

# Table of Contents

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COUNCIL AGENDA JAN 2026 .....	2
Duties of President Pro Tem .....	6
Pay Ordinance No 1305 .....	7
Financial Report for December 2025 .....	14
Financial Statement December 2025 .....	16
Police Department Report for December 2025 .....	24
Service Department Report for December 2025 .....	26
Fire Department Report for December 2025 .....	30
Resolution No 2025-48 - Agreement with CPA .....	31
Ordinance No 2026-1 - Correct an Error to Compensations .....	37
Resolution No 2026-2 - Transfer Funds .....	39
Resolution No 2026-3 - International Truck Chassis .....	40
Resolution No 2026-4 - Heavy Duty Front Plow Hitch and Snowplow .....	42
Resolution No 2026-5 - Chevrolet Blazer PD .....	44
Resolution No 2026-6 - Ford Interceptor PD .....	45
Resolution No 2026-7 - New Fire Truck .....	47
Ordinance No 2026-8 - Amend Appropriations .....	55
Resolution No 2026-9 - Revize Website Design .....	56
Resolution No 2026-10 - Cuyahoga County Indigent Criminal Defendants .....	64
Ordinance No 2026-11 - Elected Officials Code of Conduct .....	70
Resolution No 2026-12 - Ad Hoc Land Conservation Levy Committee .....	75

**VILLAGE OF GATES MILLS  
COUNCIL AGENDA  
JANUARY 20, 2026  
5:30 p.m.**

**COMMUNITY HOUSE, 1460 CHAGRIN RIVER ROAD  
(Livestream available on YouTube – click on the link on  
[www.gatesmillsvillage.com](http://www.gatesmillsvillage.com) to watch)**

1. Oath of Office to Treasurer Spear. Mayor.
2. Oath of Office to Councilmembers Greco, Perez, Steinbrink and Young. Mayor.
3. Roll call.
4. Election of Council President Pro Tem for one-year term. Mayor.
5. Oath of Office to Council President Pro Tem. Mayor.
6. Oath of Office to Firefighter Bruce Borthwick. Mayor.
7. Minutes of Regular Council meeting of December 16, 2025. Clerk.
8. Pay Ordinance # 1305 \$862,144.33. Clerk.
9. Mayoral appointments to Administrative Offices: Mayor.  
Charles Spear, Income Tax Administrator  
R. Todd Hunt of Roetzel & Andress, Law Director  
Chris Courtney of C.W. Courtney, Village Engineer  
Michael Cicero of Nicola, Gudbranson & Cooper, Prosecutor  
David Biggert, Service Director, Building Official & Building Inspector  
Trevor Murfello, Service Manager  
Janet Mulh, Finance Administrator and Assistant Tax Administrator  
D. Gregg Minichello, Chief of Police  
Thomas Majeski, Fire Chief
10. Mayoral Appointments to Boards, Commissions and Committees. Mayor.  
**Planning & Zoning Commission for Term Ending 12/31/26:** (Council Rep One-Year Term):  
*Craig Steinbrink (Chair) and Scott Broome.*  
**Architectural Board of Review for Term Ending 12/31/2028:** *John Spirk (Chair) and Judi Embrescia.*

**Historical Review Committee for Term Ending 12/31/2026:** *Sara Welsh (Chair), Council Rep, Jane Lindmark, Greg Nosan, Chuck Spear, and architects David Ellison, Joseph Giglio, and William Childs (alternate).*

**Other Committees** – *see Committee listing.*

- |  |             |
|--|-------------|
| 11. Mayor's Report.  | Mayor.      |
| a. Aging Well.   |             |
| 12. Financial Report.  | Mayor.      |
| 13. Clerk's Report.  | Clerk.      |
| 14. Treasurer's Report.  | Spear.      |
| 15. Police Department Report.  | Minichello. |
| 16. Service Department Report.   | Biggert.    |
| Salt Bin – Phase 2: Design and Drawings.   |             |
| 17. Fire Department Report.  | Majeski.    |
| 18. Committee Updates.   |             |
| a. Broadband – Deacon.   |             |
| b. Budget & Finance – Mayor.   |             |
| c. Tree Canopy – Turner.   |             |
| d. Heritage Home – Spear.  |             |
| 19. <b><u>Resolution No. 2025-48</u></b> (Third Reading)   | Mayor.      |
| A Resolution Authorizing the Village of Gates Mills to Enter Into a Membership Agreement With Community Partnership on Aging for Older Adult Services.   |             |
| 20. <b><u>Ordinance No. 2026-1</u></b>   | Mayor.      |
| An Ordinance Amending Ordinance 2025-50 to Correct an Error as to the Compensation of Certain Village Employees; and Declaring an Emergency.   |             |
| 21. <b><u>Resolution No. 2026-2</u></b>  | Mayor.      |
| A Resolution Authorizing and Directing the Transfer of Certain Sums from the General Fund to the Capital Improvement Fund, Mayor's Fund, Wastewater Fund and Police Pension Fund.  |             |
| 22. <b><u>Resolution No. 2026-3</u></b>  | Mayor.      |
| A Resolution Authorizing the Mayor to Enter Into a Purchase Agreement with Rush Truck Centers for a 2026 International Truck Chassis Model HV507 SFA Under the Sourcewell Cooperative Purchasing Program and Declaring an Emergency. |             |

23. **Resolution No. 2026-4** Mayor.

A Resolution Authorizing the Mayor to Enter Into a Purchase Agreement with Judco Truck Equipment for a Heavy Duty Front Plow Hitch, and Snowplow Under the Sourcewell Cooperative Purchasing Program and Declaring an Emergency.

24. **Resolution No. 2026-5** Mayor.

A Resolution Authorizing the Mayor to Enter Into a Purchase Agreement with Lee Kinstle Chevrolet Buick GMC Inc. for a 2026 Chevrolet Blazer Under the State Cooperative Purchasing Program for Use by the Police Department and Declaring an Emergency.

25. **Resolution No. 2026-6** Mayor.

A Resolution Authorizing the Mayor to Enter Into a Purchase Agreement with Statewide Ford for a 2026 Ford Interceptor Under the State Cooperative Purchasing Program for Use by the Police Department and Declaring an Emergency.

26. **Resolution No. 2026-7** Mayor.

A Resolution Accepting a Bid and Awarding a Contract to Johnson's Fire Equipment Company for the Purchase of a New Fire Truck and Declaring an Emergency.

27. **Ordinance No. 2026-8** Mayor.

An Ordinance to Amend the Annual Appropriation Ordinance No. 2025-52 to Increase Certain Appropriations and Other Expenditures of the Village of Gates Mills, Ohio for the Fiscal Year Ending December 31, 2026.

28. **Resolution No. 2026-9** Mayor.

A Resolution Authorizing the Mayor to Enter Into a Purchase Agreement with Revize LLC for Website Design, Implementation and Support Services.

29. **Resolution No. 2026-10** Mayor.

A Resolution Authorizing the Mayor to Enter Into an Agreement with Cuyahoga County for Payment of Legal Counsel Fees for Indigent Criminal Defendants and Declaring an Emergency.

30. **Ordinance No. 2026-11** Mayor.

An Ordinance Amending Title Five, "Administration", of Part One, The "Administration Code" of the Codified Ordinances of the Village, To Adopt New Chapter 167, "Elected Officials Code of Conduct".

31. **Resolution No. 2026-12**

Mayor.

A Resolution Confirming the Mayor's Formation of an Ad Hoc Committee to be Known as the "Land Conservation Levy Committee" and the Appointees Thereto and Declaring an Emergency.

32. Council Discussion.

- a. Land Conservation Levy – Mayor.
- b. Accessory Structures – Steinbrink.
- c. 2026 Priorities – All Council.

33. Executive Session.

34. Business from the Audience.

35. Adjourn.

Proposed Ordinances and Resolutions on the Agenda may be obtained by calling Village Hall,  
440-423-4405.

**131.06 DUTIES OF PRESIDENT PRO TEM.**

The President pro tem of Council, whose duties are as provided in the Charter of the Village of Gates Mills, shall also:

- (a) Meet with the Mayor one to two weeks in advance of the scheduled Council meetings to discuss items for consideration on the Council's meeting agenda;
- (b) Meet with the Mayor each month (and as necessary at such meetings with department heads) to understand the Village activities, deadlines for action, projects and other important items so as to be prepared to continue administering the Village during any vacancy of the Mayor;
- (c) Consult with other Council members in compliance with the Ohio Open Meetings Act on important matters, to ensure that Council views are expressed to the Mayor; and
- (d) Represent the Village in community events, local and regional governmental meetings, and similar ceremonies when the Mayor cannot attend.

(Ord. 2024-2. Passed 3-19-24.)

## VILLAGE OF GATES MILLS, CUYAHOGA COUNTY

1/5/2026 6:13:07 PM

**Payment Listing**

UAN v2026.1

December 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
616-2025	11/04/2025	11/06/2025	CH	DIVISION OF WATER	\$389.20 *	C
616-2025	12/04/2025	12/04/2025	NEG ADJ	DIVISION OF WATER	-\$389.20	C
618-2025	11/04/2025	11/06/2025	CH	ENBRIDGE GAS OHIO	\$272.00 *	C
618-2025	12/04/2025	12/04/2025	NEG ADJ	ENBRIDGE GAS OHIO	-\$272.00	C
624-2025	11/05/2025	11/06/2025	CH	CLEVELAND ILLUMINATING CO.	\$545.74 *	C
624-2025	12/04/2025	12/04/2025	NEG ADJ	CLEVELAND ILLUMINATING CO.	-\$545.74	C
660-2025	12/01/2025	12/04/2025	CH	CHASE CARD SERVICE	\$5,886.68	C
660-2025	12/15/2025	12/15/2025	NEG ADJ	CHASE CARD SERVICE	-\$1,624.98	C
661-2025	12/02/2025	12/04/2025	CH	DIVISION OF WATER	\$9.85	C
662-2025	12/02/2025	12/04/2025	CH	DIVISION OF WATER	\$9.85	C
663-2025	12/02/2025	12/04/2025	CH	DIVISION OF WATER	\$9.85	C
664-2025	12/02/2025	12/04/2025	CH	DIVISION OF WATER	\$9.85	C
665-2025	12/02/2025	12/04/2025	CH	DIVISION OF WATER	\$9.85	C
666-2025	12/02/2025	12/04/2025	CH	DIVISION OF WATER	\$9.85	C
667-2025	12/02/2025	12/04/2025	CH	DIVISION OF WATER	\$14.19	C
668-2025	12/02/2025	12/04/2025	CH	DIVISION OF WATER	\$19.35	C
669-2025	12/02/2025	12/04/2025	CH	DIVISION OF WATER	\$48.00	C
669-2025	12/05/2025	12/05/2025	NEG ADJ	DIVISION OF WATER	-\$48.00	C
670-2025	12/02/2025	12/04/2025	CH	DIVISION OF WATER	\$145.96	C
671-2025	12/02/2025	12/04/2025	CH	DIVISION OF WATER	\$374.46	C
672-2025	12/03/2025	12/04/2025	CH	THE HARTFORD	\$210.39	C
673-2025	12/03/2025	12/04/2025	CH	CHASE BANK	\$2.50	C
674-2025	12/04/2025	12/04/2025	CH	CLEVELAND ILLUMINATING CO.	\$370.80	C
675-2025	12/04/2025	12/04/2025	CH	CLEVELAND ILLUMINATING CO.	\$436.25	C
676-2025	12/04/2025	12/04/2025	CH	CLEVELAND ILLUMINATING CO.	\$494.76	C
677-2025	12/04/2025	12/04/2025	CH	TREASUER OF STATE	\$1,074.00	C
678-2025	12/05/2025	12/05/2025	CH	PRIME PAY	\$88,050.48	C
679-2025	12/05/2025	12/05/2025	CH	CHARTER COMMUNICATIONS	\$62.18	C
680-2025	12/05/2025	12/05/2025	CH	EQUIVEST	\$2,757.00	C
681-2025	12/05/2025	12/05/2025	CH	OHIO DEFERRED COMP	\$1,270.00	C
682-2025	12/05/2025	12/05/2025	CH	OHIO DEFERRED COMP	\$7,702.30	C
683-2025	12/05/2025	12/05/2025	CH	CLEVELAND ILLUMINATING CO.	\$97.96	C

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December 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
684-2025	12/05/2025	12/05/2025	CH	VERIZON WIRELESS	\$656.07	C
685-2025	12/08/2025	12/15/2025	CH	CLEVELAND ILLUMINATING CO.	\$107.98	C
686-2025	12/08/2025	12/15/2025	CH	CLEVELAND ILLUMINATING CO.	\$151.35	C
687-2025	12/08/2025	12/15/2025	CH	CLEVELAND ILLUMINATING CO.	\$451.32	C
688-2025	12/09/2025	12/15/2025	CH	ENBRIDGE GAS OHIO	\$224.00	C
689-2025	12/09/2025	12/15/2025	CH	ENBRIDGE GAS OHIO	\$272.00	C
690-2025	12/10/2025	12/15/2025	CH	PRIME PAY	\$543.77	C
691-2025	12/10/2025	12/15/2025	CH	CLEVELAND ILLUMINATING CO.	\$41.92	C
692-2025	12/10/2025	12/15/2025	CH	CLEVELAND ILLUMINATING CO.	\$101.30	C
693-2025	12/10/2025	12/15/2025	CH	CLEVELAND ILLUMINATING CO.	\$105.20	C
694-2025	12/11/2025	12/15/2025	CH	ENBRIDGE GAS OHIO	\$314.47	C
695-2025	12/11/2025	12/15/2025	CH	CLEVELAND ILLUMINATING CO.	\$104.32	C
696-2025	12/11/2025	12/15/2025	CH	CLEVELAND ILLUMINATING CO.	\$501.58	C
697-2025	12/15/2025	12/15/2025	CH	CLEVELAND ILLUMINATING CO.	\$98.74	C
698-2025	12/16/2025	12/17/2025	CH	HOME DEPOT CRC	\$1,088.79	C
699-2025	12/17/2025	12/17/2025	CH	OPERS PUBLIC EMPLOYEES	\$21,591.10	C
700-2025	12/17/2025	12/17/2025	CH	OHIO POLICE & FIRE PENSION	\$33,161.52	C
700-2025	12/31/2025	01/05/2026	POS ADJ	OHIO POLICE & FIRE PENSION	\$9.00	C
701-2025	12/19/2025	12/19/2025	CH	CLEVELAND ILLUMINATING CO.	\$98.26	C
702-2025	12/19/2025	12/19/2025	CH	CLEVELAND ILLUMINATING CO.	\$866.34	C
703-2025	12/19/2025	12/19/2025	CH	CINTAS CORPORATION #259	\$1,117.76	C
704-2025	12/19/2025	12/19/2025	CH	LYNDHURST MUNI COURT	\$19,456.00	C
705-2025	12/22/2025	12/23/2025	CH	CIGNA HEALTHCARE	\$45,534.49	C
706-2025	12/22/2025	12/23/2025	CH	CLEVELAND ILLUMINATING CO.	\$641.04	C
707-2025	12/23/2025	12/23/2025	CH	SAM'S CLUB	\$395.24	C
708-2025	12/23/2025	12/23/2025	CH	DIVISION OF WATER	\$69.41	C
709-2025	12/23/2025	12/23/2025	CH	PRIME PAY	\$96,476.18	C
710-2025	12/26/2025	12/29/2025	CH	FIRST COMMUNICATIONS, LLC	\$2,091.56	C
711-2025	12/29/2025	12/29/2025	CH	CHASE CARD SERVICE	\$2,836.32	C
712-2025	12/29/2025	12/29/2025	CH	EQUIVEST	\$2,757.00	C
713-2025	12/29/2025	12/29/2025	CH	OHIO DEFERRED COMP	\$970.00	C
714-2025	12/29/2025	12/29/2025	CH	OHIO DEFERRED COMP	\$7,602.30	C



