

**VILLAGE OF GATES MILLS
COUNCIL AGENDA
AUGUST 15, 2023
5:30 p.m.**

**COMMUNITY HOUSE, 1460 CHAGRIN RIVER ROAD
(Livestream available on YouTube – click the link on
www.gatesmillsvillage.com to watch)**

1. Roll call.
2. Minutes of the Regular Council meeting of July 18, 2023. Clerk.
3. Pay Ordinance # 1276 \$614,183.51. Clerk.
4. Financial Statement/Treasurer's Report. Treasurer.
5. Mayor's Report. Mayor.
6. Clerk's Report. Clerk.
7. Committee Reports.
Reid Consulting presentation (Broadband).
8. Police Department Report. Minichello.
Officer Kimbrew – Service Award.
9. Service Department Report. Biggert.
10. Fire Department Report. Robinson.
11. **Ordinance No. 2023-23** (Second Reading) Mayor Schneider.
An Ordinance Amending Section 1313.09(a) of the Codified Ordinances of the Village of Gates Mills to Specify the Procedure for the Architectural Board of Review's Historic District Subcommittee to Review and Make Recommendations to the Board on Applications for Building Permits in the Village's Historic District.
12. **Resolution No. 2023-26** (Second Reading) AuWerter.
A Resolution Authorizing Additional Funds for Professional Services Provided by CT Consultants Under an Agreement for the Village's Comprehensive Plan.
13. **Ordinance No. 2023-27** (First Reading) AuWerter.
An Ordinance to Amend the Annual Appropriation Ordinance No. 2022-42 to Increase Certain Appropriations and Other Expenditures of the Village of Gates Mills, Ohio for the Fiscal Year Ending December 31, 2023.
14. **Resolution No. 2023-28** (First Reading) AuWerter.
A Resolution Authorizing and Directing the Transfer of Certain Sums from the General Fund to the Capital Improvement Fund and Wastewater Fund.
15. Council Matters.
16. Business from the Audience.
17. Adjourn.

Village of Gates Mills
MINUTES OF A REGULAR MEETING OF COUNCIL
July 18, 2023

A regular meeting of the Council of the Village of Gates Mills, Ohio was held at the Community House on Tuesday, July 18, 2023, at 5:30 p.m. with Mayor Schneider presiding. The meeting was livestreamed to the internet.

1. Roll Call starts at 3:08

Councilmembers present: Atton, AuWerter, Press, Steinbrink, Turner, Welsh.

Other Village officials present were Clerk DeCapite, Service Director Biggert, Police Chief Minichello, Fire Chief Robinson, Finance Administrator Mulh, and Law Director Hunt.

Councilmember AuWerter moved to excuse Councilmember Deacon. Councilmember Steinbrink seconded the motion.

Ayes: Atton, AuWerter, Press, Steinbrink, Turner, Welsh.

Nays: None

Motion carried.

2. Minutes of the Regular Council meeting of June 20, 2023

Clerk DeCapite stated two corrections were made prior to this Council meeting. On page 2, under the Comprehensive Plan update, "17 of 25 members attended" should read "17 of 23 members attended". On Page 4, item 12-Emergency Services Resolution, fourth line down, "...reduced the initial 17% increase to a 2% increase..." should read "reduced the initial 17% increase to a 3% increase". Councilmember Press moved to approve the June 20, 2023 minutes as corrected. Councilmember Turner seconded the motion.

Ayes: Atton, Turner, Welsh.

Abstain: AuWerter, Press, Steinbrink

Nays: None

Motion carried.

3. Minutes of the Special Council meeting of June 29, 2023

Clerk DeCapite stated one correction was requested. On page 4, third full paragraph down, "Councilmember Atton stated that he rarely has seen situations where the lowest and best bid are the same" should read "...lowest and best bid are not the same". Councilmember Welsh moved to approve the June 29, 2023 minutes as corrected and Councilmember Press seconded the motion.

Ayes: Atton, Press, Steinbrink, Turner, Welsh.

Abstain: AuWerter

Nays: None

Motion carried.

4. Police Department Report attached and starts at 5:55

Notable responses by Chief Minichello to speed camera questions posed by Councilmembers Press, Atton, and Welsh:

- Eastbound vehicles traveling over 60 mph averaged 215 per day for the past 7 days, a reduction from the previous 7 days as well as the 7 days before that. 1450 warning notices have been processed in the last 9 days. We've made some remarkable progress in slowing people down.
- Lyndhurst Municipal Court's processing fee has been reduced from \$25 to \$15 per citation.

5. Service Department Report attached and starts at 15:30

Councilmember AuWerter asked for a status update of 640 Chagrin River Rd. Service Director Biggert advised little progress has been made since the last Council meeting. An updated construction schedule was requested of the homeowner with no response to date.

Councilmember AuWerter expressed his frustration with this unusual event and with our inability to enforce the building process. Should we establish fines for noncompliance? What do other communities do? Councilmember Deacon has previously volunteered to spearhead this issue.

Law Director Hunt explained a potential way to pursue enforcement is if there is an unsafe condition that is a public nuisance, then a correction order can be issued. The problem with correction orders is oftentimes the correction is demolition and that is not what the Village is looking to do here. He also explained that a property owner who gets a building permit has 12 months to commence work. If there is a lull in the work for over 6 months once it's commenced, the property owner can be prompted, or they can lose their building permit and they'd have to start over.

Councilmember Press suggested the homeowner must have done something wrong considering all the little stuff like outbuildings, trees, and riparian rights. Service Director Biggert replied only the tree clearing exceeded what was approved. That action resulted in the requirement to file a storm water management plan, which the homeowner did, bringing him back into compliance.

Councilmember Atton asked if the homeowner was fined. Service Director Biggert stated he does not have the ability to fine people. He can file charges in Lyndhurst Municipal Court and the judge determines what the fines are. Councilmember Atton asked if we filed in this case. No, because the homeowner complied with filing the requested storm water management plan.

6. Fire Department Report attached and starts at 27:03

Treasurer Siemborski entered the meeting at 5:56 p.m.

Councilmember Press noted EMS runs 6 months into the year are double that of last year and asked why. Fire Chief Robinson replied an aging population with declining health calling the ambulance more often and transports that probably shouldn't be done - Aria and Gilmour Academy are the two biggest single address users.

7. Pay Ordinance # 1275 \$424,963.54 starts at 30:52

Councilmember Steinbrink questioned two Englebrook Construction charges paid on June 7th and 29th. Finance Administrator Mulh believed the community house lower-level restrooms and new air conditioner at Burton Court and would verify via email.

Councilmember Steinbrink moved to approve Pay Ordinance #1275. Councilmember Welsh seconded the motion.

Ayes: Atton, AuWerter, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

8. Financial Statement/Treasurer's Report attached and starts at 32:17

9. Mayor's Report starts at 43:37

- Band Concert this Sunday at 5:30 p.m.
- Addie's Cup Coffee Shop Grand Opening week of July 24th
- All Council received the Comprehensive Plan - a good reference and resource for the future. Please select from August 12, Sept 16, Sept 23, or Sept 30 at 9:00 a.m. for a Council Workshop to discuss the Plan. In reply to queries from Councilmembers Atton and Press, the workshop is open to the public and the audience will be allowed to ask questions if time allows. We might have to have a second workshop. Very thankful to Councilmembers AuWerter and Turner.

