

**Village of Gates Mills
MINUTES OF A REGULAR MEETING OF COUNCIL
December 13, 2022**

A regular meeting of the Council of the Village of Gates Mills, Ohio was held at the Community House on Tuesday, December 13, 2022, at 5:00 p.m. with Mayor Schneider presiding. The meeting was livestreamed to the internet.

1. Roll Call

Councilmembers present: AuWerter, Deacon, Steinbrink, Turner, Welsh

Other Village officials present were Treasurer Siemborski, Clerk DeCapite, Service Director Biggert, Police Chief Minichello, Finance Administrator Mulh, and Law Director Hunt.

Councilmember Welsh moved to excuse Councilmember Atton. Councilmember Deacon seconded the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.

Nays: None.

Motion carried.

Councilmember AuWerter moved to excuse Councilmember Press. Councilmember Turner seconded the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.

Nays: None.

Motion carried.

7. Clerk's Report moved up on the agenda and is attached.

- Discussion of Council Minutes timing and content starts at 2:32

2. Minutes of Council meeting of October 11, 2022

Councilmember AuWerter made a spelling correction on page 2 and asked to be removed from a vote on page 4. Councilmember Welsh moved to approve the October 11, 2022 minutes as amended with Councilmember Steinbrink seconding the motion.

Ayes: Deacon, Steinbrink, Turner, Welsh.

Nays: None.

Abstain: AuWerter

Motion carried.

3. Minutes of Council meeting of November 8, 2022

Councilmember Turner moved to approve the November 8, 2022 minutes with Councilmember AuWerter seconding the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nays: None.
Motion carried.

4. Pay Ordinance # 1268 \$468,653.67

Councilmember AuWerter moved to approve Pay Ordinance #1268. Councilmember Steinbrink seconded the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nays: None.
Motion carried.

5. Financial Statement/Treasurer's Report attached.

- Comment by Councilmember AuWerter and Mayor Schneider starts at 23:44

6. Mayor's Report starts at 26:08

- Thank you Cuyahoga County District 6 Councilmember Jack Schron for a \$250,000 grant. \$220,000 will be used for the Mayfield Rd. culvert and \$30,000 will be used for ADA updates in the lower level restrooms located next to the tennis courts and park
- Mrs. V's third grade class sent a thank you note for their Town Hall visit
- Many compliments were heard for holiday lights put up by our Service Dept

A Public Hearing for Ordinances No. 2022-27 (chickens) and No. 2022-28 (fences) was called to order by Mayor Schneider at 5:30 p.m. Councilmember Steinbrink made opening remarks at the Public Hearing regarding chain link fences - starts at 28:20 There were no comments from the audience. Councilmember Steinbrink made opening remarks at the Public Hearing regarding chickens - starts at 29:35 Resident Holly Matthews, Law Director Hunt, and Councilmember Welsh participated. Mayor Schneider closed the Public Hearing at 5:38 p.m.

8. Committee Reports

Real Estate Committee (Councilmember Steinbrink) starts at 36:17

- Original Cindy Halle space, Burton Court, and OBT building available for lease

Wage and Benefit Committee (Treasurer Siemborski) starts at 38:08

Minutes from the November 22, 2022 are attached.

Comprehensive Plan (Councilmember AuWerter) starts at 39:52

- 22 of 25 Advisory Committee members have given input to the elements of a draft plan and will reconvene at a meeting in January
- Future meetings of the Advisory Committee will be shorter in length, more frequent extending the timeline further out in 2023 than was thought

Charter Review Committee (Councilmember Deacon) starts at 45:58

- Working on questionnaire for past Gates Mills officials to answer
- Comparing charters of similar communities to determine best practices

9. Police Department Report attached and starts at 47:09

- Both traffic cameras will be installed before Lyndhurst Court and Gatso have the software running - enabling the start of data collection and impact on speed

10. Service Department Report attached and starts at 52:52.

Councilmember Steinbrink asked if Land Conservancy levy funds could be used for the Hillcrest Lane emergency bank stabilization mentioned in the report. Treasurer Siemborski responded that yes the Hillcrest Lane emergency qualifies as a stormwater management issue but the Village portion of the levy funds received in 2022 were already earmarked for the Mayfield Road culvert project.