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December 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
715-2025	12/30/2025	12/30/2025	CH	DIVISION OF WATER	\$9.85	C
716-2025	12/30/2025	12/30/2025	CH	DIVISION OF WATER	\$9.85	C
717-2025	12/30/2025	12/30/2025	CH	DIVISION OF WATER	\$9.85	C
718-2025	12/30/2025	12/30/2025	CH	DIVISION OF WATER	\$9.85	C
719-2025	12/30/2025	12/30/2025	CH	DIVISION OF WATER	\$9.85	C
720-2025	12/30/2025	12/30/2025	CH	DIVISION OF WATER	\$9.85	C
721-2025	12/30/2025	12/30/2025	CH	DIVISION OF WATER	\$14.19	C
722-2025	12/30/2025	12/30/2025	CH	DIVISION OF WATER	\$19.35	C
723-2025	12/30/2025	12/30/2025	CH	DIVISION OF WATER	\$48.00	C
724-2025	12/30/2025	12/30/2025	CH	DIVISION OF WATER	\$131.21	C
725-2025	12/31/2025	01/02/2026	CH	DIVISION OF WATER	\$330.23	C
726-2025	12/31/2025	01/02/2026	CH	STATE TREASURER OF OHIO	\$337.50	C
727-2025	12/31/2025	01/02/2026	CH	REDSS	\$45.00	C
728-2025	12/31/2025	01/02/2026	CH	LYNDHURST MUNI COURT	\$13.50	C
729-2025	12/31/2025	01/02/2026	CH	LYNDHURST MUNI COURT	\$270.00	O
8853	11/07/2025	11/07/2025	AW	KEN'S WINDOW CLEANING	\$930.00 *	C
8853	12/04/2025	12/04/2025	NEG ADJ	KEN'S WINDOW CLEANING	-\$475.34	C
8893	11/25/2025	11/25/2025	AW	BAUER SUPPLY	\$384.95 *	C
8893	12/04/2025	12/04/2025	NEG ADJ	BAUER SUPPLY	-\$192.48	C
8901	11/25/2025	11/25/2025	AW	LAKE ERIE CONSTRUCTION CO.	\$8,645.00 *	C
8901	11/28/2025	11/28/2025	NEG ADJ	LAKE ERIE CONSTRUCTION CO.	-\$7,505.48 *	C
8901	12/04/2025	12/04/2025	NEG ADJ	LAKE ERIE CONSTRUCTION CO.	-\$1,139.52	C
8911	12/05/2025	12/05/2025	AW	AKE ENVIRONMENTAL, INC.	\$400.00	C
8912	12/05/2025	12/05/2025	AW	ATLANTIC EMERGENCY SOLUTIONS	\$11,781.36	C
8913	12/05/2025	12/05/2025	AW	AUBURN CAREER CENTER	\$4,406.20	C
8914	12/05/2025	12/05/2025	AW	DAVE BIGGERT	\$12.50	C
8915	12/05/2025	12/05/2025	AW	CHAGRIN VALLEY DISPATCH	\$15,723.01	C
8916	12/05/2025	12/05/2025	AW	CHAGRIN VALLEY TIMES	\$62.56	C
8917	12/05/2025	12/05/2025	AW	WILLIAM H. CHILDS, JR	\$100.00	C
8918	12/05/2025	12/05/2025	AW	MICHAEL E. CICERO	\$1,250.00	C
8919	12/05/2025	12/05/2025	AW	MITCHELL COLE	\$80.39	C
8920	12/05/2025	12/05/2025	AW	FUTURE IMAGE PROMOTIONS	\$235.42	C

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December 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
8921	12/05/2025	12/05/2025	AW	DYLAN HOOKER	\$1,023.09	C
8922	12/05/2025	12/05/2025	AW	KOLSOM TIRES	\$20.00	C
8923	12/05/2025	12/05/2025	AW	MES SERVICE COMPANY	\$2,034.00	C
8924	12/05/2025	12/05/2025	AW	D. GREGG MINICHELLO	\$163.04	C
8925	12/05/2025	12/05/2025	AW	JANET M. MULH	\$743.62	C
8926	12/05/2025	12/05/2025	AW	Ohio Bureau of Workers Compensation	\$23,574.00	C
8927	12/05/2025	12/05/2025	AW	RANDY SAVAGE	\$1,053.52	C
8928	12/05/2025	12/05/2025	AW	SHUTTLE'S UNIFORM INC.	\$761.00	C
8929	12/05/2025	12/05/2025	AW	ANGELA SUCHETKA	\$1,434.05	C
8930	12/05/2025	12/05/2025	AW	TECHSPERT DATA SERVICES LLC	\$2,909.05	C
8931	12/05/2025	12/05/2025	AW	VEDDA PRINTING	\$177.50	C
8932	12/19/2025	12/19/2025	AW	ABATE LANDSCAPING FLORIST	\$683.52	C
8933	12/19/2025	12/19/2025	AW	ASCENDANCE TRUCKS	\$180.62	O
8934	12/19/2025	12/19/2025	AW	C.W. COURTNEY COMPANY	\$45,673.57	C
8935	12/19/2025	12/19/2025	AW	CARGILL, INCORPORATED	\$12,730.45	C
8936	12/19/2025	12/19/2025	AW	CHAGRIN VALLEY DISPATCH	\$65.00	C
8937	12/19/2025	12/19/2025	AW	WILLIAM H. CHILDS, JR	\$100.00	O
8938	12/19/2025	12/19/2025	AW	MITCHELL COLE	\$735.38	C
8939	12/19/2025	12/19/2025	AW	CINTAS CORPORATION #259	\$34.90	O
8940	12/19/2025	12/19/2025	AW	COMDOC, INC.	\$32.17	O
8941	12/19/2025	12/19/2025	AW	THOMAS J COOK	\$800.00	C
8942	12/19/2025	12/19/2025	AW	CUYAHOGA ASPHALT MATERIALS	\$99.00	C
8943	12/19/2025	12/19/2025	AW	CUYAHOGA LANDMARK	\$489.55	C
8944	12/19/2025	12/19/2025	AW	DISTILLATA COMPANY	\$113.75	C
8945	12/19/2025	12/19/2025	AW	DUSTBUSTER	\$575.00	C
8946	12/19/2025	12/19/2025	AW	MICHAEL FEIG	\$247.50	C
8947	12/19/2025	12/19/2025	AW	GAS DETECTION SYSTEMS, INC.	\$360.00	O
8948	12/19/2025	12/19/2025	AW	GENUINE PARTS COMPANY	\$45.07	C
8949	12/19/2025	12/19/2025	AW	HERITAGE FIRE EQUIPMENT	\$1,770.23	C
8950	12/19/2025	12/19/2025	AW	IRON MAN SUPPLY LLC	\$323.25	O
8951	12/19/2025	12/19/2025	AW	JUDCO, INC	\$340.00	C
8952	12/19/2025	12/19/2025	AW	KIMBALL MIDWEST	\$378.88	C

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8953	12/19/2025	12/19/2025	AW	MILL SUPPLY, INC.	\$598.50	C
8954	12/19/2025	12/19/2025	AW	MULLET'S HARNESS SHOP	\$259.95	C
8955	12/19/2025	12/19/2025	AW	NICOLA, GUDBRANSON & COOPER	\$3,220.00	C
8956	12/19/2025	12/19/2025	AW	OHIO PEACE OFFICER TRAINING AC	\$800.00	C
8957	12/19/2025	12/19/2025	AW	PRESTON FORD	\$56,609.00	O
8958	12/19/2025	12/19/2025	AW	ROETZEL & ANDRESS	\$7,802.00	O
8959	12/19/2025	12/19/2025	AW	RUGG'S PEST MANAGEMENT	\$200.00	O
8960	12/19/2025	12/19/2025	AW	RUMPKE	\$88.82	C
8961	12/19/2025	12/19/2025	AW	SENSYS GATSO USA, INC.	\$36,142.00	C
8962	12/19/2025	12/19/2025	AW	SHUTTLE'S UNIFORM INC.	\$492.00	C
8963	12/19/2025	12/19/2025	AW	SIGNAL SERVICE COMPANY	\$276.00	C
8964	12/19/2025	12/19/2025	AW	STAPLES BUSINESS ADVANTAGE	\$354.24	C
8965	12/19/2025	12/19/2025	AW	APRIL NICHOLL	\$61.00	C
8966	12/19/2025	12/19/2025	AW	THREAD PRESS LLC	\$300.00	C
8967	12/19/2025	12/19/2025	AW	TRIAD TECHNOLOGIES, LLC	\$333.11	C
8968	12/19/2025	12/19/2025	AW	TURNEY HOME & AUTO	\$372.50	C
8969	12/19/2025	12/19/2025	AW	UNIVERSITY HOSPITALS CORPORATE	\$675.00	C
8970	12/19/2025	12/19/2025	AW	ULLMAN OIL COMPANY	\$3,253.90	C
8971	12/19/2025	12/19/2025	AW	UNIQUE PAVING MATERIALS CORP.	\$416.25	C
8972	12/19/2025	12/19/2025	AW	VERDIN	\$735.00	C
8973	12/19/2025	12/19/2025	AW	VILLAGE OUTDOORS LTD	\$1,538.30	C
8974	12/19/2025	12/19/2025	AW	WADSWORTH SERVICE	\$996.31	C
8975	12/19/2025	12/19/2025	AW	X PRESS PRINTING SERVICES, INC	\$289.00	C
8976	12/29/2025	12/29/2025	AW	APPLIED CONCEPTS, INC	\$2,299.00	O
8977	12/29/2025	12/29/2025	AW	ATLANTIC EMERGENCY SOLUTIONS	\$3,570.93	O
8978	12/29/2025	12/29/2025	AW	ROBIN BERKE	\$186.93	C
8979	12/29/2025	12/29/2025	AW	FIRST CALL	\$144.00	O
8980	12/29/2025	12/29/2025	AW	HALL PUBLIC SAFETY	\$15,174.63	O
8981	12/29/2025	12/29/2025	AW	OHIO STATE FIREFIGHTERS' ASSOC	\$56.00	O
8982	12/29/2025	12/29/2025	AW	PRESTON FORD	\$690.00	O
8983	12/29/2025	12/29/2025	AW	JOHN RICHARDS	\$1,204.15	O
8984	12/29/2025	12/29/2025	AW	SHUTTLE'S UNIFORM INC.	\$122.00	O

## VILLAGE OF GATES MILLS, CUYAHOGA COUNTY

1/5/2026 6:13:07 PM

**Payment Listing**

UAN v2026.1

December 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
8985	12/29/2025	12/29/2025	AW	SPORT RACK	\$2,956.50	O
8986	12/29/2025	12/29/2025	AW	ULLMAN OIL COMPANY	\$270.00	O
8987	12/29/2025	12/29/2025	AW	ZOOM CAR WASH	\$104.00	O
8988	12/29/2025	12/29/2025	AW	SPECIALIZED CONSTRUCTION	\$14,375.00	O
8989	12/29/2025	12/29/2025	AW	SITEWORX UNLIMITED, LLC	\$78,687.71	O
8990	12/29/2025	12/29/2025	AW	ROETZEL & ANDRESS	\$6,975.00	O
8991	12/29/2025	12/29/2025	AW	ASCENDANCE TRUCKS	\$699.97	O
8992	12/29/2025	12/29/2025	AW	AUBURN PIPE & PLUMBERS SUPPLY	\$122.85	O
8993	12/29/2025	12/29/2025	AW	CHARDON WELDING INC.	\$1,720.31	O
8994	12/29/2025	12/29/2025	AW	MILL SUPPLY, INC.	\$1,611.06	O
8995	12/29/2025	12/29/2025	AW	MULLET'S HARNESS SHOP	\$259.95	O
8996	12/29/2025	12/29/2025	AW	REFRIGERATION SALES CORP	\$207.18	O
8997	12/29/2025	12/29/2025	AW	RUSH TRUCK CENTERS OF OHIO	\$606.80	O
8998	12/29/2025	12/29/2025	AW	TRIAD TECHNOLOGIES, LLC	\$54.87	O
8999	12/29/2025	12/29/2025	AW	C.A. AGRESTA CONSTRUCTION CO.	\$134,416.95	O
Total Payments:					\$862,144.33	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$862,144.33	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

TOTAL \$862,144.33

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\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

CLERK'S CERTIFICATE

I hereby certify that at the time of making the contracts or orders for the expenditures provided for in the foregoing ordinance and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract was in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances.

(This ordinance is not of "a general or permanent nature" and need not be read three times nor published)

\_\_\_\_\_  
Clerk

## **VILLAGE OF GATES MILLS**

### **FINANCIAL REPORT FOR THE MONTH ENDING DECEMBER 31, 2025**

#### **MONTHLY RESULTS AND FINANCIAL POSITION**

The financial statements were provided to the Mayor, Clerk and Council prior to the January 20, 2026 Regular Council meeting.