Mayor Schneider appointed Chuck Spear to the Historic Review Committee. Councilmember Welsh moved to approve the appointment with Councilmember Turner seconding the motion.

Ayes: Atton, AuWerter, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

10. Clerk's Report - None

11. Gates Mills Land Conservancy Report/Financial Statement (Nathaniel T. Smith) attached and starts at 47:05

Council comments and questions start at 57:13

12. Committee Reports

Charter Review Committee (Councilmember AuWerter) starts at 1:08:07

- Tentative time frame for finalized report to Council is August 15

Broadband Committee (Councilmember AuWerter) starts at 1:09:09

- Consultant Report hopefully will be available for the August meeting

Cell Tower (Councilmember AuWerter) starts at 1:09:23

- Per Ron Gainar, Gilmour Academy's cell tower consultant, construction will start in August and Verizon cell service should start in October

Real Estate Committee (Councilmember AuWerter) starts at 1:10:05

- Architectural drawings of the Burton Court expansion have gone to the State with the permit application and to contractors for bidding purposes. Once bids come in, we'll see if it meshes with our framework that we first embarked on.

13. Move to Withdraw Ordinance No. 2023-18 starts at 1:12:36

Mayor Schneider requested a motion to withdraw Ordinance No. 2023-18 "An Ordinance Amending Section 1313.05 of the Codified Ordinances of the Village of Gates Mills to Change the Meeting Time of the Architectural Board of Review's Historic District Subcommittee". This withdrawn Ordinance No. 2023-18 was redrafted as Ordinance No. 2023-23, next on the agenda.

Law Director Hunt explained that in trying to improve the process of reviewing building permit applications in the historic district, the original thinking (Ordinance No. 2023-18) was to change the meeting date of the Historic District Subcommittee (HRB). Subsequently the stakeholders involved met - including Mayor Schneider, Councilmembers Turner and Deacon, and Law Director Hunt. It was determined that ARB and HRB should keep meeting dates as they are. Building permit applications in the historic district could go directly to HRB, keeping the ARB aware of the application, and then HRB would make a recommendation to ARB. It would cut down at least a couple of weeks in processing time. That is what has been redrafted into Ordinance No. 2023-23. Councilmember Deacon has requested that Ordinance No. 2023-23 be put on first reading so that there can be more discussion between now and August regarding further coordination so the process works better. Both Chairs of ARB and HRB are okay with the redraft but there might be changes.

Councilmember AuWerter moved to withdraw Ordinance No. 2023-18 with Councilmember Steinbrink seconding the motion.

Ayes: Atton, AuWerter, Press, Steinbrink, Turner, Welsh.

Nays: None

Motion carried.

14. Ordinance No. 2023-23 (First Reading) starts at 1:16:24

Ordinance No. 2023-23 "An Ordinance Amending Section 1313.09(a) of the Codified Ordinances of the Village of Gates Mills to Specify the Procedure for the Architectural Board of Review's Historic District Subcommittee to Review and Make Recommendations to the Board on Applications for Building Permits in the Village's Historic District" was read by Mayor Schneider. Ordinance No. 2023-23 will be placed on first reading.

15. Resolution No. 2023-24 (First Reading) starts at 1:17:03

Resolution No. 2023-24 “A Resolution Approving and Adopting the Alternative Tax Budget for the Village of Gates Mills for Fiscal Year 2024; and Declaring an Emergency” was read by Councilmember AuWerter. This is an administrative requirement done at this time every year so that we can continue receiving property taxes from the County. The deadline is July 20.

Councilmember Atton asked why this is always such an urgent matter when the data has been available for a long time. Finance Administrator Mulh responded it has always been done this way and if Council prefers it to be done in April or May next year, she will do that.

Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Resolution No. 2023-24 be placed upon its final passage. Councilmember Welsh seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

Councilmember AuWerter moved to approve Resolution No. 2023-24 with Councilmember Welsh seconding the motion.

Ayes: Atton, AuWerter, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

16. Ordinance No. 2023-25 (First Reading) starts at 1:21:12

Ordinance No. 2023-25 “An Ordinance to Amend the Annual Appropriation Ordinance No. 2022-42 to Increase Certain Appropriations and Other Expenditures of the Village of Gates Mills, Ohio for the Fiscal Year Ending December 31, 2023” was read by Councilmember AuWerter. Treasurer Siemborski explained this appropriation is approval to spend up to \$290,000 and provides two months of working capital needed to begin the process of paying Lyndhurst Municipal Court (LMC) and Gatso when speed camera citations commence in August.

Treasurer Siemborski explained the two pieces of the \$290,000 appropriation. State regulations allow LMC to be paid \$15 per citation at the time the citation is issued, not the time the citation is paid. LMC collects the fines. Using rough estimates provided by Chief Minichello of 200 tickets going over 60mph per day, 30 days, and \$15/ticket, you come up with \$90,000 to \$95,000 per month to be paid to LMC. Allowing for two months between issue of a citation and payment of the fine, the LMC portion of the calculation is \$190,000. The other \$100,000 is to pay Gatso their percentage. Gatso is not paid until the cash comes in, so we don't have the same working capital requirement as with LMC, and we used a two week float.

Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Ordinance No. 2023-25 be placed upon its final passage. Councilmember Steinbrink seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Press, Steinbrink, Turner, Welsh.

Nays: None
Motion carried.

Councilmember AuWerter moved to approve Ordinance No. 2023-25 with Councilmember Steinbrink seconding the motion.

Ayes: Atton, AuWerter, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

17. Resolution No. 2023-26 (First Reading) starts at 1:28:12

Resolution No. 2023-26 “A Resolution Authorizing Additional Funds for Professional Services Rendered by CT Consultants Under an Agreement for the Village’s Comprehensive Plan” was read by Councilmember AuWerter. After final negotiations with CT, we have a final invoice amount and \$7500 of additional money is needed to close out this project.

Councilmember Press asked for more details and Councilmember AuWerter provided that the amount of hours spent by CT significantly exceeded what CT anticipated. CT alerted us to this through preliminary invoices and we asked to have that broken down into what was in scope versus out of scope with reasons - these are the unforeseen services cited in the Resolution. The numbers submitted by CT were three times the number and we negotiated 1/3 of that. The hours CT spent greatly exceeded what they billed us and even so, the Consultant stuck with this right through the end, and we never lost any of her attention. Councilmembers Turner and AuWerter feel this is a very fair settlement and certainly recommend approval.

Councilmember Atton suggested that CT underbid the job since their original bid was \$57,500, lower than the other two bidders by \$20,000 and exactly the same as the invoice now being suggested. We would have realized that if we had stuck rigorously to monthly billing as the contract stipulated. Councilmember Turner stated the delayed billing was a frustration for her and Councilmember AuWerter as well and they constantly brought it up with our Consultant Chris. There were a lot of things we asked for which increased the cost - 23 more interviews than scheduled, Advisory Committee input that increased the length of the survey and required more analysis, the request to distinguish among neighborhoods and the additional analysis, and a change to the postcard mailed out. Councilmember AuWerter added that given the nuances and nature of how this unfolded, we probably would have had a significant overrun with either of the other bidders as well.

