

Village of Gates Mills
MINUTES OF A REGULAR MEETING OF COUNCIL
January 10, 2023

A regular meeting of the Council of the Village of Gates Mills, Ohio was held at the Community House on Tuesday, January 10, 2023, at 5:00 p.m. with Mayor Schneider presiding. The meeting was livestreamed to the internet.

1. Roll Call

Councilmembers present: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Other Village officials present were Treasurer Siemborski, Clerk DeCapite, Service Director Biggert, Police Chief Minichello, Fire Chief Robinson, Finance Administrator Mulh, Village Engineer Courtney, and Law Director Hunt.

2. Executive Session (allowing 30 minutes for discussion)

Councilmember AuWerter made a motion to go into Executive Session to discuss the disposition of unused and unneeded Village property, matters to be kept confidential by state statute, and to receive legal advice from the Village legal counsel. Councilmember Turner seconded the motion,

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

Mayor Schneider invited Shawn Riley and Warren Morris to Executive Session which commenced at 5:04 pm.

Mayor Schneider reconvened the Council meeting at 5:43 pm.

3. Election of Council President Pro Tem for one-year term starts at 45:14

Councilmember Turner nominated Chip AuWerter to be the Council President Pro Tem for the term of one year. Councilmember Welsh seconded the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

4. Mayor Schneider administered the Oath of Office to Council President Pro Tem Chip AuWerter.

5. Mayor Schneider made the following appointments to Administrative Offices:
Robert S. Reitman, Income Tax Administrator

R. Todd Hunt of Roetzel & Andress, Law Director
Michael Cicero, Prosecutor
David Biggert, Service Director, Building Official & Building Inspector
Trevor Murfello, Service Manager
Janet Mulh, Finance Administrator and Assistant Tax Administrator
D. Gregg Minichello, Chief of Police
P. Thomas Robinson, Fire Chief

Councilmember Welsh moved to approve the appointments to administrative offices, with Councilmember Steinbrink seconding the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None.

Motion carried.

6. Mayor Schneider made the following appointments to Boards, Commissions and Committees: starts at 49:33

Planning & Zoning Commission for Term Ending 12/31/2026. *Craig Steinbrink (Chair) and Chip AuWerter (Council Rep.)*

Architectural Board of Review for Term Ending 12/31/2025. *John Spirk (Chair) and Judi Embrescia*

Historical Review Committee for Term Ending 12/31/2025. *Sara Welsh (Chair), Laurie Deacon, Jane Lindmark, Greg Nosan, Anne Steele, and architects David Ellison, Joseph Giglio and William Childs (alternate)*

Gates Mills Land Conservancy for Term Ending 12/31/2026. *Jamie Carracher and Sandra Turner*

Volunteer Fire Fighter' Dependents Fund Board for Term Ending 12/31/2023. *David Atton and Ed Welsh*

Real Estate Committee for Term Ending 12/31/2025. *Warren Morris (Chair)*

Councilmember Welsh moved to approve the appointments to Boards, Commissions and Committees, with Councilmember Steinbrink seconding the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Nays: None.

Motion carried.

7. Gates Mills Land Conservancy report (attached) presented by Nat Smith starts at 52:47

- Discussion by Councilmember AuWerter that the operating agreement between the Village and the Gates Mills Land Conservancy encourages the Land Conservancy to come to the Village if additional acquisition funds are needed and observations about membership and transparency by Councilmember Atton starts at 1:02:30

8. Minutes of Council meeting of December 13, 2022

Councilmember Welsh moved to approve the December 13, 2022 minutes with Councilmember Steinbrink seconding the motion.

Ayes: AuWerter, Deacon, Steinbrink, Turner, Welsh.

Abstain: Atton, Press.

Nayes: None.

Motion carried.

9. Pay Ordinance # 1269 \$1,352,518.82

Councilmember Welsh moved to approve Pay Ordinance #1269. Councilmember Steinbrink seconded the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.

Nayes: None.

Motion carried.