#### **GENERAL FUND**

Revenue for the month was \$314,747 and \$7,978,002 year-to-date. Real estate tax receipts are higher than received in 2024 by \$106,999. Year-to-date municipal income taxes are \$214,434 lower than last year. Receipts from real estate taxes and municipal income taxes are based on collections by Cuyahoga County and RITA. The Village is dependent on the timing of those agencies' billing and collection activities and on the timing of taxpayer remittances.

The traffic camera enforcement program gross receipts in December were \$124,360. Year-to-date receipts are ahead of 2024's number by \$63,799. Vehicles are passing through the Village at lower and safer speeds, thereby achieving the primary objective of road safety. Expenses for the program are to Lyndhurst Municipal Court and Sensys Gatso, which appear in the Police Department expenditure area of the General Fund. Expenses in December totaled \$55,598 for a net collection of \$68,762 for the month. Net collections year-to-date are \$773,512.

Other sources of revenue, excluding the traffic camera program, were \$54,567 in December. Year-to-date the Village has received \$1,335,580 compared to \$1,079,586 in 2024's other sources of revenue. The Mills Building rental income is higher this year due to a tenant paying rent for the year in January. The Village received \$63,212, in February, from the State of Ohio's Emergency Management Agency for the reimbursement of costs associated with the tornadic storm the Village endured in August of 2024. We also received reimbursement from Northeastern Ohio Regional Sewer District for Phase 2 Stormwater Mapping, Storm Sewer work at Mayfield and Chagrin River Road and Chagrin River Watershed Partners dues in the amount of \$42,098 in March. In April, the City of Cleveland Water Department remitted \$20,000 for the emergency repair work done on Old Mill Road in 2024. In May, the Village received \$100,000 from Cuyahoga County for the emergency repairs on Old Mill Road. In August, the Village received \$36,387 from Cuyahoga County for the 2024 preventative road maintenance reimbursement program. In October, we received the 2025 preventative road maintenance reimbursement of \$65,289 from the county. These amounts are included under Miscellaneous in Other Sources of Revenue.

Expenditures were \$594,365 for December. Year-to-date, excluding transfers from the General Fund, expenses were \$6,463,034 compared to 2024 year-to-date expenses of \$6,038,729. The Village transferred \$1,241,500 to the Capital Improvement, Wastewater, and Police Pension Funds in January. Village expenses are budgeted and controlled by its four departments (Administration, Police, Fire and Service).

The Administration Department incurred expenses of \$73,964 in December. Income Tax Expenses are higher year-to-date due to a refund that was recorded in January. General Insurance includes the Village's professional and liability coverages along with flood insurance policies. For the year, the Department's expenses were \$140,610 lower than 2024.

The Police Department recorded expenses of \$228,922 in December. The Department's expenses were \$2,751,398 as of the end of December, which is \$137,403 more than the prior year's amount of \$2,613,995. In April, the department purchased the budgeted 2025 Ford F150 Lightning vehicle.

The Fire Department 2025 costs were \$133,415 in December due to the purchase of a new Ford F350. Year-to-date expenses of \$897,264 were higher than last year's amount of \$712,089. Wages are higher year-to-date this year by \$52,837 due to the increased hours for station duty, while Ambulance/EMS costs are higher than this time last year by \$51,738.

The Service Department incurred \$158,064 in expenses in December. Year-to-date, the Department has incurred \$1,940,102 which is \$21,823 more than last year's figure of \$1,918,390. Overtime wages of \$74,033 exceeded last year's amount by \$43,130 due to the number of snow and ice storms experienced this year. Salt expense was \$98,909 compared to last year's amount of \$56,011. In April, the new Ford F600 was purchased for \$58,874. In May, Specialized Concrete and Construction completed masonry repairs and constructed new stairs at the Community House, Post Office and Mills Building. In July, the dump body, spreader, hydraulics, plow and lighting work was completed on the new Ford for \$68,699.

In summary, for the year, the Village operated with a General Fund surplus of \$273,468. Last year, the Village had a surplus of \$298,674.

The General Fund cash balance on December 31, 2025 was \$8,152,570 compared to the beginning of the year balance of \$7,879,102.

#### **OTHER FUNDS**

The Village is required to maintain other special purpose funds by statute or contract. Cash in these funds amounted to \$1,577,282 on December 31, 2025.

Janet M. Mulh, MPA  
Finance Administrator

**VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
DECEMBER 31, 2025**

	2025 BUDGET	Current Month	2025 Year to Date	2024 Year to Date
<b>General Fund (GF) Revenues:</b>				
Taxes:				
Real Estate Taxes	2,785,820	-	2,652,819	2,545,820
Municipal Income Taxes	2,415,000	135,573	2,431,010	2,645,444
Share of Sales and State Taxes	-	247	4,834	37,718
Total Tax Revenue	5,200,820	135,820	5,088,663	5,228,982
Other Sources:				
Fines and Costs	75,100	2,621	54,048	68,051
Traffic Camera Gross Receipts	1,520,000	124,360	1,554,759	1,490,960
Building/Liquor Permits & Licenses	51,040	10,676	87,645	73,241
Interest Income	273,500	15,724	297,034	286,235
Rental Income	222,360	8,267	218,502	229,933
Mills Building Rental Income	142,631	9,014	115,495	112,179
Ambulance Income	50,000	-	91,756	72,831
SRO Reimbursement	94,500	8,266	88,553	94,450
Misc	66,750	-	381,548	142,666
Total Other Sources Revenue	2,495,881	178,927	2,889,339	2,570,546
Assessments:				
School Board/Property Assessment	-	-	-	-
Total General Fund Revenues	7,696,701	314,747	7,978,002	7,799,528
Add Year Beginning General Fund Balance		8,432,188	7,879,102	7,580,424
Less Expenses:				
Administration Costs	(see Page 2)	(73,964)	(874,270)	(794,255)
Administration - Transfers		-	(1,241,500)	(1,462,125)
Police Department Costs	(see Page 3)	(228,922)	(2,751,398)	(2,613,995)
Fire Department Costs	(see Page 3)	(133,415)	(394,674)	(261,237)
Fire Department Ambulance	(see Page 3)	-	(502,590)	(450,852)
Service Department Costs	(see Page 4)	(158,064)	(1,940,102)	(1,918,390)
Total General Fund Expenses		(594,365)	(7,704,534)	(7,500,854)
Current General Fund Balance		8,152,570	8,152,570	7,879,098
Plus:				
Other Fund Current Balances		1,577,282	1,577,282	1,658,301
Total Current Balance - All Funds		9,729,852	9,729,852	9,537,399

MISC	\$63,212 OH Emerg Mgmt
	\$42,098 NEORSD REIMB
	\$20,000 Cleveland Water
	\$100,000 County fro Old Mill
	\$36,387 County 2024 Road Mnt.
	\$65,289 County 2025 Road Maint



**VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
DECEMBER 31, 2025**

	2025 BUDGET	2025 Month Expenses	2025 To Date Expenses	2024 To Date Expenses
<b>ADMINISTRATION:</b>				
Salaries and Wages	169,664	12,862	170,325	164,207
Health Insurance	48,681	4,189	43,926	61,641
Worker's Comp/Medicare	5,500	1,408	4,431	5,119
Employee Retirement (OPERS)	29,000	2,216	28,871	27,063
<b>PERSONNEL COSTS</b>	<b>252,845</b>	<b>20,675</b>	<b>247,553</b>	<b>258,030</b>
Legal - Law Director	60,000	14,777	75,739	65,400
Legal - Prosecutor	58,750	4,470	55,055	46,788
Legal - Other	2,000	-	1,389	8
Engineering	48,610	23,641	65,652	49,974
Other Professional Services	111,500	4,978	127,372	109,463
<b>LEGAL AND PROFESSIONAL</b>	<b>280,860</b>	<b>47,866</b>	<b>325,207</b>	<b>271,633</b>
General Insurance	130,000	-	123,385	116,838
Income Tax Expense	70,000	3,805	107,119	77,786
County Auditor Expenses	73,000	-	53,669	55,567
Office Expenses	14,500	1,315	12,914	10,463
Miscellaneous Expenses	5,500	303	4,423	3,938
<b>OTHER ADMINISTRATIVE COSTS</b>	<b>293,000</b>	<b>5,422</b>	<b>301,510</b>	<b>264,592</b>
<b>ADMINISTRATION OPERATING COSTS</b>	<b>826,705</b>	<b>73,964</b>	<b>874,270</b>	<b>794,255</b>
Transfers to Other Funds	1,241,500	-	1,241,500	1,462,125
<b>TOTAL ADMINISTRATION COSTS</b>	<b>2,068,205</b>	<b>73,964</b>	<b>2,115,770</b>	<b>2,256,380</b>

VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
DECEMBER 31, 2025

	2025 BUDGET	2025 Month Expenses	2025 To Date Expenses	2024 To Date Expenses
POLICE DEPARTMENT:				
Salaries and Wages	1,280,250	105,523	1,262,035	1,165,774
Overtime	35,000	7,868	63,309	54,601
Health, OPERS, MEDI, Worker Comp	314,819	39,547	290,904	295,983
PERSONNEL COSTS	1,630,069	152,938	1,616,248	1,516,358
Gasoline	25,000	-	20,426	11,952
Repairs and Maintenance	17,000	1,203	13,821	14,784
Uniforms	16,000	1,375	15,605	9,543
Training/Conferences	13,000	945	10,945	8,678
Dispatch Operating Fee	140,000	11,419	137,032	168,755
Alarm System Fee	17,000	-	16,650	17,190
Maintenance Agreements/Radio Expenses	28,000	-	17,739	23,203
Traffic Camera Program LMC	336,000	19,456	351,600	339,835
Traffic Camera Program Gatso	405,000	36,142	429,647	415,665
Other Expenses	16,000	3,145	16,010	11,503
V.E.G.	12,000	-	12,000	11,000
OTHER POLICE DEPART COSTS	1,025,000	73,685	1,041,474	1,032,108
Vehicle Purchases	52,000	-	71,870	57,171
Equipment Purchases	26,000	2,299	21,806	8,358
CAPITAL EXPENDITURES	78,000	2,299	93,676	65,529
TOTAL POLICE DEPARTMENT COSTS	2,733,069	228,922	2,751,398	2,613,995
*****				
FIRE DEPARTMENT:				
Salaries and Wages	227,500	18,449	207,199	154,362
PERS, MEDI, SOC SEC, Worker Comp	33,900	10,257	27,676	25,387
PERSONNEL COSTS	261,400	28,706	234,875	179,749
Vehicle Maintenance	10,000	-	6,714	11,577
Ambulance/EMS <i>see below</i>	486,900	-	502,590	450,852
Training/Conferences	12,500	4,568	10,467	67
Contracts & Annual Fees	26,000	340	16,856	17,443
Other Expenses	15,000	4,557	15,346	11,086
OTHER FIRE DEPARTMENT COSTS	550,400	9,465	551,973	491,025
CAPITAL EXPENDITURES	131,300	95,244	110,416	41,315
TOTAL FIRE DEPARTMENT COSTS	943,100	133,415	897,264	712,089
<i>Ambulance Income on Cover Page</i>	50,000	-	91,756	72,831

**VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
DECEMBER 31, 2025**

	2025 BUDGET	2025 Month Expenses	2025 To Date Expenses	2024 To Date Expenses
<b>SERVICE DEPARTMENT:</b>				
Salaries and Wages	823,725	56,951	813,614	763,041
Overtime	30,975	23,318	74,033	30,903
Health, OPERS, MEDI, Worker Comp	362,200	32,573	343,912	353,603
PERSONNEL COSTS	1,216,900	112,843	1,231,559	1,147,547
Salt/Aggregate (snow removal)	60,000	12,839	98,909	56,011
Building Inspection	18,000	2,772	16,535	17,490
Equipment Maintenance	52,000	6,341	52,640	52,307
Gasoline Expense	40,000	3,569	39,467	33,770
Supplies/Uniforms	36,500	3,086	35,653	34,572
OPERATING COSTS	206,500	28,606	243,204	194,150
<b>BUILDING OPERATION &amp; MTC</b>				
Village Hall	166,100	7,185	102,633	131,360
Village Houses	2,300	48	834	7,287
Community Building	20,700	1,004	45,684	66,609
Post Office	2,300	-	4,343	1,070
OBT Building	1,850	118	1,289	1,448
Wash House	4,200	28	236	64
Burton Court	3,200	108	4,123	5,181
Mills Building	75,100	351	74,060	56,398
BUILDING OPERATION & MTC	275,750	8,842	233,202	269,417
Street Repair	5,000	515	5,189	4,322
Ditch, Drain, Sewers	30,500	100	24,912	22,945
Tree Grinding (Contractors)	15,000	-	16,181	47,950
Street Lighting	20,000	1,458	14,868	19,865
Parks	21,000	2,613	18,506	15,218
Guardrails, Signs, Bridges	10,000	837	5,212	8,390
STREETS AND ROADS	101,500	5,524	84,869	118,690
Vehicles	120,000	-	128,018	174,689
Other Equipment	18,000	2,248	19,249	13,897
CAPITAL EXPENDITURES	138,000	2,248	147,268	188,586
<b>TOTAL SERVICE DEPARTMENT COSTS</b>	<b>1,938,650</b>	<b>158,064</b>	<b>1,940,102</b>	<b>1,918,390</b>

**VILLAGE OF GATES MILLS  
FINANCIAL STATEMENT  
DECEMBER 31, 2025**

	Beginning Year Balance	Year-to-date Actual Receipts	Year-to-date Actual Expenses	Unexpended Balance
Street Const Maint Repair	169,334	211,205	200,000	180,538
State Highway	27,207	17,259	19,999	24,467
Bond Retirement (KeyBank Loans)	2,730	-	-	2,730
	<u>199,270</u>	<u>228,464</u>	<u>219,999</u>	<u>207,735</u>
Capital Improvement	260,244	1,084,087	1,158,525	185,805
Water	302,465	16,500	25,782	293,183
Wastewater Plant	11,467	79,124	62,003	28,587
Park Recreation	22,147	26,561	29,800	18,908
Cemetery	72,220	26,000	5,546	92,675
Mayor's Court-Violations Bureau	560	12,081	12,261	380
Mayor's Discretionary	505	1,500	1,500	505
Purcell Trust	30,296	-	8,331	21,964
Land Conservation	326,382	287,091	206,132	407,341
Local Fiscal Recovery Fund (ARPA)	157,531	-	157,531	-
Building Bond Deposit	156,162	31,921	6,328	181,755
Underground Storage Tank	11,000			11,000
Safety Fund	50,473	35,500	45,592	40,382
Police Relief & Pension	33,832	251,318	231,888	53,263
Law Enforcement	-	-	-	-
VEST Grant	-	-	-	-
OneOhio Fund (Opioid)	2,348	1,571	485	3,434
STATE Grants	21,399	17,166	8,200	30,365
TOTAL OTHER FUNDS	<u>1,658,301</u>	<u>2,098,883</u>	<u>2,179,902</u>	<u>1,577,282</u>
GENERAL FUND	7,879,102	7,978,002	7,704,534	8,152,570
TOTAL ALL FUNDS	<u>9,537,403</u>	<u>10,076,885</u>	<u>9,884,436</u>	<u>9,729,852</u>