11. Fire Department Report attached. Fire Chief Robinson was not in attendance due to illness.

12. Ordinance No. 2022-27

Councilmember Steinbrink stated that groundwork for the chicken ordinance is now laid and two Councilmembers are absent. He would rather vote in front of a full Council at the January 2023 Council meeting. Ordinance No. 2022-27 will appear on the January 2023 agenda. A discussion of the ordinance remaining on the agenda after three readings starts at 58:10

13. Ordinance No. 2022-28

Ordinance No. 2022-28 "An Ordinance Amending Section 1163.11, 'Fences; New Standards', of Chapter 1163, 'Lot and Yard Regulations', to Further Regulate Chain Link Fences" was read by Councilmember Steinbrink and noted to be on third reading and a subject at tonight's Public Hearing. A discussion of the grandfathering of existing chain link fences starts at 59:45

Councilmember Steinbrink moved to approve Ordinance No. 2022-28 as revised December 13, 2022 with Councilmember AuWerter seconding the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

14. Resolution No. 2022-36

Resolution No. 2022-36 "A Resolution Requesting the County Auditor to Advance Taxes from the Proceeds of Tax Levies Pursuant to Ohio Revised Code Section 321.34" was read by Councilmember Turner. Councilmember Turner moved that the rules requiring ordinances to be read on three different days be suspended and that Resolution No. 2022-36 be placed upon its final passage. Councilmember AuWerter seconded the motion to suspend the rules.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

Councilmember AuWerter moved to approve Resolution No. 2022-36 with Councilmember Welsh seconding the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nays: None.
Motion carried.

15. Ordinance No. 2022-37

Ordinance No. 2022-37 "An Ordinance Authorizing a Contract with Wichert Insurance Services, Inc. to Furnish and Provide Liability and Property Insurance Coverages for the Village of Gates Mills, its Officials and Employees and Declaring an Emergency" was read by Mayor Schneider. Finance Administrator Mulh advised the 2023 premium renewal was received today in the amount of \$91,734. This is an \$8000 increase (10%) over 2022. \$5000 of the increase is due to property value updates made to ensure blanket replacement values are covered, common for municipalities handled by Wichert.

Councilmember Welsh moved that the rules requiring ordinances to be read on three different days be suspended and that Ordinance No. 2022-37 be placed upon its final passage. Councilmember AuWerter seconded the motion to suspend the rules.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

Councilmember Welsh moved to approve Ordinance No. 2022-37 with Councilmember AuWerter seconding the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nayes: None
Motion carried.

16. Ordinance No. 2022-38

Ordinance No. 2022-38 “An Ordinance Declaring the Village’s Intention to Enter into a Health Reimbursement Account for 2023; and Declaring an Emergency” was read by Mayor Schneider. Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Ordinance No. 2022-38 be placed upon its final passage. Councilmember Welsh seconded the motion to suspend the rules.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nayes: None.
Motion carried.

Councilmember AuWerter moved to approve Ordinance No. 2022-38 with Councilmember Steinbrink seconding the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nayes: None.
Motion carried.

17. Ordinance No. 2022-39

Ordinance No. 2022-39 “An Ordinance to Increase the Compensation of Certain Village Employees; and Declaring an Emergency” was read by Mayor Schneider. Councilperson AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Ordinance No. 2022-39 be placed upon its final passage. Councilmember Steinbrink seconded the motion to suspend the rules.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nayes: None.
Motion carried.

Councilmember AuWerter moved to approve Ordinance No. 2022-39 with Councilmember Welsh seconding the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nayes: None.
Motion carried.