10. Financial Statement/Treasurer's Report attached and starts at 1:10:38

- Discussion of the effect of the 2022 Ronyak road program cost overrun on the 2023 budget and long range plan by Councilmembers Atton, AuWerter and Press starts at 1:16:58

11. Mayor's Report starts at 1:24:57

- Blair Whidden sent a note commending the high standards and dedication of the Service Dept keeping our roads clear during the holiday snow storm
- Holiday Light Contest winners will be on the web and Pink Sheets

12. Clerk's Report - no report

13. Committee Reports

Comprehensive Plan (Councilmember Turner) starts at 1:26:03

- 18 of 25 Advisory Committee members met 1/9/2023. A checklist provided by the Consultant was previously completed by the members and helped identify agreement or disagreement with objectives and strategies. This checklist provided a plan for which goals needed further discussion over the next few meetings. The Village Center and Housing brought on much debate and will be discussed later in the process.
- Questions and comments from Councilmembers about meeting noise levels, timeline (findings will be presented to the Mayor and Council after an April Town Hall meeting) and integrity of the process start at 1:28:34

Safety Committee (Councilmember Steinbrink) starts at 1:39:20

- Traffic cameras-Lyndhurst Municipal Court continues to work with their case management software vendor over pricing and timing of the data integration with Sensys Gatso. Ohio is the only state where our Supreme Court requires cameras

be run through the Courts. Construction on the camera foundations has been approved and construction will start in the next few weeks.

Real Estate Committee (Councilmember Steinbrink) starts at 1:40:39

- A formal proposal for the former Cindy Halle space and Burton Court has been received and is being evaluated. There will be an update at the February Council meeting.

Planning & Zoning Commission (Councilmember Steinbrink) starts at 1:40:54

- Solar panels that face the street have been prohibited since 2014. Current solar panels are black and less reflective than those in 2014. In the last six months two residents have requested variances. The discussion was tabled and referred to the Architectural Review Board. Council should revisit the issue and discuss. A draft document will be presented to Council in the next few months.
- Outgoing member Nancy Sogg's legal background, insights and love of the Village will surely be missed.

School Liaison Committee (Councilmember Atton) starts at 1:44:25

- 10 of 13 members met 1/9/2023 for an organizational meeting. Individuals were appointed to be liaison with a particular school (GM Elementary, Mayfield Middle School, Mayfield High School and Horticulture Center). Committee members will visit the four schools over the next few months. A Committee member will cover Mayfield City School Board meetings and report back to the Committee and Council.
- Mayfield City Schools latest phone satisfaction survey of 300 households (25 households were from Gates Mills) shows residents are very comfortable with the quality of education and value for the dollar. The survey as part of our Comprehensive Plan is less enthusiastic but relatively comfortable.
- Why do we have so few people in our Village going to Mayfield City Schools?

14. Police Department Report attached and starts at 1:52:26

Councilmember AuWerter heard there was an increase in traffic during morning and evening rush hours on Gates Mills Blvd, presumably in order to avoid Mayfield Rd. Extra police attention might be warranted.

Councilmember Atton asked when the traffic cameras would be installed. The invoice from First Energy has been received and must be paid before First Energy will build the infrastructure on 322, then Sensys Gatso will take over with their contractor. No specific date.

Councilmember Atton commented that 3000 housechecks in December was very time intensive.

15. Service Department Report attached and starts at 1:59:23
16. Fire Department Report attached and starts at 2:00:21
17. Ordinance No. 2022-27 (Three readings and Public Hearing are completed)

Councilmember Steinbrink asked to keep the chicken ordinance tabled as we have a full agenda. Discuss at the February Council meeting.

18. Ordinance No. 2023-1 First Reading starts at 2:02:24

Ordinance No. 2023-1 “An Ordinance Amending Section 318.07, “Civil Penalties”, to Increase the Civil Penalty for a Violation for 10 to 19 Miles Per Hour Over the Motor Vehicle Speed Limit” was introduced by Councilmember Steinbrink.