STATE OF THE VILLAGE  
DECEMBER 31, 2025

	2025	2024
Total Current Balance - All Funds	<b>9,729,852</b>	<b>9,537,403</b>
Cash and Investments:	12/31/2025	12/31/2024
Cash:		
ANCORA	8,940,022	8,690,671
CHASE DDA	418,899	152,887
CHASE SAV - LAND CONS	-	1,498
STAR OHIO -LAND CONS	390,864	324,884
CHASE VIOLATIONS BUREAU	73,992	37,704
Star Ohio	<u>238,317</u>	<u>425,450</u>
Total Cash	10,062,093	9,633,094
(OUTSTANDING CHECKS)	<u>(332,241)</u>	<u>(95,691)</u>
Total Cash and Investments	<b>9,729,852</b>	<b>9,537,403</b>

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\*\* From Wastewater Fund

GENERAL FUND SUMMARY	BUDGET	DECEMBER	2025 YEAR TO DATE	2024 YEAR TO DATE
Real Estate Taxes	2,785,820	-	2,652,819	2,545,820
Municipal Income Tax	2,415,000	135,573	2,431,010	2,645,444
Share of Sales and State Taxes	-	247	4,834	37,718
Other Sources	2,495,881	178,927	2,889,339	2,570,546
Assessments	-	-	-	-
<b>TOTAL OPERATING REVENUES</b>	<b>7,696,701</b>	<b>314,747</b>	<b>7,978,002</b>	<b>7,799,528</b>
<b>OPERATING EXPENSES</b>				
Administration Department	826,705	73,964	874,270	794,255
Police Department	2,733,069	228,922	2,751,398	2,613,995
Fire Department	943,100	133,415	897,264	712,089
Service Department	1,938,650	158,064	1,940,102	1,918,390
Transfers excluding Inheritance Taxes	1,241,500	-	1,241,500	1,462,125
<b>TOTAL OPERATING EXPENSES</b>	<b>7,683,024</b>	<b>594,365</b>	<b>7,704,534</b>	<b>7,500,854</b>
<b>SURPLUS (DEFICIT)</b>	<b>13,677</b>	<b>(279,618)</b>	<b>273,468</b>	<b>298,674</b>

Project	December 31, 2025	BUDGET	DECEMBER	YEAR TO DATE EXPENSES		COURTNEY	OTHER	SCMR/STHWY
	CAPITAL IMPROVEMENT							
	2025 Road Program	850,000	15,039	956,098		117,343	638,755	200,000
	Riverview Change Orders			33,880			33,880	
	Brigham/Old Mill Sink Holes		81,893	172,384		36,602	135,782	
	Sidewalk Project	78,125	21,428	21,428		6,012	15,417	
	Storm Water Regulations & Issues	20,000		23,582		23,082	500	
	Salt Bin Engineering	50,000		4,875			4,875	
	Guardrail Replacement	100,000	(1,140)	79,767		12,555	67,212	
	Broadband	500,000	9,611	66,512		66,512		
	Contingencies	20,000						
TOTAL	CAPITAL IMPROVEMENT	1,618,125	126,831	1,358,526		262,105	896,421	200,000

# Village of Gates Mills

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*Division of Police  
1470 Chagrin River Road  
Gates Mills, Ohio 44040-9703  
Phone: (440) 423-44505 Fax: (440) 423-2002  
[www.gatesmillsvillage.com](http://www.gatesmillsvillage.com)*

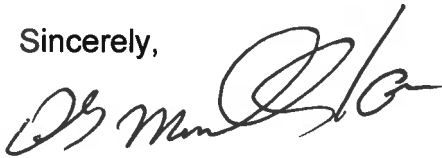
## **January 2026 Council Meeting (2025 December Report)**

- 1) A meeting was held with St. Francis of Assisi committee members regarding their annual summer festival. Nothing is finalized, but it will likely be a three-day event focusing mainly on parishioners. A final meeting is scheduled in March.
- 2) Sgt. Dylan Hustosky has started the Police Executive Leadership College, an advanced supervisory school.
- 3) In 2026, each officer must complete a minimum of 24 hours of communication, de-escalation, firearm, and legal training mandated by the State of Ohio.

### Monthly Totals:

- 25 Traffic Citations.
- 33 Warnings.
- 18 Incident/Accident reports.
- 6,764 Patrol Miles.
- 2,043 House Checks.

Sincerely,



Gregg Minichello  
Chief of Police  
Gates Mills Police Department  
[Gminichello@gatesmillsvillage.com](mailto:Gminichello@gatesmillsvillage.com)  
440.423.4405 x 112



SGG USA						
Gates Mills, OH - Summary by time periods						
Date Range	Total Passes	@ 58	@ 59	@ 60	Speed	Citations Issued
August 2024 (08/01/2024 - 08/31/2024)	323,991	617	448	1,042	44.98	750
September 2024 (09/01/2024 - 09/30/2024)	315,742	639	462	1,104	45.41	1,488
October 2024 (10/01/2024 - 10/31/2024)	333,365	716	514	1,229	45.34	1,652
November 2024 (11/01/2024 - 11/30/2024)	280,084	641	431	1,132	45.36	1,409
December 2024 (12/01/2024 - 12/31/2024)	285,202	495	390	911	44.96	1,225
January 2025 (01/01/2025 - 01/31/2025)	335,446	453	285	719	44.59	1,049
February 2025 (02/01/2025 - 02/28/2025)	355,195	463	306	705	44.75	1,124
March 2025 (03/01/2025 - 03/31/2025)	393,904	644	437	1,081	45.37	1,702
April 2025 (04/01/2025 - 04/31/2025)	433,380	559	416	960	45.17	1,462
May 2025 (05/01/2025 - 05/30/2025)	409,057	542	362	929	45.10	1,478
June 2025 (06/01/2025 - 06/30/2025)	458,990	611	418	1,010	45.06	1,630
July 2025 (07/01/2025 - 07/31/2025)	463,812	637	434	1,200	45.15	1,722
August 2025 (08/01/2025 - 08/31/2025)	488,419	656	511	1,218	45.06	1,551
September 2025 (09/01/2025 - 09/30/2025)	486,634	615	485	1,052	45.05	1,367
October 2025 (10/01/2025 - 10/31/2025)	476,053	669	445	1,136	45.05	1,630
November 2025 (11/01/2025 - 11/30/2025)	397,076	517	336	934	44.60	1,168
December 2025 (12/01/2025 - 12/31/2025)	389,042	418	263	712	44.12	<b>*762</b>

**\*Notes:**

There are still pending events to be processed for December.

# Gates Mills Service Department

*"Yours in service since 1920"*

TO: Mayor  
and Council Members

FROM: Dave Biggert, Service Director

**RE: SERVICE DEPARTMENT REPORT – DECEMBER 2025**

1. In December, 3 building permits were issued for a total construction value of \$1,010,730. This includes the demolition of the existing house and a new house to be built on Dorchester Road.
2. In December of 2024, 5 building permits had been issued for a total construction value of \$219,350.
3. Last month, the Service Department took delivery of approximately 783.46 tons of road salt. A total of 975.98 tons of salt has been delivered and stored to date. Approximately 1439 tons of salt remain to be purchased under the current ODOT contract.
4. In December, Service Department member Ted Zalewski gave notice of his retirement from the department. His last day will be January 30<sup>th</sup>. Ted has been a valuable member of the department and his skill and service will be missed.
5. The December Planning and Zoning Commission draft meetings minutes are attached for review.
6. For the fourth quarter of 2025, the Village disposed 238.56 tons of trash in the landfill and recycled 82.27 tons of recyclable material. In the fourth quarter of 2024, the Village disposed 250.72 tons of trash and recycled 23.11 tons of material.

In 2025, the Village recycled a total of 344.60 tons of recyclable material compared to 99.11 tons in 2024. This is a **348%** increase in recycling! It appears the new tote system does encourage better and more recycling. Congratulations to the residents and everyone who participated in the tote recycling program.

I hope this information is helpful. If you have any questions or need any additional information, please feel free to contact me at (440) 423-1581.

Respectfully Submitted,



David L. Biggert, RBO, RBI, PI, MI, EMT-B  
Service Director/Building Official

PLANNING AND ZONING COMMISSION  
MINUTES OF **TUESDAY, DECEMBER 02, 2025**

Pursuant to notice duly given, the regular meeting of the Planning and Zoning Commission, also sitting as the Board of Zoning Appeals, was called and held on **Tuesday, December 02, 2025.**

Members present: Craig Steinbrink; Chair, Chip AuWerter Scott Broome, Jim Deacon, Christine Riley, and Jeannine Voinovich.

Members absent: None.

Also present: Chris Courtney, Village Engineer  
Todd Hunt, Village Law Director

1. Roll call.
2. The minutes of **Tuesday, November 04, 2025** regular meeting of the Planning and Zoning Commission were submitted for approval.

A motion to approve as submitted was made.

Motion by: S. Broome                      2<sup>nd</sup>: J. AuWerter

Roll Call: Ayes: All others.  
Nays: None.

**Motion Approved**

3. A paddock size and setback variance request for the **GENGLER/KORKOW** residence at **7840 Old Mill Road** was heard. Notice has been provided to adjoining property owners.  
Mathew Gengler and Cory Korkow, Owners were present.

Ms. Korkow reviewed the variance requests for the Board. She indicated they would like to house 2 female mini donkeys on the property. They have enough acres on the property to have 2 horses and comply with the Village ordinance. Because of the size and shape of the property, the paddock and barn would need to be in the front yard. They are requesting a paddock size variance and a 50' paddock setback variance from the existing house.

Mr. Broome stated he thought there would need to be a total of three variances. A variance to locate and accessory use (paddock) in the front yard, a 10,000

square foot paddock size variance, and a 50' paddock setback variance from the existing house.

Mr. Hunt stated that it seems correct.

Mr. Biggert asked if a special use permit or approval is needed for the mini donkeys, the Village ordinances only have provisions for horses.

Mrs. Voinovich stated donkeys and horses are all in the equine family.

Mr. Hunt stated he did not feel a "use permit" or special approval would be needed in this case. The Commission can interpret the code and define what is included or excluded with the term "horse". He felt it was not unreasonable for the Commission to include donkeys as part of the equine family.

Mr. Broome suggested it does not appear there is any other "practical" location for the paddock and barn for the donkeys.

Mr. Courtney advised the property owners that a grading plan along with a modified sediment and erosion control plan would need to be submitted for review and approval.

Mr. Deacon asked if the mini donkey makes any excessive calls or noise.

Ms. Korkow stated any donkey has a distinctive sound but for the most part they are quite.

Mr. Broome reviewed the *Variance Worksheet* for the Board.

After further discussion, the Board determined mini donkeys are in the same equine family as horse and therefor 1157.03(m) does apply in this case and a motion was made to grant permission to locate an accessory use (paddock) and stable building in the front yard for no more than 2 mini donkeys, a 10,000 square foot paddock size variance, and a 50' paddock setback variance from the existing house, the stable building will meet the required 150' setback from the existing house contingent on submitting the required environmental plans as indicated for review and approval.

Motion by: S. Broome                      2<sup>nd</sup>: J. Voinovich

Roll Call:        Ayes: All.  
                     Nays: None.

**Motion Approved**

4. Mr. Steinbrink held a discussion regarding possible changes to the Zoning Code related to the use of detached accessory structures.

He stated he had a brief discussion with Council regarding this topic. The P & Z Commission continues to receive requests for new or renovated detached accessory structures that could easily be renovated later into a second residential structure. To date, the Commission has required owners to agree to placing a deed restriction on the property that prohibits a detached accessory structure as a second home. The challenge with this becomes enforcement.

He thinks making some changes to the existing code will help clarify the restrictions and limit how an detached structure can be used. The Commission will discuss this in the first part of the new year.

Refer to audio recording for additional detail.

There being no further business, the meeting was adjourned at **5:47 P.M.**

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Craig Steinbrink, Chair

---

David Biggert, Secretary

# Gates Mills Fire Department

## December 2025 Council Report

DATE	NFIRS #	Address/Location	Description of Incident
12-01-25	2025-206	700 Chagrin River Road	MVC-Vehicle Extrication
12-02-25	2025-207	974 Chestnut Run	Odor Investigation
12-03-25	2025-208	1790 Woodstock Road	Fire Alarm
12-04-25	2025-209	974 Chestnut Run	Public Service
12-05-25	2025-210	1775 Carraige Place	Fire Alarm
12-05-25	2025-211	471 Chagrin River Road	Water Problem-Hydarant
12-08-25	2025-212	Sherman & County Line Roads	MVC with injuries
12-09-25	2025-213	6850 Mayfield Road	Fire Alarm
12-10-25	2025-214	7010 Hillcreek Lane	Carbon Monoxide Alarm
12-10-25	2025-215	1279 West Hill Drive	Fire Alarm
12-12-25	2025-216	501 Chagrin River Road	Problem with Fire Hydrant
12-13-25	2025-217	Mayfield & Chagrin River Roads	Assist Police Traffic
12-13-25	2025-218	7580 Old Mill Road	Odor Investigation
12-14-25	2025-219	6850 Mayfield Road	Fire Alarm
12-16-25	2025-220	1720 Chagrin River Road	Carbon Monoxide Alarm
12-17-25	2025-221	7200 Robinwood Lane	MVC no injuries
12-18-25	2025-222	7040 Gates Road	Public Service
12-18-25	2025-223	7939 Gates Mills Estates	Odor of Something Burning-Inside House
12-23-25	2025-224	Berkshire & Chagrin River Roads	Power lines down-entangled in Truck
12-25-25	2025-225	7165 Settlers Lane	CO alarm
12-26-25	2025-226	Wilson Mills Road	Mutual Aid-MVFD- MVC w/Injuries
12-29-25	2025-227	1760 County Line Road	Power Line Down
12-29-25	2025-228	7180 Robinwood Lane	Power Line Down/ Tree Across Roadway
12-29-25	2025-229	491 Hillside Lane	Power Line Down/ Tree Across Roadway
12-29-25	2025-230	1925 Chartley Road	Fire Alarm
12-30-25	2025-231	1729 Berkshire Road	Public Service
12-31-25	2025-232	1890 Berkshire Road	Smoke Removal

CURRENT MONTH TOTAL	2025 YEAR END TOTAL	2024 YEAR END TOTAL
<b>G.M. FIRE 27</b>	<b>232</b>	<b>293</b>
<b>M.V. EMS 21</b>	<b>235</b>	<b>201</b>
<b>Canceled &amp; Releases 6</b>	<b>23</b>	<b>10</b>

December training topics were:

December 9, 2025 Year end call review.