18. Ordinance No. 2022-40

Ordinance No. 2022-40 "An Ordinance to Amend the Annual Appropriation Ordinance No. 2021-50 to Increase Certain Appropriations and Other Expenditures of the Village of Gates Mills, Ohio for the Fiscal Year Ending December 31, 2022" was read by Councilmember Turner. Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Ordinance No. 2022-40 be placed upon its final passage. Councilmember Deacon seconded the motion to suspend the rules.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.

Nays: None

Motion carried.

Councilmember Steinbrink moved to approve Ordinance No. 2022-40 with Councilmember AuWerter seconding the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.

Nays: None.

Motion carried.

19. Resolution No. 2022-41

Resolution No. 2022-41 "A Resolution Authorizing and Directing the Transfer of Certain Sums from the General Fund to the Police Pension Fund" was read by Councilmember Turner. Councilmember Turner moved that the rules requiring ordinances to be read on three different days be suspended and that Resolution No. 2022-41 be placed upon its final passage. Councilmember AuWerter seconded the motion to suspend the rules.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.

Nays: None.

Motion carried.

Councilmember Turner moved to approve Resolution No. 2022-41 with Councilmember AuWerter seconding the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.

Nays: None.

Motion carried.

20. Ordinance No. 2022-42

Ordinance No. 2022-42 "An Ordinance Providing Appropriations for Expenditures for the Village of Gates Mills, Ohio, for Fiscal Year Ending December 31, 2023, Repealing Certain Ordinances and Declaring an Emergency" was read by Councilmember Turner. Discussion by Councilmember AuWerter and Treasurer Siemborski about previous years and current year appropriation practices start at 1:11:26

Councilmember Turner moved that the rules requiring ordinances to be read on three different days be suspended and that Ordinance No. 2022-42 be placed upon its final passage. Councilmember AuWerter seconded the motion to suspend the rules.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

Councilmember Turner moved to approve Ordinance No. 2022-42 with Councilmember Steinbrink seconding the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nays: None
Motion carried,

21. Ordinance No. 2022-43

Ordinance No. 2022-43 "An Ordinance of Approval and Granting Consent to the Director of the Ohio Department of Transportation Authority to Apply, Maintain and Repair Standard Longitudinal Pavement Markings and Erect Regulatory and Warning Signs on State Highways Inside Village Corporate Limits, and Giving Consent of the Village for the Ohio Department of Transportation to Remove Snow and Ice and Use Snow and Ice Control Material on State Highways Inside the Village Corporate Limits, and Giving Consent of the Village for the Ohio Department of Transportation to Perform Maintenance and/or Repair on State Highways Inside the Village Corporation" was read by Councilmember AuWerter. Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Ordinance No. 2022-43 be placed upon its final passage. Councilmember Deacon seconded the motion to suspend the rules.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nays: None.
Motion carried.

Councilmember AuWerter moved to approve Ordinance No. 2022-43 with Councilmember Deacon seconding the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nays: None.
Motion carried.

22. Resolution No. 2022-44

Resolution No. 2022-44 "A Resolution Authorizing the Mayor to Accept a Grant and to Execute a Project Award Agreement with the County of Cuyahoga for the Village's Mayfield Road Culvert Replacement Project; and Declaring an Emergency" was read by Councilmember Turner. The grant is in the amount of \$220,000 and work is expected to

start late spring. Councilmember Turner moved that the rules requiring ordinances to be read on three different days be suspended and that Resolution No. 2022-44 be placed upon its final passage. Councilmember AuWerter seconded the motion to suspend the rules.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nays: None.
Motion carried.

Councilmember Turner moved to approve Resolution No. 2022-44 with Councilmember Steinbrink seconding the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nays: None.
Motion carried.

