 1377.05 OF THE VILLAGE BUILDING CODE TO REVISE THE PROPERTY MAINTENANCE CODE AT 302.4 TO ADD MAINTENANCE OF TREES; AND DECLARING AN EMERGENCY.

WHEREAS, the Village Service Director and Building Official advises that there has been an ongoing problem with trees and limbs from trees on private property that are dead, diseased and/or dying which are falling onto above-ground utility lines and public rights-of-way in the Village during storms and otherwise causing dangerous situations for the safety of persons and property, as well as significant power outages for extended periods of time;

WHEREAS, limbs of trees that extend over above-ground utility lines and public rights-of-way, even when not dead, diseased or dying can cause a hazard of falling during a storm due to winds and added weight of snow and ice;

WHEREAS, such dead, diseased or dying trees and tree limbs also cause safety hazards when there is the potential of their falling onto other persons' properties;

WHEREAS, this Council desires to protect the health, safety and welfare of citizens, motorists and their properties by adopting maintenance requirements in the Village's property maintenance code that includes a property owner being responsible for removal of trees and tree limbs with the potential to cause hazards from their falling.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Gates Mills, State of Ohio, that:

Section 1. Section 1377.05,"Revisions", of Chapter 1377, "International Property Maintenance Code", of the Village Building and Housing Code at 302.4, "Weeds", is hereby amended to read as follows:

"1377.05 REVISIONS.

The following sections of the International Property Management Code are hereby revised to read as follows:

302.4. Weeds, Grasses, Trees and Limbs . All premises and exterior property shall be maintained free from weeds **and tall grasses; -- i.e., plant growth weeds** or grass in excess of six (6) inches in height **– and overgrown shrubbery. All premises and exterior property shall be maintained free of dead, diseased, or dying trees and limbs of trees which extend over the public right of way or interfere with above-ground utility lines or which may otherwise cause a threat to the safety of persons and property off of the premises upon which the tree is located.** All noxious weeds are prohibited. Upon the failure of the owner or person having charge of the property to cut the grass and other plant

growth, **to remove dead, diseased, or dying trees and/or tree limbs**, and to destroy noxious weeds after service of a notice of violation upon the owner or person having charge of the property, the owner, the owner's agent or authorized representative, or the person in charge of the property shall be subject to prosecution in accordance with Section 1377.99 of this chapter.

All remedial action taken pursuant to this section shall be accomplished in a manner that will minimize any substantive damage to the overall natural environment, as determined by the Building Official.

1. Upon failure to comply with the notice of violation, any duly authorized employee of the Village or contractor hired by the Village is authorized to enter onto the property that is the subject of the notice of violation to cut, **remove**, and/or destroy the grass, weeds, other plant growth, **and noxious weeds, and dead, diseased or dying trees and tree limbs** thereon and the costs of the cutting, ~~and/or~~ destruction **and/or removal** shall be paid by the owner, the owner's agent or the person having charge of the property.
2. The Building Official shall cause an invoice for services rendered pursuant to subpart (1) of this section to be served on the owner, the owner's agent, or the person in charge of the property via regular, first-class mail and upon nonpayment of the invoice, the Building Official shall report the nonpayment of and invoice to the Village Council at an appropriate time.
3. Upon the receipt of the report provided for in subpart (2) of this section, Council may make written return to the Fiscal Officer of Cuyahoga County of the Village's action under the preceding subparts hereof with a statement of the charges for its services and a proper description of the premises for the purpose of making the same a lien upon the property and to be collected as other taxes and returned to the Village with the General Fund."

Section 2. Existing 302.4, Weeds", of Section 1377.05,"Revisions", of Chapter 1377, "International Property Maintenance Code", of the Village Building and Housing Code is hereby repealed.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4: This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the health, safety, and general welfare of the public and property and for the further reason that there are currently existing conditions of dead, diseased and/or dying trees on private property that pose a threat any minute to the public health, safety, and general welfare of persons and property; therefore, provided it receives two-thirds of the vote of all

members of Council elected thereto, this Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

Passed this ____ day of _____, 2023.