December 10, 2025 Enbridge Gas Training. Determine gas leaks, Emergency Scene Protocol.

**December employee anniversaries:**  
**Asst. Chief Rob Jamieson – 34 years**  
**Firefighter Tim Byrne – 21 years**



RESOLUTION NO: 2025-48

INTRODUCED BY: Mayor Siemborski

A RESOLUTION AUTHORIZING THE VILLAGE OF GATES MILLS TO  
ENTER INTO A MEMBERSHIP AGREEMENT WITH COMMUNITY  
PARTNERSHIP ON AGING FOR OLDER ADULT SERVICES.

WHEREAS, Community Partnership on Aging ("CPA") is a nonprofit social service agency that has been in existence since 1978 and provides programs and services to support the independence, community involvement and wellbeing of older adults in the eastern Cuyahoga County suburban area through an agreement as a regional council of governments under Ohio Revised Code Chapter 167 that currently includes as members the local municipalities of: South Euclid, Lyndhurst, Highland Heights, Mayfield Heights, Mayfield Village, and Richmond Heights (the "COG");

WHEREAS, a substantial number of the residents Village of Gates Mills are over age 60 and whose needs for support often increase with aging;

WHEREAS, a full membership in CPA will entitle Gates Mills residents to the complete range of programs and services of CPA and the Village's cost share for 2026 shall be \$23,546.00;

WHEREAS, this Council supports the Village's full membership in the COG in 2026 as furthering the health, safety and general welfare of its citizens;

NOW, THEREFORE, Be it Resolved by the Council of the Village of Gates Mills, State of Ohio, that:

Section 1. This Council authorizes the Village of Gates Mills to enter into a full membership agreement with the regional council of governments as set forth in the recitals of this Resolution to participate in the Community Partnership on Aging under the COG agreement on file with the Village Clerk, to commence on January 1, 2026, and for a membership fee in 2026 not to exceed \$23,546.00.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Passed the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk

APPROVED:

\_\_\_\_\_  
Mayor



**COUNCIL OF GOVERNMENTS AGREEMENT**  
**Community Partnership on Aging**

THIS AGREEMENT, made and entered into effective as of the first (1<sup>st</sup>) day of January, 2026, by and between the City of Highland Heights, the City of Lyndhurst, the Village of Mayfield, the City of Mayfield Heights, the City of Richmond Heights, the City of South Euclid, and the Village of Gates Mills, each being municipal corporations organized and existing under and by the virtue of the laws of the State of Ohio (hereinafter referred to as "member communities"); acting pursuant to enabling Ordinances duly enacted.

**WITNESSETH**

**WHEREAS**, in 1978 the cities of South Euclid, Lyndhurst and Highland Heights entered in an Agreement creating the Tri-City Consortium on Aging; and

**WHEREAS**, said Agreement was amended by the parties in 1991;

**WHEREAS**, the City of Mayfield Heights was added as a member in 2012;

**WHEREAS**, the Village of Mayfield was added as a member in 2013;

**WHEREAS**, the City of Richmond Heights was added as a member in 2020;

**WHEREAS**, the Village of Gates Mills was added as a member in 2026;

**WHEREAS**, the purpose thereof being to continue to coordinate among the member communities all matters relating to assistance for the aged residents of each of the member communities hereto;

**WHEREAS**, Chapter 167 of the Ohio Revised Code authorizes the governing bodies of any two or more counties, municipal corporations, townships, special districts, school districts or other political subdivisions to enter into an agreement with each other, or with the governing bodies of any counties, municipal corporations, townships, special districts, school districts, or other political subdivisions of any other state to the extent that laws of such other state permit, for establishment of a regional council consisting of such political subdivisions;

**WHEREAS**, pursuant to Chapter 167 of the ORC, the voting member communities desire to enter into this Agreement to form the "Community Partnership on Aging", organized as a regional council of governments under Chapter 167 of the ORC. The programs and assistance established through this coordinated joint venture will be known hereafter as the "Community Partnership on Aging";

**WHEREAS**, the purpose of the Community Partnership on Aging shall be to provide assistance for and to the aged residents of each of the member communities; and

**WHEREAS**, this Community Partnership on Aging is and shall be an entity separate and distinct from each of the member communities, while remaining closely affiliated with the local governments of such member communities.

**NOW THEREFORE**, the member communities hereto, each in consideration of the mutual promises and obligations assumed herein by others, mutually agree as follows:

1. There is hereby established a Council of Governments (COG) under Ohio Revised Code Chapter 167 that shall serve as the governing board of the Community Partnership on Aging.
2. The respective Mayors for the member communities are herewith appointed as the COG to review the programs and services of the CPA. The COG, as organized pursuant to the Ohio Revised Code Chapter 167, shall have the sole power to approve the annual budget of the CPA.
3. The COG, as organized pursuant to the Ohio Revised Code Chapter 167, shall meet at least once every three (3) calendar months. Any member may appoint in writing a designee to serve as proxy at any meeting in the event of their absence. Such proxy shall have full voting privileges and shall be counted in the determination of a quorum. A proxy representing an elected executive need not be an elected official.
4. There is hereby established an advisory board under the COG, as organized pursuant to the Ohio Revised Code Chapter 167, to be known as the "Friends of Community Partnership on Aging" that shall serve to guide and support the "Community Partnership on Aging."
5. Composition, duties, rules, and operating guidelines of and for the Friends of Community Partnership on Aging shall be determined in the sole discretion of the Executive Director.
6. The Community Partnership on Aging shall establish a disbursement office for the management of its fiscal affairs, which shall operate in consultation with the finance department of a member community, when needed. No non-contractual expenditures in excess of Ten Thousand Dollars (\$10,000) shall be made without prior approval of the COG. All contracts in excess of Ten Thousand Dollars (\$10,000.00) must receive prior approval by the COG.

7. City contributions for the operation of the CPA shall be determined by a dual formula: proportionate per capita basis based upon the latest US Census data of each of the respective member communities plus a proportionate per use basis as it relates to transportation costs. Cash match dollars and in-kind goods and services provided by the respective member communities in order to obtain any outside funding will be calculated on a per capita basis except for transportation costs which will be calculated on a proportionate per use basis, as well as to provide for the costs of other such programs and services as are authorized and approved by the COG, as organized pursuant to the Ohio Revised Code Chapter 167.

8. The Community Partnership on Aging shall be guided by an Executive Director, who shall be hired by a majority vote of the members of the COG. The Executive Director shall have full authority to manage fiscal responsibilities, determine staffing needs, enter into grants and contracts and report to the COG.

The Executive Director will take all reasonable actions necessary to coordinate, formulate and implement desired programs and services for older adults. A current job description will be on file in the Mayor's office of each member community.

9. This Agreement shall be in full force and effect for a period of two (2) years, and shall automatically renew on an annual basis thereafter, provided, however, that any party hereto may terminate its obligations under this Agreement with six (6) months written notice to all other member communities to this Agreement. The COG shall review the terms of this Agreement on an annual basis.

10. The Community Partnership on Aging is and shall be the successor to the Tri-City Consortium on Aging and shall stand in the stead of such Consortium.

11. Community Partnership on Aging is and shall be organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code (the "Code"). Subject to that foregoing limitation, these purposes shall include the coordination and provision of assistance to the elderly and aged.

12. No part of the net earnings of the Community Partnership on Aging shall inure to the benefit of or be distributable to its members, directors, officers, or other private persons, except that the Community Partnership on Aging shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes described herein. No substantial part of the activities of the Community Partnership on Aging shall be the carrying on of

propaganda, or otherwise attempting to influence legislation, and the Community Partnership on Aging shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of this agreement, the Community Partnership on Aging shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under Section 501(c)(3) of the Code, or the corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Code, or the corresponding section of any future federal tax code.

13. Upon dissolution of the Community Partnership on Aging, and after paying or making provision for all liabilities of the same, any remaining assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the local governments served by the Community Partnership on Aging at the time of its dissolution. Any such assets not so disposed of shall be disposed of by a court of common pleas of the county in which the principal office of the Community Partnership on Aging is then located, to one or more local governments served by the Community Partnership on Aging at the time of its dissolution, for a public purpose, or to one or more organizations that are organized and operated exclusively for tax-exempt purposes within the meaning of Section 501(c)(3) of the Code.

***REMAINDER OF PAGE INTENTIONALLY LEFT BLANK; SIGNATURE PAGES AND  
AUTHORIZING ACTIONS TO FOLLOW***

**ORDINANCE NO. 2026 - 1**

**BY COUNCILMEMBER TURNER**

**AN ORDINANCE AMENDING ORDINANCE 2025-50 TO CORRECT AN ERROR AS TO THE COMPENSATION OF CERTAIN VILLAGE EMPLOYEES; AND DECLARING AN EMERGENCY.**

WHEREAS, there were inadvertent errors in the authorized compensation for two Village employee positions in Ordinance No. 2025-50 which was adopted by this Council on December 16, 2025, and which are being corrected by this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Gates Mills, State of Ohio, that:

SECTION 1. Ordinance No. 2025-50 of this Council is hereby amended to correct the compensation for the following employee positions only and which shall be effective as of December 21, 2025:

Patrolman, Auxiliary	<del>\$23.53</del> 24.53 per hour
Service Director/Building Official/ Building Inspector	<del>\$115,425.40</del> 115,424.40 per year

SECTION 2. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in open meetings of this Council and that all deliberations of this Council that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety, convenience and welfare for the reason that the changes in compensation for all Village employees went into effect December 21, 2025, and the two positions herein must be treated equally to all others retroactive to that date as soon as possible; therefore, this Ordinance shall take effect and be in force from and after the earliest period provided by law.

Passed the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk

APPROVED:

\_\_\_\_\_  
Mayor

**RESOLUTION NO. 2026 - 2**

**BY MAYOR SIEMBORSKI**

**A RESOLUTION AUTHORIZING AND DIRECTING THE TRANSFER OF CERTAIN  
SUMS FROM THE GENERAL FUND TO THE CAPITAL IMPROVEMENT FUND,  
MAYOR'S FUND, WASTEWATER FUND AND POLICE PENSION FUND**

BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF GATES MILLS,  
CUYAHOGA COUNTY, STATE OF OHIO:

SECTION 1. That, by the Council of the Village of Gates Mills, State of Ohio, the following sums be transferred between funds. The Finance Administrator is hereby authorized to make such transfer, as follows:

From the:	GENERAL FUND
To the:	CAPITAL IMPROVEMENT FUND
Amount:	\$1,000,000.00

From the:	GENERAL FUND
To the:	MAYOR'S FUND
Amount:	\$2,000.00

From the:	GENERAL FUND
To the:	WASTEWATER FUND
Amount:	\$60,000.00

From the:	GENERAL FUND
To the:	POLICE PENSION FUND
Amount:	\$200,000.00

SECTION 2. That this Resolution shall go into immediate effect.

PASSED: \_\_\_\_\_, 2026

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

RESOLUTION NO. 2026 - 3

By Mayor Siemborski

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PURCHASE AGREEMENT WITH RUSH TRUCK CENTERS FOR A 2026 INTERNATIONAL TRUCK CHASSIS MODEL HV507 SFA UNDER THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM AND DECLARING AN EMERGENCY

WHEREAS, the Village has received a quote in the amount of \$122,203.00 from Rush Truck Centers for a new 2026 International truck chassis model HV507 SFA under Rush Truck Centers' competitive bid contract with the Sourcewell Cooperative Purchasing Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Gates Mills, State of Ohio, that:

Section 1. The Mayor and Clerk are authorized to execute an agreement with Rush Truck Centers for the purchase of a new 2026 International truck chassis model HV507 SFA in an amount not to exceed \$122,203.00.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution is declared to be an emergency measure necessary for the immediate protection of the public health, safety and general welfare and for the further reason that it is necessary to order and purchase for delivery the subject vehicle for the Service Department at the earliest possible time for the critical safety services provided thereby; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed thereto, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed the \_\_\_\_ day of \_\_\_\_\_, 2026.

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President of Council



ATTEST:

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Clerk

APPROVED:

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Mayor

RESOLUTION NO. 2026 - 4

By Mayor Siemborski

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PURCHASE AGREEMENT WITH JUDCO TRUCK EQUIPMENT FOR A HEAVY DUTY FRONT PLOW HITCH, AND SNOWPLOW UNDER THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM AND DECLARING AN EMERGENCY.

WHEREAS, the Village has received a quote in the amount of \$139,907.00 from Judco Truck Equipment for a Gledhill heavy duty front plow hitch, and an 11-foot Snowdogg reversible snowplow, including all necessary hydraulic and electrical control equipment, under Judco Truck Equipment's competitive bid contract with the Sourcewell Cooperative Purchasing Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Gates Mills, State of Ohio, that:

Section 1. The Mayor and Clerk are authorized to execute an agreement with Judco Truck Equipment for the purchase of a Gledhill heavy duty front plow hitch, and an 11-foot Snowdogg reversible snow plow, including all necessary hydraulic and electrical control equipment, in an amount not to exceed \$139,907.00.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution is declared to be an emergency measure necessary for the immediate protection of the public health, safety and general welfare and for the further reason that it is necessary to order and purchase for delivery the subject equipment for the Service Department at the earliest possible time for the critical safety services provided thereby; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed thereto, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed the \_\_\_\_ day of \_\_\_\_\_, 2026.

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President of Council

ATTEST:

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Clerk

APPROVED:

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Mayor

RESOLUTION NO. 2026 - 5

BY Mayor Siemborski

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PURCHASE AGREEMENT WITH LEE KINSTLE CHEVROLET BUICK GMC INC. FOR A 2026 CHEVROLET BLAZER UNDER THE STATE COOPERATIVE PURCHASING PROGRAM FOR USE BY THE POLICE DEPARTMENT AND DECLARING AN EMERGENCY.