Treasurer Siemborski asked if this final amount had been approved - not just by our Consultant Chris, but by her organization, CT Consultants - so that if Council approves this we are complete. Councilmember AuWerter stated we have an email confirming that.

Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Resolution No. 2023-26 be placed upon its final passage. Councilmember Steinbrink seconded the motion to suspend the rules.

Ayes: AuWerter, Steinbrink, Turner.

Nays: Atton, Press, Welsh.
Abstain: None
Motion failed.

Ordinance No. 2023-26 will be placed upon first reading.

At 1:38:43 Law Director Hunt explained it takes five votes to suspend the rules and there are only three votes, so this Resolution will be on the agenda next month.

Councilmember Atton's desire to bring this up again at the next meeting is the people who are concerned about the level of expenditure being committed to this process ought to be invited to make public comment. This was a contentious issue. Councilmember Turner asked what was his standing on the Resolution and he replied he didn't want to vote on this until hearing the opinions of other people, more than are sitting here tonight. Councilmember Steinbrink recalled that Councilmembers Atton and Press wanted more meetings and public input to make this a better process in the end. You can't ask for more and then when the bill comes say I don't want to pay for all that stuff.

18. Council Matters starts at 1:43:15 - None

19. Business from the Audience starts at 1:43:23

Resident Mark Shoag, Brigham Road, stated \$80,000 is a lot of money for the Comprehensive Plan. He knows a couple seniors in this town who are hurting because of inflation who could benefit from a little extra money. The idea that we're just going to fork over another \$20,000 - I don't know, it's a lot of money.

Resident Charlie Baker said the speed camera brochure sent out was exceptionally well done.

Treasurer Siemborski stated the money for the Comprehensive Plan came from ARPA funds from the federal government, not taxes that our local residents are paying. And Councilmember Atton replied it could have been spent on other things.

20. Adjourn

There being no further business, it was moved by Councilmember Steinbrink, seconded by Councilmember Press, and unanimously carried, that the council meeting be adjourned.

Respectfully submitted,

Beth DeCapite, Clerk

Approved:

Karen E. Schneider, Mayor

VILLAGE OF GATES MILLS
FINANCIAL REPORT FOR THE SEVEN MONTHS ENDED JULY 31, 2023
August 10, 2023

JULY RESULTS AND FINANCIAL POSITION

The financial statements were provided to the Mayor, Clerk and Council prior to the August council meeting.

GENERAL FUND

Revenue for the month of July was \$440,000, consisting of \$191,000 of real estate tax receipts, \$194,000 of municipal income tax revenue and \$48,000 of other revenue. Tax amounts represent collections by the taxing agencies (Cuyahoga County and RITA) that are forwarded to the Village. The Village is dependent on the timing of those agencies' billing and collection activities and on the timing of taxpayer remittances.

For real estate taxes, receipts are dependent on the seasonal nature of tax due dates, payments by property owners and county remittances to the Village. For the first seven months of 2023, real estate tax receipts are slightly ahead of the prior year. We have caught up with what was a slow collection start for the year. As the underlying basis of calculating real estate taxes has not changed, we can expect the budget amount for the full year.

Municipal income tax revenue was \$194,000 in July. Income tax receipts in 2023 have been reported as less than in 2022. For the seven months in 2023, income tax revenue of \$1,384,000 is below 2022 amounts by \$561,000. As discussed, we have conferred with RITA on expectations for 2023 collections to see whether their previous guidance to us, from which we developed the budget of \$2,600,000, is different and for explanations of the lower amounts. Their updated projection of \$2,125,000 would produce a \$475,000 possible shortfall between budget and projection. We are tracking a little worse than that with a YTD shortfall from the prior year of \$561,000.

Other source revenue of \$501,000 is favorable to the prior year by \$90,000 due to higher receipts in all categories except ambulance income. Of note, rental income from the cell tower (\$72,000 this year, \$62,000 in 2022) and higher Mills Building rental income from a one-time tenant payment in January of 2023 that was paid differently for 2022 provided for most of the difference. The tenant pays for the entire year of rent with one check and is accounted for in the month the revenue is received.

Expenditures for the month of July were \$479,000. Our monthly operating costs approximate \$450,000. Certain vendors invoice the Village on a quarterly basis. Legal and professional fees are up for the year due to increased rates and more matters requiring attention. Income tax expense is down as a function of lower collections. For the first seven months of 2023, expenditures were \$3,739,000 compared to \$3,330,000 in 2022. The 2023 amount includes \$496,000 of transfers from the General Fund to other Funds (\$451,000 in 2022). Excluding those transfers, cash expenditures were \$3,243,000 in 2023 and \$2,879,000 in 2022, an increase of \$364,000. The Police Department is on budget in 2023. In the Fire Department we have incurred greater amounts on ambulance/EMS costs (\$357,000 in 2023 compared to \$233,000 in 2022) due to more emergency calls. Janet and the Fire Chief are analyzing the calls to evaluate any patterns of misuse and are also looking at whether certain calls can be billed to third parties. In the Service Department, we spent more on upgrades to the Village Hall and Mills Building and the new front-end loader purchase was a one-time expense for 2023.

For the first seven months of the year, the Village operated with a General Fund shortfall of \$272,000. Recall that the Village financial records are maintained on a cash basis, and we are just over the half way point in the 2023 year.

The General Fund cash balance at July 31, 2023 was \$7,539,000 compared to the beginning of the year balance of \$7,811,000.

OTHER FUNDS

The Village is required to maintain other special purpose funds by statute or contract. Cash in these special purpose funds amounted to \$1,785,000 at July 31. ARPA funds that have been awarded to and received by Gates Mills have been deposited into the ARPA fund per instruction and not into the Capital Improvement fund. At this point, we have \$380,000 accumulated in the ARPA Fund for the culvert replacement before using any other fund amounts.

This report will be published on the Village website.

Please direct any questions or comments to Treasurer@gatesmillsvillage.com.

Steven L. Siemborski
Treasurer, Village of Gates Mills
Chair, Budget and Finance Committee