Since passing the safety camera Ordinance in January 2022 establishing three speed and penalty tiers, the Ohio Supreme Court mandated in May 2022 a per citation charge to be paid in advance by the Village to Lyndhurst Municipal Court whether the fine is paid or not. Lyndhurst Municipal Court set the amount to \$25 per citation. The Safety Committee approved an increase of \$35 in the Tier 1 penalty, where the vast majority of citations are expected, to cover the court mandated fee and to cover citations not paid. Sensys Gatso will not share in the increase. Councilmember Atton stated the \$35 increase should apply to all three tiers.

Ordinance No. 2023-1 will be placed on first reading. Law Director Hunt reminded Council that the ordinance goes into effect 30 days after passage.

19. Resolution No. 2023-2 First Reading starts at 2:07:45

Resolution No. 2023-2 “A Resolution Authorizing the Mayor to Enter Into a Grant Agreement with the Ohio Department of Natural Resources (“ODNR”) for Funding the Village’s Project for Americans with Disabilities Act (“ADA”) Improvements at the Village Community House” was read by Councilmember Turner. The \$39,200 grant applies to the expected \$40,000 total cost for renovating the Community House lower level restrooms, making the restrooms handicap accessible, and installing automatic doors at the rear exterior entrance door. Councilmember Turner moved that the rules requiring ordinances to be read on three different days be suspended and that Resolution No. 2023-2 be placed upon its final passage. Councilmember AuWerter seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

Councilmember Turner moved to approve Resolution No. 2023-2 with Councilmember Steinbrink seconding the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

20. Resolution No. 2023-3 First Reading starts at 2:10:43

Resolution No. 2023-3 “A Resolution Authorizing and Directing the Transfer of Certain Sums from the General Fund to the Capital Improvement Fund, Mayor’s Fund, Wastewater Fund and Police Pension Fund” was read by Councilmember AuWerter. This is normal procedure now that the budget is in place. Councilmember AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Resolution No. 2023-3 be placed upon its final passage. Councilmember Turner seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.
Nays: None
Motion carried.

Councilmember AuWerter moved to approve Resolution No. 2023-3 with Councilmember Deacon seconding the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.
Nays: None.
Motion carried.

21. Resolution No. 2023-4 First Reading starts at 2:11:43

Resolution No. 2023-4 “A Resolution Authorizing a Change Order to the Contract with Ronyak Paving, Inc. for the Village’s 2022 Road Program; and Declaring an Emergency” was read by Councilmember AuWerter. Village Engineer Courtney stated the \$251,084.62 Change Order is the final negotiated amount. It started at a larger number and was negotiated down. Future provisions have been put in place so this event does not occur again, including an earlier in the year road program start. Councilperson AuWerter moved that the rules requiring ordinances to be read on three different days be suspended and that Resolution No. 2023-4 be placed upon its final passage. Councilmember Steinbrink seconded the motion to suspend the rules.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.
Nays: None.
Motion carried.

Councilmember AuWerter moved to approve Resolution No. 2023-4 with Councilmember Deacon seconding the motion.

Ayes: Atton, AuWerter, Deacon, Press, Steinbrink, Turner, Welsh.
Nays: None.
Motion carried.

22. Council Matters starts at 2:15:47

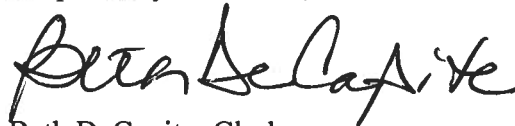
Councilmember Atton asked if the use of the Village's portion of Land Conservancy funds for partially funding the Mayfield Road culvert has been discussed and approved by Council. Although stormwater management is a compliant use of Land Conservancy funds, it might not be compliant with expectations of Villagers. Treasurer Siemborski stated the total culvert project is estimated to be between \$400,000-\$500,000. Funds will come first from the District 6 grant (\$220,000), then ARPA funds (\$160,000) and if the total cost is on the lower end of the estimate, Land Conservancy funds might not be necessary. If the cost is on the higher end of the estimate, then it is planned to use up to \$75,000 of the Village's portion of Land Conservancy funds. Mayor Schneider stated that once we have figures, Council will discuss. Councilmember Atton stated this a conceptual question not specific to just the Mayfield Road culvert project. Councilmember Press stated we should plan for the \$500,000 village portion of funds to be received over the next five years rather than fund something we would do anyway.