President of Council

ATTEST:

Clerk

APPROVED:

Mayor

RESOLUTION NO. 2023-46

BY COUNCILMEMBER AUWERTER

**A RESOLUTION REQUESTING THE COUNTY AUDITOR TO ADVANCE TAXES
FROM THE PROCEEDS OF TAX LEVIES PURSUANT TO OHIO REVISED
CODE SECTION 321.34.**

WHEREAS, Section 321.34 of the Ohio Revised Code provides that any money in the County Treasury to the account of the Village of Gates Mills and lawfully applicable to the purpose of the 2024 fiscal year may be drawn upon by request.

BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF GATES MILLS, STATE OF OHIO, that the Auditor of the County of Cuyahoga be and is hereby requested to pay to the Clerk of the Village of Gates Mills any money in the County Treasury to the account of the Village of Gates Mills, including special assessments, and lawfully applicable to the purposes of the fiscal year.

BE IT FURTHER RESOLVED that the Clerk of the Village of Gates Mills be and is hereby authorized to furnish a certified copy of the Resolution to the County Auditor. This Resolution shall take effect and be in force from and after its passage.

Passed the _____ day of December, 2023.

President of Council

ATTEST:

Clerk

APPROVED:

Mayor

RESOLUTION NO. 2023-47

BY MAYOR SCHNEIDER

A RESOLUTION AUTHORIZING A CONTRACT WITH WICHERT INSURANCE SERVICES, INC. TO FURNISH AND PROVIDE LIABILITY AND PROPERTY INSURANCE COVERAGES FOR THE VILLAGE OF GATES MILLS, ITS OFFICIALS AND EMPLOYEES AND DECLARING AN EMERGENCY

BE IT ORDAINED by the Council of the Village of Gates Mills, State of Ohio:

SECTION 1. That the Mayor and Clerk be, and they hereby are, authorized and directed to enter into a contract with Wichert Insurance Services, Inc. to furnish and provide liability and property insurance coverages for the Village of Gates Mills, its officials and employees during the year 2024 pursuant to the provisions of Section 735.051 of the Ohio Revised Code, a copy of which Contract is attached hereto as Exhibit "A" and incorporated herein fully as if by reference.

SECTION 2. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety, convenience and welfare for the reason to provide insurance coverage immediately upon expiration of the existing insurance policies; wherefore, provided this Ordinance receives the affirmative vote of two-thirds of the members of Council elected or appointed, it shall take effect and be in force immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed the ____ day of December, 2023.

ATTEST:

President of Council

Clerk

APPROVED:

Mayor

Village of Gates Mills

Property and Casualty Insurance Coverage Proposal

Selective Insurance Company of America

A.M. Best Rating: A+: XV

Travelers Insurance Company

A.M. Best Rating: A++: XV

Spinnaker Insurance Company

A.M. Best Rating: A-: XV

Policy Period: 12/31/2023 to 12/31/2024

Date: December 14, 2023

Presented By:

Thomas H. Wichert, CPCU, ARM
Principal

Janie L. Geis, CPIA
Principal



Commercial Property

Coverage Lines

Blanket Building and Business Personal Property
 Business Income including Extra Expense
 Boiler & Machinery (Including Breakdown)
 Coinsurance/Agreed Amount

Includes:

Deductible
 Replacement Cost/Special Form
 Property Extension Endorsement
 Accounts Receivable
 Valuable Papers and Records
 Backup of Sewer and Drain
 Canines
 Newly Acquired Buildings
 Newly Acquired Business Personal Property
 Ordinance or Law – Undamaged Portion of the Building
 Ordinance or Law – Demolition/Increased Cost of Construction

 Outdoor Trees, Plants or Shrubs
 Outdoor Property Bucket Limit (traffic signals, street lights, etc)
 Property at Unnamed Premises
 Property of Others
 Communication Equipment

 Electronic Data Processing Equipment

Travelers

\$14,980,922
 \$1,000,000
 Included
 100%

 \$1,000
 Yes
 Included
 \$100,000
 \$100,000
 \$100,000
 \$15,000/30,000
 \$2,000,000
 \$1,000,000
 \$250,000
 Cost Incurred

 \$50,000 (\$1,000 per item)
 N/A
 \$100,000
 \$50,000
 Included in BPP Limit

 Included in BPP Limit

Selective Ins. Co.