Payment Listing
July 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
317-2023	06/29/2023	06/29/2023	CH	DIVISION OF WATER	\$99.74 *	C
317-2023	07/03/2023	07/07/2023	NEG ADJ	DIVISION OF WATER	-\$99.74	C
327-2023	07/05/2023	07/07/2023	CH	CLEVELAND ILLUMINATING CO.	\$410.63	C
328-2023	07/05/2023	07/07/2023	CH	CLEVELAND ILLUMINATING CO.	\$396.52	C
329-2023	07/05/2023	07/07/2023	CH	CLEVELAND ILLUMINATING CO.	\$305.07	C
330-2023	07/05/2023	07/07/2023	CH	CLEVELAND ILLUMINATING CO.	\$92.18	C
331-2023	07/06/2023	07/07/2023	CH	OHIO DEFERRED COMP	\$6,058.77	C
332-2023	07/06/2023	07/07/2023	CH	EQUIVEST	\$1,653.00	C
333-2023	07/06/2023	07/07/2023	CH	CLEVELAND ILLUMINATING CO.	\$561.37	C
333-2023	07/27/2023	07/27/2023	NEG ADJ	CLEVELAND ILLUMINATING CO.	-\$561.37	C
334-2023	07/06/2023	07/07/2023	CH	CLEVELAND ILLUMINATING CO.	\$292.33	C
335-2023	07/06/2023	07/07/2023	CH	CLEVELAND ILLUMINATING CO.	\$123.47	C
336-2023	07/06/2023	07/07/2023	CH	DIVISION OF WATER	\$294.14	C
337-2023	07/06/2023	07/07/2023	CH	THE HARTFORD	\$194.64	C
338-2023	07/07/2023	07/07/2023	CH	CLEVELAND ILLUMINATING CO.	\$95.32	C
339-2023	07/10/2023	07/10/2023	CH	DOMINION EAST OHIO	\$334.70	C
339-2023	07/27/2023	07/27/2023	NEG ADJ	DOMINION EAST OHIO	-\$334.70	C
340-2023	07/10/2023	07/10/2023	CH	DOMINION EAST OHIO	\$200.46	C
341-2023	07/10/2023	07/10/2023	CH	DELTA DENTAL	\$1,716.91	C
342-2023	07/10/2023	07/10/2023	CH	PRIME PAY	\$469.01	C
343-2023	07/10/2023	07/10/2023	CH	TIME WARNER CABLE-NORTHEAST	\$62.18	C
344-2023	07/10/2023	07/10/2023	CH	AETNA HEALTH INC. (OHIO)	\$36,702.78	C
345-2023	07/11/2023	07/12/2023	CH	PRIME PAY	\$68,828.02	C
346-2023	07/12/2023	07/12/2023	CH	EQUIVEST	\$2,253.00	C
347-2023	07/12/2023	07/12/2023	CH	OHIO DEFERRED COMP	\$6,165.00	C
348-2023	07/11/2023	07/12/2023	CH	CLEVELAND ILLUMINATING CO.	\$34.50	C
349-2023	07/11/2023	07/12/2023	CH	CLEVELAND ILLUMINATING CO.	\$576.42	C
350-2023	07/11/2023	07/12/2023	CH	CLEVELAND ILLUMINATING CO.	\$137.59	C
351-2023	07/11/2023	07/12/2023	CH	DOMINION EAST OHIO	\$88.49	C
352-2023	07/11/2023	07/12/2023	CH	DOMINION EAST OHIO	\$41.73	C
353-2023	07/11/2023	07/12/2023	CH	VERIZON WIRELESS	\$611.16	C
354-2023	07/14/2023	07/18/2023	CH	CLEVELAND ILLUMINATING CO.	\$92.69	C

VILLAGE OF GATES MILLS, CUYAHOGA COUNTY

Payment Listing

July 2023

8/2/2023 11:03:08 AM

UAN V2023.2

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
355-2023	07/17/2023	07/18/2023	CH	CLEVELAND ILLUMINATING CO.	\$92.45	C
356-2023	07/17/2023	07/18/2023	CH	CLEVELAND ILLUMINATING CO.	\$962.59	C
357-2023	07/17/2023	07/18/2023	CH	HOME DEPOT CRC	\$297.82	C
358-2023	07/20/2023	07/20/2023	CH	CLEVELAND ILLUMINATING CO.	\$460.71	C
359-2023	07/20/2023	07/20/2023	CH	OPERS PUBLIC EMPLOYEES	\$20,155.46	C
360-2023	07/20/2023	07/20/2023	CH	CUYAHOGA COUNTY TREASURER	\$14,014.32	C
360-2023	07/27/2023	07/27/2023	NEG ADJ	CUYAHOGA COUNTY TREASURER	-\$772.60	C
360-2023	07/27/2023	07/27/2023	NEG ADJ	CUYAHOGA COUNTY TREASURER	-\$3,062.10	C
361-2023	07/20/2023	07/20/2023	CH	CINTAS CORPORATION #259	\$1,433.76	C
362-2023	07/21/2023	07/21/2023	CH	MAYFIELD VILLAGE	\$6,660.89	C
363-2023	07/21/2023	07/21/2023	CH	TREAS. STATE OF OHIO/BBS	\$427.24	V
363-2023	07/21/2023	07/21/2023	CH	TREAS. STATE OF OHIO/BBS	-\$427.24	V
364-2023	07/24/2023	07/25/2023	CH	SAM'S CLUB	\$533.11	C
364-2023	07/27/2023	07/27/2023	NEG ADJ	SAM'S CLUB	-\$94.59	C
365-2023	07/25/2023	07/25/2023	CH	PRIME PAY	\$70,038.98	C
366-2023	07/25/2023	07/25/2023	CH	FIRST COMMUNICATIONS, LLC	\$2,749.73	C
367-2023	07/27/2023	07/28/2023	CH	EQUIVEST	\$2,253.00	C
368-2023	07/27/2023	07/28/2023	CH	OHIO DEFERRED COMP	\$6,165.00	C
369-2023	07/26/2023	07/28/2023	CH	DIVISION OF WATER	\$67.20	C
370-2023	07/13/2023	08/01/2023	CH	FP MAILING SOLUTIONS	\$200.00	C
371-2023	07/31/2023	08/01/2023	CH	CHASE CARD SERVICE	\$3,360.76	C
372-2023	07/31/2023	08/01/2023	CH	STATE TREASURER OF OHIO	\$1,350.00	C
373-2023	07/31/2023	08/01/2023	CH	REDSS	\$180.00	C
374-2023	07/31/2023	08/01/2023	CH	LYNDHURST MUNI COURT	\$54.00	C
375-2023	07/31/2023	08/01/2023	CH	LYNDHURST MUNI COURT	\$290.00	C
376-2023	07/31/2023	08/01/2023	CH	LYNDHURST MUNI COURT	\$230.00	C
377-2023	07/31/2023	08/02/2023	CH	ANCORA ADVISORS	\$4,933.69	C
6906	07/11/2023	07/10/2023	AW	ABATE LANDSCAPING FLORIST	\$380.18	C
6907	07/11/2023	07/10/2023	AW	AKE ENVIRONMENTAL, INC.	\$2,407.50	C
6908	07/11/2023	07/10/2023	AW	BAUER SUPPLY	\$291.92	C
6909	07/11/2023	07/10/2023	AW	BEST TRUCK EQUIPMENT INC	\$63.49	C
6910	07/11/2023	07/10/2023	AW	CHAGRIN VALLEY DISPATCH	\$13,393.27	C