23. Resolution No. 2022-45

Resolution No. 2022-45 "A Resolution Authorizing the Mayor to Accept a Grant and to Execute a Project Award Agreement with the County of Cuyahoga for the Village's Public Restroom Renovation Project; and Declaring an Emergency" was read by Councilmember Turner. The grant is in the amount of \$30,000 and will be used for ADA compliant renovations in the lower level restrooms accessible to the tennis courts and park. Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Resolution No. 2022-45 be placed upon its final passage. Councilmember Steinbrink seconded the motion to suspend the rules.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nays: None.
Motion carried.

Councilmember Turner moved to approve Resolution No. 2022-45 with Councilmember Deacon seconding the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nays: None.
Motion carried.

24. Ordinance No. 2022-46

Ordinance No. 2022-46 "A Resolution Authorizing the Mayor to Enter into a Purchase Agreement with Southeastern Equipment Co., Inc. for an Articulated Wheel Loader for Use by the Service Department" was read by Councilmember AuWerter. This vital front end loader is used to unload salt into the bin and to load salt into trucks, as well as other tasks. It replaces a 20+ year old loader for which repair parts are difficult to obtain. The cost is \$172,000. and is included in the 2023 budget. Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended

and that Ordinance No. 2022-46 be placed upon its final passage. Councilmember Welsh seconded the motion to suspend the rules.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nays: None.
Motion carried.

Councilmember AuWerter moved to approve Ordinance No. 2022-46 with Councilmember Welsh seconding the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.
Nays: None.
Motion carried.

25. Council Matters

Gates Mills Land Conservancy (Councilmember Turner) starts at 1:19:32

- Strategic Planning Session on December 10, calendar events set for 2023
- Donations up, \$818,000. cash balance
- President Nat Smith to make presentation at January Council meeting

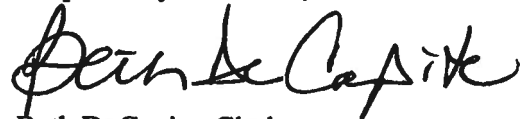
26. Business from the Audience starts at 1:22:37

Resident Charlie Baker would like the Treasurers Report as a PDF on the village website by the morning of the meeting.

27. Adjourn

There being no further business, it was moved by Councilmember AuWerter, seconded by Councilmember Welsh, and unanimously carried, that the council meeting be adjourned.

Respectfully submitted,



Beth DeCapite, Clerk

Approved:

Karen E. Schneider
Karen E. Schneider, Mayor

**VILLAGE OF GATES MILLS
CLERK'S REPORT
December 13,2022**

Since I came aboard as Clerk in 2008, the procedure in place to prepare the Council meeting minutes has been handled by a second party, not by me, even though it is my responsibility as Clerk. Back in 2008 and prior, minutes were prepared by Joanne, the previous finance administrator, and when Shawn Riley was Mayor, his assistant prepared the minutes, and eventually Janet. Recently, changes to the minutes requested by Councilmembers have gotten out now control, I think, and the task clearly is no longer a function which Janet should be responsible for. I discussed this with Janet, and it was agreed that Janet will continue to take notes during Council meetings, and I will use her notes and view the video to prepare the minutes for November and going forward.

It seems the majority of Council would like to see minutes in a summary outline format with reference to the video time stamps where in-depth discussions can be viewed. Also desired is the attachment of Committee reports to the minutes.

Janet revised the October minutes to comply with the outline/time stamp format. Any revisions she made to the unapproved version have been highlighted in yellow and we hope these October minutes will be approved tonight.

I prepared the November minutes using the outline/time stamp format. I think the November minutes presented could have been shorter and I will follow any suggestions made tonight to reach that end.

One item in need of clarification is timing-if draft minutes are to be posted on the village website, then the timing window is short. If minutes are posted after approval, then minutes would need to be completed prior to the following Council meeting.