\$14,980,922
 Actual Loss Sustained
 Included
 100%

 \$1,000 (disappearing)
 Yes
 Included
 \$250,000
 \$250,000
 \$100,000
 \$10,000/25,000
 \$2,000,000
 \$1,000,000
 Included in Building Limit
 \$500,000
 Fire Dept Actual Loss Sustained
 \$25,000 (\$2,500 per item)
 \$500,000
 \$100,000
 Included in BPP Limit
 \$100,000
 Fire Dept Actual Loss Sustained
 \$100,000
 Fire Dept Actual Loss Sustained



Business Auto

Coverage Lines

Travelers

Selective Ins. Co.

Bodily Injury & Property Damage Combined Single Limit	\$1,000,000	\$1,000,000
Uninsured Motorists	\$100,000	\$50,000
Comprehensive Deductible	\$1,000	\$500
Collision Deductible	\$1,000	\$500
Hired Auto Liability	\$1,000,000	\$1,000,000
Non-Owned Auto Liability	\$1,000,000	\$1,000,000
Commercial Auto extension	Included	Included
Hired Car Physical Damage	\$75,000	Included
Agreed Value on Fire Vehicles	No-Actual Cash Value	Included

Inland Marine

Coverage Lines

Travelers

Selective Ins. Co.

Contractors Equipment	\$245,333	\$295,333
Leased/Rented Equipment	\$50,000	\$50,000
Emergency Portable Equipment	N/A	\$160,000
Miscellaneous Property	\$50,000	\$100,000
Deductible	\$1,000	\$1,000



Umbrella

Coverage Lines

Limit of Liability
Aggregate
Occurrence Form
Retained Limit (Deductible)

Travelers

\$5,000,000
\$5,000,000
Yes
\$10,000

Selective Ins. Co.

\$10,000,000
\$10,000,000
Yes
\$0

Follow Form:

General Liability
Automobile Liability
Employers Liability
Employee Benefits Liability
Law Enforcement Liability
Public Officials & Employment Practices

Yes
Yes
Yes
Yes
Yes
Yes

Yes
Yes
Yes
Yes
Yes
Yes



Governmental Crime**2nd Year of a 3 Year Policy**

	<u>Travelers</u>	<u>Travelers</u>
Blanket Employee Dishonesty	\$1,000,000	\$1,000,000
Computer Fraud	\$1,000,000	\$1,000,000
Funds Transfer Fraud	\$1,000,000	\$1,000,000
Retention	\$25,000	\$25,000
Forgery & Alteration	\$100,000	\$100,000
Social Engineering	\$100,000	\$100,000
Telecommunications Fraud	\$100,000	\$100,000
On Premises	\$25,000	\$25,000
In Transit	\$25,000	\$25,000
Claim Expense	\$5,000	\$5,000
Retention	\$5,000	\$5,000



ORDINANCE NO. 2023-48

BY COUNCILMEMBER AUWERTER

**AN ORDINANCE TO AMEND THE ANNUAL APPROPRIATION ORDINANCE
NO. 2022-42 TO INCREASE CERTAIN APPROPRIATIONS AND
OTHER EXPENDITURES OF THE VILLAGE OF GATES MILLS, OHIO FOR
THE FISCAL YEAR ENDING DECEMBER 31, 2023**

SECTION 1. Be it ordained by the Council of the Village of Gates Mills, Ohio that the following amendment be made to the annual Appropriation Ordinance 2022-42 as passed by Council on December 13, 2022.

SECTION 2. That the appropriation for the General Fund to the Administrative Department Salaries and Wages be increased by \$3,000 and Other Expenses be increased by \$13,500.

SECTION 3. That the appropriation for the General Fund to the Police Salaries and Wages be increased by \$10,000 and Other Expenses be increased by \$70,000.

SECTION 4. That the appropriation for the General Fund to the Service Department Salaries and Wages be increased by \$35,000, Benefits be increased by \$10,500, and Other Expenses be increased by \$14,500.

SECTION 5. This Ordinance is hereby declared to be an emergency ordinance necessary for the immediate preservation of the public health, safety, convenience and welfare for reasons apparent from the contents of said ordinance and therefore this ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed the ____ day of December, 2023.