VILLAGE OF GATES MILLS, CUYAHOGA COUNTY

Payment Listing

July 2023

8/2/2023 11:03:08 AM

UAN V2023.2

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
6911	07/11/2023	07/10/2023	AW	CHAGRIN VALLEY NURSERIES, INC.	\$126.00	C
6911	07/27/2023	07/27/2023	NEG ADJ	CHAGRIN VALLEY NURSERIES, INC.	-\$74.74	C
6912	07/11/2023	07/10/2023	AW	WILLIAM H. CHILDS, JR	\$100.00	C
6913	07/11/2023	07/10/2023	AW	MICHAEL E. CICERO	\$850.00	C
6914	07/11/2023	07/10/2023	AW	CINTAS CORPORATION #259	\$91.74	C
6915	07/11/2023	07/10/2023	AW	COMDOC, INC.	\$32.57	C
6916	07/11/2023	07/10/2023	AW	CUYAHOGA LANDMARK	\$231.21	C
6917	07/11/2023	07/10/2023	AW	FIRST CALL	\$401.44	C
6918	07/11/2023	07/10/2023	AW	ARMANDO FARINACCI	\$21.35	C
6919	07/11/2023	07/10/2023	AW	GATES MILLS LAND CONSERVANCY	\$61,053.11	C
6920	07/11/2023	07/10/2023	AW	IRON MAN SUPPLY LLC	\$960.00	C
6921	07/11/2023	07/10/2023	AW	RICHARD KAWALEK ARCHITECT INC	\$100.00	C
6922	07/11/2023	07/10/2023	AW	RICK LOCONTI	\$1,350.00	C
6923	07/11/2023	07/10/2023	AW	MARSHALL POWER EQUIPMENT	\$314.64	C
6924	07/11/2023	07/10/2023	AW	NICK MAYER'S MARSHALL FORD	\$223.12	C
6925	07/11/2023	07/10/2023	AW	THE ORIGINAL FARINACCI LANDSCAPE DESIGN	\$475.00	C
6926	07/11/2023	07/10/2023	AW	RUGG'S PEST MANAGEMENT	\$108.00	C
6927	07/11/2023	07/10/2023	AW	RUMPKÉ	\$86.66	C
6928	07/11/2023	07/10/2023	AW	SHUTTLEER'S UNIFORM INC.	\$274.50	C
6929	07/11/2023	07/10/2023	AW	SOUTHEASTERN EQUIPMENT CO INC	\$586.33	C
6930	07/11/2023	07/10/2023	AW	TECHSPERT DATA SERVICES LLC	\$536.25	C
6931	07/11/2023	07/10/2023	AW	VILLAGE OUTDOORS LTD	\$13.80	C
6932	07/11/2023	07/10/2023	AW	WADSWORTH SERVICE	\$885.99	C
6933	07/11/2023	07/10/2023	AW	OHIO POLICE & FIRE PENSION	\$25,998.08	C
6934	07/21/2023	07/21/2023	AW	ABV CORPORATION	\$54,616.80	C
6935	07/21/2023	07/21/2023	AW	BAUER SUPPLY	\$74.95	C
6936	07/21/2023	07/21/2023	AW	SPEAR'S	\$179.85	C
6937	07/21/2023	07/21/2023	AW	CHARDON WELDING INC.	\$682.00	C
6938	07/21/2023	07/21/2023	AW	COMO'S OHIO PRESSURE WASH	\$1,840.00	C
6939	07/21/2023	07/21/2023	AW	CUYAHOGA ASPHALT MATERIALS	\$487.43	C
6940	07/21/2023	07/21/2023	AW	DISTILLATA COMPANY	\$117.20	C
6941	07/21/2023	07/21/2023	AW	DUSTBUSTER	\$510.00	O

VILLAGE OF GATES MILLS, CUYAHOGA COUNTY

Payment Listing

July 2023

8/2/2023 11:03:08 AM

UAN V2023.2

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
6942	07/21/2023	07/21/2023	AW	ECONO SIGNS	\$1,399.53	O
6943	07/21/2023	07/21/2023	AW	D.H. ELLISON CO.	\$100.00	C
6944	07/21/2023	07/21/2023	AW	ENGLEBROOK CONSTRUCTION INC.	\$1,870.00	C
6945	07/21/2023	07/21/2023	AW	JOSEPH GIGLIO	\$100.00	C
6946	07/21/2023	07/21/2023	AW	HALL PUBLIC SAFETY	\$180.00	C
6947	07/21/2023	07/21/2023	AW	NEOFPA	\$599.00	O
6948	07/21/2023	07/21/2023	AW	OACP	\$270.00	C
6949	07/21/2023	07/21/2023	AW	QUILL	\$41.98	O
6950	07/21/2023	07/21/2023	AW	ROETZEL & ANDRESS	\$9,104.20	C
6951	07/21/2023	07/21/2023	AW	ZOOM CAR WASH	\$114.00	C
6952	07/21/2023	07/21/2023	AW	MICHAEL A EDGERLY	\$600.00	C
6953	07/21/2023	07/21/2023	AW	MAYFIELD VILLAGE	\$128,512.71	C
6954	07/21/2023	07/21/2023	AW	TREAS. STATE OF OHIO/BBS	\$427.24	O
6955	07/21/2023	07/21/2023	AW	CARGILL, INCORPORATED	\$3,528.80	C
6956	07/21/2023	07/21/2023	AW	KIMBALL MIDWEST	\$224.75	C
6957	07/21/2023	07/21/2023	AW	TURNERY HOME & AUTO	\$493.56	O
6958	07/21/2023	07/21/2023	AW	CHAGRIN VALLEY AUTO PARTS	\$1,447.65	C
6959	07/28/2023	07/28/2023	AW	CHAPMAN FORD	\$35,030.00	O
Total Payments:					\$614,183.51	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$614,183.51	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IV - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

TOTAL

\$614,183.51

Clerk

Mayor

CLERK'S CERTIFICATE
I hereby certify that at the time of making the contracts or orders for the expenditures provided for in the foregoing ordinance and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract was in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances.

(This ordinance is not of "a general or permanent nature" and need not be read three times nor published)

Clerk

**VILLAGE OF GATES MILLS
FINANCIAL STATEMENT
JULY 31, 2023**

	2023 BUDGET	Current Month	2023 Year to Date	2022 Year to Date
General Fund (GF) Revenues:				
Taxes:				
Real Estate Taxes	2,436,728	191,000	1,540,765	1,470,865
Municipal Income Taxes	2,600,000	194,907	1,384,215	1,945,110
Share of Sales and State Taxes	62,000	6,433	41,347	42,493
Total Tax Revenue	5,098,728	392,340	2,966,327	3,458,468
Other Sources:				
Fines and Costs	300,100	7,139	50,945	54,227
Building/Liquor Permits & Licenses	48,000	2,050	53,485	34,019
Interest Income	150,000	7,093	66,939	53,414
Rental Income	210,200	10,226	162,562	143,425
Mills Building Rental Income	114,031	8,909	74,186	48,907
Ambulance Income	40,000	6,661	24,613	30,087
SRO Reimbursement	90,858	-	45,429	40,000
Misc	100,000	6,545	22,988	7,278
Total Other Sources Revenue	1,053,189	48,622	501,149	411,357
Assessments:				
School Board/Property Assessment	-	-	-	26,387
Total General Fund Revenues	6,151,917	440,961	3,467,476	3,896,212
Add Year Beginning General Fund Balance		7,577,915	7,811,278	7,366,903
Less Expenses:				
Administration Costs	(see Page 2)	(44,543)	(512,860)	(555,495)
Administration - Transfers		-	(496,500)	(451,000)
Police Department Costs	(see Page 3)	(165,755)	(1,035,780)	(999,395)
Fire Department Costs	(see Page 3)	(14,587)	(113,886)	(98,245)
Fire Department Ambulance	(see Page 3)	(135,174)	(357,561)	(233,505)
Service Department Costs	(see Page 4)	(119,670)	(1,223,019)	(993,187)
Total General Fund Expenses		(479,729)	(3,739,606)	(3,330,827)
Current General Fund Balance		7,539,148	7,539,148	7,932,288
Plus:				
Other Fund Current Balances		1,785,532	1,785,532	1,567,727
Total Current Balance - All Funds		9,324,680	9,324,680	9,500,015