Beth DeCapite, Clerk

**VILLAGE OF GATES MILLS
FINANCIAL REPORT FOR THE ELEVEN MONTHS ENDED NOVEMBER 30, 2022
December 7, 2022**

November was a busy month with respect to the Village's financial matters. We worked with the State of Ohio auditors to complete audits for 2020 and 2021, supported the operating levy being renewed and closed the month of November in customary fashion. Further, the Budget and Finance committee completed the 2023 budget and appropriation. The long-range financial schedules were updated through 2027. I'll expand on these items.

AUDITS

The Village's financial records and procedures are subject to audit by the State Auditor of Ohio. In the summer of 2022, the auditors commenced audits of 2020 and 2021. Throughout the fall, they continued their fieldwork and drafted their report. In November they issued their reports on the financial statements and on internal controls. The Village received clean opinions for both years with respect of both the financial statements and the accounting controls and procedures. Credit is due to the Mayor and her team, in particular to the Finance Administrator. We would expect the next audit to be in 2024.

LEVY RENEWAL

A Village operating levy was on the November ballot for renewal. The levy provides approximately \$500,000 in annual operating funds. The levy was approved by a three to one margin. We appreciate the support and confidence of the villagers in our stewardship and handling of Village financial matters.

NOVEMBER RESULTS AND FINANCIAL POSITION

The financial statements were provided to the Mayor, Clerk and Council in advance of the December council meeting.

The Village continues to be in a solid financial position. We generate positive cash flow, manage to a balanced budget and have no debt. The Village has been able to continue the level of police, fire, service and administrative services as planned and budgeted for 2022, despite the economic uncertainties in the markets and persistent inflation. We are benefiting from the hybrid work environment as work-from-home (WFH) villagers are paying taxes to Gates Mills as their work city rather than other municipalities. Municipal income tax revenue is also benefiting by a subtle shift in wage earners moving into the Village and replacing villagers who paid less in tax. The mid-year financial outlook has been affirmed by the eleven-month results. In summary, the Village is in good financial shape.

Revenue for the eleven months was \$6.2 million. The month of November included \$295,000 of municipal income tax revenue. For the year to date, income tax revenue is \$3,066,000, favorable to the full year budget by \$966,000. Real estate tax revenue year to date is \$2.4 million, \$72,000 or 3% above prior year. Other Sources Revenue is \$174,000 less than prior year due to a non-recurring \$50,000 BWC refund in 2021, less rental income at the Mills building due to tenant movement and payment timing, and the village has not yet received reimbursement from the County for road materials. We expect to receive that reimbursement in December in the amount of approximately \$108,993.45. Other Sources Revenue is behind budget as we have not received traffic camera enforcement revenue as the Ohio

Supreme Court ruling changed the method of billing tickets and the Village, Gatso and the Lyndhurst court are working through the billing protocols.

Expenditures for the eleven months were \$5.5million, \$532,000 above the prior year. This overage is due to higher personnel costs (by \$231,000), legal and professional fees (by \$87,000), EMS (by \$110,000) and Service Dept vehicles (by \$105,000). For the month of November, departmental operating costs were \$421,000, a fairly typical month.

The General Fund cash balance on November 30th was \$8.1 million compared to the beginning of the year balance of \$7.4 million.

OTHER FUNDS

The Village is required to maintain other special purpose funds by statute or contract. Cash in these special purpose funds amounted to \$2.2 million. This balance is expected to drop by \$1,000,000 before year end coincident with payment of the street work.

2023 BUDGET

The Budget and Finance Committee developed the 2023 budget for expenditures and revenues. Departmental heads accumulated their budget figures and needs. Compensation info was gathered and benchmarked from neighboring and comparable communities. The insurance committee secured a commitment for health and dental for 2023. The Wage and Benefit committee met and determined that our compensation levels for the different positions was competitive and that a 4% increase would be appropriate for 2023. Highlights from the 2023 budget are as follows:

1. We have developed a balanced budget with \$6,050,000 of revenue and \$6,032,000 of expenditures.
2. We have increased expenditures on roads to accomplish the Road Program over a six-year period.
3. We expect to tackle the Mayfield Road culvert replacement at a cost near \$500,000 through grants received and other revenue sources.