President of Council

ATTEST:

Clerk

APPROVED:

Mayor

ORDINANCE NO. 2023 – 49

**BY COUNCILMEMBER AUWERTER
AN ORDINANCE PROVIDING APPROPRIATIONS FOR EXPENDITURES FOR THE
VILLAGE OF GATES MILLS, OHIO, FOR FISCAL YEAR ENDING DECEMBER 31,
2024, REPEALING CERTAIN ORDINANCES AND DECLARING AN EMERGENCY.**

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF GATES MILLS,
CUYAHOGA COUNTY, STATE OF OHIO:

SECTION 1. That to provide for the current expenses and other expenditures of the Village of Gates Mills, Ohio during its fiscal year ending December 31, 2024 the following sums are set aside and appropriated as follows:

GENERAL FUND			
Administrative:	Salaries and Wages	165,000	
	Benefits	90,080	
	Other Expenses	530,400	
			\$785,480
Police Department:	Salaries and Wages	1,184,000	
	Benefits	274,700	
	Other Expenses	1,075,500	
			\$2,534,200
Fire Department:	Salaries and Wages	160,000	
	Benefits	31,150	
	Other Expenses	557,125	
			\$748,275
Service Department:	Salaries and Wages	807,575	
	Benefits	323,650	
	Other Expenses	772,150	
			\$1,903,375
Transfers to Other Funds:			
	Mayor's Discretionary	1,500	
	Capital Improvement	900,000	
	Wastewater	35,000	
	Police Pension	160,000	
			\$1,095,500
TOTAL GENERAL FUND	APPROPRIATIONS		\$7,067,830

STREET CONSTRUCTION, MAINTENANCE AND REPAIR			175,000
STATE HIGHWAY			20,000
CEMETERY			15,000
LAND CONSERVATION			130,000
PARK RECREATION			45,800
POLICE PENSION			227,150
CAPITAL IMPROVEMENT			908,000
WATER			25,000
WASTEWATER			66,000
MAYOR'S DISCRETIONARY			1,500
LAW ENFORCEMENT			0
STATE GRANT			7,600
LOCAL FISCAL RECOVERY			305,000
SAFETY FUND			15,000
GRAND TOTAL – ALL FUNDS			\$9,008,880

SECTION 2. The Village Clerk is hereby authorized to draw warrants on the Village Treasury for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore, approved by the Board or officers authorized by law to approve the same, or an ordinance or resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance.

SECTION 3. That all ordinances or parts thereof in conflict with this ordinance, be, and are hereby repealed.

SECTION 4. That this ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety, and welfare of the

inhabitants of the Village of Gates Mills and further provides for the usual daily operation of a municipal department; wherefore, this ordinance shall be in full force and effect from and after its adoption and approval of the Mayor.

Passed this ____ day of December, 2023.

President of Council

ATTEST:

Clerk

APPROVED:

Mayor

RESOLUTION NO. 2023 - 50

BY COUNCILMEMBER AUWERTER

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH AKRON TRACTOR & EQUIPMENT, INC. FOR THE PURCHASE OF A NEW TRACTOR WITH A BOOM MOWER ATTACHMENT AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to state law, political subdivisions may purchase from vendors, even from vendors holding contracts through a joint purchasing program in which the political subdivision is eligible for membership, and to do so upon equivalent terms, conditions, and specifications but at a lower price than it can achieve through those contracts;

WHEREAS, the Village has received a quote from Akron Tractor & Equipment, Inc. for a New Holland TS6.110 tractor with an Alamo Machete3 articulated 22-foot boom mower for a total price of \$176,689.00, upon equivalent terms, conditions, and specifications for lower pricing than the equipment available under the Sourcewell Contract, the cooperative joint purchasing program for municipal entities having a contract with Akron Tractor & Equipment.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Gates Mills, State of Ohio, that:

Section 1: The Mayor is authorized to enter into a purchase agreement with Akron Tractor & Equipment, Inc. for the purchase of a New Holland Tractor with an Alamo boom mower as set forth in the preamble to this Resolution for a cost not to exceed One Hundred Seventy-Six Thousand Six Hundred Eighty Nine Dollars (\$176,689.00).