**VILLAGE OF GATES MILLS
FINANCIAL STATEMENT
JULY 31, 2023**

	2023 BUDGET	2023 Month Expenses	2023 To Date Expenses	2022 To Date Expenses
ADMINISTRATION:				
Salaries and Wages	159,500	13,118	91,137	85,769
Health Insurance	51,600	4,244	29,944	26,263
Worker's Comp/Medicare	7,800	213	1,982	1,601
Employee Retirement (OPERS)	27,000	2,021	15,084	14,151
PERSONNEL COSTS	245,900	19,596	138,147	127,784
Legal - Law Director	45,000	9,104	73,753	46,598
Legal - Prosecutor	38,000	850	18,626	27,375
Legal - Other	500	-	153	86
Engineering	34,900	2,613	18,786	19,487
Other Professional Services	85,500	5,863	75,183	97,389
LEGAL AND PROFESSIONAL	203,900	18,431	186,499	190,935
General Insurance	140,000	-	103,887	137,227
Income Tax Expense	90,500	5,847	39,817	57,723
County Auditor Expenses	58,500	-	36,822	33,998
Office Expenses	9,500	518	3,893	5,426
Miscellaneous Expenses	4,500	150	3,794	2,402
OTHER ADMINISTRATIVE COSTS	303,000	6,516	188,214	236,776
ADMINISTRATION OPERATING COSTS	752,800	44,543	512,860	555,495
Transfers to Other Funds	996,500	-	496,500	451,000
TOTAL ADMINISTRATION COSTS	1,749,300	44,543	1,009,360	1,006,495

VILLAGE OF GATES MILLS
FINANCIAL STATEMENT
JULY 31, 2023

	2023 BUDGET	2023 Month Expenses	2023 To Date Expenses	2022 To Date Expenses
POLICE DEPARTMENT:				
Salaries and Wages	1,142,000	87,811	632,246	615,546
Overtime	42,000	6,675	21,404	15,308
Health, OPERS, MEDI, Worker Comp	262,656	19,918	145,398	144,722
PERSONNEL COSTS	1,446,656	114,404	799,049	775,576
Gasoline	28,000	-	11,247	14,636
Repairs and Maintenance	13,000	1,035	6,480	7,261
Uniforms	14,000	275	6,194	4,041
Training/Conferences	17,000	270	11,339	13,071
Dispatch Operating Fee	162,000	13,393	107,146	102,532
Alarm System Fee	20,000	-	9,607	17,091
Maintenance Agreements/Radio Expenses	28,000	-	23,655	13,801
Other Expenses	16,000	1,348	8,631	6,994
V.E.G.	10,000	-	10,000	10,000
OTHER POLICE DEPART COSTS	308,000	16,321	194,299	189,427
Vehicle Purchases	62,000	35,030	35,030	34,392
Equipment Purchases	9,500	-	7,402	-
CAPITAL EXPENDITURES	71,500	35,030	42,432	34,392
TOTAL POLICE DEPARTMENT COSTS	1,826,156	165,755	1,035,780	999,395

FIRE DEPARTMENT:				
Salaries and Wages	130,000	11,690	83,625	71,894
PERS, MEDI, SOC SEC, Worker Comp	30,000	908	8,273	5,933
PERSONNEL COSTS	160,000	12,598	91,897	77,827
Vehicle Maintenance	6,000	682	753	1,111
Ambulance/EMS <i>see below</i>	382,000	135,174	357,561	233,505
Training/Conferences	5,500	599	1,960	1,452
Contracts & Annual Fees	22,000	242	15,531	16,411
Other Expenses	9,500	467	1,149	1,444
OTHER FIRE DEPARTMENT COSTS	425,000	137,163	376,955	253,923
CAPITAL EXPENDITURES	68,750	-	2,595	-
TOTAL FIRE DEPARTMENT COSTS	653,750	149,761	471,447	331,750
<i>Ambulance Income on Cover Page</i>	40,000	6,661	24,613	30,087

**VILLAGE OF GATES MILLS
FINANCIAL STATEMENT
JULY 31, 2023**

	2023 BUDGET	2023 Month Expenses	2023 To Date Expenses	2022 To Date Expenses
SERVICE DEPARTMENT:				
Salaries and Wages	722,500	58,639	420,629	402,849
Overtime	30,000	414	13,302	22,201
Health, OPERS, MEDI, Worker Comp	298,000	23,951	177,531	161,788
PERSONNEL COSTS	1,050,500	83,004	611,462	586,838
Salt/Aggregate (snow removal)	76,500	3,529	70,924	58,601
Building Inspection	15,000	1,777	7,060	9,944
Equipment Maintenance	48,000	3,348	35,691	27,539
Gasoline Expense	40,000	-	21,438	31,027
Supplies	33,000	1,948	21,274	20,826
OPERATING COSTS	212,500	10,603	156,388	147,937
BUILDING OPERATION & MTC				
Village Hall	140,500	5,654	89,929	58,606
Village Houses	12,600	(100)	1,048	-
Community Building	38,700	2,204	11,095	12,086
Post Office	12,000	285	4,516	1,956
OBT Building	2,120	134	1,049	1,004
Wash House	3,700	-	40	44
Burton Court	3,150	292	13,299	1,949
Mills Building	83,500	11,113	71,425	36,925
BUILDING OPERATION & MTC	296,270	19,583	192,401	112,570
Street Repair	9,000	487	1,572	2,719
Ditch, Drain, Sewers	18,500	-	2,751	10,742
Tree Grinding (Contractors)	16,500	-	800	3,000
Street Lighting	11,000	888	10,428	5,324
Parks	20,000	2,654	14,993	17,875
Guardrails, Signs, Bridges	16,600	2,452	4,845	15,894
STREETS AND ROADS	91,600	6,481	35,389	55,554
Vehicles	235,000	-	208,512	90,178
Other Equipment	17,000	-	18,867	110
CAPITAL EXPENDITURES	252,000	-	227,378	90,288
TOTAL SERVICE DEPARTMENT COSTS	1,902,870	119,670	1,223,019	993,187