LONG RANGE FINANCIAL SCHEDULES

With the 2023 budget essentially set, the long-range financial schedules developed in late 2020 were updated for the five year period 2023 through 2027. The financial picture is good and will be presented to Council on December 13, 2022.

This report will be published to the Village website.

Please direct any questions or comments to Treasurer@gatesmillsvillage.com.

Steven L. Siemborski
Treasurer, Village of Gates Mills
Chair, Budget and Finance Committee

**Village of Gates Mills
Wage and Benefit Subcommittee
Minutes of the November 22, 2022 Meeting**

The Wage and Benefit Subcommittee ("Committee") met on November 22, 2022 at 4:00 p.m. in the Village Hall. Materials were supplied to Committee members in advance of meeting as indicated in the agenda. Members present were Steve Siemborski, Chair, Ann Whitney, Beth DeCapite, Sandra Turner and Bob Reitman. Member Chip AuWerter was excused. Also in attendance was Mayor Karen Schneider, Finance Administrator Janet Mulh and Councilmember Craig Steinbrink. Steve Siemborski agreed to prepare the minutes.

The Committee discussed the benchmark spreadsheet comparing Village positions and their wage scale to nine neighboring and comparable communities. The Committee concluded that the Village was competitive in the marketplace, that a 4% increase for all positions was appropriate for 2023, and, at the request of the Police Chief, that the hourly rate range for part time patrolmen be increased to \$31.00. The Committee discussed the CPI level and the 7.66% increase from a year ago and considered this in its deliberations. The Committee believed that the inflation rate would decrease over the ensuing months and that a 4% increase was appropriate.

The Committee also agreed that the other provisions in the current pay ordinance (2021-48) should stay in effect for 2023 and that the longevity and incentive pools should not be increased. Comments were made that the department heads and Mayor use the incentive pool in their evaluation of employee performance.

The Committee also discussed and approved continuing the Village practice of partial reimbursement to employees for eligible healthcare expenses such as deductibles and copays, as per Ordinance 2021-46.

The Committee reviewed a spreadsheet that shows the combined effect of these wage and benefit actions would be to increase total compensation from \$2,101,000 to \$2,187,000 for 2023. The Committee agreed to recommend this to the Budget and Finance Committee for 2023.

The meeting concluded with a general discussion on vision benefits and the Committee's decision to not offer this as a Village- paid benefit but perhaps as an employee paid option that the Village might be able to organize.

Village of Gates Mills

*Division of Police
1470 Chagrin River Road
Gates Mills, Ohio 44040-9703
Phone: (440) 423-44505 Fax: (440) 423-2002
www.gatesmillsvillage.com*

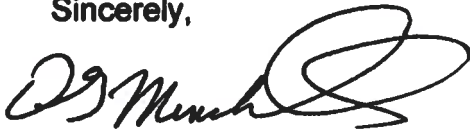
December 2022 Council Meeting (November Report)

- 1) On Saturday, 11/12, two separate OVI accidents occurred on Mayfield Road during the night shift.
- 2) On Thursday, 11/17, a fraud presentation was held at the community house. About 15 residents participated. The event was recorded and placed on our YouTube channel.
- 3) Through November, 23 deer have been harvested, 14 Buck and 9 Doe.

Monthly Totals:

- 60 Traffic Citations.
- 18 Warnings.
- 24 Incident Reports.
- 12 Accident Reports.
- 2,244 House Checks
- 7,151 Patrol Miles.
- Total Fines \$7,212.00. YTD 88,756.00.