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution is declared to be an emergency measure, necessary for the immediate preservation of the health, safety and welfare of the residents of the Village and for the further reason that this Resolution must be immediately effective to permit the execution of the aforesaid contract as soon as possible and prior to thirty days from its passage in order to obtain the low price for this purchase which is scheduled to increase within that thirty-day period; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed thereto, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed this _____ day of _____, 202__.

President of Council

ATTEST:

Clerk

APPROVED:

Mayor

RESOLUTION NO. 2023-51

BY COUNCILMEMBER AUWERTER

**A RESOLUTION AUTHORIZING AND DIRECTING THE TRANSFER OF CERTAIN
SUMS FROM THE GENERAL FUND TO THE CAPITAL IMPROVEMENT FUND**

BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF GATES MILLS,
CUYAHOGA COUNTY, STATE OF OHIO:

SECTION 1. That, by the Council of the Village of Gates Mills, State of Ohio, the following sums be transferred between funds. The Finance Administrator is hereby authorized to make such transfer, as follows:

From the:	GENERAL FUND
To the:	CAPITAL IMPROVEMENT FUND
Amount:	\$100,000.00

SECTION 2. That this Resolution shall go into immediate effect.

PASSED: _____, 2023

President of Council

ATTEST:

Clerk

Mayor

RESOLUTION NO. 2023- 52

BY COUNCILMEMBER STEINBRINK

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A
SUBSCRIPTION RENEWAL AGREEMENT WITH FLOCK SAFETY FOR
THE VILLAGE'S LICENSE PLATE READING EQUIPMENT FOR A
TERM OF SIXTY (60) MONTHS AND DECLARING AN EMERGENCY.**

WHEREAS, the Village previously entered into an agreement with Flock Safety for the provision of a total of five (5) license plate reading cameras and subscription services, and the Police Chief has advised that it is necessary to renew the Village's subscription services for the established devices;

WHEREAS, Flock Safety is the sole source for the required subscription services, and Flock Safety has submitted a proposal, attached hereto as "Exhibit A", to provide said subscription services for a term of sixty (60) months for the five (5) existing license plate reading cameras at an annual cost of \$12,500 and a total cost of \$62,500 for the term of the agreement.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Gates Mills, Ohio, that:

SECTION 1: The Mayor is authorized to enter into a subscription renewal agreement with Flock Safety for the Village's five (5) existing license plate reading cameras, as set forth in the proposed agreement attached hereto as "Exhibit A", at a cost not to exceed \$62,500.00, subject to the annual appropriation of funds for the payment of said subscription renewal fees by this Council.

SECTION 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Resolution is declared to be an emergency measure, necessary for the immediate preservation of the health, safety and welfare of the residents of the Village and for the further reason that this Resolution must be immediately effective to permit the execution of the renewal agreement before the expiration of the current subscription term on December 31, 2023; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed thereto, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval by the Mayor.

Passed this _____ day of December, 2023.

President of Council

ATTEST:

Clerk

APPROVED:

Mayor

EXHIBIT A

DocuSign Envelope ID: D6EF3B90-3D46-4B5E-98C0-72941D1F7858



EXHIBIT A ORDER FORM

Customer: OH - Vlg of Gates Mills PD
Legal Entity Name: OH - Vlg of Gates Mills PD
Accounts Payable Email: gminichello@gatesmillsvillage.com
Address: 1470 Chagrin River Rd Gates Mills, Ohio 44040

Initial Term: 60 Months
Renewal Term: 24 Months
Payment Terms: Net 30
Billing Frequency: Annual - First Year at Signing.
Retention Period: 30 Days

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$12,500.00
Flock Safety Flock OS			
FlockOS™	Included	1	Included
Flock Safety LPR Products			
Flock Safety Falcon®	Included	5	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			

Subtotal Year 1:	\$12,500.00
Annual Recurring Subtotal:	\$12,500.00
Discounts:	\$12,500.00
Estimated Tax:	\$0.00
Contract Total:	\$62,500.00

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$12,500.00
Annual Recurring after Year 1	\$12,500.00
Contract Total	\$62,500.00

*Tax not included

Discounts

Discounts Applied	Amount (USD)
Flock Safety Platform	\$12,500.00
Flock Safety Add-ons	\$0.00
Flock Safety Professional Services	\$0.00

Product and Services Description

Flock Safety Platform Items	Product Description	Terms
Flock Safety Falcon ®	An infrastructure-free license plate reader camera that utilizes Vehicle Fingerprint® technology to capture vehicular attributes.	The Term shall commence upon first installation and validation of Flock Hardware.