**VILLAGE OF GATES MILLS
FINANCIAL STATEMENT
JULY 31, 2023**

	Beginning Year Balance	Year-to-date Actual Receipts	Year-to-date Actual Expenses	Unexpended Balance
Street Const Maint Repair	80,941	113,000	8,903	185,037
State Highway	25,654	9,210	15,000	19,864
Bond Retirement (KeyBank Loans)	2,730	-	-	2,730
	109,324	122,210	23,903	207,631
Capital Improvement	339,875	427,092	478,343	288,624
Water	287,998	16,500	20,494	284,003
Wastewater Plant	14,309	41,634	40,975	14,968
Park Recreation	56,232	20,430	19,042	57,620
Cemetery	47,983	10,000	3,904	54,079
Mayor's Court-Violations Bureau	1,611	14,190	14,058	1,743
Mayor's Discretionary	334	1,500	963	871
Purcell Trust	31,800	-	-	31,800
Land Conservation	110,976	139,104	74,298	175,782
Local Fiscal Recovery Fund (ARPA)	192,312	250,192	30,720	411,784
Building Bond Deposit	103,919	19,254	-	123,173
Underground Storage Tank	11,000			11,000
Safety Fund	56,368	18,085	50,110	24,343
Police Relief & Pension	5,238	201,613	117,661	89,190
Law Enforcement	10	255	-	265
VEST Grant	-			-
OneOhio Fund (Opiod)	569	598		1,166
STATE Grants	7,491	-	-	7,491
TOTAL OTHER FUNDS	1,377,346	1,282,657	874,470	1,785,532
GENERAL FUND	7,811,278	3,467,476	3,739,606	7,539,148
TOTAL ALL FUNDS	9,188,624	4,750,133	4,614,076	9,324,681

STATE OF THE VILLAGE
JULY 31, 2023

	2023	2022
Total Current Balance - All Funds	9,324,681	9,500,022
Cash and Investments:	7/31/2023	7/31/2022
Cash:		
ANCORA	8,403,951	7,630,338
CHASE DDA	129,063	77,709
CHASE SAV - LAND CONS	175,782	71,668
CHASE VIOLATIONS BUREAU	29,157	85,073
Star Ohio	625,685	1,689,681
Total Cash	9,363,639	9,554,469
(OUTSTANDING CHECKS)	(38,958)	(54,447)
Total Cash and Investments	9,324,681	9,500,022

** From Wastewater Fund

GENERAL FUND SUMMARY	BUDGET	JULY	2023 YEAR TO DATE	2022 YEAR TO DATE
Real Estate Taxes	2,436,728	191,000	1,540,765	1,470,865
Municipal Income Tax	2,600,000	194,907	1,384,215	1,945,110
Share of Sales and State Taxes	62,000	6,433	41,347	42,493
Other Sources	1,053,189	48,622	501,149	411,357
Assessments	-	-	-	26,387
TOTAL OPERATING REVENUES	6,151,917	440,961	3,467,476	3,896,212
OPERATING EXPENSES				
Administration Department	752,800	44,543	512,860	555,495
Police Department	1,826,156	165,755	1,035,780	999,395
Fire Department	653,750	149,761	471,447	331,750
Service Department	1,902,870	119,670	1,223,019	993,187
Transfers excluding Inheritance Taxes	996,500	-	496,500	451,000
TOTAL OPERATING EXPENSES	6,132,076	479,729	3,739,606	3,330,827
SURPLUS (DEFICIT)	19,841	(38,767)	(272,130)	565,385

Project	July 31, 2023	BUDGET	JULY	YEAR TO DATE EXPENSES	COURTNEY	OTHER	SCMR/STHWY
CAPITAL IMPROVEMENT							
2022 ROAD PROGRAM				251,085		251,085	
2023 ROAD PROGRAM		1,100,000		51,295	51,295		
CEDAR RD RECONST							
HILLCREEK CULVERT REPAIR		22,000		1,880	1,880		
STORM WATER REGS AND ISSUES		20,000		314	314		
MAYFIELD ROAD CULVERT		400,000		22,700	22,700		
COMM HOUSE LOWER LEVEL DOORS/BATH		40,000	1,585	29,425		29,425	
PUBLIC RESTROOM RENO (NEAR PARK)		30,000					
GM BLVD EMERGENCY REPAIR			54,617	58,032	3,415	54,617	
				-			
TOTAL		1,612,000	56,202	414,731	79,604	335,126	-

Village of Gates Mills

*Division of Police
1470 Chagrin River Road
Gates Mills, Ohio 44040-9703
Phone: (440) 423-44505 Fax: (440) 423-2002
www.gatesmillsvillage.com*

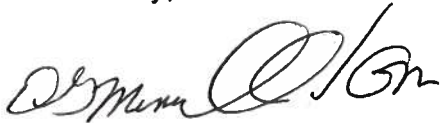
August 2023 Council Meeting (July Report)

- 1) Two separate bicycle accidents occurred, one on Old Mill and the other on Brigham Road. Both riders lost control riding down the hill and were transported to the hospital.
- 2) Our new police vehicle has arrived and is scheduled for upfitting. A trade-in vehicle was sold to the dealership.
- 3) One officer remains off on injury leave. Also, one of our P/T officer assignments has changed with his full-time agency which may limit his availability here. Both will continue to impact overtime.

Monthly Totals:

- 65 Traffic Citations.
- 35 Warnings.
- 12 Incident/Accident reports
- 8.173 Patrol Miles.
- 22,991 house checks YTD.

Sincerely,



Gregg Minichello
Chief of Police
Gates Mills Police Department
Gminichello@gatesmillsvillage.com
440.423.4405 x 112

Gates Mills Service Department

"Yours in service since 1920"

TO: Mayor
and Council Members

FROM: Dave Biggert, Service Director

RE: SERVICE DEPARTMENT REPORT – JULY 2023

1. In July 2 building permits were issued for a total construction value of \$314,000.
2. In June 2022, 7 building permits had been issued for a total construction value of \$309,318.
3. Last month a crane was available to set in place the stand-by generator for the Post Office. The generator and equipment were donated by a Village resident. The contractor has completed the gas supply line and installed the transfer switch. The electrical wiring and startup should be completed in July.
4. In July we received the *Cuyahoga County Solid Waste District* Annual Residential Recycling Report. In 2023, the Village disposed of 903.64 tons of material in the landfill and recycled 178.92 tons. Our recycling rate for this year is 16.53% compared to 14.65% last year.

I hope this information is helpful. If you have any questions or need any additional information, please feel free to contact me at (440) 423-1581.

Respectfully Submitted,



David L. Biggert, RBO, RBI, PI, MI, EMT-B
Service Director/Building Official

ORDINANCE NO.: 2023- 23

INTRODUCED BY MAYOR SCHNEIDER

AN ORDINANCE AMENDING SECTION 1313.09(a) OF THE CODIFIED ORDINANCES OF THE VILLAGE OF GATES MILLS TO SPECIFY THE PROCEDURE FOR THE ARCHITECTURAL BOARD OF REVIEW'S HISTORIC DISTRICT SUBCOMMITTEE TO REVIEW AND MAKE RECOMMENDATIONS TO THE BOARD ON APPLICATIONS FOR BUILDING PERMITS IN THE VILLAGE'S HISTORIC DISTRICT.