23. Business from the Audience - None

24. Adjourn

There being no further business, it was moved by Councilmember Steinbrink, seconded by Councilmember AuWerter, and unanimously carried, that the council meeting be adjourned.

Respectfully submitted,



Beth DeCapite, Clerk

Approved:



Karen E. Schneider, Mayor

To: Gates Mills Village Council

From: Nathaniel T. Smith, Director

Subject: Year-end Report from Gates Mills Land Conservancy (GMLC)

Date: December 21, 2022

Since last August 9th when Rob Galloway presented an update to the Village Council, the following activities have transpired at the Gates Mills Land Conservancy:

Stewardship: During the third and fourth quarters, GMLC directors completed inspecting and documenting the status of most of the fifty-eight properties in the Village with conservation easements, deed restrictions, or that are owned by the Conservancy. The remaining 2-3 properties will be inspected by year-end.

In September, a figure-eight path was mowed at the Sherman Road Preserve to facilitate planned educational tours in October. A group of Hawken School students also participated in the removal of invasive species on the Preserve in late September.

Community Outreach: GMLC launched its second newsletter on September 14th to 740 villagers. It explored the history of several nature preserves in the River Corridor and was read by 58% of its recipients.

During October, four nature walks were conducted on the Sherman Road Preserve. Thirty-five individuals attended these walks including several GMLC directors. Nick Fletcher, a teacher at Hawken School, led the final nature walk and discussed the challenges of managing invasive species and new tree diseases such as the blight that is infecting beech trees.

Fund Raising: As of the end of November, \$31,000 in membership contributions had been raised from 153 donors compared to 105 donors in 2021. Membership donations are on track to be at or above the highest level in thirteen years.

Levy Receipts: In December, GMLC received its second tax levy payment for 2022 in the amount of \$48,000 bringing the total amount of levy proceeds for the full year to \$110,000.

Governance: On October 19, the Conservancy's annual meeting was held at the Community Center. Forty-five individuals attended including fourteen for the first time. Dr. Peter Wiest was elected as a new director, filling the last open seat on the Conservancy's fifteen-person board. Three directors were re-elected to new terms including Leah Whidden, Nancy McGuinness, and Cindy Zins. New officers were also elected: Nathaniel Smith as president, Jamie Carracher as vice president, Cindy Zins as treasurer, and Rob Galloway as secretary.

After comments by the outgoing president Rob Galloway and the conclusion of official business at the Annual Meeting, an informative presentation about preserving tree canopies was given by Erich Carlson, an environmental science teacher at University School.

Long Range Planning: On December 10th, GMLC's directors held the first of a series of long-range planning meetings to begin the process of updating its strategic plan which was originally prepared in 2015 and partially reviewed in 2018.

Financials: In mid-November, the independent auditor's review of GMLC's 2021 financial statements was completed by its certified public accountants, Bercheck & DeChellis. The accountants also completed and filed the Conservancy's Form 990 (Return of Organization Exempt from Income Tax) with the Internal Revenue Service.

As of the end of November 2022, GMLC's Statement of Revenues & Expenses and its cash position were as follows:

Statement of Operations	November YTD Actual	Full Year 2022 Budget
Revenues	\$ 55,200	\$ 25,700
Expenses	<u>\$ 23,200</u>	<u>\$ 28,800</u>
Net	\$ 32,000	\$ -3,100

Revenues were significantly higher than the full year budget due to near record membership donations of \$33,000 and a bequest of nearly \$22,000. After expenses of \$7,150 for rent and professional services are recorded in December, the full year 2022 surplus is projected to be in excess of \$25,000.

Cash reserves at the end of November were as follows:

Operating Funds	\$ 288,000
Levy Funds	\$ 335,000
Stewardship Reserves	<u>\$ 197,000</u>
Subtotal	\$ 820,000
Less: Clark Preserve Note	<u>\$ 273,000</u>
Net Cash Reserves	\$ 547,000

VILLAGE OF GATES MILLS
FINANCIAL REPORT FOR THE TWELVE MONTHS ENDED DECEMBER 31, 2022
January 10, 2023

DECEMBER RESULTS AND FINANCIAL POSITION

The financial statements were provided to the Mayor, Clerk and Council in advance of the January council meeting.