WHEREAS, the Village has received a quote in the amount of \$34,592.00 from Lee Kinstle Chevrolet Buick GMC Inc. for a 2026 Chevy Blazer LT under its competitive bid contract with the state cooperative purchasing program, OhioBuys.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Gates Mills, State of Ohio, that:

Section 1. The Mayor and Clerk are authorized to execute an agreement with Lee Kinstle Chevrolet Buick GMC Inc. for the purchase of a 2026 Chevy Blazer LT in an amount not to exceed \$34,592.00.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution is declared to be an emergency measure necessary for the immediate protection of the public health, safety and general welfare and for the further reason that it is necessary to order and purchase for delivery the subject vehicle for the Police Department at the earliest possible time for critical safety services provided thereby; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed thereto, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed the \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk

APPROVED: \_\_\_\_\_

Mayor

RESOLUTION NO. 2026 - 6

By Mayor Siemborski

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PURCHASE AGREEMENT WITH STATEWIDE FORD FOR A 2026 FORD INTERCEPTOR UNDER THE STATE COOPERATIVE PURCHASING PROGRAM FOR USE BY THE POLICE DEPARTMENT AND DECLARING AN EMERGENCY.

WHEREAS, the Village has received a quote in the amount of \$43,320.00 from Statewide Ford for a 2026 Ford Interceptor SUV under its competitive bid contract with the state cooperative purchasing program OhioBuys.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Gates Mills, State of Ohio, that:

Section 1. The Mayor and Clerk are authorized to execute an agreement with Statewide Ford for the purchase of a 2026 Ford Interceptor SUV for Police Department use in an amount not to exceed \$43,320.00.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution is declared to be an emergency measure necessary for the immediate protection of the public health, safety and general welfare and for the further reason that it is necessary to order and purchase for delivery the subject vehicle for the Police Department at the earliest possible time for critical safety services provided thereby; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed thereto, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed the \_\_\_\_ day of \_\_\_\_\_, 2026.

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President of Council

ATTEST:

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Clerk

APPROVED:

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Mayor

**RESOLUTION NO. 2026 - 7**

**By Mayor Siemborski**

**A RESOLUTION ACCEPTING A BID AND AWARDING A CONTRACT  
TO JOHNSON'S FIRE EQUIPMENT COMPANY FOR THE PURCHASE  
OF A NEW FIRE TRUCK AND DECLARING AN EMERGENCY.**

WHEREAS, pursuant to public advertisement, two (2) public, competitive bids were received by the Village on December 19, 2025, for supplying a custom pumper fire apparatus truck for the Gates Mills Fire Department;

WHEREAS, Johnson's Fire Equipment Company, aka Johnson's Emergency Vehicle Solutions, submitted the lowest and best bid, not to exceed \$974,119 and the Fire Chief has recommended the purchase of the fire truck from that vendor;

WHEREAS, this Council believes it is in the best interest of the Village to award and authorize a purchase contract for the new fire truck to Johnson's Fire Equipment Company, aka Johnson's Emergency Vehicle Solutions.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Gates Mills, State of Ohio that:

SECTION 1: This Council accepts the bid of Johnson's Fire Equipment Company, aka Johnson's Emergency Vehicle Solutions, as being the lowest and best bid for the purchase contract and authorizes the Mayor and Clerk to enter into a contract with Johnson's Fire Equipment Company, aka Johnson's Emergency Vehicle Solutions, for the purchase of one (1) custom pumper fire apparatus truck, with warranty and selected optional loose equipment, in an amount not to exceed Nine Hundred Seventy-Four Thousand One Hundred Nineteen Dollars (\$974,119) with the approval of the Law Director of the contract for legal form and correctness.

SECTION 2: The Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with the law.

SECTION 3: This Resolution is declared to be an emergency measure necessary for the immediate protection of the public health, safety and general welfare and for the further reason that it is necessary to order and purchase for delivery the subject firefighting vehicle and equipment for the Fire Department at the earliest possible time for the critical safety services provided thereby and the lengthy delivery time for said vehicle; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed thereto, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed the \_\_\_\_ day of \_\_\_\_\_, 2026.

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President of Council

ATTEST:

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Clerk

APPROVED:

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Mayor



# *Village of Gates Mills*

January 16, 2026

To: Council

From: Mayor Siemborski

RE: New Fire Engine Pricing

This memorandum outlines the options and recommendations to finance the new Fire Engine. Two separate memos prepared by the Fire Department outline (1) the background supporting the purchase including age, standards, OEM marketplace, engineering and manufacturing lead times, used engine market and other elements supporting the decision for a new engine and (2) the bid process followed, bids received at public opening on 12/19, detailed discussion of specifications with the bidders and final price.

Two bids were received. Loose equipment of \$7,380 was added to the base cost. As per the separate memo, Johnson's provided a \$200,000 lower cost of \$974,119.

The recommendation is to contract with Johnson's Emergency Vehicles for a Spartan pumper. The cost is \$974,119, compared to a Pierce engine at \$ 1,175,055. Delivery time is 720 days. Payment can either be upfront or at delivery. Price and specs are good through 1/31/2026.

In evaluating financing options,

- a. The prepayment (pay fully upfront upon contract signing) offer amounts to a 3.5% discount. Our current investment portfolio yield is 3.9%. Investment maturities in 2026 will allow us to reinvest at 4.0% or higher. So, the cash discount would not be advantageous. Further, the prepayment would reduce our investable assets by about 10%.
- b. Long-term, outside lender financing was reviewed. A Midwest lender quoted interest rates from 4.76 to 5.36% for terms of 5 to 15 years. In that our Treasury investments can earn 4.0% or better, there is no advantage to borrowing money and paying 5%.
- c. The recommendation is to pay for the engine upon delivery at the end of 2027 rather than via a prepayment or outside financing.

To establish financial discipline to accumulate funds during the period from contract signing (say 1/31/26) to delivery (say 12/31/27), it is proposed that the Village make transfers from the General Fund to the Safety Fund so that at 12/31/27, \$974,500 will have been accumulated in the Safety Fund. A transfer schedule would be as follows:

Jan/Feb 2026: \$ 250,000	representing the Village 2025 surplus, which would be used for one-quarter of the cost of the engine
Feb - Dec 2026: \$ 346,500	11 months at \$31,500 per month

2026 subtotal	\$596,500	
Jan - Dec 2027	\$378,000	12 months at \$31,500 per month
Total:	\$974,500	Accumulated amounts at 12.31.2027.

Essentially, The Village would be financing the new engine with internal funds by making specific use of the 2025 surplus and accumulating funds for 2026 and 2027 to acquire a 30-year asset. The Village would continue to have a strong balance sheet with no debt and investable assets.



# Gates Mills Fire Department

Office: 440-423-1580 Fax: 440-423-2001

## Purchase of a New Fire Engine 1413

The current Engine 1413 is a 1987 Pierce Arrow fire engine that was purchased used from the City of Pepper Pike when it was 21 years old. It will be **forty years old** by the time that a new replacement fire engine is delivered. The average life expectancy for fire engines is around 20 years old. This vehicle was in good condition when purchased and partial refurbishment was then done by the Village. It replaced an old tanker truck that was no longer needed due to the fire hydrant system being extended throughout the Village.

The current Engine 1413 provided the Village with a vehicle that could carry 1500 feet of large diameter supply hose, an enormous pump size of 2,000 gallons-per-minute, seating for up to four firefighters, and most importantly the bulk of the service company equipment mandated by the Insurance Services Office (I.S.O. – insurance underwriters). This fire engine has a 500-horsepower diesel engine that provides exceptional hill-climbing ability for Village roads. It also provided reserve credit pumping capability that counts towards our insurance rating. While this engine has served the Village well, it is showing signs of wear and deterioration, and is past its life span as an emergency response vehicle. A replacement is needed.

Specifications for a new fire engine were developed using National Fire Protection Association (N.F.P.A.) national standards, requirements of the Insurance Services Office (I.S.O.), and most importantly the operational needs of our fire department and community. The Gates Mills Fire Department has some limiting factors when designing a fire engine. **Length and height requirements** were set to access the majority of the narrow private roads and residential driveways as well as fit into the fire station. **Horsepower and braking requirements** were established to navigate the steep hilly terrain of Gates Mills.

These specifications were reviewed with potential bidders to obtain feedback and information to ensure that they are complete and will result in a fire engine that will serve the needs of the Village in every category. The new engine will have a 450-horsepower diesel engine and automatic transmission with gearing to climb the hills. The pump will be rated at 1500 gallons-per-minute and will have stainless steel plumbing for longevity. The onboard tank will carry 750 gallons of water. The vehicle will have seating for our

firefighters and will have a full compliment of fire attack hoses and ground ladders, as well as capacity to carry over 1,500 feet of large-diameter supply hose. The stainless steel body will have compartmentation to carry the required fire and service company equipment. Not much new equipment will be needed for the new fire engine as it will be transferred from the old fire engine to this one.

A search for a used fire engine was done, contacting both used fire apparatus brokers and local communities, and no vehicle was found that could meet the needs of the Village, including fitting into the fire station, as well as the projected life span required for reliable service. This is not a viable option.

The proposed new fire engine will provide the Village with a very reliable and cost-effective emergency response vehicle for the next 30-to-40 years.

Yours in Safety,

Thomas Majeski, Fire Chief

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## VILLAGE OF GATES MILLS FIRE DEPARTMENT

1470 Chagrin River Rd. Gates Mills, Ohio 44040  
Office (440) 423-4405 x106 Dispatch (440) 423-4456  
Fax (440) 423-0620

To: Steven Siemborski, Mayor

From: Thomas Majeski, Fire Chief

Date: 6 January 2026

Re: **FIRE ENGINE PURCHASE RECOMMENDATION**

Mayor Siemborski,

Bids were publicly advertised and then opened on Friday, December 19, 2025 for the purchase of a custom pumper fire apparatus truck for the Gates Mills Fire Department. In addition to the public advertisement, the bid specifications were sent to nine (9) fire apparatus vendors/manufacturers. The Village received and opened two (2) competitive bids for this purchase.

### **TABULATION OF BIDS RECEIVED:**

#### **Johnson's Emergency Vehicle Solutions**

20213 State Route 93  
Wellston, OH 45692

#### **Spartan Star Pumper**

Jesse Sopko, Sales Manager

Bid Price - \$966,739.00 Paid at Time of Delivery

Bid Price - \$893,856.00 Pre-Paid within 14 Days of Contract Execution (\$72,883.00 discount)

Price of Selected Optional Loose Equipment - \$7,380.00

Delivery Time - 720 Days from Contract Execution

**TOTAL COST - \$901,236.00** if prepaid and including loose equipment

All pricing valid until January 31, 2026

#### **Atlantic Emergency Solutions**

12351 Randolph Ridge Lane  
Manassas, VA 20109

#### **Pierce Enforcer Pumper**

Jack Jackson / Chris Najsttup

Bid Price - \$1,168,975.00 Paid at Time of Delivery

Bid Price - \$1,070,058.00 Pre-Paid within 45 Days of Contract Execution (\$98,917.00 discount)

Price of Selected Optional Loose Equipment - \$6,080.26

Delivery Time - 960 Days or 32 Months from Contract Execution

**TOTAL COST - \$1,076,138.20** if prepaid and including loose equipment

All pricing valid for a minimum of 60 days from bid opening.

Continued...

### PURCHASE RECOMMENDATION:

Upon review, the lowest and best proposal for the purchase of the fire engine is from Johnson's Emergency Vehicle Solutions in the amount of **\$901,236.00**. This final cost assumes that the pre-payment option to be paid within 14 days of contract execution is selected as well as the desired loose equipment priced separately in the bid.

Fire Department staff thoroughly reviewed both bids received, and examined the bid proposal from Johnson's Emergency Vehicle Solutions along with the salesperson. The fire engine proposed meets or exceeds the minimum requirements as set by the Gates Mills Fire Department to meet the needs of the community and the Department. In recent years, Johnson's has delivered new Spartan fire engines to Willoughby Hills, Madison Fire District, and the City of Toledo among others.

It is also recommended that if this purchase is desired to proceed, that it be prepared and presented to Village Council at the January 20, 2026 council meeting. The pricing proposed by Johnson's Emergency Vehicle Solutions is valid only until January 31, 2026. If the proposal is not accepted by this date, the purchase will have to be re-bid to obtain updated pricing. Unfortunately, rapidly changing market conditions result in frequent price increases.

### NEXT STEPS:

If it is desired to propose this purchase to Village Council for approval, payment method and funds availability will need confirmation. In order to receive the pre-payment discount, the Village can pay cash up front from reserves or obtain a government lease or loan. This item will also require a reappropriation ordinance as it was not included in the approved 2026 operating budget. Fire Department staff is available to discuss payment plans as needed.

Upon your direction, the bid and contract proposal will be sent to the Law Director for review and preparation of the purchase ordinance.

Thank you for your consideration of this recommendation. The purchase of this new fire engine will replace the current Engine 1413, a 1987 Pierce Arrow fire engine that will be 40 years old when the new one is delivered. The new fire engine will solidify the fire apparatus fleet for the Village for many years and will help provide a reliable and capable front-line of fire apparatus to serve the community. Contact me if you have any questions or need any further information.

**ORDINANCE NO. 2026 - 8**

**BY MAYOR SIEMBORSKI**

**AN ORDINANCE TO AMEND THE ANNUAL APPROPRIATION ORDINANCE  
NO. 2025-51 TO INCREASE CERTAIN APPROPRIATIONS AND  
OTHER EXPENDITURES OF THE VILLAGE OF GATES MILLS, OHIO FOR  
THE FISCAL YEAR ENDING DECEMBER 31, 2026.**

SECTION 1. Be it ordained by the Council of the Village of Gates Mills, Ohio that the following amendment be made to the annual Appropriation Ordinance 2025-51 as passed by Council on December 16, 2025.

SECTION 2. That the appropriation from the General Fund to the Fire Department Other Expenses be increased by \$901,236.

SECTION 3. This Ordinance is hereby declared to be an emergency ordinance necessary for the immediate preservation of the public health, safety, convenience and welfare for reasons apparent from the contents of said ordinance and therefore this ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk

APPROVED:

\_\_\_\_\_  
Mayor

RESOLUTION NO. 2026 - 9

BY MAYOR SIEMBORSKI

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A PURCHASE AGREEMENT WITH REVIZE LLC FOR WEBSITE DESIGN, IMPLEMENTATION AND SUPPORT SERVICES.