One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

FlockOS Features & Description**Package: Essentials**

FlockOS Features	Description
Community Cameras (Full Access)	Access to all privately owned Flock devices within your jurisdiction that have been shared with you.
Unlimited Users	Unlimited users for FlockOS
State Network (LP Lookup Only)	Allows agencies to look up license plates on all cameras opted in to the statewide Flock network.
Nationwide Network (LP Lookup Only)	Allows agencies to look up license plates on all cameras opted in to the nationwide Flock network.
Direct Share - Surrounding Jurisdiction (Full Access)	Access to all Flock devices owned by law enforcement that have been directly shared with you. Have ability to search by vehicle fingerprint, receive hot list alerts, and view devices on the map.
Time & Location Based Search	Search full, partial, and temporary plates by time at particular device locations
License Plate Lookup	Look up specific license plate location history captured on Flock devices
Vehicle Fingerprint Search	Search footage using Vehicle Fingerprint™ technology. Access vehicle type, make, color, license plate state, missing / covered plates, and other unique features like bumper stickers, decals, and roof racks.
Flock Insights/Analytics page	Reporting tool to help administrators manage their LPR program with device performance data, user and network audits, plate read reports, hot list alert reports, event logs, and outcome reports.
ESRI Based Map Interface	Flock Safety's maps are powered by ESRI, which offers the ability for 3D visualization, viewing of floor plans, and layering of external GIS data, such as City infrastructure (i.e., public facilities, transit systems, utilities), Boundary mapping (i.e., precincts, county lines, beat maps), and Interior floor plans (i.e., hospitals, corporate campuses, universities)
Real-Time NCIC Alerts on Flock ALPR Cameras	Alert sent when a vehicle entered into the NCIC crime database passes by a Flock camera
Unlimited Custom Hot Lists	Ability to add a suspect's license plate to a custom list and get alerted when it passes by a Flock camera

By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms of Service located at <https://www.flocksafety.com/terms-and-conditions>

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: OH - Vlg of Gates Mills PD

By: _____

By: _____

Name: Mark Smith

Name: Gregg Minichello

Title: _____

Title: _____

Date: _____

Date: _____

PO Number: _____

RESOLUTION NO. 2023 - 53

BY COUNCILMEMBER AUWERTER

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A
CONTRACT WITH FABRIZI TRUCKING AND PAVING CO., INC. FOR
THE MAYFIELD ROAD CULVERT REPLACEMENT AND DECLARING
AN EMERGENCY .**

WHEREAS, five (5) competitive bids were received for the Mayfield Road Culvert Replacement Project, ranging from \$303,861.00 to \$558,220.80;

WHEREAS, the Village Engineer has recommended that the bid of Fabrizi Trucking and Paving Co., Inc. of \$303,861.00 be accepted by this Council as being the lowest and best bid;

WHEREAS, this Council wishes to accept the bid of Fabrizi Trucking and Paving as being the lowest and best bid.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Gates Mills, State of Ohio, that:

Section 1: The bid of Fabrizi Trucking and Paving Co., Inc. for the Mayfield Road Culvert Replacement Project in the amount of Three Hundred Three Thousand Eight Hundred Sixty-One Dollars (\$303,861.00), being the lowest and best bid, is accepted. The Mayor is authorized and directed to enter into a contract with Fabrizi Trucking and Paving Co., Inc. for said amount.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution is declared to be an emergency measure, necessary for the immediate preservation of the health, safety and welfare of the residents and visitors of the Village and for the further reason that this Resolution must be immediately effective to permit this important public improvement to be initiated as soon as possible; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed thereto, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed this ____ day of _____, 202__.

President of Council

ATTEST:

Clerk

APPROVED:

Mayor