The Village ended the fiscal year in a solid financial position. We generated a modest surplus in line with our intent to operate on a balanced budget. We have good liquidity and no debt. The Village was able to continue the level of police, fire, service and administrative services as planned and budgeted for 2022, despite the economic uncertainties in the markets and persistent inflation. Further, we made good progress in tackling the road program, having completed year one of a six-year program to bring all roads to a good condition. We benefitted from the hybrid work environment as work-from-home (WFH) villagers are paying taxes to Gates Mills as their work city rather than other municipalities. Municipal income tax revenue is also benefiting by a subtle shift in wage earners moving into the Village and replacing villagers who paid less in tax.

GENERAL FUND

Revenue for the twelve months was \$6,450,000. The month of December included \$45,000 of municipal income tax revenue. For the year, income tax revenue was \$3,110,000, favorable to the full year budget by \$1,011,000. Real estate tax revenue was \$2,436,000, 72,000 or 3 % above prior year. Other Sources Revenue was \$788,000, \$90,000 less than prior year due to a non-recurring \$50,000 BWC refund in 2021 and less rental income at the Mills building due to tenant movement and payment timing. In December 2022, the Village received reimbursement of \$108,933 from the County for 2021 road materials. All Other Source revenue was reasonably in line with budgeted amounts, except for Fines and Costs which were below budget as the camera enforcement program was not operational. We continue to work with Gatso and the Lyndhurst court to operationalize the billing and collection procedures.

Expenditures for the twelve months were \$6,005,000, \$593,000 above the prior year. This overage is due to higher personnel costs (by \$233,000), legal and professional fees (by \$89,000), EMS (by \$110,000) and Service Dept. vehicles (by \$90,000). For the month of December, departmental operating costs were \$469,000, a fairly typical month. For the year, the Police Department costs were \$1,706,000 under budget of \$1,790,000. The Fire Department costs were \$658,000, right at budget of \$655,000. The Service Department costs were \$1,745,000, slightly unfavorable to budget of \$1,705,000. The Administration operating costs were \$791,000, \$41,000 above budget of \$750,000. Legal and professional fees accounted for \$26,000 of this overage and tax collection expenses accounted for \$37,000 of the overage.

For the full year 2022, the Village operated with a General Fund surplus of \$444,000.

The General Fund cash balance at December 31 was \$7.8 million compared to the beginning of the year balance of \$7.4 million.

OTHER FUNDS

The Village is required to maintain other special purpose funds by statute or contract. Cash in these special purpose funds amounted to \$1.4 million.

2023 BUDGET

The 2023 budget for expenditures and revenues has previously been reviewed. As we enter 2023, it is worth mentioning a few highlights.

1. It was determined that our compensation levels for the different positions were competitive and that a 4% increase would be appropriate for 2023.
2. We have developed a balanced budget with \$6,050,000 of revenue and \$6,032,000 of expenditures.
3. We have increased expenditures on roads to accomplish the Road Program over a six-year period.
4. We expect to tackle the Mayfield Road culvert replacement at a cost near \$500,000 through grants received and other revenue sources.

LONG RANGE FINANCIAL SCHEDULES

With the 2022 books closed, the long-range financial schedules developed in late 2020 will be updated for the five-year period 2023 through 2027. The financial picture is good and will be presented to Council at the next meeting.

This report will be published to the Village website.

Please direct any questions or comments to Treasurer@gatesmillsvillage.com.

Steven L. Siemborski
Treasurer, Village of Gates Mills
Chair, Budget and Finance Committee

Village of Gates Mills

*Division of Police
1470 Chagrin River Road
Gates Mills, Ohio 44040-9703
Phone: (440) 423-44505 Fax: (440) 423-2002
www.gatesmillsvillage.com*

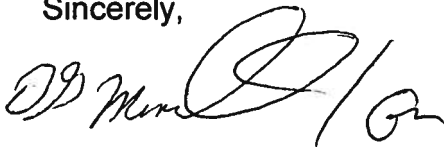
January 2023 Council Meeting (December Report)

- 1) Our Body Worn Cameras (BWC) are now in service. Grant funding paid for the majority of the project.
- 2) One police car has been out of service for about a month due to an electrical problem. The vehicle has been at the dealership and technicians are continuing to troubleshoot.
- 3) Sgt. Day was recognized as the 2022 Police Employee of the Year. Congratulations to Mike!