Sincerely,



Gregg Minichello
Chief of Police
Gates Mills Police Department
Gminichello@gatesmillsvillage.com
440.423.4405 x 112

Gates Mills Service Department

"Yours in service since 1920"

TO: Mayor
and Council Members

FROM: Dave Biggert, Service Director

RE: SERVICE DEPARTMENT REPORT – NOVEMBER 2022

1. In November, a total of 4 permits were issued for a total construction value of \$361,484.
2. In November 2021, 4 permits had been issued for a total construction value of \$2,032,000. This included a permit for a large renovation project on Timberidge Trail.
3. The November Planning and Zoning Commission meeting was cancelled, no agenda items to discuss.
4. Last month *ABV Contractors* completed an emergency bank stabilization project on Hillcreek Lane. The bank area just to the south of an existing concrete culvert headwall had been eroded. The existing guardrail and road surface was in danger of collapsing.



Two large steel plates were placed behind the concrete headwall and #601 rip-rap stone was installed on both sides to stabilize the bank.



I hope this information is helpful. If you have any questions or need any additional information, please feel free to contact me at (440) 423-4405, X127.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "David L. Biggert". The signature is stylized and cursive.

**David L. Biggert, RBO, RBI, PI, MI, EMT-B
Service Director/Building Official**

Gates Mills Fire Department
November 2022 Fire Department Report

DATE	NFIRS #	Address/Location	Description of Incident
11/2/22	2022-140	1939 Berkshire Road	Fire alarm due to smoke from a frying pan.
11/3/22	2022-141	C.R.R. south of 322	Motor vehicle crash with injuries and entrapment.
11/5/22	2022-142	9181 Metcalf Road, Waite Hill	Provide mutual aid to Willoughby Hills FD for a brush fire.
11/7/22	2022-143	7000 Norvale Circle East	Fire alarm.
11/7/22	2022-144	495 Hillside Lane	Public service/review fire alarm system with the homeowner.
11/9/22	2022-145	7585 Old Mill Road	Public service/assist a resident with a smoke/C.O. detector issue.
11/9/22	2022-146	7469 Sherman Road	Open burning.
11/10/22	2022-147	1880 County Line Road	Fire under a wooden deck attached to the home.
11/11/22	2022-148	495 Hillside Lane	Public service/install smoke and C.O. detectors.
11/16/22	2022-149	34001 Cedar Road	Fire alarm at the Gilmour Academy dormitory.
11/17/22	2022-150	34001 Cedar Road	Fire alarm due to alarm system workers.
11/18/22	2022-151	2045 SOM Center Road	Motor vehicle crash with injuries.
11/19/22	2022-152	Brigham Road	Motor vehicle crash.
11/20/22	2022-153	6850 Mayfield Road	Motor vehicle crash with injuries.
11/20/22	2022-154	7673 Birchmont Drive	Mutual aid request from Russell Twp. FD for a chimney fire.
11/23/22	2022-155	6777 Gates Mills Blvd.	Fire alarm due to burnt food.
11/24/22	2022-156	7521 Chelsea Lane	Tree leaning on the power lines.
11/26/22	2022-157	6665 Gates Mills Blvd.	Carbon Monoxide alarm due to "end of life" alert.
11/27/22	2022-158	37599 Cedar Road	The power line contacted a tree and is now burning.
11/28/22	2022-159	34100 Dorchester Road	Odor investigation.
11/30/22	2022-160	C.R.R. near Beverly Lane	Tree and power line down across the roadway.
11/30/22	2022-161	847 Chagrin River Road	Tree and communication lines down across the roadway.

CURRENT MONTH TOTAL	2022 YEAR TO DATE	2021 YEAR TO DATE
G.M. FIRE 22	161	184
M.V. EMS 17	167	171

The November training topics were:

November 1, 2022 Vehicle checks on E-1411, E-1412, E-1413, C-1471, and C-1472.
 Review Saddleback fire operations and tactics. E-1411 pump operations training.

November 15, 2022 Vehicle checks on E-1411, E-1412, E-1413, C-1471, and C-1472.
 Forcible entry techniques using the steel door prop. Halligan and flat-head axe techniques.

**November employee anniversaries:
 Chief P. Thomas Robinson – 26 Years**