WHEREAS, the Village requires services for website design, implementation and support and has received a quote from Revize LLC, aka Revize Software Systems, to provide such services for a cost not to exceed \$8,800, which includes the first year of a five-year annual fee of \$1,800 for tech support, software updates and website health monitoring.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Gates Mills, State of Ohio, that:

Section 1. The Mayor and Clerk are authorized to execute an agreement with Revize LLC, aka Revize Software Systems, for the purchase of website design, implementation and support services in the amount of \$8,800. The annual fee for the remaining four years of the five-year annual fee shall be subject to annual appropriations by the Village Council.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in full force at the earliest period allowed by law.

Passed the \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk

APPROVED:

\_\_\_\_\_  
Mayor



## **Revize Web Services Sales Agreement**

This Sales Agreement is between Gates Mills, OH ("CLIENT") and Revize LLC, aka  
**Revize Software Systems, ("Revize").** Federal Tax ID# 20-5000179 Date: 01-23-26

**CLIENT INFORMATION:**

Client Name: Gates Mills, OH  
 Client Address: 1470 E. Chagrin River Road  
 Client Address 2: \_\_\_\_\_  
 Client City/State/Zip: Gates Mills, OH 44040  
 Contact Name: Jean Misch 440-423-4405  
jmisch@gatesmillsvillage.com  
 Billing Dept. Contact: Jean Misch 440-423-4405  
jmisch@gatesmillsvillage.com

**REVIZE LLC:**

Revize Software Systems  
 150 Kirts Blvd., Suite B  
 Troy, MI 48084  
 248-269-9263

**Client Website Address:** <https://www.gatesmillsvillage.com/>

**The CLIENT agrees to purchase the following products and services provided by REVIZE:**

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	Phase 1 – Project Planning and Analysis, onetime fee:	\$600
1	Phase 2 – Discovery & Design from scratch - One concept, three rounds of changes, home page and inner page designs and layout, includes Responsive Web Design.	\$1,250
1	Phase 3 & 4 – Revize Template Development - Set-up all CMS modules listed on the following page with I-framing or linking to any additional 3rd party web applications and CMS module updates. Onetime fee:	\$2,250
1	Phase 5 – Quality Assurance Testing, onetime fee:	\$1,150
1	Phase 6 – Site map development/content reorganization and content migration from old website into new website including spell checking and style corrections – up to 500 web pages and documents (approximate amount on your website today).	\$1,500
1	Phase 7 – Content Editing/Administrator Training, one-day session, remote, onetime fee:	\$250
1	Phase 8 – Go Live, onetime fee:	Included
1	Revize Annual Fee, pre-paid: Includes unlimited tech support, CMS software updates (up to 5 users), security software updates, and 24-hour website health monitoring. Website hosting on 4 redundant server farms included free of charge with SSL security certificate (10 GB storage space, 100 GB monthly bandwidth limit.	\$1,800
	<b>Project Grand Total</b>	<b>\$8,800</b>

**Terms:**

1. Five-year agreement. Revize will provide a free homepage redesign beginning in year 5 after 4 completed years of service.
2. Payments: All Invoices are due according to the due date on forthcoming invoice. All sent invoices will be due on a net 30 business day billing cycle. Invoice will be sent 1/23/2026
3. Revize requires payments to be made according to the payment schedule listed on page 4.
4. All future payments are subject to annual appropriations approval from CLIENT.
5. Additional content migration, if requested, is available for \$3 per web page or document.
6. Additional bandwidth is available at \$360 per year for each additional 50GB per month.
7. This agreement is the only legal document governing this sale & the proper jurisdiction and venue for any legal action or dispute relating to this Agreement shall be the state of Michigan.
8. Both parties must agree in writing to any changes or additions to this Sales Agreement.
9. The CLIENT understands that project completion date is highly dependent on their timely communication with Revize. CLIENT also agrees and understands that;
  - a. The primary communication tool for this project and future tech support is the Revize customer portal found at <https://support.revize.com>.
  - b. During the project, the CLIENT will respond to Revize inquiries within 48 hours of the request to avoid any delay in the project timeline.
  - c. The CLIENT understands that project timelines will be delayed if they do not respond to Revize inquiries in a timely manner.
10. The CLIENT owns the design, content, and will receive software updates to the CMS for the life of the contract.
11. Unless otherwise agreed, Revize does not migrate irrelevant records, calendar events, news items, bid results, low quality images, or data that can reasonably be considered non-conforming to new website layout.
12. Revize expects to complete phase 7 (training) of this project within 18-24 weeks from the date of the project kickoff meeting. Upon completion of phase 7 it is the CLIENT's responsibility to decide when to go live with the website. The CLIENT's decision to delay go-live for any reason, unrelated to a functional defect making the site inoperable, does not constitute breach of contract on the part of Revize. The CLIENT understands that it is incumbent upon the CLIENT to respond to Revize requests in a timely manner. The CLIENT further understands that any timeline delays due to their lack of timely communication do not constitute a breach of contract on the part of Revize.

## Enterprise Revize CMS License

As part of this agreement Revize Software Systems, LLC. will provide to the CLIENT a full Enterprise Revize CMS Software license. This software is a proprietary software built and maintained by Revize Software Systems LLC. and is intended to allow for the CLIENT to easily update the content of their website. CLIENT agrees that this license will only be used to maintain the websites included in this agreement. Sharing of the content management system, by the CLIENT, with other entities not identified in this agreement is prohibited.

Revize will maintain, update, and host the Revize CMS during the contract period. In the event that the contract is terminated, for any reason, Revize will provide the latest version of the Revize CMS to the CLIENT provided all payments for the entire length of the contract is fully paid. This system will then have the ability to be hosted and used by the CLIENT as long as they wish. Revize will provide reasonable support in transferring the CMS system to the CLIENT's decided upon hosting architecture.

### Products CLIENT Owns Include:

- Revize CMS License
- Hosted Website
- Source Files
- All Included Revize Web Applications
- Design & Page Content

### AGREED TO BY:

### CLIENT

### REVIZE

**Signature of Authorized Person:**

**Name of Authorized Person:**

**Title of Authorized Person:**

**Date:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Brian Rohen**

**Account Executive**

\_\_\_\_\_

Please sign and return full sales agreement to: **[brian@revize.com](mailto:brian@revize.com)**

Fax 1-866-346-8880

## Revize Site Payment Schedule for Gates Mills, OH

### PAYMENT SCHEDULE OPTIONS

#### Option 1: Revize Year One Payment Plan

Payment Amount	Due Date	Payment Includes
\$ 8,800	Start of Project	Project Cost + Year 1 Annual Hosting and Maintenance
\$ 1,800	Year 2	Year 2 Annual Hosting & Maintenance
\$ 1,800	Year 3	Year 3 Annual Hosting & Maintenance
\$ 1,800	Year 4	Year 4 Annual Hosting & Maintenance + Free Redesign!
\$ 1,800	Year 5	Year 5 Annual Hosting & Maintenance

## **The Following Applications & Features will be integrated into Your Website Project**

Revize provides applications and features specifically designed for government websites. The applications and features are categorized into:

- **Citizen's Communication Center Apps**
- **Citizen's Engagement Center Apps**
- **Staff Productivity Apps**
- **Site Administration and Security Features**
- **Mobile Device and Accessibility Features**

### **Citizen's Communication Center Apps**

- Home Page Alerts
- Document Center with keyword search
- FAQs with keyword search
- Staff Directory with keyword search
- RFP/RFQ Bid Posting Templates
- Job Postings
- News Center with Facebook/Twitter Integration
- "Share This" Social Media App
- Photo Galleries
- Quick Link Buttons
- New Revize Web Calendars with monthly grid and listing view
- Sliding Feature Bar
- Language Translator – over 95 languages

### **Citizen's Engagement Center Apps**

- Citizen Request Center with Captcha
- Online Bill Pay
- RSS Feed

### **Staff Productivity Apps**

- Image Manager
- iCal Integration
- Link Checker

- Menu Manager
- Online Web Form Builder with drag & drop text fields
- Bid Posting
- Website Content Archiving
- Website Content Scheduling

#### Site Administration and Security Features

- Audit Trail
- Drag and Drop Menu Management
- Drag and Drop Picture Management
- Drag and Drop Document Management
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- SSL Security Certificate
- Unique Login/Password for each Content Editor
- Web Statistics and Analytics

#### Mobile Device and Accessibility Features

- ADA Compliant WCAG 2.1 AA
- ADA Accessibility Widget
- Responsive Website Design (RWD) for great mobile phone viewing

# Service Level Agreement

## Revize Maximum Response Times via Severity Level

- 1 hour for crisis issues
- 4-6 hours for critical issues
- 24 hours for normal issues

Crisis issues, determined by Revize, are defined as when a website error renders the CMS program or website completely unusable or nearly unusable or introduces a high degree of operational risk and no workaround is available. Until this error is resolved, the website is essentially halted. A large number of users and or core program functionality are severely impacted.

Critical issues are defined as website errors that are an inconvenience, or causes an inconsistent behavior of the website, which does not impede the normal functioning of the website. It could be an error that occurs consistently and affects non-essential functions and is an inconvenience which impacts a small number of users. May also contain visual errors for the graphical display of the website that is not ideal but still functioning correctly.

Normal issues are defined as an error that has a small degree of significance or is a minor cosmetic issue, or is a one-off case. A one-off case occurs when the error occurs and cannot be reproduced easily. These are errors that do not impact the daily use of the website. A low error is something that does not affect normal use, and can be accepted for a period of time, but the user would eventually want changed.

### Technical Support Escalation:

If an issue cannot be remedied by the Tech Support technician within 3 days, it will be escalated to the CTO, Ray Akshaya. If the problem is not resolved within 3 business days, then the Business Development Director, Joseph Nagrant, will assemble a team to work on the issue and have a conference call with the client explaining the resolution path the company will take to resolve the issue. If additional time is needed, the Business Development Director will contact the client and notify the client with an explanation and a follow up date as agreed by both the client and Revize.

### Revize Support

- 8 a.m. – 8 p.m. EST Phone Support (Monday thru Friday)
- 24/7/365 Portal & Email Support
- Dedicated support staff to provide assistance and answer all questions
- Training refreshers
- Video tutorials and online training manual

[www.revize.com](http://www.revize.com)

RESOLUTION NO.: 2026 - 10

By Mayor Siemborski

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CUYAHOGA COUNTY FOR PAYMENT OF LEGAL COUNSEL FEES FOR INDIGENT CRIMINAL DEFENDANTS AND DECLARING AN EMERGENCY.

WHEREAS, on November 17, 2025, pursuant to Ohio Administrative Code 120-01-03 (“Standards of Indigence”) and Ohio Revised Code §120.33, Cuyahoga County (the “County”) approved BC2025-720 providing for the representation of indigent persons accused of certain crimes under a court-appointed attorney's system, the establishment of a schedule of fees to be paid to counsel for legal services so provided, and the authority by which the County may contract with municipalities with respect to legal fees for counsel appointed to represent indigent persons charged with certain violations of ordinances of municipal corporations;

WHEREAS, the Village desires to enter into an agreement with the County pursuant to Ohio Revised Code §120.33 to meet its legal obligation relative to the payment of legal fees and expenses to counsel appointed by the Municipal Court Lyndhurst, Ohio to represent indigent persons charged with certain violations of the ordinances of the Village of Gates Mills, Ohio and for which the penalty or any possible adjudication includes the possible loss of liberty, as set forth in the aforementioned statute and according to the fee schedule established by the County.

NOW, THEREFORE, Be It Resolved by the Council of the Village of Gates Mills, State of Ohio, that:

Section 1: The Council of the Village of Gates Mills authorizes the Mayor to enter into an agreement with Cuyahoga County for the payment of costs associated with counsel assigned to represent indigent persons charged with violations of Village ordinances for a period of one year, in a form substantially in accordance with the draft Agreement attached hereto and incorporated by reference herein as Exhibit A and which Agreement shall be approved as to form by the Village Law Director.

Section 2: It is found and determined that all formal actions of this Council concerning and related to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution is declared to be an emergency measure necessary for the immediate protection of the public health, safety and general welfare and for the further reason that it is necessary to provide the aforementioned funds available for the required legal services at the earliest possible time for which they may be required; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed thereto, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.



Passed the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk

APPROVED:

\_\_\_\_\_  
Mayor

## EXHIBIT A

### AGREEMENT FOR PAYMENT OF COUNSEL FEES FOR INDIGENT CRIMINAL DEFENDANTS (Pursuant to Ohio Revised Code §120.33)

THIS AGREEMENT entered into on this \_\_\_\_ day of \_\_\_\_\_ 2025 by and between the County of Cuyahoga, Ohio, a body corporate and politic and political subdivision of the State of Ohio organized and existing under the Charter of Cuyahoga County effective January 1, 2010, as the same may have been amended, modified, and supplemented to the date hereof (hereinafter referred to as "County"), and the Village of Gates Mills, Ohio a body politic and corporate organized and existing under the Charter of the Village of Gates Mills, effective in 1972, as the same may have been amended, modified, and supplemented to the date hereof (hereinafter referred to as "Village").

WHEREAS, on November 17, 2025, pursuant to Ohio Administrative Code 120-01-03 ("Standards of Indigence") and ORC 120.33, Cuyahoga County approved BC2025-720 providing for the representation of indigent persons accused of certain crimes under a court-appointed attorney's system, the establishment of a schedule of fees to be paid to counsel for legal services so provided, and the authority by which the County may contract with municipalities with respect to legal fees for counsel appointed to represent indigent persons charged with certain violations of ordinances of municipal corporations, and

WHEREAS, the County has adjusted the schedule of fees paid to counsel for such legal services from time to time, and

WHEREAS, the parties hereto desire to enter into an agreement pursuant to Ohio Revised Code §120.33 relative to the payment of legal fees and expenses to counsel appointed by the Municipal Court Lyndhurst, Ohio to represent indigent persons charged with certain violations of the Village of Gates Mills, Ohio and for which the penalty or any possible adjudication includes the possible loss of liberty, as set forth in the aforementioned statute.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the parties agree as follows:

1. Pursuant to Ohio Revised Code §120.33, and the aforesaid resolution, the County shall pay all legal fees of counsel appointed by the Municipal Court of Lyndhurst, Ohio to represent indigent persons charged with violations of the ordinances of the Village of Gates Mills, Ohio, plus authorized expenses, as certified by the Lyndhurst Municipal Court.
2. Payment by the Village for representation of indigent persons is by a fee schedule and shall not exceed the fee schedule adopted by the County wherein the municipal corporation is located.
3. The Village agrees to reimburse the County for all legal fees and expenses which are paid by the County according to Item One within thirty (30) days of receipt of an invoice prepared by the County for such fees and expenses.
4. The Village agrees to pay the County an administrative fee of three percent (3%) of the amount of any reimbursement received from the Ohio Public Defender Commission as full compensation for all administrative and other cost incurred by the County on account of the services rendered under this Agreement.