Monthly Totals:

- 55 Traffic Citations.
- 21 Warnings.
- 21 Incident Reports.
- 5 Accident Reports.
- 3,122 House Checks
- 7,335 Patrol Miles.
- Total Fines \$6,836.00 YTD 95,952.00.

Sincerely,



Gregg Minichello
Chief of Police
Gates Mills Police Department
gminichello@gatesmillsvillage.com
440.423.4405 x 112

Gates Mills Service Department

"Yours in service since 1920"

TO: Mayor
and Council Members

FROM: Dave Biggert, Service Director

RE: SERVICE DEPARTMENT REPORT – DECEMBER 2022

1. In December 6 building permits were issued for a total construction value of \$1,201,319. This includes a permit for a new home on Chagrin River Road.

A total of 76 permits had been issued for 2022. The total construction value for the year was \$7,561,494.

2. In December 2021, 7 building permits had been issued for a total construction value of \$771,566.

A total of 83 permits had been issued for 2021. The total construction value for the year was \$11,525,453.

3. The October Planning and Zoning Commission meeting minutes are included for review.

I hope this information is helpful. If you have any questions or need any additional information, please feel free to contact me at (440) 423-4405, X127.

Respectfully Submitted,



David L. Biggert, RBO, RBI, PI, MI, EMT-B
Service Director/Building Official

PLANNING AND ZONING COMMISSION
MINUTES OF **TUESDAY, OCTOBER 04, 2022**

Pursuant to notice duly given, the regular meeting of the Planning and Zoning Commission, also sitting as the Board of Zoning Appeals, was called and held on **Tuesday, October 04, 2022 at 5:00 PM** in the Council Chambers of the Town Hall.

Members present: Craig Steinbrink; Chair, Scott Broome, Nancy Sogg, Emily Hamilton, and Jeannine Voinovich.

Members absent: Chip AuWerter and Jim Deacon.

Also present: Chris Courtney, Village Engineer
Todd Hunt, Law Director.

1. Roll call.
2. The minutes of **Tuesday, September 06, 2022** regular meeting of the Planning and Zoning Commission were submitted for approval.

Mr. Steinbrink stated the word "roaster" should be changed to "rooster".

A motion was made to approve the minutes as *revised*.

Motion by: N. Sogg 2nd: J. Voinovich

Roll Call: Ayes: All.
 Nays: None.

Motion Approved

3. A review and discussion of the proposed revised ordinance regulating fences was held.

Mr. Hunt advised the new regulation is also working its way through Council. A public hearing is required before Council can approve the new legislation.

Mr. Biggert asked Mr. Hunt if the new regulation should also apply to the current "old standards" section.

Mr. Hunt suggested it should. He will revise the final version to include the fence regulation to the "old standards" section.

After further discussion, a motion was made to approve the new fence ordinance as amended and recommended adoption to Council.

Motion by: N. Sogg 2nd: E. Hamilton

Roll Call: Ayes: All.
 Nays: None.

Motion Approved

4. Motion to adjourn the regular meeting of the Planning and Zoning Commission and convene a meeting of the **Board of Zoning Appeals**.

Motion by: N. Sogg 2nd: S. Broome

Roll Call: Ayes: All.
 Nays: None.

Motion Approved

5. Permission to expand a current non-conforming structure and rear setback variance request for the **GATES MILLS HISTORICAL SOCIETY at 7580 Old Mill Road** was heard.

David Ellison, Architect and Marcia Anselmo, GMHS President were present.

Mr. Ellison reviewed the request for the Commission. He indicated the current building is too small to meet the needs of the Historical Society. They are proposing to build a small addition of the rear of the existing building which will increase their display space. He stated the existing building conforms with all the requirements of Section 1157.06 other than the rear setback for the new addition. A 23' rear setback variance is necessary.