WHEREAS, upon the advice of the Chair of the Architectural Board of Review ("ARB"), the Chair of the ABR's Historic District Subcommittee, and the Mayor, this Council desires to clarify and specify the procedure for applications for building permits and for demolition permits in the Village's Historic District for the purpose of more efficient and effective processing of such permit applications to a timely conclusion.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Gates Mills, Ohio, that:

Section 1: Section 1313.09 of the Codified Ordinances of the Village of Gates Mills is hereby amended to hereinafter provide as follows:

1313.09 REVIEW PROCEDURE FOR THE HISTORIC DISTRICT AND HISTORIC LANDMARKS.

(a) No building permit for the construction, erection, alteration, removal, moving or demolition of any structure or building in the Historic District, or for the alteration, removal, moving or demolition of any historic landmark, shall be issued where such action will affect the exterior architectural feature of any such structure or building, unless and until such application has been approved by the Board. All submissions to the Board shall be made through the Building Official who shall receive all materials from the applicant at least seven days before the Board's next regular or special meeting of the Board's Historic District Subcommittee. Upon application for a building permit with respect to any structure or building in the above categories, the Building Official shall submit such application, together with the related plans and specifications, within seven days of receipt thereof, directly to the Board ~~for referral to the Historic District Subcommittee~~ for its review at its next regular or special meeting. Upon the Building Official's receipt of an application under this subdivision (a), the Official shall also forward the application, together with the related plans and specifications, to the Board.

Section 2: Only subdivision (a) of Section 1313.09 of the Codified Ordinances of the Village of Gates Mills as it existed prior to the effective date of this Ordinance is hereby repealed.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action,

were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed this _____ day of _____, 2023.

President of Council

ATTEST:

Clerk

APPROVED:

Mayor

7/18/23
First Reading

RESOLUTION NO. 2023-26

BY COUNCILMEMBER AUWERTER

A RESOLUTION AUTHORIZING ADDITIONAL FUNDS FOR PROFESSIONAL SERVICES PROVIDED BY CT CONSULTANTS UNDER AN AGREEMENT FOR THE VILLAGE'S COMPREHENSIVE PLAN.

WHEREAS, the Village entered into an agreement with CT Consultants on October 14, 2021 for professional services to assist the Village in the preparation of a Comprehensive Plan (the "Agreement") for \$57,500.00;

WHEREAS, this Council on August 9, 2022 authorized additional funds for out-of-scope services necessary to complete the Comprehensive Plan, increasing the total amount of the Agreement to \$72,000, and authorized such expenditures to CT Consultants to be paid from the Local Fiscal Recovery Fund;

WHEREAS, an additional \$7,520.42 for unforeseen out-of-scope services is necessary to compensate CT Consultants for services provided to complete and finalize the Comprehensive Plan. Such services included expanding and tabulating the community survey, fulfilling a request to analyze community survey data by neighborhood (10 neighborhoods), preparing for presentations from subject matter experts, and creating a checklist survey process to clarify the areas of mutual agreement and areas for further discussion by the Village's Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Gates Mills, Cuyahoga County, State of Ohio, that:

SECTION 1. Council hereby authorizes the additional amount of \$7,520.42 to be added to the Agreement with CT Consultants for the Comprehensive Plan for services provided by the consultant outside the scope of the original Agreement but necessary for the completion of the Comprehensive Plan and increasing the total amount of the Agreement to an amount not to exceed \$79,520.42.

SECTION 2. The additional funds authorized by Section 1 herein shall be paid from the Village's Local Fiscal Recovery Funds.

SECTION 3. It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this Resolution that resulted in formal action were in meetings open to the public as required by law.

SECTION 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed the ____ day of July, 2023.

President of Council

ATTEST:

Clerk

APPROVED:

Mayor

Village of Gates Mills

Memorandum

To: Mayor, Treasurer, Clerk, and Council

From: Janet M. Mulh, Finance Administrator

Ordinance No. 2023-27 Appropriation Amendment – Appropriations are amounts set aside to pay for expenses.

Administrative Other Expenses: \$61,000

Other Professional Services has incurred fees for the expert witness in the income tax appeal case, the architectural services for Burton Court and an additional \$5,000 more than budgeted for Reid Consulting. This accounts for \$40,000 of the \$61,000. The remaining amount is for Law Director expenses as we incurred invoices from the last few months of 2022 in 2023 with the change from Walter Haverfeld to Roetzel & Andress.

Fire Department Other Expenses: \$200,000

We have expended \$357,561.20 of the budgeted amount of \$382,000 for EMS/Ambulance. We have one more quarterly invoice to pay in 2023.

Park Recreation: \$3,500

Art Show was more than budgeted and we added the swing to the park. Still need to pay for the Halloween Party.

Wastewater Fund: \$36,000

We have expended \$41,546.98 of the budgeted \$42,000. Anticipating a \$20,000+ repair and along with routine monthly maintenance, inspections, and reporting.

Resolution No. 2023-28 Transfer Resolutions are to transfer money from one fund to another. Capital Improvement transfer is part of the \$800,000 that was appropriated for transfer this year. We have only transferred \$300,000 prior to this.

Wastewater transfer is to cover the remainder of the year's expenses.

ORDINANCE NO. 2023-27

BY COUNCILMEMBER AUWERTER

**AN ORDINANCE TO AMEND THE ANNUAL APPROPRIATION ORDINANCE
NO. 2022-42 TO INCREASE CERTAIN APPROPRIATIONS AND
OTHER EXPENDITURES OF THE VILLAGE OF GATES MILLS, OHIO FOR
THE FISCAL YEAR ENDING DECEMBER 31, 2023**

SECTION 1. Be it ordained by the Council of the Village of Gates Mills, Ohio that the following amendment be made to the annual Appropriation Ordinance 2022-42 as passed by Council on December 13, 2022.

SECTION 2. That the appropriation for the General Fund to the Administrative Department Other Expenses be increased by \$61,000.

SECTION 3. That the appropriation for the General Fund to the Fire Department Other Expenses be increased by \$200,000.

SECTION 4. That the appropriation for the Park Recreation Fund be increased by \$3,500.

SECTION 5. That the appropriation from the General Fund transfer to the Wastewater Fund be increased by \$36,000.

SECTION 6. That the appropriation for the Wastewater Fund be increased by \$36,000.

SECTION 7. This Ordinance is hereby declared to be an emergency ordinance necessary for the immediate preservation of the public health, safety, convenience and welfare for reasons apparent from the contents of said ordinance and therefore this ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed the ____ day of August, 2023.

President of Council

ATTEST:

Clerk

APPROVED:

Mayor

RESOLUTION NO. 2023-3

BY COUNCILMEMBER AUWERTER

**A RESOLUTION AUTHORIZING AND DIRECTING THE TRANSFER OF CERTAIN
SUMS FROM THE GENERAL FUND TO THE CAPITAL IMPROVEMENT FUND
AND WASTEWATER FUND**

BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF GATES MILLS,
CUYAHOGA COUNTY, STATE OF OHIO:

SECTION 1. That, by the Council of the Village of Gates Mills, State of Ohio, the following sums be transferred between funds. The Finance Administrator is hereby authorized to make such transfer, as follows:

From the:	GENERAL FUND
To the:	CAPITAL IMPROVEMENT FUND
Amount:	\$400,000.00

From the:	GENERAL FUND
To the:	WASTEWATER FUND
Amount:	\$36,000.00

SECTION 2. That this Resolution shall go into immediate effect.

PASSED: _____, 2023

President of Council

ATTEST:

Clerk

Mayor