5. The County agrees to pay the Village all reimbursement received from the State of Ohio Public Defender for said legal fees and expenses less the 3% Administrative fee referenced above pursuant to Ohio Revised Code 120.33 within thirty (30) days of the County's receipt of such reimbursement.
6. Reimbursement by the County to the Village for legal fees and expenses for the representation of such indigent persons shall not exceed the amount received as reimbursement from the State of Ohio Public Defender.
7. This agreement shall be in effect from January 1, 2026 through December 31, 2026.
8. Neither the County nor the Village shall assign all or any part of this Agreement without the prior written consent of the other, which consent shall not be unreasonably withheld.
9. Any notice or communication required or permitted under this MOU shall be sufficiently given in writing delivered to the following:

Village of Gates Mills  
Steven L. Siemborski, Mayor  
mayor@gatesmillsvillage.com  
1470 Chagrin River Road  
Gates Mills, OH 44040

Cuyahoga County Fiscal Office  
Domonique Tatum  
dtatum@cuyahogacounty.gov  
2079 East 9<sup>th</sup> Street 3-100  
Cleveland, OH 44115

10. If the County fails to fulfill its obligations under this Agreement in a reasonable, timely, and proper manner, or if the County substantially violates any of the terms or conditions of this Agreement, then the Village has the right to terminate this Agreement by providing written notice to the County of such termination that specifies an effective date for termination no less than thirty (30) days before the effective date of said termination. Termination by the Village shall not constitute a waiver of any other right or remedy it may have at law or in equity for breach of this Agreement by the County.
11. If the Village fails to fulfill its obligations under this Agreement in a reasonable, timely and proper manner, or if the Village substantially violates any of the terms or conditions of this Agreement, then the County has the right to terminate this Agreement by giving written notice to the Village of such termination that specifies an effective date for termination no less than thirty (30) days before the effective date of said termination. Termination by the County shall not constitute a waiver of any other right or remedy it may have at law or in equity for breach of the Agreement by the Village.

12. All appointments made hereunder shall conform with the Standards of Indigency and other rules and standards established by the Ohio Public Defender Commission and the State Public Defender.
13. This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio by a Court sitting in Cuyahoga County and parties agree not to attempt to remove any legal action outside of Cuyahoga County for any reason.
14. Both parties are subject to the Ohio Public records Act, ORC 149.43.
15. All amendments to this Agreement agreed upon by the parties shall be in writing and signed by both parties.
16. This Agreement is contingent upon the approval of the State of Ohio Public Defender.

VILLAGE AGREES THAT ALL CONTRACT DOCUMENTS REQUIRING COUNTY SIGNATURES MAY BE EXECUTED BY ELECTRONIC MEANS, AND THAT THE ELECTRONIC SIGNATURES AFFIXED BY THE COUNTY TO SAID DOCUMENTS SHALL HAVE THE SAME LEGAL EFFECT AS IF THAT SIGNATURE WAS MANUALLY AFFIXED TO A PAPER VERSION OF THE DOCUMENT. VILLAGE ALSO AGREES TO BE BOUND BY THE PROVISIONS OF CHAPTERS 304 AND 1306 OF THE OHIO REVISED CODE AS THEY PERTAIN TO ELECTRONIC TRANSACTIONS, AND TO COMPLY WITH THE ELECTRONIC SIGNATURE POLICY OF CUYAHOGA COUNTY.

ENTERED INTO AND AGREED in Cleveland, Ohio, the day and year first written herein.

**CUYAHOGA COUNTY, OHIO**

**BY:** \_\_\_\_\_  
**Chris Ronayne, County Executive,**  
**or designee, pursuant to Executive Order 2023-0003,**  
**dated July 6, 2023**

And

**VILLAGE OF GATES MILLS**

**BY:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

The legal form and correctness  
of this Contract is hereby approved:  
Law Department, County of Cuyahoga, Ohio  
Victor E. Manolache, Assistant Law Director for  
Richard D. Manoloff, Director of Law

Approved as to legal form and correctness:

\_\_\_\_\_  
R. Todd Hunt, Law Director, Village of Gates Mills

ORDINANCE NO. 2026 - 11

BY: MAYOR SIEMBORSKI

**AN ORDINANCE AMENDING TITLE FIVE, “ADMINISTRATION”, OF PART ONE, THE “ADMINISTRATION CODE” OF THE CODIFIED ORDINANCES OF THE VILLAGE, TO ADOPT NEW CHAPTER 167, “ELECTED OFFICIALS CODE OF CONDUCT”.**

WHEREAS, this Council desires to adopt the following Code of Conduct for the elected officials of the Village of Gates Mills to further the effective and efficient governance of the Village and to assure public confidence in the integrity of local government;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Gates Mills, Ohio, that:

Section 1: Title Five, “Administration”, of Part One, “Administration Code”, of the Codified Ordinances of the Village of Gates Mills, is hereby amended to enact new Chapter 167, “Elected Officials Code of Conduct” to hereinafter provide as follows:

**“Chapter 167, ELECTED OFFICIALS CODE OF CONDUCT”**

**167.01 PURPOSE.**

**The Council of the Village of Gates Mills has adopted this Code of Conduct for the Village elected officials (i.e., the Mayor, all Council Members, Clerk, and Treasurer, whether elected or appointed to the elective office –hereinafter collectively referred to as the “Elected Officials” to further the effective and efficient governance of the Village and to assure public confidence in the integrity of local government. Elected Officials shall maintain the highest standards of personal integrity and conduct, trustfulness, honesty, and fairness in carrying out their public duties and their private social and business dealings, shall avoid any improprieties in their roles as public servants and private citizens, shall comply with all applicable laws, including, but not limited to, Ohio Ethics Laws and the Ohio Sunshine Laws, and shall never use their office or authority improperly or for personal gain. This Code of Conduct has been created to ensure that all Elected Officials have clear guidelines for conducting their relationships with each other, with Village staff, with citizens, and with all other private and governmental entities.**

**167.02 RESPECT; FORMAL TITLES.**

**All Elected Officials shall treat each other with respect and shall refer to one another by use of their Village public official titles during public meetings followed by the individual’s last name. It is the responsibility of the Mayor to function as the President of Council and to preside at all Council meetings, and other Elected Officials shall honor efforts by the Mayor to maintain order and focus discussion on current agenda items.**

### 167.03 CIVILITY AND DECORUM IN DISCUSSIONS AND DEBATE.

Elected Officials shall serve as a model of leadership and civility for the Village. Elected Officials shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of any other Elected Official, members of the Village's administration, staff and employees, and those members of the public who attend public meetings of the Village. Difficult questions, challenges to a particular point of view and criticism of ideas and information are legitimate elements of a free democracy in action. This does not allow, however, for Elected Officials to make belligerent, personal, impertinent, slanderous, threatening, abusive or disparaging comments to other Elected Officials, Village staff, or the public. Elected Officials shall refrain from engaging in conduct, including shouting or physical actions, that may be construed as threatening.

### 167.04 CONDUCT AT PUBLIC MEETINGS.

Elected Officials shall prepare themselves for public meetings and be familiar with the items on the agenda, be courteous and attentive to all public discussions, and focus on the business being discussed. They shall follow parliamentary procedure and shall seek advice from the Law Director as to any parliamentary procedural questions. They shall refrain from interrupting other speakers, making personal comments not germane to the business on the agenda, attempting to monopolize the discussion, or otherwise interfering with the orderly conduct of public meetings. Elected Officials should avoid expressing negative nonverbal cues such as scowling, checking phone messages or texting, talking to one another, or using facial expressions that suggest ridicule or contempt while others are speaking. They should also avoid debating with members of the public at Council meetings since these debates seldom resolve concerns and many times inflame feelings at a public meeting. The purpose of hearing public comment is to receive information and/or opinions. A respectful response to such comments is appropriate.

### 167.05 ELECTRONIC COMMUNICATIONS DURING PUBLIC MEETINGS.

Elected Officials shall refrain from engaging in electronic communications with one another or members of the public concerning public business during a regular or special meeting. Electronic communication is defined as e-mail, text message, instant message, website, social media, blog posting or other electronic communication.

### 167.06 ADVOCACY.

Elected Officials shall represent the official policies and positions of the Village of Gates Mills to the best of their ability when designated for that purpose. However, when presenting their individual opinions or positions, rather than those of the Village, they shall explicitly state that such opinions or positions do not represent the Village of Gates Mills, nor shall they allow such inference to be made that they do so.

#### 167.07 PROMISES ON BEHALF OF THE VILLAGE OR COUNCIL IN UNOFFICIAL SETTINGS.

Elected Officials will frequently be asked to explain a Council action, give their opinion about an issue, or to take specific action on behalf of a constituent as they meet and talk with constituents in the community. The Mayor is the official head of the Village who is authorized to present and speak on the Village's official positions. It is appropriate for other Elected Officials to give overviews of official Village positions and policy and refer others to the other Elected Officials and to Village staff for further information or assistance. Overt or implicit promises of specific final Council action or promises that the Village will take some specific action should be avoided.

#### 167.08 CONDUCT OUTSIDE OF PUBLIC MEETINGS.

Elected Officials shall continue respectful behavior in private. The same level of respect and decorum that is deemed appropriate for public discussion should be maintained in private conversations related to Village business. Elected Officials should refrain from making derogatory personal comments about other Elected Officials. Because even private conversations may have a public presence, Elected Officials should be aware that they are always on display and that their actions, mannerisms, and language are monitored by people around them of which they may not be aware. Elected Officials should therefore proceed with the knowledge that conversations may be eavesdropped upon, debates in public places will be watched, and even casual comments between individuals before and after public meetings will be noted. Elected Officials shall not engage in disorderly conduct as set forth in Village Codified Ordinance Section 548.04 or any successor provision thereof.

#### 167.09 RELATIONS WITH NON-ELECTED OFFICIALS/STAFF.

Elected Officials shall treat all Village officials and staff as professionals and shall communicate with those officials and staff clearly, honestly, and with respect for the abilities, experience, and dignity of each individual. Elected Officials shall not debate with directors and staff during a public meeting and shall not express negative views regarding the performance of directors and staff in a public meeting. Any concerns by an Elected Official over the conduct, performance, or work of a Village official or employee should be directed to the Mayor privately to ensure the concern is resolved. Except for the Mayor acting pursuant to his official duties, Elected Officials shall not disrupt staff during the performance of their jobs in order to have their individual needs met and shall not interfere with administrative functions or coerce or attempt to influence staff in the processing of applications, the granting of licenses or permits, or any other decisions within the staff's discretion.



**167.10 ELECTED OFFICIALS' RELATIONSHIPS WITH VILLAGE COMMISSION, BOARDS AND COMMITTEES, AND ELECTED OFFICIAL'S REPRESENTATION OF OTHER AGENCIES AND GROUPS.**

**Elected Officials shall not influence Village commission, board or committee recommendations or influence or lobby individual commission, board or committee members on any item under their consideration, except for an Elected Official who is a member of such commission, board or committee with voting rights. It is important for commissions, board, and committees to be able to make objective decisions and where required make independent recommendations to the Village Council. When an Elected Official is not a member of a Village commission, board or committee, they are cautioned about becoming involved in the meeting's discussions, including speaking during public comment, as it can lead to undue influence. If an Elected Official represents the Village before another governmental or private agency or organization, the Elected Official shall represent the official position of the Village on a matter. Personal opinions and comments may be expressed only if the Elected Official clarifies that these statements do not represent the official position of the Village.**

**167.11 PENALTY FOR VIOLATION OF THE CODE OF CONDUCT.**

**In addition to the removal provisions of the Village Charter for an Elected Official, the penalties for violations of this Code of Conduct are:**

- (a) An Elected Official who is found by a majority vote of Council Members to have violated this Code of Conduct may be subjected to a formal censure by resolution of Council.**
- (b) An Elected Official who is found by a majority vote of Council Members to have violated this Code of Conduct more than once in a twelve (12)-month period of time may be excluded from Council participation and voting privileges for a period of up to three (3) months.**
- (c) An Elected Official who is found by a majority vote of Council Members to have violated this Code of Conduct more than twice in a twelve (12)-month period may be subject to the removal provisions for that Elected Official's office as set forth in the Village Charter."**

Section 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

RESOLUTION NO.: 2026 - 12

BY MAYOR SIEMBORSKI

A RESOLUTION CONFIRMING THE MAYOR'S FORMATION OF AN AD HOC COMMITTEE TO BE KNOWN AS THE "LAND CONSERVANCY LEVY COMMITTEE" AND THE APPOINTEES THERETO AND DECLARING AN EMERGENCY

WHEREAS, pursuant to Section IV-5 (a)(2) of the Village Charter, the Mayor has the authority to appoint committees, with the confirmation of the Council, and to control such committees that are not created as formal "committees of Council";

WHEREAS, the Mayor has proposed the formation of an ad hoc committee to be known as the "Land Conservancy Levy Committee" for the purpose of analysis and preparation for a potential Charter levy ballot issue for conservation purposes for the general election on November 3, 2026;

WHEREAS, the Mayor has appointed Sandra Turner, David Young, and himself to the Committee and is seeking Council confirmation of those appointees;

WHEREAS, this Council desires to confirm the formation of the Committee and the Mayor's appointees thereto;

NOW, THEREFORE, Be it Resolved by the Council of the Village of Gates Mills, State of Ohio, that:

Section 1: This Council hereby confirms the Mayor's formation of an ad hoc Mayoral committee to be known as the "Land Conservancy Levy Committee" and the Mayor's appointees thereto of Sandra Turner, David Young, and the Mayor for the purpose set forth in the recitals to this Resolution.

Section 2: It is found and determined that all formal actions of this Council concerning and related to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public general welfare and convenience in order for the aforesaid Committee to meet at the earliest possible time to begin its time limited duties and for the efficient and effective governance of the Village's affairs; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed thereto, it shall take

effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk

APPROVED:

\_\_\_\_\_  
Mayor