Ms. Anselmo stated the building is completely out of additional display space. Many items that have been donated by residents cannot be displayed. She tries to rotate items so the history of Gates Mills can be shown.

Mrs. Hamilton asked if any trees would need to be removed.

Ms. Anselmo stated a few of the smaller decorative trees will be relocated. Once all the work is completed, the new addition should not be visible from the street or side.

Mr. Ellison stated part of the project is to install a ramp which will improve handicap accessibility. The new addition is approximately 400 square feet. He also stated the GMHS property is probably one of the most valuable pieces of property in the Village.

Mr. Hunt stated it appears the cost of the new addition is not more than 60% of the fair market value of the property so it meets the requirement as stated in Section 1157.06(b).

Mr. Broome reviewed the *Variance Worksheet* for the Commission. He stated the existing building already does not meet the required rear setback and the new addition is not changing the building's use.

After further discussion, a motion was made to approve a 25' rear yard setback as submitted.

Motion by: S. Broome 2nd: N. Sogg

Roll Call: Ayes: All.
 Nays: None.

Motion Approved

There being no further business the meeting was adjourned at **5:26 P.M.**

Craig Steinbrink, Chair

David Biggert, Secretary

Gates Mills Fire Department
December 2022 Council Report

DATE	NFIRS #	Address/Location	Description of Incident
12/1/22	2022-162	3425 Roundwood Rd. H.V.	Provide mutual aid to Chagrin Falls FD.
12/2/22	2022-163	1728 Berkshire Road	Natural Gas line cut and leaking.
12/2/22	2022-164	SOM Center N. of Cedar	Motor vehicle crash without injuries.
12/2/22	2022-165	789 Village Trails	Fire alarm due to burnt food.
12/3/22	2022-166	1279 West Hill Drive	Energized power lines down across the roadway.
12/3/22	2022-167	1870 County Line Road	Power line down.
12/3/22	2022-168	1176 Hillcreek Lane	Tree down on the power lines.
12/3/22	2022-169	1030 Hillcreek Lane	Carbon Monoxide in the home due to exhaust from a generator.
12/5/22	2022-170	1279 West Hill Drive	Telephone/Cable lines down.
12/5/22	2022-171	Sherman Rd. E. of C.R.R.	Motor vehicle crash without injuries.
12/9/22	2022-172	1800 Berkshire Road	Odor investigation.
12/13/22	2022-173	1620 Chagrin River Road	Fire alarm due to cooking.
12/16/22	2022-174	2075 Woodstock Road	Public service/smoke detector check.
12/18/22	2022-175	34001 Cedar Road	Fire alarm at the Gilmour dormitory due to dust from vacuuming.
12/20/22	2022-176	7301 Wilson Mills Road	Public service/smoke and C.O. detector installation.
12/23/22	2022-177	1380 Echo Glen	Remove a fallen tree that was blocking the roadway.
12/23/22	2022-178	7845 Old Mill Road	Main electrical panel buzzing.
12/24/22	2022-179	2045 SOM Center Road	Fire alarm at Gilmour Academy due to water from a frozen pipe.
12/25/22	2022-180	2045 SOM Center Road	Shut down the fire sprinkler system at Gilmour Middle School Bldg. due to a frozen sprinkler head.
12/26/22	2022-181	1700 Epping Road	Carbon Monoxide alarm due to "end of life" alert.
12/26/22	2022-182	1010 West Hill Drive	Tree leaning on telephone/cable lines.
12/30/22	2022-183	7621 Old Mill Road	Public service/smoke detector installation.

CURRENT MONTH TOTAL	2022 YEAR END TOTAL	2021 YEAR END TOTAL
G.M. FIRE 22	183	201
M.V. EMS 11	193	182

The December training topics were:

December 6, 2022 Year end call review.

December 20, 2022 Discussion on staffing changes in 2023. Gilmour Academy campus site walk-through and preplan reviews/familiarization for fire operations and active shooter responses.

December employee anniversaries:
Captain Rob Jamieson – 31 years
Firefighter Tim Byrne – 18 years